



**GREATER
DANDENONG**
City of Opportunity

AGENDA

MONDAY 9 MAY 2022

Commencing at 7:00 PM

COUNCIL MEETING

Statement - Coronavirus (COVID-19)

At the time of printing this Agenda, the Council Meeting to be held on Monday 9 May 2022, will be open to the public but will be subject to density quotients and vaccination mandates.

If we are unable to accommodate you indoors, you will still be able to watch the webcast live on the Urban Screen in Harmony Square.

To view the webcast and stay informed of the status of Council Meetings please visit Council's website.

The Civic Centre basement carpark will be opened for members of the public attending Council Meetings to park between 6.45pm-7.30pm (sharp). Any parking in this area will be subject to availability.

COUNCIL CHAMBERS
225 Lonsdale Street, Dandenong VIC 3175

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1 MEETING OPENING

1.1 ATTENDANCE

Apologies

1.2 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS OF THE LAND

Council acknowledges the Traditional Owners and Custodians of this land, the Bunurong people and pay our respects to their Elders past, present and emerging while also recognising their deep and continuing connections to climate, culture and country.

We also pay our respect to all Aboriginal and Torres Strait Islander peoples and their Elders and acknowledge their journey.

1.3 OFFERING OF PRAYER, REFLECTION OR AFFIRMATION

As part of Council's commitment to recognising the cultural and spiritual diversity of our community, the prayer, reflection or affirmation this evening will be offered by Rajaratna Sarma Premakantha Kurukkal from the Hindu Community, a member of the Greater Dandenong Interfaith Network.

1.4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Meeting of Council held 26 April 2022.

Recommendation

That the minutes of the Meeting of Council held 26 April 2022 be confirmed.

1.5 DISCLOSURES OF INTEREST

Any interest that a Councillor or staff member has deemed to be significant and has disclosed as either a material or general interest is now considered to be a conflict of interest. Conflict of Interest legislation is detailed in Division 2 – Conflicts of Interest: sections 126, 127, 128, 129 & 130 of the *Local Government Act 2020*. This legislation can be obtained by contacting the Greater Dandenong Governance Unit on 8571 5216 or by accessing the Victorian Legislation and Parliamentary Documents website at www.legislation.vic.gov.au.

If a Councillor discloses any interest in an item discussed at any Council Meeting (whether they attend or not) they must:

- complete a disclosure of interest form prior to the meeting.
- advise the chairperson of the interest immediately before the particular item is considered (if attending the meeting).
- leave the chamber while the item is being discussed and during any vote taken (if attending the meeting).

The Councillor will be advised to return to the chamber or meeting room immediately after the item has been considered and the vote is complete.

2 OFFICERS' REPORTS - PART ONE

2.1 DOCUMENTS FOR SEALING

2.1.1 Documents for Sealing

File Id:	A2683601
Responsible Officer:	Manager Governance

Report Summary

Under the Victorian Local Government Act, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council.

Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

Recommendation Summary

This report recommends that the listed documents be signed and sealed.

2.1.1 Documents for Sealing (Cont.)

Item Summary

There are six (6) items being presented to Council's meeting of 9 May 2022 for signing and sealing as follows:

1. A letter of recognition to Julie Senior, Community Services for 10 years of service to the Greater Dandenong City Council;
2. A letter of recognition to Mala Doyle, Community Services for 10 years of service to the Greater Dandenong City Council;
3. A letter of recognition to Shalini Bhasin, Community Services for 10 years of service to the Greater Dandenong City Council;
4. A letter of recognition to Stacey-Lee Romej, Community Services for 10 years of service to the Greater Dandenong City Council;
5. A letter of recognition to Danny Przychodzki, Business, Engineering and Major Projects for 10 years of service to the Greater Dandenong City Council; and
6. A letter of recognition to Martin Halden, Business, Engineering and Major Projects for 10 years of service to the Greater Dandenong City Council.

Recommendation

That the listed documents be signed and sealed.

2.2 DOCUMENTS FOR TABLING

2.2.1 Petitions and Joint Letters

File Id:	qA228025
Responsible Officer:	Manager Governance
Attachments:	Petitions and Joint Letters

Report Summary

Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.

Issues raised by petitions and joint letters will be investigated and reported back to Council if required.

A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:

1. the full text of any petitions or joint letters received;
2. petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
3. the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

Note: On occasions, submissions are received that are addressed to Councillors which do not qualify as petitions or joint letters under Council's current Governance Rules. These are also tabled.

2.2.1 Petitions and Joint Letters (Cont.)

Petitions and Joint Letters Tabled

Council received no new petitions and no joint letters prior to the Council Meeting of 9 May 2022.

N.B: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.

Recommendation

That this report and Attachment be received and noted.

2.2.1 Petitions and Joint Letters (Cont.)

DOCUMENTS FOR TABLING

PETITIONS AND JOINT LETTERS

ATTACHMENT 1

PETITIONS AND JOINT LETTERS

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 1000.

2.2.1 Petitions and Joint Letters (Cont.)

Date Received	• Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
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2.3 STATUTORY PLANNING APPLICATIONS

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535)

File Id:	328695
Responsible Officer:	Director City Planning Design & Amenity
Attachments:	Assessed Plans Location of objectors Clause 22.09 Assessment Clause 52.06 Assessment Clause 55 Assessment

Application Summary

Applicant:	Mudher Architect P/L
Proposal:	The development of the land for four (4) double storey dwellings.
Zone:	General Residential Zone Schedule 1
Overlay:	No overlays
Ward:	Yarraman

This application is brought before the Council because it has received three (3) objections.

The application proposes to develop the land for four (4) double storey dwellings on a lot.

A permit is required pursuant to:

- Clause 32.08-6 (General Residential Zone) of the Greater Dandenong Planning Scheme to construct two or more dwellings on a lot.

Objectors Summary

The application was advertised to the surrounding area through the erection of a notice on-site and the mailing of notices to adjoining and surrounding owners and occupiers. Two (2) objections were received to the application. Issues raised generally relate to matters of:

- Overlooking
- Stormwater management/flooding onto adjacent properties
- Pest control before demolition
- Damage to boundary fences during construction
- Overdevelopment/neighbourhood character/ double storey at the rear

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

- Proposal limiting natural light to neighbouring habitable room windows and bathroom and laundry windows
- Proposal blocking natural light to the neighbouring SPOS at 6/41-43 Jones Road.
- Car parking & traffic

Assessment Summary

The site is located within an established residential area and is well suited for medium density housing given that the site is zoned for incremental change. The proposal seeks to provide a medium density development which is generally consistent with the emerging pattern of development and surrounding neighbourhood character. It is noted that the development complies with most of the design principles, as demonstrated in the attachments to this report.

The development is generally compliant with Clause 55, responding to site context and site circumstances, while respecting the existing and preferred neighbourhood character envisaged by Clause 22.09.

Recommendation Summary

As assessed, officers consider this proposal to be highly compliant with all of the relevant provisions of the Greater Dandenong Planning Scheme. All grounds of objection have been considered, and Council Officers are of the view that on balance, the proposal's degree of compliance with the Planning Scheme justifies that the application should be supported. Therefore, a **Notice of Decision** (which provides appeal rights to objectors) to grant a permit be issued subject to the conditions as set out in the recommendation. If the application was to be appealed to VCAT, it is the officer's view that it is highly likely that VCAT would also issue a planning permit for this proposal.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Subject Site and Surrounds

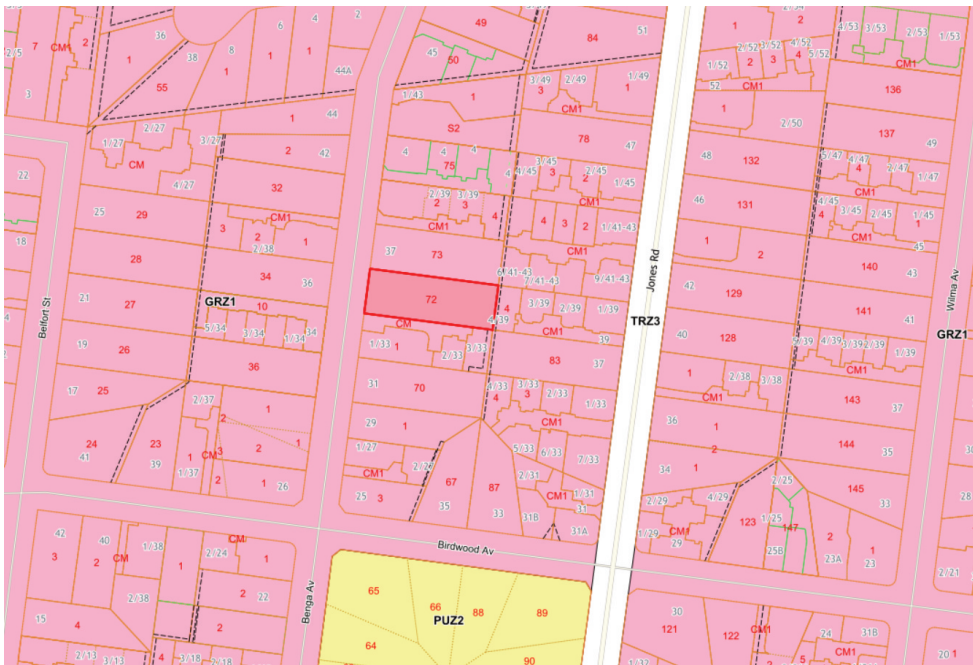
Subject Site

- The subject site is located along the eastern side of Benga Avenue.
- It has a western frontage of 18.29 metres, a northern side boundary of 53.34 metres, a southern side boundary of 53.34 metres, and an eastern rear boundary of 18.29 metres giving the site an area of 975.59 square metres.
- The site is oriented east-west, is regular in shape and is sloping from north to south.
- There are no easements on the site.
- The subject site is currently occupied by an existing single storey brick dwelling.
- The site is currently accessed via a crossover on the northern side of the western frontage to Benga Avenue. There is a significant amount of overgrown vegetation (exotic trees, shrubs and creepers) on the site.

Surrounding Area

- The subject site is located within a General Residential Zone.
- Buildings generally consist of double and single storey dwellings, including single dwellings on lots and multi-unit developments.
- The area is currently experiencing incremental change, with two – four dwelling developments replacing single dwellings on a lot.

Locality Plan



2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Background

Previous Applications

A search of Council records revealed no previous planning applications have been considered for the subject site.

Proposal

The application proposes the development of the land for four (4) new double storey dwellings as follows:

Type of proposal	Multi dwellings
Number of dwellings	Four (4)
Levels	Double storey
Height	7.1 metres
Orientated to	Dwelling 1 is orientated towards Benga Avenue. Dwellings 2-4 are orientated toward the common accessway.
External materials	Brick at ground floor level and render cladding at first floor level
Setbacks	<p>Dwelling one</p> <p>Ground floor</p> <p>North – 1.2 metres</p> <p>South – 4 metres</p> <p>West (frontage) – 5.3 metres</p> <p>First floor</p> <p>North – 2.4 metres</p> <p>South – 4 metres</p> <p>West (frontage) – 8.5 metres</p> <p>Dwelling two</p> <p>Ground floor</p> <p>North – 2.4 metres</p> <p>South – 4.5 metres</p>

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

	<p>First floor</p> <p>North – 3 metres</p> <p>South – 5 metres</p> <p>Dwelling three</p> <p>Ground floor</p> <p>North – 3 metres</p> <p>South – 4 metres</p> <p>First floor</p> <p>North – 3.5 metres</p> <p>South – 5 metres</p> <p>Dwelling four</p> <p>Ground floor</p> <p>North: 1.5 metres</p> <p>South: Garage on the boundary</p> <p>East (rear): 2.5 metres</p> <p>First floor</p> <p>North: 3.5 metres</p> <p>South: 3.8 metres</p> <p>East (rear): 3.7 metres</p>
<p>Open space type</p>	<p>Dwelling one</p> <p>A total area of 142.72 square metres, including an area of 31 square metres to the side with a minimum dimension of 5.4 metres and convenient access from a living area.</p> <p>Dwelling two</p>

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

	<p>A total area of 50 square metres, including an area of 31 square metres to the side with a minimum dimension of 5.5 metres and convenient access from a living area.</p> <p>Dwelling three</p> <p>A total area of 53.71 square metres, including an area of 27.5 square metres to the side with a minimum dimension of 5 metres and convenient access from a living area.</p> <p>Dwelling four</p> <p>A total area of 62.59 square metres, including an area of 33.5 square metres to the side with a minimum dimension of 5.4 metres and convenient access from a living area.</p>
Number of Car parking Spaces provided	Seven (7) spaces provided
Number of Car parking Spaces required	Seven (7) spaces required
Type of car parking	Double garage provided for dwelling one, two and four. Single garage is provided for dwelling three.
Access	Access located to the west of the development connecting to Benga Avenue with a minimum width of 3 metres
Front Fence	No front fence is proposed
Garden Area:	
Provided	351.1sqm (35.97%)
Required	35%

A copy of the submitted plans is included as Attachment 1.

Victorian Charter of Human Rights and Responsibilities

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this report but is not relevant to its contents.

Financial Implications

No financial resources are impacted by this report.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Planning Scheme and Policy Frameworks

Pursuant to the Greater Dandenong Planning Scheme, a planning permit is required:

- Under Clause 32.08-6 A permit is required to construct two or more dwellings on a lot in a General Residential Zone.

The relevant controls and policies are as follows:

Zoning Controls

The subject site is located in a General Residential Zone, as is the surrounding area.

The purpose of the General Residential Zone outlined at Clause 32.08 is:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*
- *To encourage development that respects the neighbourhood character of the area.*
- *To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.*
- *To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.*

Pursuant to Clause 32.08-6, a permit is required to construct two or more dwellings on a lot in a General Residential Zone. It is noted that in Schedule 1 to the zone, different requirements are set out as following:

- *Standard B6 (Street Setback) – As per B6 or 7.8 meters, whichever is the lesser;*
- *Standard B9 (Permeability) –Minimum 30%;*
- *Standard B13 (Landscaping) – 70% of ground level front setback, and side and rear setbacks planted with substantial landscaping and canopy trees;*
- *Standard B28 (Private Open Space) – An area of 50 square metres, with one part to consist of secluded private open space at the side or rear of the dwelling or dwelling with a minimum area of 30 square metres, a minimum dimension of 5 metres and convenient access from a living room; or a balcony with a minimum area of 10 square metres with a minimum width of 2 metres and convenient access from a living room; or a roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room.*
- *Standard B32 (Front Fence Height) – Maximum 1.5 metre height in streets in a Transport Zone Schedule 2; 1.2 metre maximum height for other streets.*

Overlay Controls

No overlays affect the subject site or surrounding area.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Planning Policy Framework

The **Operation of the Planning Policy Framework** outlined at Clause 71.02 seeks to ensure that the objectives of planning in Victoria are fostered through appropriate land use and development planning policies and practices which integrate relevant environmental, social and economic factors in the interests of net community benefit and sustainable development.

In order to achieve these objectives, there are a number of more specific objectives contained within the Planning Policy Framework that need to be considered under this application.

Clause 11 Settlement

Clause 11 (Settlement) encourages planning to facilitate sustainable development that takes full advantage of existing settlement patterns and investment in transport, utility, social, community and commercial infrastructure and services. It also encourages planning to contribute towards diversity of choice, energy efficiency, a high standard of urban design and amenity, and land use and transport integration.

Further guidance is provided by **Clause 11.01-1S (Settlement)**, which seeks to promote the sustainable growth and development of Victoria and deliver choice and opportunity for all Victorians through a network of settlements. It includes strategies to develop compact urban areas that are based around existing or planned activity centres to maximise accessibility to facilities and services.

Clause 14.02-1S (Catchment planning and management) seeks the protection and restoration of catchments, water bodies, groundwater, and the marine environment. Strategies include retaining natural drainage corridors with vegetated buffer zones at least 30-metre-wide along each side of a waterway to:

- Manage the natural drainage function, stream habitat and wildlife corridors and landscape values,
- Minimise erosion of stream banks and verges, and
- Reduce polluted surface runoff from adjacent land uses.

Clause 15 Built Environment and Heritage

Clause 15 (Built Environment and Heritage) states that planning is to recognise the role of urban design, building design, heritage and energy and resource efficiency in delivering liveable and sustainable cities, towns and neighbourhoods.

It adds that planning should ensure all land use and development appropriately responds to its surrounding landscape and character, valued built form and cultural context. Planning should promote development that is environmentally sustainable and should minimise detrimental impacts on the built and natural environment.

According to the clause, planning should promote excellence in the built environment and create places that:

- *Are enjoyable, engaging and comfortable to be in.*
- *Accommodate people of abilities, ages and cultures.*

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

- *Contribute positively to local character and sense of place.*
- *Reflect the particular characteristics and cultural identity of the community.*
- *Enhance the function, amenity and safety of the public realm.*

These overall objectives are reinforced by a number of sub-clauses, including **Clause 15.01-1S (Urban design)** and **Clause 15.01-1R (Urban design – Metropolitan Melbourne)**, which seek to create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.

Clause 15.01-2S (Building design) aims to achieve building design outcomes that contribute positively to the local context and enhance the public realm, while **Clause 15.01-5S (Neighbourhood character)** has an objective to recognise, support and protect neighbourhood character, cultural identity, and sense of place.

Clause 15.01-4S (Healthy neighbourhoods) has an objective to achieve neighbourhoods that foster healthy and active living and community wellbeing. **Clause 15.01-4R (Healthy neighbourhoods - Metropolitan Melbourne)** reinforces this, with a strategy to create a city of 20 minute neighbourhoods that give people the ability to meet most of their everyday needs within a 20 minute walk, cycle or local public transport trip from their home.

Sustainability is promoted by **Clause 15.02-1S (Energy and resource efficiency)**, which seeks to encourage land use and development that is energy and resource efficient, supports a cooler environment and minimises greenhouse gas emissions.

Clause 16 Housing

Clause 16 (Housing) contains two key objectives, which can be summarised as relating to housing diversity, sustainability of housing and the provision of land for affordable housing.

These objectives are reinforced by a number of sub-clauses, including **Clause 16.01-1S (Housing Supply)**, which seeks to facilitate well-located, integrated and diverse housing that meets community needs, and **Clause 16.01-2S (Housing affordability)** which seeks to deliver more affordable housing closer to jobs, transport and services.

Clause 16.01-1R (Housing supply – Metropolitan Melbourne), includes several strategies to manage the supply of new housing including increased housing in established areas to create a city of 20-minute neighbourhoods close to existing services, jobs, public transport; as well as a strategy that allows for a range of minimal, incremental and high change residential areas that balance the need to protect valued areas with the need to ensure choice and growth in housing.

Clause 18 Transport

Clause 18.01-1S (Land use and transport planning) has a strategy to plan urban development to make jobs and community services more accessible by ensuring access is provided to developments in accordance with forecast demand, taking advantage of all available modes of transport and to minimise adverse impacts on existing transport networks and the amenity of surrounding areas.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Local Planning Policy Framework

The Local Planning Policy Framework (LPPF) includes the Municipal Strategic Statement (MSS) and Local Policies.

The MSS is contained within Clause 21 of the Scheme. The MSS at **Clause 21.02** focuses on the **Municipal Profile**, within which the following is noted:

- *There is considerable diversity within Greater Dandenong's housing stock. Most housing stock is aged between 30 to 50 years old, though there are some areas with dwellings in excess of 100 years old. Areas of newer housing are located in the north-east and central-southern areas, with in-fill development occurring across the municipality (Clause 21.02-3).*
- *Higher density housing is generally located in proximity to railway stations and major shopping centres, in particular in central Dandenong (Clause 21.02-3).*
- *Whilst there is a clear pre-dominance of single detached dwellings, there are a range of other types of dwellings including dual occupancies, villa-units, town houses and apartments. The highest concentration of older villa units and apartments and more recent multi-unit redevelopments have occurred around central Dandenong, Springvale and Noble Park activity centres (Clause 21.02-4).*
- *With diverse cultural groups that call Greater Dandenong home, there are certain distinct precincts that are emerging that have their own character. Their built form is characterised by buildings with flat unarticulated facades, prominent balconies, limited frontage/side setbacks, limited or no landscaping (Clause 21.02-4).*

A **Vision for Greater Dandenong** is outlined at **Clause 21.03**. The vision is that Greater Dandenong will be a municipality where housing diversity and choice is promoted in its various attractive neighbourhoods.

The objectives and strategies of the MSS are under four (4) main themes including: land use; built form; open space and natural environment; and, infrastructure and transportation (considered individually under Clauses 21.04 to 21.07). Of particular relevance to this application are Clauses 21.04 – Land Use and 21.05 – Built Form:

Clause 21.04-1 Housing and community

- *Greater Dandenong's population is expected to rise by 22 percent, from 147,000 to 179,000 in the decade to 2024, placing pressure on transport networks, infrastructure, services and public open space.*
- *Approximately 9,950 new households will need to be accommodated across the municipality by 2024 (Greater Dandenong Housing Strategy 2014-2024).*
- *Supporting urban consolidation and providing housing in existing areas close to activity centres means that people do not need to travel as far to work, shop or to take part in sports/leisure activities thus reducing the environmental impacts of transport.*
- *Increases in housing density must be balanced by adequate provision of open space, good urban design and improvements to the public realm.*

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

- *Encourage the provision of housing that is adaptable to support the needs of the changing needs of present and future residents.*
- *Encourage innovative redevelopment and renewal of deteriorating housing stock and older styled higher-density apartments and multi-unit developments.*
- *Encourage new residential development that incorporates adequate space for the planting and the long term viability and safe retention of canopy trees.*
- *Respect the valued, existing neighbourhood character within incremental and minimal change areas.*
- *Requiring medium-density developments to be site and locality responsive and to respect existing and proposed neighbourhood character.*

Clause 21.05-1 – Urban design, character, streetscapes and landscapes – contains the following relevant objectives and strategies:

- *To facilitate high quality building design and architecture.*
 - *Ensure building design is consistent with the identified future character of an area and fully integrates with surrounding environment.*
 - *Encourage high standards of building design and architecture, which allows for flexibility and adaptation in use.*
 - *Encourage innovative architecture and building design.*
 - *Encourage development to incorporate sustainable design elements that enhance occupant comfort and environmental performance.*
- *To facilitate high quality development, which has regard for the surrounding environment and built form.*
 - *Promote views of high quality landscapes and pleasing vistas from both the public and private realm.*
 - *Promote all aspects of character – physical, environmental, social and cultural.*
 - *Encourage planting and landscape themes, which complement and improve the environment.*
 - *Encourage developments to provide for canopy trees.*
 - *Recognising valued existing neighbourhood character and promoting identified future character as defined in the Residential Development and Neighbourhood Character Policy at Clause 22.09.*
- *To protect and improve streetscapes*
 - *Ensure that new developments improve streetscapes through generous landscape setbacks and canopy tree planting.*
 - *Ensure landscaping within private property that complements and improves the streetscapes and landscaping of public areas.*
- *To ensure landscaping that enhances the built environment*

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

- *Encourage new developments to establish a landscape setting, which reflects the local and wider landscape character.*
- *Encourage landscaping that integrates canopy trees and an appropriate mix of shrubs and ground covers and complements and integrates with existing or proposed landscaping in public areas.*

Clause 22.09 – Residential Development & Neighbourhood Character Policy – contains the following objectives at Clause 22.09-2:

- *To guide the location and design of different types of residential development within Greater Dandenong, having regard to State and local planning policies, while respecting the valued characteristics and identified future character of residential neighbourhoods.*
- *To ensure that new residential development is consistent with the identified future character and preferred built form envisaged for the three Future Change Areas.*
- *To provide certainty about which areas are identified for, or protected from, increased residential development consistent with the purpose of the applicable zone.*
- *To facilitate high quality, well designed residential development and on-site landscaping.*
- *To promote a range of housing types to accommodate the future needs of the municipality's changing population.*
- *To ensure that residential development uses innovative, responsive and functional siting and design solutions that:*
 - *Achieve high quality internal amenity and private open space outcomes for future residents;*
 - *Make a positive contribution to the streetscape through quality design, contextual responsiveness and visual interest;*
 - *Promote public realm safety by maximising passive surveillance.*
 - *Demonstrate responsiveness to the site, adjoining interfaces, streetscape and landscape context;*
 - *Respect the amenity of adjoining residents and the reasonable development potential of adjoining properties;*
 - *Achieve environmentally sustainable design outcomes;*
 - *Use quality, durable building materials that are integrated into the overall building form and façade; and*
 - *Minimise the visual dominance of vehicle accessways and storage facilities, such as garages, car ports and basement entrances.*

Clause 22.09-3.1 (Design Principles) provides design principles, which apply to all Future Change Areas.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 22.09-3.3 (Incremental Change Areas) provides design principles, some of which also relate to the variances to the requirements of standards to Clause 55 under the schedule to the General Residential Zone. The guidelines consider matters such as the preferred housing type, building height, landscaping, setbacks, front boundary, width, private open space and the bulk and built form.

Particular Provisions

Car Parking (Clause 52.06)

The purposes of this provision, Clause 52.06, are:

- *To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.*
- *To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.*
- *To support sustainable transport alternatives to the motor car.*
- *To promote the efficient use of car parking spaces through the consolidation of car parking facilities.*
- *To ensure that car parking does not adversely affect the amenity of the locality.*
- *To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.*

Clause 52.06-2 notes that a new use must not commence or the floor area of an existing use must not be increased until the required car spaces have been provided on the land.

The required spaces are identified in the table to Clause 52.06-5. Clause 52.06-3 further notes that a permit may be granted to reduce or waive the number of car spaces required by the table.

The table at Clause 52.06-5 notes that a dwelling with 1 or 2 bedrooms requires 1 car space and a dwelling with 3 or more bedrooms requires 2 spaces to each dwelling. 1 visitor car space is required for visitors to every 5 dwellings for developments of 5 or more dwellings.

Car parking is to be designed and constructed in accordance with the requirements of Clause 52.06-9 and 52.06-11 of the Scheme.

An assessment against Clause 52.06 is included as Attachment 4 to this report.

Two or more dwellings on a lot and residential buildings (Clause 55)

Pursuant to Clause 55 of the Greater Dandenong Planning Scheme, the provisions of this Clause apply to an application:

- *To construct two or more dwellings on a lot.*

The purposes of this clause are:

- *To implement the Municipal Planning Strategy and the Planning Policy Framework.*

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

- *To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.*
- *To encourage residential development that provides reasonable standards of amenity for existing and new residents.*
- *To encourage residential development that is responsive to the site and the neighbourhood.*

A development:

- *Must meet all of the objectives of this clause.*
- *Should meet all of the standards of this clause.*

If a zone or a schedule to a zone specifies a requirement of a standard different from a requirement set out in this clause, the requirement in the zone or a schedule to the zone applies.

An assessment against Clause 55 is included as Attachment 5 to this report.

General Provisions

Clause 65 – Decision Guidelines needs to be considered, as is the case with all applications. For this application the requirements of Clause 65.01 for the approval of an application or plan is of relevance. This Clause outlines the requirements that the responsible authority must consider when determining the application.

Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. In accordance with the commitment in Council's Annual Plan, all applications are considered on their merits.

Diversity (Access & Equity)

It is not considered that the proposal raises any diversity issues affecting the planning assessment of this application.

Community Safety

It is considered that there would be no adverse community safety implications in permitting the proposal subject to strict conditions on any planning permit issued.

Safe Design Guidelines

Consideration of the relevant requirements of these Guidelines has been undertaken within the Assessment of this application.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Referrals

The application was not required to be referred to any external referral authorities pursuant to Section 55 of the Planning and Environment Act 1987.

Internal

The application was internally referred to the following Council departments for their consideration. The comments provided will be considered in the assessment of the application.

Internal Referrals	
Civil Development	No objection, subject to conditions on permit
ESD / Sustainability	No objection, subject to conditions on permit

Advertising

The application has been advertised pursuant to Section 52 of the Planning and Environment Act 1987, by:

- Sending notices to the owners and occupiers of adjoining land.
- Placing a sign on site facing Benga Avenue

The notification has been carried out correctly.

Council has received 3 objections to date.

The location of the objectors / submitters is shown in Attachment 2.

Consultation

A consultative meeting was not held due to the Covid-19 pandemic, and the trigger level for a consultative meeting is four or more objections.

Summary of Grounds of Submissions/Objections

The objections are summarised below (**bold**), followed by the Town Planner's Response (in *italics*).

- **Overlooking**

All upper level windows are shown as obscured glass below 1.7 metres above floor level. It is acknowledged that some notations are missing to clearly identify the obscure glazing. Permit conditions can ensure that all windows are provided with screening to meet standard B22 (overlooking) in Clause 55.04-6 of the Greater Dandenong Planning Scheme. (see condition 1.3).

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

- **Stormwater management/flooding onto adjacent properties.**

Permit conditions can be included to ensure that stormwater is managed and directed to the legal point of discharge in accordance with Council requirements (see condition 8 and 11).

- **Pest control before demolition**

A planning permit is not required for demolition therefore, consideration of this application cannot address pest control during demolition.

- **Damage to boundary fencing during construction**

Boundary fencing is a civil matter between the two parties.

- **Overdevelopment/Neighbourhood Character/ double storey at the rear**

The size and scale of the development is consistent with the preferred neighbourhood character set out in Clause 22.09 and complies with objectives of Clause 55 (two or more dwellings and residential buildings) of the Greater Dandenong Planning Scheme (see Clause 22.09 and Clause 55 assessments below). A permit condition has been included to reduce the overall visual bulk of dwelling 4 upper storey component when viewed from the southern and eastern adjoining sensitive interfaces (see condition 1.1).

- **Car parking & traffic**

The proposal complies with the car parking requirements in Clause 52.06 of the Greater Dandenong Planning Scheme.

- **Proposal limiting natural light to habitable room windows and bathroom and laundry windows at 6/41-43 Jones Road.**

The proposal complies with Clause 55.04-1 Standard B17 (Side and rear setbacks), Clause 55.04-3 Standard B19 (Daylight to existing windows) and Clause 55.04-5 Standard B21 (Overshadowing). A permit condition has been included to reduce the overall visual bulk of dwelling 4 upper storey component when viewed from the southern and eastern adjoining sensitive interfaces (see condition 1.1).

- **Proposal blocking natural light to the SPOS at 6/41-43 Jones Road.**

The proposal complies with Clause 55.04-1 Standard B17 (Side and rear setbacks), Clause 55.04-3 Standard B19 (Daylight to existing windows) and Clause 55.04-5 Standard B21 (Overshadowing). A permit condition has been included to reduce the overall visual bulk of dwelling 4 upper storey component when viewed from the southern and eastern adjoining sensitive interfaces (see condition 1.1).

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Assessment

Use

As outlined in Clause 32.08-2 (General Residential Zone), a dwelling is listed as a Section 1 use, and a planning permit is not required for the use of the proposal. However, a planning permit is required for the buildings and works, which is discussed below.

Development

Planning Policy Framework / Local Planning Policy Framework

The subject site is located within an established residential area and is well suited for the development of medium density housing given that the site is located in Dandenong within easy walking distance of many community facilities and public transport, as required by the objective of **Clause 16.01-1S Housing Supply**

The proposal also seeks to reduce pressure on the urban fringe by providing four (4) dwellings where previously only one (1) existed through the redevelopment of the site, thereby ensuring that the housing required for the growing population is facilitated in accordance with the strategies of **Clause 11.02 Managing Growth**. The proposal also provides housing choice that meets the needs of the community, in accordance with **Clause 16.01-1R Housing Supply – Metropolitan Melbourne**.

Clause 22.09 (Residential Development & Neighbourhood Character Policy) identifies existing character, preferred future character and provides design principles across three 'future change areas': Substantial, Incremental and Limited.

The subject site forms part of the 'incremental change area'. The 'identified future character' outlined under Clause 22.09-3.3 states the following:

'The future character of Incremental Change Areas will evolve over time to contain a greater proportion of well-designed and site responsive medium density infill development that respects the existing neighbourhood character. Future density will be at a lower intensity than in Substantial Change Areas, but a higher intensity than in Limited Change Areas.'

'Residential development will comprise well designed houses, townhouses, units and dual occupancies of up to two (2) storeys with main living areas generally on the ground level. Residential development will give particular consideration to providing appropriate setbacks and private open space areas and high quality landscaping, including the planting of canopy trees, to protect the amenity of adjoining dwellings and to contribute to the landscape character.'

Design principles for the incremental change area are set out at Clause 22.09-3.3. The proposal meets the design principles set out at Clause 22.09-3.3; Maximum of two storeys is proposed, ground level living is provided and a significant amount of space is provided for boundary landscaping and canopy trees. The double storey form to the rear of the site is acceptable for the following reasons:

- The built form and accessways on the neighbouring site to the north and east occupy the entirety of the northern boundary and majority of the eastern boundary. The only adjoining sensitive interface is in the south east corner. A permit condition be included on the permit to require

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

deletion of the upper storey room labelled as 'bedroom 3' in dwelling 4. This will enable a 7.5 metre upper storey setback from the adjoining sensitive interface (see condition 1.1).

- In addition to the increased setback required from the southern boundary, the upper floor is setback an appropriate distance from all other boundaries, including those with non-sensitive interfaces, which will minimise any potential visual impact from surrounding view lines.
- The dwellings are well articulated.
- There are no overlooking or overshadowing impacts from the proposed buildings; and
- Sufficient space is provided for substantial landscaping and canopy trees along the northern and eastern boundaries to soften the appearance of the built form.

With regard to the above preferred character, it is considered the proposal delivers on the objectives of clauses **15.01 (Urban Environment)** and **21.05-1 (Built Form)**, which require development to respond to urban design, character, streetscape and landscape issues. The development includes adequate side and rear setbacks for landscaping opportunities, a strong design theme that reinforces the residential nature of the area and the incorporation of other measures to minimise visual impacts and amenity concerns.

The proposal's consistency with the identified future character and preferred built form also means that it is in accordance with **Clause 21.05-1 (Urban design, character, streetscapes and landscapes)** and **Clause (21.04-1 Housing and community)**, which reinforce the expectation for development to achieve high quality outcomes that has regard for the surrounding environment and built form.

Clause 55 Assessment

The proposal has been assessed against all of the Objectives and Standards of this Clause and, subject to conditions, is considered to comply with all of the requirements. Below is assessment of the standards which are not met and are still acceptable, or can be resolved via permit conditions. It is considered that the proposal meets all of the objectives of Clause 55.

- Standard B6 Clause 55.03-1 Street setback objective

The proposal does not meet the front setback standard due to the height of the porch. In this case, the variation is considered acceptable for the following reasons:

- The porch exceeds the standard by only 400mm in height.
- The slope of the land means that it is only a small portion of the porch which exceeds the standard
- A significant amount of substantial landscaping has been shown on the landscape plan, including the retention of an existing tree, planting of a new canopy tree and other shrubs.
- The upper storey is further setback from the front building line, lessening the visual bulk of the dwelling from the street.

For the above reasons, it is considered that the small variation to the standard will still respect the existing and preferred neighbourhood character.

- Standard B9 Clause 55.03-4 Permeability objective

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

The proposal has provided appropriate stormwater management response by way of inclusion of 3000L water tanks and raingardens, however, it is noted that these items have not been shown on the plans. These items can be required as permit conditions (see conditions 1.5 and 1.6).

- Standard B22 Clause 55.04-6 Overlooking objective

It is noted that the drawings show some windows with hatching, however, there is no notation to indicate the purpose of the hatching. Permit conditions can require notations to ensure that it is clear which windows have obscure glazing, to ensure compliance with this standard (see condition 1.3)

- Standard B28 Clause 55.05-4 Private open space objective

Dwellings 1, 2 and 4 comply with the standard for private open space. Dwelling 3 meets the standard for the total amount of private open space, however, does not meet the standard for the secluded private open space. In this case, the small variation is considered acceptable for the following reasons:

- The variation is minor (only 2.5square metres)
- The dwelling still provides adequate total amount of private open space.
- The secluded private open space is north facing, with good amenity.
- Storage shed and bin storage is located outside of the main secluded private open space area, providing good amenity for recreation needs of residents.
- Overall, the site layout allows for substantial landscaping along side boundaries.

Vegetation removal

The applicant is proposing to remove majority of the existing vegetation on the site, and replace it with an integrated landscaping outcome as per the submitted landscape plans. The removal of vegetation does not require a planning permit. It is considered that the submitted landscape plan provides an appropriate replacement landscaping outcome, with canopy trees in the front and in the rear yards of each dwelling and smaller plantings along the accessway and along the side and rear boundaries.

Car Parking

The proposal provides seven (7) on site car parking spaces, and as such complies with the requirements of Clause 52.06 with respect to the number of car parking spaces required (Clause 52.06-5) and design standard of car parking (Clause 52.06-9).

Environmentally Sustainable Development

Council's ESD team have advised that the applicant is to submit a revised Sustainable Design Assessment and set of town planning drawings that includes:

- Specification of the rainwater tank as 3,000L per dwelling including specification of connection to toilet flushing.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

- Location of the proposed raingardens associated with each dwelling as per the Sustainable Design Assessment (SDA). This should include a cross section of the raingarden design and composition to inform any civil/drainage plans.
- Location of and applicable fixed vertical and adjustable shading to the east and western orientated windows as per the SDA.
- Mark up on the plans of the location of any applicable electric vehicle infrastructure and cabling to each garage to support a minimum 32 Amp EV car charger.
- Location of any applicable food garden plots per dwelling as per the commitments in the SDA.
- Any other measures associated with the revised SDA.

It is considered that all of the above can be accommodated within the existing design, and as such conditions are to be included on the permit (conditions 1.5-1.10 and 4) to address the above.

BESS Information Summary	Project Overall Score: 50%
Dwelling Type: Residential	Fail Best Practice Design Excellence Best Practice Design Excellence Design Excellence (<49%) (50-69%) (>70%)

BESS Category	Score	Initiatives
Management	100%	Requires update
Water	50%	Requires update
		<ul style="list-style-type: none"> ■ Rainwater tank capacity of 3,000L per dwelling connected to:
		Landscape irrigation, Toilet flushing
		<ul style="list-style-type: none"> ■ High WELS star rated water fittings, fixtures and appliances
		<ul style="list-style-type: none"> ■ Potable water consumption reduced by 29% compared to same building following minimum standards.
Energy	50%	Requires update
		<ul style="list-style-type: none"> ■ Preliminary energy ratings with an average energy rating of 6.1 stars ■ Heating and cooling system to be confirmed. Currently specified as ducted gas heating and evaporative cooling ■ High efficiency gas instantaneous hot water system specified.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

		<ul style="list-style-type: none"> Estimated greenhouse gas emissions reduced by over 43% compared to compared to same building following minimum standards
Stormwater	100%	
		<ul style="list-style-type: none"> Stormwater design meets industry best practice requirements though incorporation of rainwater collection and re-use and bioretention.
Indoor Env. Quality	100%	Requires update
		<ul style="list-style-type: none"> Design promotes cross ventilation to all dwellings (to be confirmed) Fixed and adjustable shading to all north, east and west facing windows All dwellings orientated to the north Double glazing to all habitable room windows.
Transport	100%	Requires update
		<ul style="list-style-type: none"> Space for bicycle parking in each dwelling garage/p.o.s storage Provision of facilities and infrastructure
Waste	50%	
		<ul style="list-style-type: none"> FOGO waste collections bins enables organic waste disposal
Urban Ecology	75%	Requires update
		<ul style="list-style-type: none"> 20% of the site is permeable and landscapable 50m2 of food garden provision to P.O.S areas

Conclusion

Subject to conditions, the proposed development of four (4) dwellings is considered acceptable and is of an appropriate design response in terms of height, scale, setbacks, private open space, car parking and landscaping with minimal amenity impacts on the adjoining residential properties and surrounding area.

The application has been assessed against the relevant sections of the Greater Dandenong Planning Scheme, including the Planning Policy Framework, Local Planning Policy Framework and Municipal Strategic Statement as set out in this assessment. It is considered that the application complies with these policies and it is therefore recommended that the proposal is approved with conditions.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Recommendation

That Council resolves to issue a Notice of Decision to grant a permit in respect of the land known and described as Lot 73 LP8541, 37 Benga Avenue, Dandenong for the purpose of the development of the land for four (4) double storey dwellings in accordance with the plans submitted with the application subject to the following conditions:

1. **Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be drawn to scale with dimensions provided. The amended plans must be generally in accordance with the plans submitted and assessed with the application but modified to show:**
 - 1.1. **Deletion of the room labelled as 'bedroom 3' in dwelling 4. The remainder of the first floor area may be rearranged to accommodate a bedroom on the first floor, provided there is no increase in the first floor envelope.**
 - 1.2. **The sill heights of the ground level window to bedroom 1 in dwelling 2 and the windows to the lounge in dwelling 3 raised to a minimum of 1.4 metres.**
 - 1.3. **Notations to clearly identify windows with obscure glazing/screening to ensure compliance with standard B22 (overlooking) in Clause 55.04-6 of the Greater Dandenong Planning Scheme.**
 - 1.4. **Accessway ramp gradients notated on the plans to meet the requirements of Design standard 3 in Clause 52.06-9 of the Greater Dandenong Planning Scheme.**
 - 1.5. **Specification of the rainwater tank as 3,000L per dwelling including specification of connection to toilet flushing.**
 - 1.6. **Location of the proposed raingardens associated with each dwelling as per the Sustainable Design Assessment (SDA). This should include a cross section of the raingarden design and composition to inform any civil/drainage plans.**
 - 1.7. **Location of and applicable fixed vertical and adjustable shading to the east and western orientated windows as per the SDA.**
 - 1.8. **Mark up on the plans of the location of any applicable electric vehicle infrastructure and cabling to each garage to support a minimum 32 Amp EV car charger.**

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

1.9. Location of any applicable food garden plots per dwelling as per the commitments in the SDA.

1.10. Any other measures associated with the revised SDA.

When approved, these plans will be endorsed and will form part of this permit.

2. Except with the prior written consent of the Responsible Authority, the layout of the land and the size, design and location of the buildings and works permitted must always accord with the endorsed plan and must not be altered or modified.

3. Except with the prior written consent of the Responsible Authority, the approved building must not be occupied until all buildings and works and the conditions of this permit have been complied with.

4. Prior to the endorsement of plans, the applicant must submit a Revised Sustainable Design (SDA) Assessment to the satisfaction of the Responsible Authority. The revised SDA must be in accordance with the design initiatives and commitments included in the SDA (prepared by Mudher Architects, Ref 1021) but modified to include the following:

4.1. Revised BESS assessment that includes the following:

4.1.1. Deletion of management credit 1.1

4.1.2. Updated water calculator that revises washing machines as “occupant to install”

4.1.3. Revised roof area sections that are consistent with the finalised stormwater tool inputs.

4.1.4. Revised energy efficiency section that includes updated heating and cooling loads consistent with the preliminary NatHERS energy rating results to ensure the dwelling MJ/sqm loads do not exceed a combined total of 125MJ/sqm

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

- 4.1.5. Revised heating and cooling systems as reverse cycle units within 1 star of the best available to ensure consistency with the commitments in the body of the SDA**
- 4.1.6. Revised hot water system to either gas instantaneous (as per the commitment in the SDA) or alternatively, electric heat pump.**
- 4.1.7. Revised Indoor Environment Quality Section (IEQ) of the SDA and BESS tool that demonstrates (with relevant extracts from the site plans) effective cross flow ventilation to all habitable rooms, or alternatively remove the credit.**
- 4.1.8. Revised IEQ section of the SDA and BESS that outlines what fixed vertical and adjustable shading has been incorporated into the development, or alternatively remove the credit.**
- 4.1.9. Specification of the type and kind of electric vehicle charging equipment and/or infrastructure as per the Transport section of the SDA and BESS.**
- 4.1.10. Revised Urban Ecology Section of the SDA and BESS that confirms the size and location of food garden plots per dwelling, or alternatively remove the credit.**
- 4.2. Submission of a revised stormwater quality assessment (using InsiteWater or STORM) that is consistent with the town planning drawings and specifies all proposed treatments to each impervious area on the site. The response must achieve a score that satisfies Best Practice Environmental Management Guidelines (CSIRO1999).**
- 5. The provisions, recommendations and requirements of the revised Sustainable Design Assessment must be implemented and complied with to the satisfaction of the Responsible Authority. The endorsed SDA must not be altered without the prior written consent of the Responsible Authority.**
- 6. The provisions, recommendations and requirements of the endorsed landscape plan must be implemented and complied with to the satisfaction of the Responsible Authority.**

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

- 7. Landscaping in accordance with the endorsed landscaping plan and schedule must be completed before the dwellings are occupied.**
- 8. Provision must be made for the drainage of the site including landscaped and pavement areas, all to the satisfaction of the Responsible Authority.**
- 9. Before the approved building is occupied, all piping and ducting above the ground floor storey of the building, except downpipes, must be concealed to the satisfaction of the Responsible Authority.**
- 10. Standard concrete vehicular crossing/s must be constructed to suit the proposed driveway/s in accordance with the Council's standard specifications. Any vehicle crossing no longer required must be removed and the land, footpath and kerb and channel reinstated, to the satisfaction of the Responsible Authority.**
- 11. The connection of the internal drainage infrastructure to the Legal Point of Discharge (LPD) must be to the satisfaction of the Responsible Authority.**
Collected stormwater must be retained onsite and discharged into the drainage system at pre -development peak discharge rates as stated in the LPD approval letter. Approval of drainage plan including any retention system within the property boundary is required.
- 12. Service units, including air conditioning/heating units, must not be located on any of the balcony areas or where they will be visible from any public area.**
- 13. Except with the prior written consent of the Responsible Authority, floor levels shown on the endorsed plan/s must not be altered or modified.**
- 14. Before the approved building is occupied, the development must be provided with external lighting capable of illuminating access to each garage, car parking space and pedestrian walkway. Lighting must be located, directed and shielded to the satisfaction of the Responsible Authority so as to prevent any adverse effect outside the land.**
- 15. Before the approved building is occupied, the obscure glazing to the windows shown on the endorsed plans must be provided through frosted glass or similarly treated glass to the satisfaction of the Responsible Authority. Adhesive film or similar removable material must not be used.**

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

- 16. All glazing must at all times be maintained to the satisfaction of the Responsible Authority.**
- 17. Before the approved building is occupied, all boundary walls in the development must be constructed, cleaned and finished to the satisfaction of the Responsible Authority.**
- 18. Letterboxes and all other structures (including visually obstructive fencing and landscaping) must be constructed to a maximum height of 900mm or relocated clear of a splayed area (2m x 2.5m) along the frontage road at access points in accordance with the Greater Dandenong Planning Scheme Clause 52.06-9.**
- 19. This permit will expire if:**
 - 19.1. The development or any stage of it does not start within two (2) years of the date of this permit, or**
 - 19.2. The development or any stage of it is not completed within four (4) years of the date of this permit.**

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

The owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date to complete the development or a stage of the development if:

- (a) the request for the extension is made within twelve (12) months after the permit expires; and**
- (b) the development or stage started lawfully before the permit expired.**

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - NO. 37 BENGA AVENUE DANDENONG
(PLANNING APPLICATION NO. PLN21/0535)**

ATTACHMENT 1

ASSESSED PLANS

PAGES 12 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

**PROPOSED 4 X TWO STOREY DEVELOPMENT:
 37 BENG A VENUE DANDENONG**

**PLANNING SUBMISSION
 RFI - UPDATE 3/02/2021**

SHEET INDEX		
LAYOUT ID	DRAWING NAME	DRAWING SCALE/ COMMENTS
TP 1.0	COVER PAGE	2:1 UPDATED
TP 2.0	NEIGHBOURHOOD AND SITE DESCRIPTION	1:100 COMPLETED
TP 3.0	SITE CONTEXT	1:100 COMPLETED
TP 4.0	EXISTING CONDITIONS	1:100 COMPLETED
TP 5.0	DESIGN RESPONSE	1:100 COMPLETED
TP 6.0	SITE AND ROOF PLAN	1:100 UPDATED
TP 7.0	DEVELOPMENT PLAN GROUND FLOOR	1:100 UPDATED
TP 8.0	FIRST FLOOR	1:100 UPDATED
TP 9.0	ELEVATIONS	1:100 UPDATED
TP 10.0	ELEVATIONS	1:100 UPDATED
TP 11.0	SHADOW - 9 AM	1:200 UPDATED
TP 12.0	SHADOW - 12 PM	1:200 UPDATED
TP 13.0	SHADOW - 3 PM	1:200 UPDATED
TP 14.0	GARDEN ANALYSIS	1:100 UPDATED
TP 15.0	LANDSCAPE PLAN CONCEPT	1:100 - JODIE HAY LANDSCAPES

BUILDING AREAS -

UNIT 1 - 197.54 M2 - INC GARAGE= 21.26 SQM
UNIT 2 - 175.23 M2 - INC GARAGE= 18.86 SQM
UNIT 3 - 127.49 M2 - INC GARAGE= 13.72 SQM
UNIT 4 - 185.67 M2 - INC GARAGE= 19.98 SQM

**TO BE READ IN CO JUNCTION WITH
 SUSTAINABLE DESIGN ASSESSMENT**

INCLUDES:

- BESS REPORT
- ENERGY REPORT PRELIMINARY ASSESSMENT
- STORM RATING ASSESSMENT

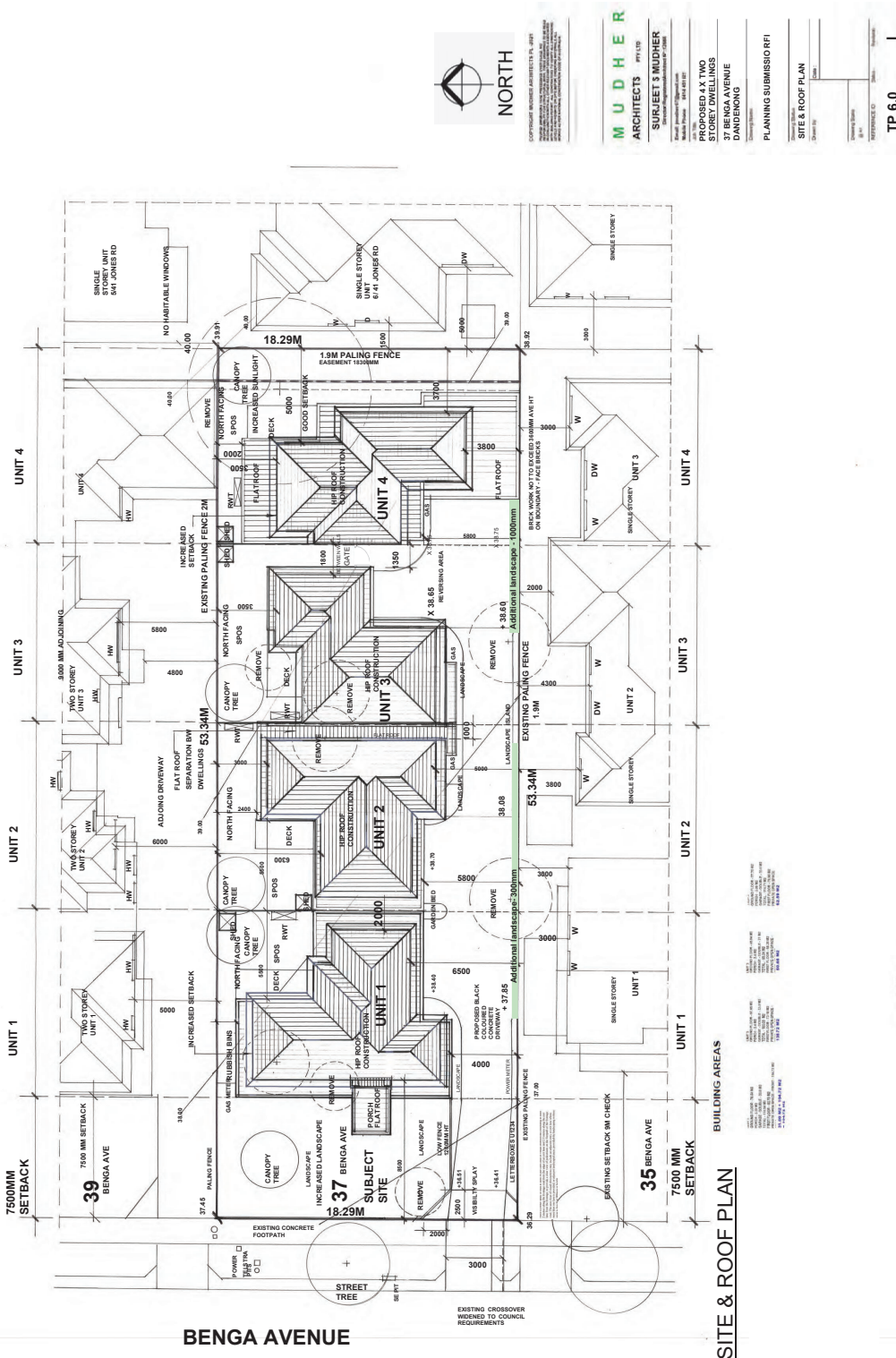
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PROPOSED 2 X TWO STOREY DEVELOPMENT 37 BENG A VENUE DANDENONG

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

PLANNING SUBMISSION RFI -
 UPDATE - 3/02/2022

PROPOSED 4 X TWO STOREY DEVELOPMENT: 37 BENGA AVENUE DANDENONG



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PROPOSED 4 X TWO
 STOREY DWELLINGS
 37 BENGA AVENUE
 DANDENONG

PLANNING SUBMISSION RFI

SITE & ROOF PLAN

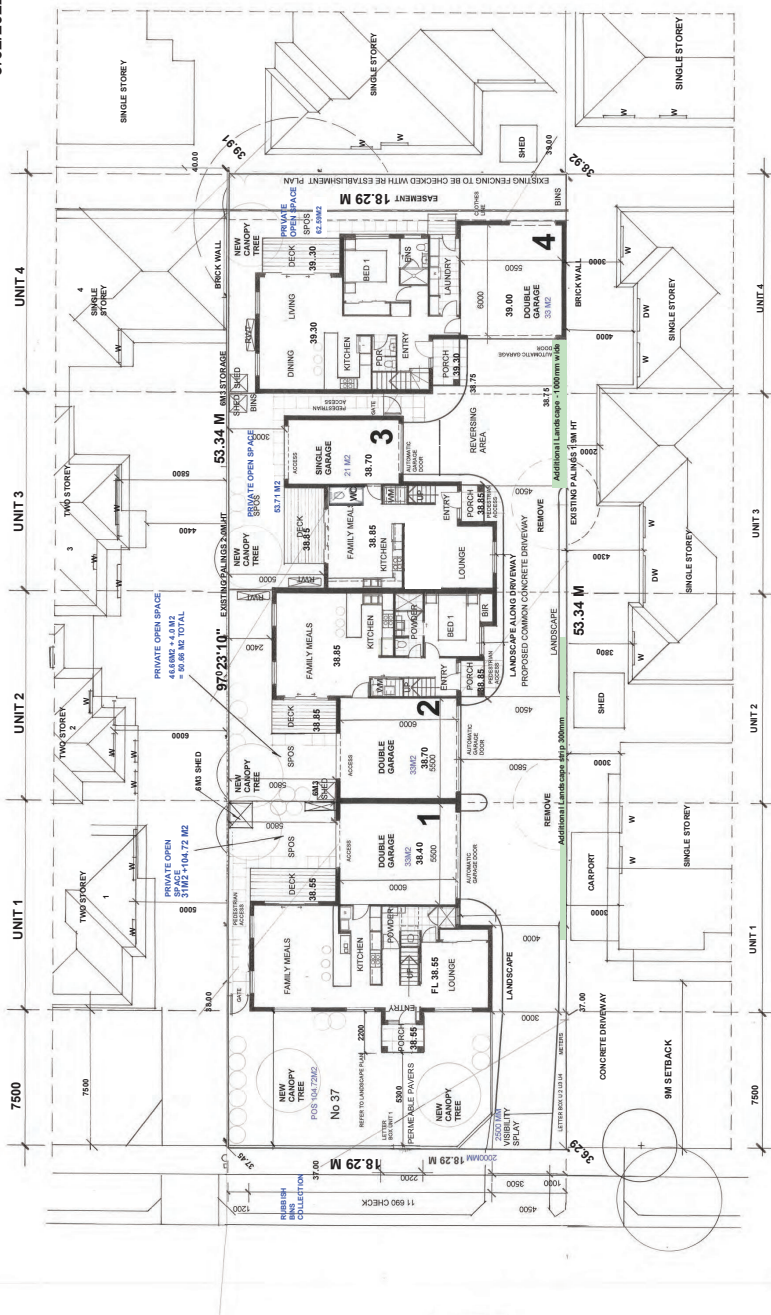
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2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

PLANNING SUBMISSION
 RFI - UPDATE -
 3/02/2022



PROPOSED 4 X TWO STOREY DEVELOPMENT: 37 BENGA AVENUE DANDENONG



GROUND FLOOR
BUILDING AREAS

UNIT	NO.	TYPE	AREA (M ²)
UNIT 1	1	TWO STOREY	114.12
UNIT 2	2	TWO STOREY	114.12
UNIT 3	3	TWO STOREY	114.12
UNIT 4	4	TWO STOREY	114.12
TOTAL			456.48

MUDHER ARCHITECTS
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 WWW.MUDHERARCHITECTS.COM.AU

CPA PROJECT NUMBER: ARCHITECTS/PLN_2021

PLANNING SUBMISSION RFI
 37 BENGA AVENUE
 DANDENONG

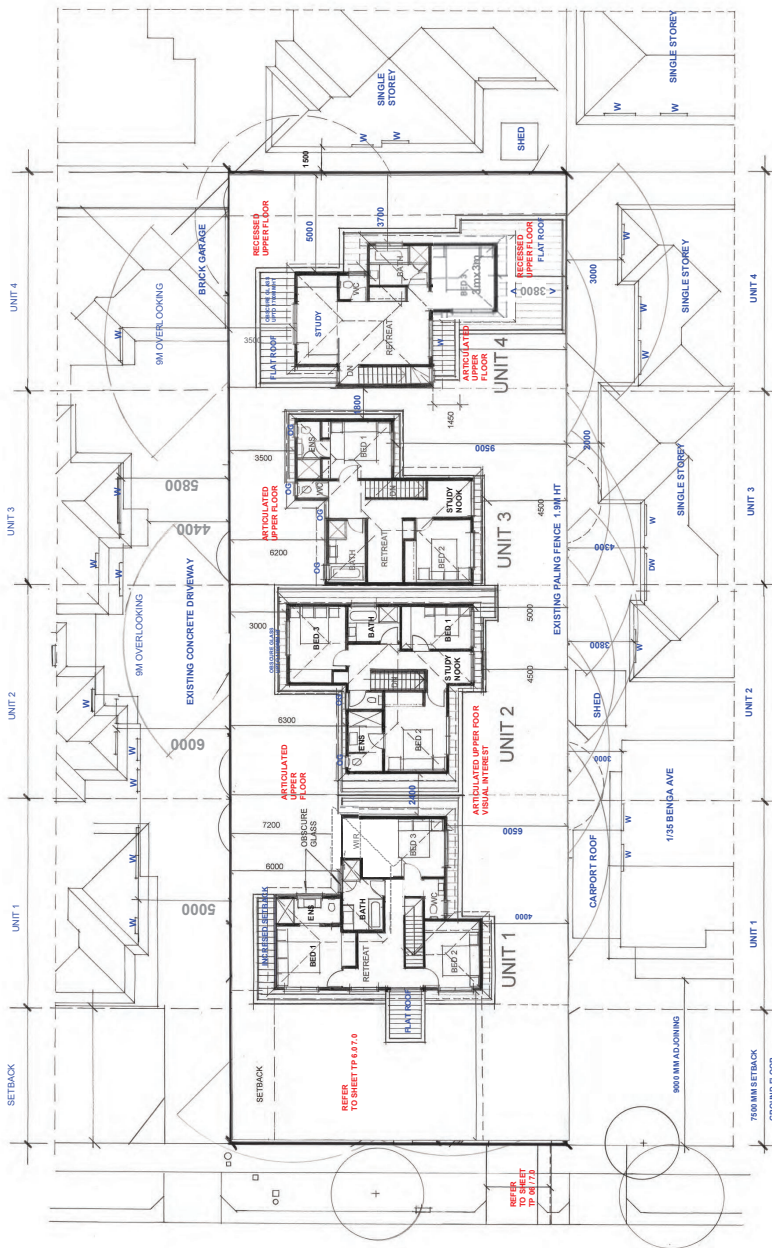
GROUND FLOOR PLAN
 Date: 12/07/2022

TP 7.0

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)



PROPOSED 4 X TWO STOREY DEVELOPMENT: 37 BENG AVE N U D A N D E N O N G



FIRST FLOOR PLAN

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PROPOSED 4 X TWO STOREY DWELLINGS
 37 BENG AVE N U D A N D E N O N G
 PLANNING SUBMISSION (P1)

FIRST FLOOR PLAN
 Date: 12/01/2022
 Drawing Number: 1000
 Scale: 1:100
 TP 8.0

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

PLANNING SUBMISSION - 37 BENGA AVENUE DANDENONG - 4 X TWO STOREY DWELLINGS DEVELOPMENT PLANNING SUBMISSION RFI - UPDATE

Material Samples:

- R1 - SELECTED RENDER FINISH
- R2 - DARK GREY RENDER FINISH - TBC
- B1 - SELECTED FACE BRICK - TO BE ADVISED
- BLACK ALUMINIUM GLAZING WINDOWS
- BLACK ALUMINIUM GLAZING
- BLACK ALUMINIUM GLAZING AS PER ARCHITECTURAL PLANS
- BLACK ALUMINIUM GLAZING AS PER ARCHITECTURAL PLANS

WEST ELEVATION

SOUTH ELEVATION

Architectural Details:

- UPPER FLOOR SETBACK
- CANOPY TREES TO OPEN SPACE
- PORTICO 3000 MM HT
- BLACK ROOF TILES
- EXTERNAL CLADDING
- FACE BRICKS
- UNIT 1 ENTRY
- UNIT 2 ENTRY
- UNIT 3 ENTRY
- UNIT 4 ENTRY
- GARAGE DOOR
- EASEMENT
- NOT TO EXCEED 9 METERS

Architectural Firm Information:

MUDHER ARCHITECTS
 SURJEET'S MUDHER
 PROPOSED 4 X TWO STOREY DWELLINGS
 37 BENGA AVENUE
 DANDENONG

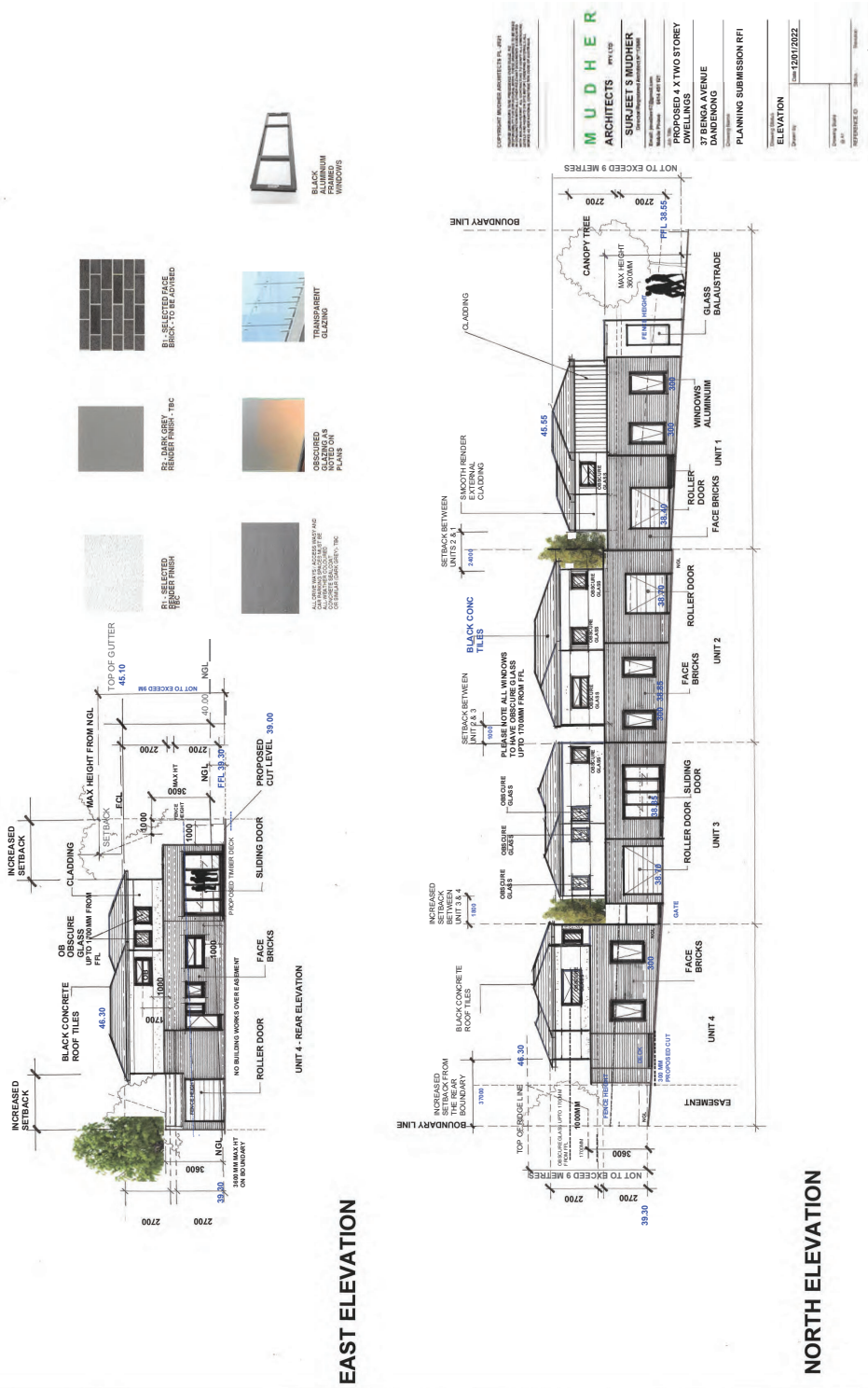
PLANNING SUBMISSION RFI

ELEVATION 5
 Date: 12/01/22
 TP-90

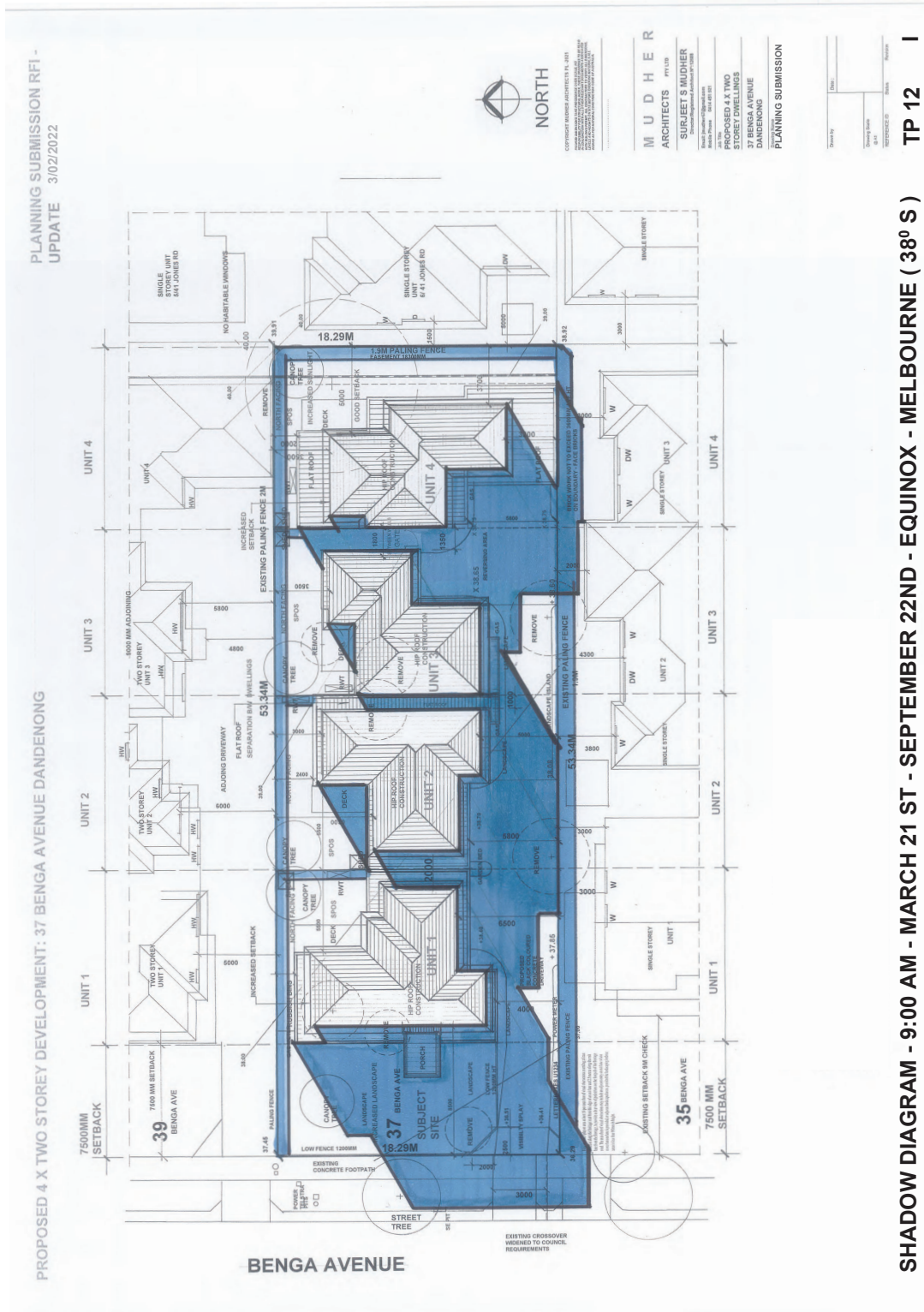
2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

PLANNING
 SUBMISSION
 RFI - UPDATE

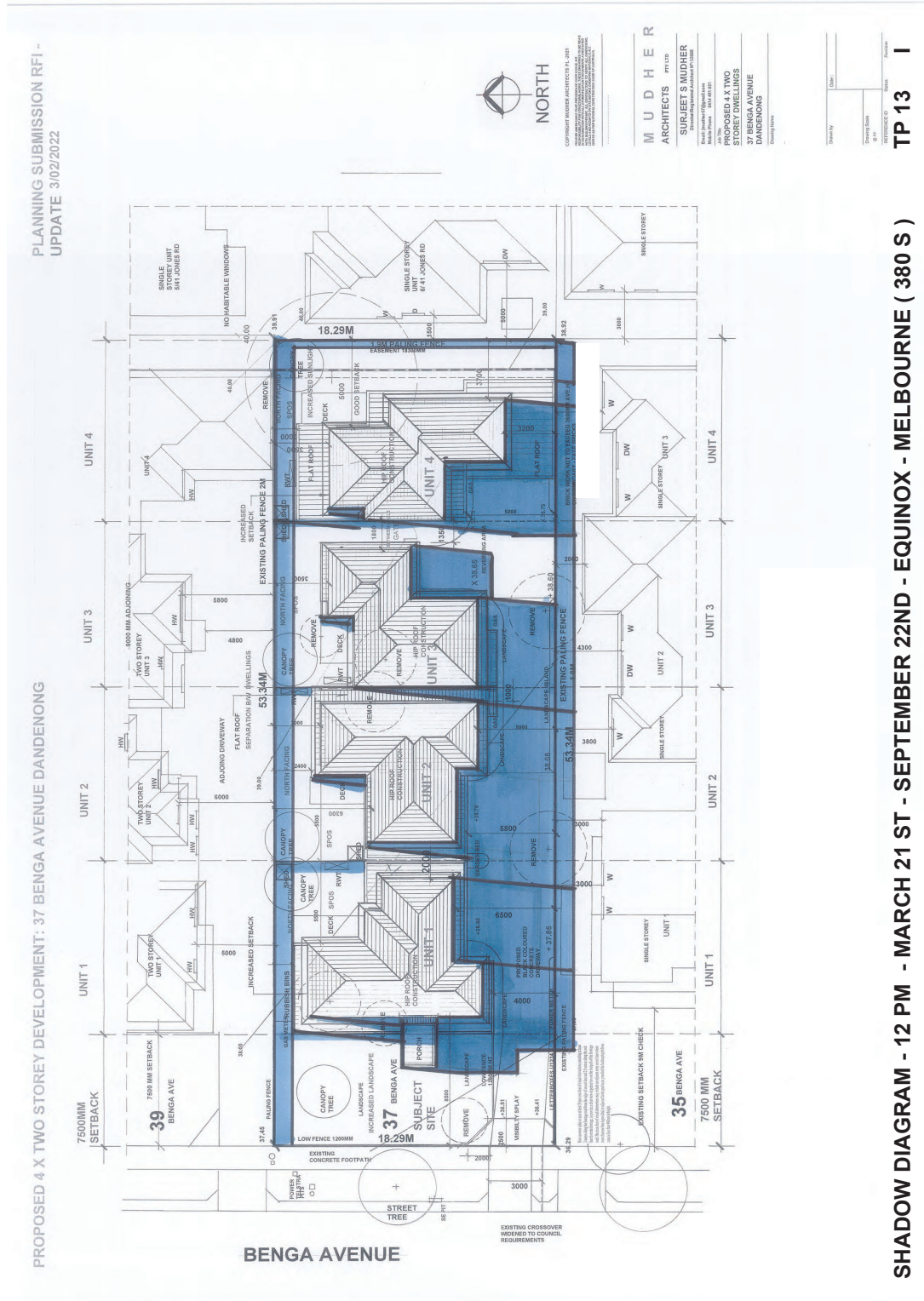
PLANNING SUBMISSION - 37 BENGA AVENUE DANDENONG - 4 X TWO STOREY DWELLINGS DEVELOPMENT



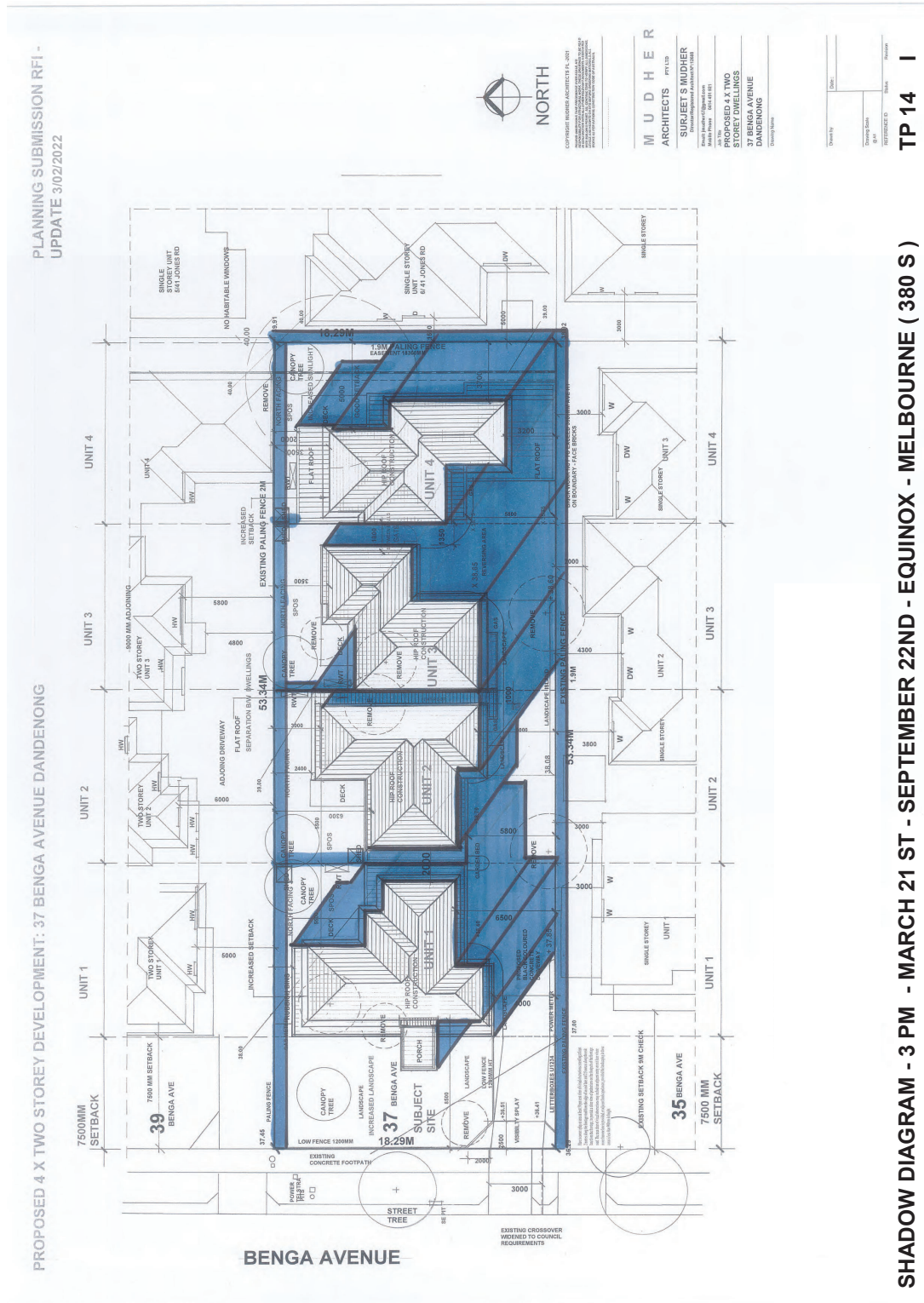
2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)



2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)



2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)



2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

3/02/2022

PLANNING SUBMISSION



78.4% - GARDEN FRONT YARD

LAND SIZE = 976.0 M²
 GARDEN SPACE = 351.1 M²
 PERCENTAGE = 35.97 %

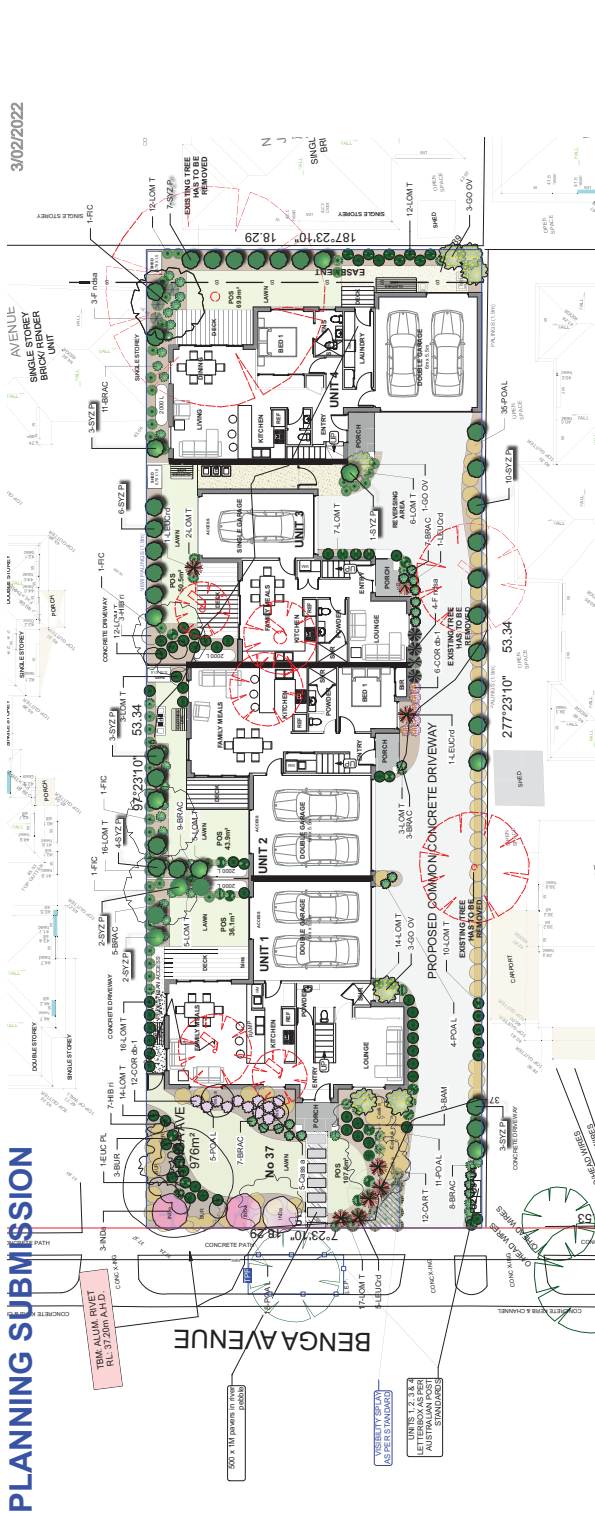
TP 15

NO.	DESCRIPTION	DATE	BY
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jodie hay
 GARDEN DESIGN

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)



1 TOWN PLANNING LANDSCAPE PLAN
 Scale: 1:100

2 PLANT SCHEDULE

ID	Qty	Latin Name	Common Name	Screened Size	Height and Width	Form
EUC PL 1	400	<i>Eucalyptus pauciflora</i>	Snow Gum	400 - 450mm	2.1-2.5 - 2m	Medium Tree
FIC 4	400	<i>Corymbia ficifolia</i>	Red Flower Gum	400 - 450mm	4 - 6.5 - 4m	Small Tree
BAM 3	200mm	<i>Banksia marginata</i>	Bankia	200mm	1.5 - 5.5 - 1.5m	Small Shrub
SYZ P 41	150mm x 150mm	<i>Syzygium ameyi</i>	Syzygium ameyi	200mm	3 - 10' x 1 - 1.5m	Small Tree
BUR 3	150mm x 150mm	<i>Bursera spinescens</i>	Sweet Bursera	150mm x 150mm	2 - 4.5' - 4m	Med. Shrub
INDS 3	150mm x 150mm	<i>Indigofera australis</i>	Indigofera	150mm x 150mm	1.5 - 4.5 - 1.5m	Low Shrub
LEB D 8	150mm x 150mm	<i>Leucadendron salignum</i>	Red Devil	150mm x 150mm	1 - 1.5 - 1.5m	Low Shrub
CAE B 1	150mm x 150mm	<i>Cassinia arvensis</i>	Woolly Cassia	150mm x 150mm	1.5 - 4.5 - 1.5m	Low Shrub
BOE B 5	150mm x 150mm	<i>Banksia integrifolia</i>	Common Banksia	150mm x 150mm	1.5 - 4.5 - 1.5m	Low Shrub
COE M 18	150mm x 150mm	<i>Coccoloba mollis</i>	Black Currant	150mm x 150mm	0.5 - 1.5 - 1.5m	Low Shrub
GO D V 7	150mm x 150mm	<i>Gordonia rostrata</i>	Callardaisy	150mm x 150mm	0.5 - 1.5 - 1.5m	Low Shrub
BRAC 50	150mm x 150mm	<i>Brauneria multifida</i>	Callardaisy	150mm x 150mm	0.5 - 1.5 - 1.5m	Low Shrub
CART 12	150mm x 150mm	<i>Carex lasiocarpa</i>	Woolly Carex	150mm x 150mm	0.5 - 1.5 - 1.5m	Low Shrub
FIBS 7	150mm x 150mm	<i>Ficus robusta</i>	Robusta Fig	150mm x 150mm	0.5 - 1.5 - 1.5m	Low Shrub
LOM T 14	150mm x 150mm	<i>Lomandra confertifolia</i>	Tanika	150mm x 150mm	0.5 - 1.5 - 1.5m	Low Shrub
POAL 73	150mm x 150mm	<i>Prostanthera</i>	Tanika	150mm x 150mm	0.5 - 1.5 - 1.5m	Low Shrub

3 MATERIALS

4 TREE PROTECTION NOTES

5 PLANTING SPECIFICATIONS

6 jodie hay GARDEN DESIGN

7 jodie hay GARDEN DESIGN

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2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - NO. 37 BENGA AVENUE, DANDENONG
(PLANNING APPLICATION NO. PLN21/0535)**

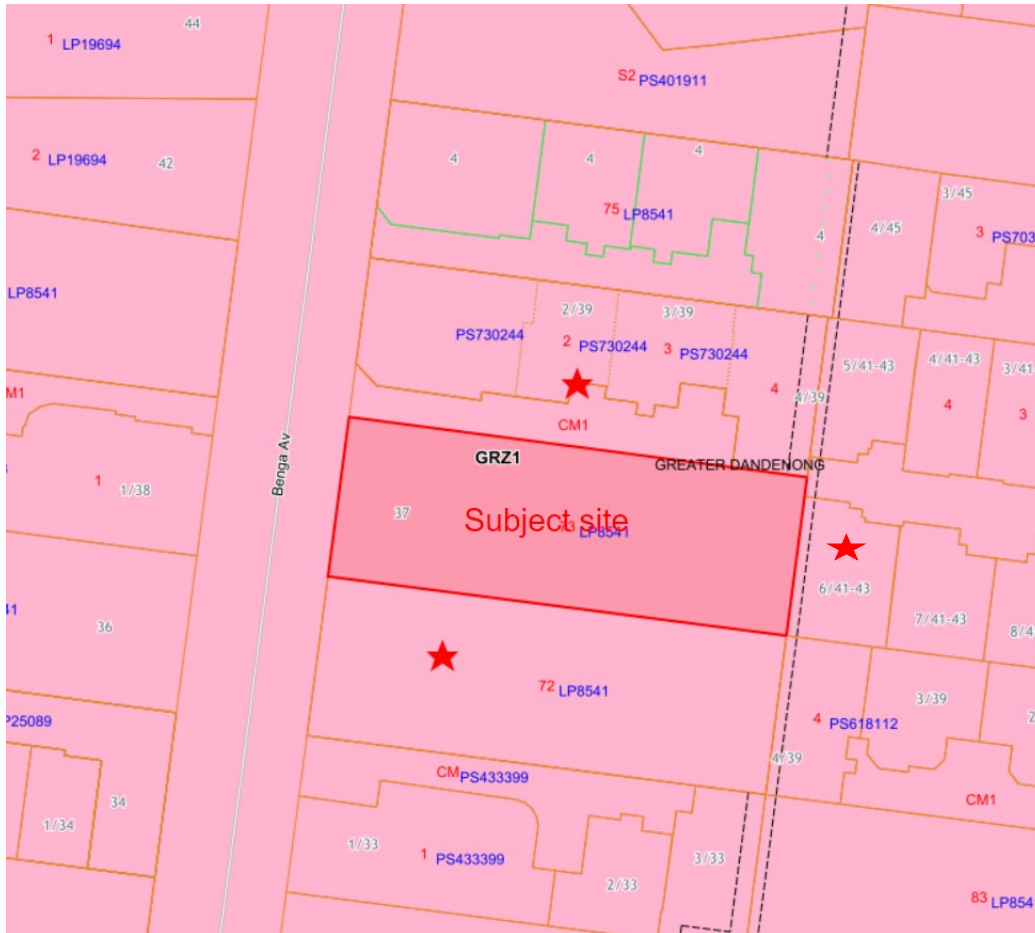
ATTACHMENT 2

LOCATION OF OBJECTORS

PAGES 2 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)



★ = Location of objectors

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - NO. 37 BENGA AVENUE DANDENONG
(PLANNING APPLICATION NO. PLN21/0535)**

ATTACHMENT 3

CLAUSE 22.09 ASSESSMENT

PAGES 9 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Assessment Table for Clause 22.09

Clause 22.09-3.1 Design Principles for all residential developments

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Safety	To encourage the provision of safer residential neighbourhoods, new development should enable passive surveillance through designs that:	
	Incorporate active frontages including ground floor habitable room windows.	✓ Principle met Dwelling 1 has habitable room windows facing the street on ground and first floor.
	Maximise the number of habitable room windows on all levels of residential buildings that overlook the public realm, streets, laneways, internal access ways and car parking areas.	✓ Principle met Dwelling 1 has habitable room windows facing the street on ground and first floor. Dwelling 2 and 3 have habitable room windows facing the common accessway.
	Use semi-transparent fences to the street frontage.	✓ Principle met No front fence proposed.
	Light communal spaces including main entrances and car parking areas with high mounted sensor-lights.	✓ Principle met Lighting can be required by permit conditions
	Ensure that all main entrances are visible and easily identifiable from the street.	✓ Principle met Dwelling entrances are easily identifiable.
	Locate non-habitable rooms such as bathrooms, away from entrances and street frontage.	✓ Principle met Non habitable room windows face away from street frontages.
Landscaping	Residential development should:	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

	<p>Provide substantial, high quality on-site landscaping, including screen planting and canopy trees along ground level front and side and rear boundaries.</p> <p>Provide substantial, high quality landscaping along vehicular accessways.</p> <p>Include the planting of at least one substantial canopy tree to each front setback and ground level secluded private open space area.</p> <p>Planting trees that are common to and perform well in the area.</p> <p>Avoid the removal of existing mature trees by incorporating their retention into the site design.</p> <p>Use landscaping to soften the appearance of the built form when viewed from the street and to respect the amenity of adjoining properties.</p> <p>Ensure that landscaping also addresses the Safety Design Principles.</p> <p>Canopy trees should be planted in well proportioned setbacks/private open space that are sufficient to accommodate their future growth to maturity.</p> <p>Landscaping should minimise the impact of increased storm water runoff through water sensitive urban design and reduced impervious surfaces.</p> <p>Landscaping should be sustainable, drought tolerant, and include indigenous species and be supported through the provision of rainwater tanks.</p> <p>The existing level of on-street car parking should be maintained by avoiding second crossovers on allotments with frontage widths less than 17 metres.</p>	<p>✓ Principle met Landscape plan shows good quality landscaping. Large canopy trees are proposed, together with other shrubs and ground covers along the accessway and along the boundaries in the rear SPOS areas of each dwelling. Front yard of dwelling 1 will have one new canopy tree and one retained tree.</p>
<p>Car parking</p>	<p>On-site car parking should be:</p> <ul style="list-style-type: none"> • Well integrated into the design of the building. • Generally hidden from view or appropriately screened where necessary. • Located to the side or rear of the site so as to not dominate the streetscape and to maximise soft landscaping opportunities at ground level. <p>Where car parking is located within the front setback it should be:</p> <ul style="list-style-type: none"> • Fully located within the site boundary; and • Capable of fully accommodating a vehicle between a garage or carport and the site boundary. <p>Developments with basement car parking should consider flooding concerns where applicable.</p>	<p>✓ Principle met Frontages are greater than 17 metres.</p> <p>✓ Principle met Car parking is integrated, setback behind the front building line and does not dominate the streetscape.</p> <p>✓ Principle met No car parking within front setback.</p> <p>✓ Principle met No basement proposed.</p>

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Setbacks, front boundary and width	Residential developments should: Provide a front setback with fence design and height in keeping with the predominant street pattern.	<p>✓ Principle met No front fence is proposed. Front setback is in keeping with the existing neighbourhood character.</p> <p>✓ Principle met Maintain the apparent frontage width pattern.</p> <p>✓ Principle met Provide appropriate side setbacks between buildings to enable screen planting where required, and at least one generous side setback to enable the retention of trees and/or the planting and future growth of trees to maturity.</p> <p>✓ Principle met Provide open or low scale front fences to allow a visual connection between landscaping in front gardens and street tree planting.</p>
	Private open space	<p>✓ Principle met All residential developments should provide good quality, useable private open space for each dwelling directly accessible from the main living area.</p> <p>All dwellings provide SPOS with good access to northern sunlight. All dwellings SPOS is directly accessible from the main living area.</p> <p>✓ Principle met Ground level private open space areas should be able to accommodate boundary landscaping, domestic services and outdoor furniture so as to maximise the useability of the space.</p> <p>✓ Principle met Ground level spaces can accommodate landscaping, services and furniture.</p> <p>✓ Principle met All SPOS is on the north.</p> <p>✓ Principle met Upper floors do not encroach.</p> <p>✓ Principle met Upper floors do not encroach.</p>

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Bulk & Built Form	<p>All residential developments should respect the dominant façade pattern of the streetscape by:</p> <ul style="list-style-type: none"> Using similarly proportioned roof forms, windows, doors, and verandahs, and Maintaining the proportion of wall space to windows and door openings. <p>Balconies should be designed to reduce the need for screening from adjoining dwellings and properties.</p> <p>The development of new dwellings to the rear of existing retained dwellings is discouraged where:</p> <ul style="list-style-type: none"> The siting of the retained dwelling would not enable an acceptable future site layout for either the proposed or future dwelling; or The retention of the existing dwelling detracts from the identified future character. <p>On sites adjacent to identified heritage buildings, infill development should respect the adjoining heritage by:</p> <ul style="list-style-type: none"> Not exceeding the height of the neighbouring significant building; Minimising the visibility of higher sections of the new building; and Setting higher sections back at least the depth of one room from the frontage. 	<p>✓ Principle met</p> <p>✓ Principle met No balconies proposed.</p> <p>✓ Principle met Existing dwellings are not proposed to be retained.</p> <p>✓ Principle met The site is not adjacent to a heritage building.</p>
Site Design	<p>Residential development should:</p> <p>Preserve the amenity of adjoining dwellings through responsive site design that considers the privacy, solar access and outlook of adjoining properties.</p> <p>Maximise thermal performance and energy efficiency of the built form by addressing orientation, passive design and fabric performance</p> <p>Ensure that building height, massing articulation responds sensitively to existing residential interfaces, site circumstances, setbacks and streetscape and reduces the need for screening.</p>	<p>✓ Principle met No overlooking or overshadowing.</p> <p>✓ Principle met Living spaces are located on the north.</p> <p>✓ Principle met Living areas are on the ground level and do not require screening.</p>

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

	Provide sufficient setbacks (including the location of basements) to ensure the retention of existing trees and to accommodate the future growth of new trees.	✓ Principle met Adequate space is provided for landscaping to soften the appearance of the development.
	Provide suitable storage provisions for the management of operational waste	✓ Principle met Bin storage areas are within each rear yard.
	Appropriately located suitable facilities to encourage public transport use, cycling and walking.	✓ Principle met
Materials & Finishes	Residential development should: Use quality, durable building materials and finishes that are designed for residential purposes.	✓ Principle met Materials are similar to those found in surrounding residential developments.
	Avoid the use of commercial or industrial style building materials and finishes.	✓ Principle met Materials are suited to residential developments
	Avoid using materials such as rendered cement sheeting, unarticulated surfaces, and excessive repetitive use of materials.	✓ Principle met As above, repetitive use of materials has been avoided and the proposal has been articulated.
	Use a consistent simple palette of materials, colours, finishes and architectural detailing.	✓ Principle met As above, repetitive use of materials has been avoided and the proposal has been articulated.
	Maximise the ongoing affordability and sustainability of residential developments through the selection of low maintenance, resource and energy efficient materials and finishes that can be reasonably expected to endure for the life of the building.	✓ Principle met
	In order to minimise the impact of domestic and building services on the streetscape, adjacent properties, public realm and amenity of future residents, new residential development should:	
	Ensure that all domestic and building services are visually integrated into the design of the building and appropriately positioned or screened so as to not be seen from the street or adjoining properties.	✓ Principle met Service are screened.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Internal Amenity	<p>Be designed to avoid the location of domestic and building services:</p> <ul style="list-style-type: none"> • Within secluded private open space areas, including balconies; and • Where they may have noise impacts on adjoining habitable rooms and secluded private open space areas. 	<p>✓ Principle met Services are located outside the main SPOS area.</p>
	<p>Residential development should:</p> <p>Ensure that dwelling layouts have connectivity between the main living area and private open space.</p>	<p>✓ Principle met</p>
	<p>Be designed to avoid reliance on borrowed light to habitable rooms.</p>	<p>✓ Principle met No borrowed light proposed.</p>
	<p>Ensure that balconies and habitable room windows are designed and located to reduce the need for excessive screening.</p>	<p>✓ Principle met No balconies proposed. Ground level living space have outlook to Ground level SPOS.</p>
	<p>Ensure that dwellings without ground level main living areas meet the Standards of Clauses 55.03-5, 55.04-1, 6 & 7, 55.05-3, 4 & 5.</p>	<p>✓ Principle met Ground level living is proposed.</p>

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 22.09-3.3 Design principles for Incremental Change Areas – General Residential Zone (GRZ)		Standard Met/Standard Not Met/NA
Title & Objective	Standard (Summarised)	
Preferred housing type	The preferred housing type for the Incremental Change Area is medium density.	✓ Principle met Medium density proposed.
Building Height	The preferred maximum building height for land within the GRZ1 and GRZ2 is up to 2 storeys, including ground level.	✓ Principle met Max double storey proposed.
Landscaping	Residential development should use landscaping to create a landscaped character, particularly canopy trees in front and rear gardens; and to protect the outlook of adjoining properties	✓ Principle met Adequate space is provided for landscaping along the accessway and within the rear spots of each dwelling.
Setbacks, front boundary and width	Parking, paving and car access within the front boundary setback should be limited in order to maximise the opportunity for soft landscaping and prevent the over dominance of carports and garages in the street.	✓ Principle met
Private open space	Residential development should provide secluded private open space at the side or rear of each dwelling to avoid the need for excessive screening or high front fencing.	✓ Principle met No front fence proposed. SPOS is at the rear of each dwelling.
Bulk & Built Form	Residential development should: Ensure that the built form respects the scale of existing prevailing built form character and responds to site circumstances and streetscape; Provide separation between dwellings at the upper level;	✓ Principle met ✓ Principle met Separation provided.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

	<p>Retain spines of open space at the rear of properties to maximise landscaping opportunities and protect private secluded open space;</p> <p>Position more intense and higher elements of built form towards the front and centre of a site, transitioning to single storey elements to the rear of the lot.</p> <p>The rearmost dwelling on a lot should be single storey to ensure the identified future character of the area and the amenity of adjoining properties is respected by maximising landscaping opportunities and protecting adjoining private secluded open space.</p> <p>Two storey dwellings to the rear of a lot may be considered where:</p> <ul style="list-style-type: none"> The visual impact of the building bulk does not adversely affect the identified future character of the area; Overlooking and/or overshadowing does not adversely affect the amenity of neighbouring properties; The building bulk does not adversely affect the planting and future growth of canopy trees to maturity; Sufficient side and rear boundary landscaping can be provided to screen adjoining properties; Upper storey components are well recessed from adjoining sensitive interfaces. 	<p>✓ Principle met</p> <p>The built form and accessways on the neighbouring site to the north and east occupy the entirety of the northern boundary and majority of the eastern boundary. The only adjoining sensitive interface is in the south east corner. There is no discernible 'spine of open space' in this area.</p>
	<p>See below</p> <p>✓ Principle met</p> <p>The double storey form to the rear of the site is acceptable for the following reasons:</p> <ul style="list-style-type: none"> The built form and accessways on the neighbouring site to the north and east occupy the entirety of the northern boundary and majority of the eastern boundary. The only adjoining sensitive interface is in the south east corner. A permit condition be included on the permit to require deletion of the upper storey room labelled as 'bedroom 3' in dwelling 4. This will enable a 7.5 metre upper storey setback from the adjoining sensitive interface (see condition 1.1). The dwellings are well articulated. There are no overlooking or overshadowing impacts from the proposed buildings; and Sufficient space is provided for substantial landscaping and canopy trees along the northern and eastern boundaries to soften the appearance of the built form. 	<p>✓ Principle met</p> <p>The dwellings are well articulated, with variation of forms and materials.</p>
	<p>Residential development should be well articulated through the use of contrast, texture, variation in forms, materials and colours.</p>	<p>✓ Principle met</p>

Note: Other requirements also apply. These can be found at the schedule to the applicable zone.

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - NO. 37 BENGA AVENUE DANDENONG
(PLANNING APPLICATION NO. PLN21/0535)**

ATTACHMENT 4

CLAUSE 52.06 ASSESSMENT

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Assessment Table - Clause 52.06

Clause 52.06-9 Design standards for car parking

Plans prepared in accordance with Clause 52.06-8 must meet the design standards of Clause 52.06-9, unless the responsible authority agrees otherwise. Design standards 1, 3, 6 and 7 do not apply to an application to construct one dwelling on a lot.

Design Standards	Assessment	Requirement met/Requirement not met/NA
Design standard 1 - Accessways	<p>Accessways must:</p> <ul style="list-style-type: none"> Be at least 3 metres wide. Have an internal radius of at least 4 metres at changes of direction or intersection or be at least 4.2 metres wide. Allow vehicles parked in the last space of a dead-end accessway in public car parks to exit in a forward direction with one manoeuvre. Provide at least 2.1 metres headroom beneath overhead obstructions, calculated for a vehicle with a wheel base of 2.8 metres. If the accessway serves four or more car spaces or connects to a road in a Road Zone, the accessway must be designed to that cars can exit the site in a forward direction. Provide a passing area at the entrance at least 5 metres wide and 7 metres long if the accessway serves ten or more car parking spaces and is either more than 50 metres long or connects to a road in Road Zone. Have a corner splay or area at least 50 percent clear of visual obstructions extending at least 2 metres along the frontage road from the edge of an exit lane and 2.5 metres along the exit lane from the frontage, to provide a clear view of pedestrians on the footpath of the frontage road. The area clear of visual obstructions may include an adjacent entry or exit lane where more than one lane is provided, or adjacent landscaped areas, provided the landscaping in those areas is less than 900mm in height. 	<p>✓ Standard met Accessway is at least 3m wide.</p> <p>✓ Standard met</p> <p>✓ Standard met Vehicles can exit forwards.</p> <p>✓ Standard met Garages have clearance of at least 2.1m</p> <p>✓ Standard met Vehicles can exit forwards.</p> <p>✓ Standard met Accessway is less than 50m. Passing area not required.</p> <p>✓ Standard met Corner splay shown</p> <p>NA. The site is not on a Transport Zone</p> <p>✓ Standard met</p>
	<p>If an accessway to four or more car parking spaces is from land in a Transport Zone, the access to the car spaces must be at least 6 metres from the road carriageway.</p> <p>If entry to the car space is from a road, the width of the accessway may include the road.</p>	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

<p>Design standard 2 – Car parking spaces</p>	<p>Car parking spaces and accessways must have the minimum dimensions as outlined in Table 2.</p> <p>Table 2: Minimum dimensions of car parking spaces and accessways</p> <table border="1"> <thead> <tr> <th>Angle of car parking spaces to access way</th> <th>Accessway width</th> <th>Car space width</th> <th>Car space length</th> </tr> </thead> <tbody> <tr> <td>Parallel</td> <td>3.6 m</td> <td>2.3 m</td> <td>6.7 m</td> </tr> <tr> <td>45°</td> <td>3.5 m</td> <td>2.6 m</td> <td>4.9 m</td> </tr> <tr> <td>60°</td> <td>4.9 m</td> <td>2.6 m</td> <td>4.9 m</td> </tr> <tr> <td>90°</td> <td>6.4 m</td> <td>2.6 m</td> <td>4.9 m</td> </tr> <tr> <td></td> <td>5.8 m</td> <td>2.8 m</td> <td>4.9 m</td> </tr> <tr> <td></td> <td>5.2 m</td> <td>3.0 m</td> <td>4.9 m</td> </tr> <tr> <td></td> <td>4.8 m</td> <td>3.2 m</td> <td>4.9 m</td> </tr> </tbody> </table> <p><i>Note to Table 2: Some dimensions in Table 2 vary from those shown in the Australian Standard AS2890.1-2004 (off street). The dimensions shown in Table 2 allocate more space to aisle widths and less to marked spaces to provide improved operation and access. The dimensions in Table 2 are to be used in preference to the Australian Standard AS2890.1-2004 (off street) except for disabled spaces which must achieve Australian Standard AS2890.6-2009 (disabled).</i></p>	Angle of car parking spaces to access way	Accessway width	Car space width	Car space length	Parallel	3.6 m	2.3 m	6.7 m	45°	3.5 m	2.6 m	4.9 m	60°	4.9 m	2.6 m	4.9 m	90°	6.4 m	2.6 m	4.9 m		5.8 m	2.8 m	4.9 m		5.2 m	3.0 m	4.9 m		4.8 m	3.2 m	4.9 m	<p>✓ Standard met Double garages are 6m x 5.5m Single garage is 6m x 3.5m</p>
Angle of car parking spaces to access way	Accessway width	Car space width	Car space length																															
Parallel	3.6 m	2.3 m	6.7 m																															
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	4.8 m	3.2 m	4.9 m																															

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

<p>✓ Standard met</p>	<p>A wall, fence, column, tree, tree guard or any other structure that abuts a car space must not encroach into the area marked 'clearance required' on Diagram 1, other than:</p> <ul style="list-style-type: none"> • A column, tree or tree guard, which may project into a space if it is within the area marked 'tree or column permitted' on Diagram 1. • A structure, which may project into the space if it is at least 2.1 metres above the space. <p>Diagram 1 Clearance to car parking spaces</p> <p>Dimensions in millimetres ■ Clearance required ■ Tree or column permitted</p>	<p>✓ Standard met Double garages are 6m x 5.5m Single garage is 6m x 3.5m</p>
<p>✓ Standard met</p>	<p>Car spaces in garages or carports must be at least 6 metres long and 3.5 metres wide for a single space and 5.5 metres wide for a double space measured inside the garage or carport.</p>	<p>No tandem parking proposed</p>
<p>✓ Standard met</p>	<p>Where parking spaces are provided in tandem (one space behind the other) an additional 500mm in length must be provided between each space.</p>	<p>✓ Standard met All parking within garages.</p>
<p>✓ Standard met</p>	<p>Where two or more car parking spaces are provided for a dwelling, at least one space must be under cover.</p> <p>Disabled car parking spaces must be designed in accordance with Australian Standard AS2890.6-2009 (disabled) and the Building Code of Australia. Disabled car parking spaces may encroach into an accessway width specified in Table 2 by 500mm.</p>	<p>✓ Standard met</p>

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

<p>Design standard 3: Gradients</p>	<p>Accessway grades must not be steeper than 1:10 (10 per cent) within 5 metres of the frontage to ensure safety for pedestrians and vehicles. The design must have regard to the wheelbase of the vehicle being designed for; pedestrian and vehicular traffic volumes; the nature of the car park; and the slope and configuration of the vehicle crossover at the site frontage. This does not apply to accessways serving three dwellings or less.</p> <p>Ramps (except within 5 metres of the frontage) must have the maximum grades as outlined in Table 3 and be designed for vehicles travelling in a forward direction.</p> <p>Table 3: Ramp gradients</p> <table border="1" data-bbox="400 875 608 1547"> <thead> <tr> <th>Type of car park</th> <th>Length of ramp</th> <th>Maximum grade</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Public car parks</td> <td>20 metres or less</td> <td>1:5 (20%)</td> </tr> <tr> <td>longer than 20 metres</td> <td>1:6 (16.7%)</td> </tr> <tr> <td rowspan="2">Private or residential car parks</td> <td>20 metres or less</td> <td>1:4 (25%)</td> </tr> <tr> <td>longer than 20 metres</td> <td>1:5 (20%)</td> </tr> </tbody> </table> <p>Where the difference in grade between two sections of ramp or floor is greater than 1:8 (12.5 per cent) for a summit grade change, or greater than 1:6.7 (15 per cent) for a sag grade change, the ramp must include a transition section of at least 2 metres to prevent vehicles scraping or bottoming.</p> <p>Plans must include an assessment of grade changes of greater than 1:5.6 (18 per cent) or less than 3 metres apart for clearances, to the satisfaction of the responsible authority.</p>	Type of car park	Length of ramp	Maximum grade	Public car parks	20 metres or less	1:5 (20%)	longer than 20 metres	1:6 (16.7%)	Private or residential car parks	20 metres or less	1:4 (25%)	longer than 20 metres	1:5 (20%)	<p>✓ Standard met with conditions. The slope of the driveway has not been shown, but can be requested as a permit conditions (see condition 1.4)</p> <p>✓ Standard met As above.</p> <p>✓ Standard met As above.</p> <p>✓ Standard met As above.</p>
Type of car park	Length of ramp	Maximum grade													
Public car parks	20 metres or less	1:5 (20%)													
	longer than 20 metres	1:6 (16.7%)													
Private or residential car parks	20 metres or less	1:4 (25%)													
	longer than 20 metres	1:5 (20%)													
<p>Design standard 4: Mechanical parking</p>	<p>Mechanical parking may be used to meet the car parking requirement provided:</p> <ul style="list-style-type: none"> At least 25 per cent of the mechanical car parking spaces can accommodate a vehicle clearance height of at least 1.8 metres. Car parking spaces the require the operation of the system are not allowed to visitors unless used in a valet parking situation. The design and operation is to the satisfaction of the responsible authority. 	<p>✓ Standard met No mechanical parking proposed.</p> <p>✓ Standard met No mechanical parking proposed.</p> <p>✓ Standard met No mechanical parking proposed.</p>													
<p>Design standard 5: Urban design</p>	<p>Ground level car parking, garage doors and accessways must not visually dominate public space.</p> <p>Car parking within buildings (including visible portions of partly submerged basements) must be screened or obscured where possible, including through the use of occupied tenancies, landscaping, architectural treatments and artworks.</p>	<p>✓ Standard met Garages are set back behind the front building line and do not dominate the streetscape.</p> <p>✓ Standard met</p>													

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

	Design of car parks must take into account their use as entry points to the site.	✓ Standard met
	Design of new internal streets in developments must maximise on street parking opportunities.	✓ Standard met
Design standard 6: Safety	Car parking must be well lit and clearly signed.	✓ Standard met Conditions can require lighting to the entries (see condition 14)
	The design of car parks must maximise natural surveillance and pedestrian visibility from adjacent buildings.	✓ Standard met Habitable room windows face the common accessway
	Pedestrian access to car parking areas from the street must be convenient.	✓ Standard met
	Pedestrian routes through car parking areas and building entries and other destination points must be clearly marked and separated from traffic in high activity parking areas.	✓ Standard met
Design standard 7: Landscaping	The layout of car parking areas must provide for water sensitive urban design treatment and landscaping.	✓ Standard met
	Landscaping and trees must be planted to provide shade and shelter, soften the appearance of ground level car parking and aid in the clear identification of pedestrian paths.	✓ Standard met
	Ground level car parking spaces must include trees planted with flush grilles. Spacing of trees must be determined having regard to the expected size of the selected species at maturity.	✓ Standard met

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

STATUTORY PLANNING APPLICATIONS

**TOWN PLANNING APPLICATION - NO. 37 BENGA AVENUE DANDENONG
(PLANNING APPLICATION NO. PLN21/0535)**

ATTACHMENT 5

CLAUSE 55 ASSESSMENT

PAGES 41 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Assessment Table - Two or More Dwellings on a Lot and Residential Buildings (Clause 55)

Clause 55.02-1 Neighbourhood character objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B1	The design response must be appropriate to the neighbourhood and the site.	✓ Standard met See Clause 22.09 assessment.
	The proposed design response must respect the existing or preferred neighbourhood character and respond to the features of the site.	✓ Standard met See Clause 22.09 assessment.
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme.	
	The neighbourhood and site description.	
	The design response.	
Objectives	To ensure that the design respects the existing neighbourhood character or contributes to a preferred neighbourhood character.	
	To ensure that development responds to the features of the site and the surrounding area.	

If the details of the attachment are unclear please contact Governance on 8571 5309.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.02-2 Residential policy objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B2	An application must be accompanied by a written statement to the satisfaction of the responsible authority that describes how the development is consistent with any relevant policy for housing in the SPPF and the LPPF, including the MSS and local planning policies.	Standard met ✓ Standard met
Decision Guidelines	The SPPF and the LPPF including the MSS and local planning policies. The design response.	
Objectives	To ensure that residential development is provided in accordance with any policy for housing in the SPPF and the LPPF, including the MSS and local planning policies. To support medium densities in areas where development can take advantage of public and community infrastructure and services.	

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.02-3 Dwelling diversity objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B3	Developments of ten or more dwellings should provide a range of dwelling sizes and types, including: <ul style="list-style-type: none"> • Dwellings with a different number of bedrooms. • At least one dwelling that contains a kitchen, bath or shower, and a toilet and wash basin at ground floor level. 	NA. Only 4 dwellings proposed.
Objective	To encourage a range of dwelling sizes and types in developments of ten or more dwellings.	

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.02-4 Infrastructure objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B4	Development should be connected to reticulated services, including reticulated sewerage, drainage, electricity and gas, if available.	Standard met The site is in an established residential area and can be connected to services.
	Development should not unreasonably exceed the capacity of utility services and infrastructure, including reticulated services and roads.	Standard met The site is in an established residential area and can be connected to services.
	In areas where utility services or infrastructure have little or no spare capacity, developments should provide for the upgrading of or mitigation of the impact on services or infrastructure.	Standard met The site is in an established residential area and can be connected to services.
Decision Guidelines	The capacity of the existing infrastructure.	
	In the absence of reticulated sewerage, the capacity of the development to treat and retain all wastewater in accordance with the SEPP (Waters of Victoria) under the EPA 1970.	
	If the drainage system has little or no spare capacity, the capacity of the development to provide for stormwater drainage mitigation or upgrading of the local drainage system.	
Objectives	To ensure development is provided with appropriate utility services and infrastructure.	
	To ensure development does not unreasonably overload the capacity of utility services and infrastructure.	

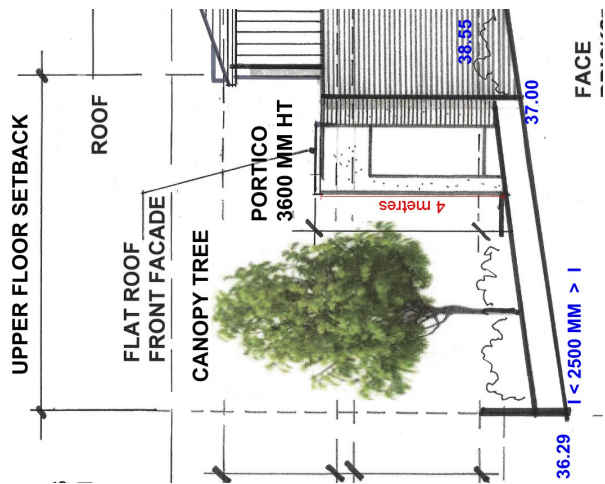
2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.02-5 Integration with the street objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B5	Developments should provide adequate vehicle and pedestrian links that maintain or enhance local accessibility. Developments should be oriented to front existing and proposed streets. High fencing in front of dwellings should be avoided if practicable. Development next to existing public open space should be laid out to complement the open space.	✓ Standard met Pedestrian pathway provided to the entry of dwelling 1. ✓ Standard met Dwelling 1 faces the street. ✓ Standard met No front fence is proposed. ✓ Standard met The site is not adjacent to public open space.
Decision Guidelines	Any relevant urban design objective, policy or statement set out in this scheme. The design response.	
Objective	To integrate the layout of development with the street.	

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.03-1 Street setback objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA															
<p>Standard B6</p> <p>Walls of buildings should be set back from streets:</p> <ul style="list-style-type: none"> At least the distance specified in a schedule to the zone, or If no distance is specified in a schedule to the zone, the distance specified in Table B1. <p>Porches, pergolas, and verandahs that are less than 3.6 metres high, and eaves may encroach not more than 2.5 metres into the setbacks of this standard</p> <p>GRZ 1 & 2: 7.5 metres or as per Table B1, whichever is the lesser.</p> <p>Table B1 Street setback</p> <table border="1" data-bbox="510 963 1093 1568"> <thead> <tr> <th>Development context</th> <th>Minimum setback from front street (metres)</th> <th>Minimum setback from a side street (metres)</th> </tr> </thead> <tbody> <tr> <td>There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.</td> <td>The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.</td> <td>Not applicable</td> </tr> <tr> <td>There is an existing building on one abutting allotment facing the street, and the other abutting allotment facing the same street, and the site is not on a corner.</td> <td>The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.</td> <td>Not applicable</td> </tr> <tr> <td>There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.</td> <td>6 metres for streets in a Transport Zone 2 and 4 metres for other streets.</td> <td>Not applicable</td> </tr> <tr> <td>The site is on a corner.</td> <td>If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. If there is no building on the abutting allotment facing the front street, 6 metres for streets in a Transport Zone 2 and 4 metres for other streets.</td> <td>Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser. Side walls of new development on a corner site should be setback of the front wall or any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.</td> </tr> </tbody> </table>	Development context	Minimum setback from front street (metres)	Minimum setback from a side street (metres)	There is an existing building on both the abutting allotments facing the same street, and the site is not on a corner.	The average distance of the setbacks of the front walls of the existing buildings on the abutting allotments facing the front street or 9 metres, whichever is the lesser.	Not applicable	There is an existing building on one abutting allotment facing the street, and the other abutting allotment facing the same street, and the site is not on a corner.	The same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser.	Not applicable	There is no existing building on either of the abutting allotments facing the same street, and the site is not on a corner.	6 metres for streets in a Transport Zone 2 and 4 metres for other streets.	Not applicable	The site is on a corner.	If there is a building on the abutting allotment facing the front street, the same distance as the setback of the front wall of the existing building on the abutting allotment facing the front street or 9 metres, whichever is the lesser. If there is no building on the abutting allotment facing the front street, 6 metres for streets in a Transport Zone 2 and 4 metres for other streets.	Front walls of new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 3 metres, whichever is the lesser. Side walls of new development on a corner site should be setback of the front wall or any existing building on the abutting allotment facing the side street or 2 metres, whichever is the lesser.	<p>Standard Met/Standard Not Met/NA</p> <p>* Standard not met</p> <p>Neighbouring dwellings front setbacks are 7.5 & 9m, therefore, the required setback is 7.5m</p> <p>The proposal presents a setback to the front building line of 7.5m, however, the porch encroaches into the front setback and has a height of 4m</p>	
Development context	Minimum setback from front street (metres)	Minimum setback from a side street (metres)															
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Decision	Any relevant neighbourhood character objective, policy or statement set out in this	In this case, the variation is considered acceptable for the															

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

<p>Guidelines</p>	<p>scheme.</p> <p>The design response.</p> <p>Whether a different setback would be more appropriate taking into account the prevailing setbacks of existing buildings on nearby lots.</p> <p>The visual impact of the building when viewed from the street and from adjoining properties.</p> <p>The value of retaining vegetation within the front setback.</p>	<p>following reasons:</p> <ul style="list-style-type: none"> • The porch exceeds the standard by only 400mm in height. • The slope of the land means that it is only a small portion of the porch which exceeds the standard • A significant amount of substantial landscaping has been shown on the landscape plan, including the retention of an existing tree, planting of a new canopy tree and other shrubs. • The upper storey is further setback from the front building line, lessening the visual bulk of the dwelling from the street. <p>For the above reasons, it is considered that the small variation to the standard will still respect the existing and preferred neighbourhood character.</p> <p>As above.</p>
	<p>Objective</p>	<p>To ensure that the setbacks of buildings from a street respect the existing or preferred neighbourhood character and make efficient use of the site.</p>

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.03-2 Building height objective		Standard Met/Standard Not Met/NA
Title & Objective	Standard (Summarised)	
Standard B7	<p>The maximum building height should not exceed the maximum height specified in the zone, schedule to the zone or an overlay that applies to the land.</p> <p>GRZ: 11 metres / 3 storeys mandatory maximum (refer Clause 32.08-9)</p> <p>If no maximum height is specified in the zone, schedule to the zone or an overlay, the maximum building height should not exceed 9 metres, unless the slope of the natural ground level at any cross section wider than 8 metres of the site of the building is 2.5 degrees or more, in which case the maximum building height should not exceed 10 metres.</p> <p>Changes of building height between existing buildings and new buildings should be graduated.</p>	<p>✓ Standard met 2 storey/ 7.1m maximum proposed.</p> <p>N/A</p> <p>✓ Standard met Neighbouring dwellings are single and double storey. Proposed is double.</p>
Decision Guidelines	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>Any maximum building height specified in the zone, a schedule to the zone or an overlay applying to the land.</p> <p>The design response.</p> <p>The effect of the slope of the site on the height of the building.</p> <p>The relationship between the proposed building height and the height of existing adjacent buildings.</p> <p>The visual impact of the building when viewed from the street and from adjoining properties.</p> <p>To ensure that the height of buildings respects the existing or preferred neighbourhood character</p>	
Objective	To ensure that the height of buildings respects the existing or preferred neighbourhood character	

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.03-3 Site coverage objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
<p>Standard B8</p>	<p>The site area covered by buildings should not exceed:</p> <ul style="list-style-type: none"> The maximum site coverage specified in a schedule to the zone, or If no maximum site coverage is specified in a schedule to the zone, 60 per cent. <p>GRZ1: 60% (none specified)</p>	<p>Standard met ✓ Standard met 469.2/975= 48%</p>
<p>Decision Guidelines</p>	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>The design response.</p> <p>The existing site coverage and any constraints imposed by existing development or the features of the site.</p> <p>The site coverage of adjacent properties</p> <p>The effect of the visual bulk of the building and whether this is acceptable in the neighbourhood.</p>	
<p>Objective</p>	<p>To ensure that the site coverage respects the existing or preferred neighbourhood character and responds to the features of the site.</p>	

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.03-4 Permeability and stormwater management objectives		Standard Met/Standard Not Met/NA
Title & Objective	Standard (Summarised)	
Standard B9	<p>The site area covered by the pervious surfaces should be at least:</p> <ul style="list-style-type: none"> The minimum areas specified in a schedule to the zone, or If no minimum is specified in a schedule to the zone, 20 per cent of the site. <p>GRZ1: 30% The stormwater management system should be designed to:</p> <ul style="list-style-type: none"> Meet the current best practice performance objectives for stormwater quality as contained in the Urban Stormwater - Best Practice Environmental Management Guidelines (Victorian Stormwater Committee, 1999). Contribute to cooling, improving local habitat and providing attractive and enjoyable spaces. 	<p>Standard met</p> <p>31% proposed.</p> <p>STORM report has been submitted and achieved a score of 104%. roof area connected to watertanks (3000L tank per dwelling).</p> <p>A 1sqm rain garden 100mm deep to be installed in the POS of each dwelling. It is noted that these items have not been shown on the plans, but can be required as permit conditions (see conditions 1.5 and 1.6).</p>
Decision Guidelines	<p>The design response.</p> <p>The capacity of the site to incorporate stormwater retention and reuse.</p> <p>The existing site coverage and any constraints imposed by existing development.</p> <p>The capacity of the drainage network to accommodate additional stormwater.</p> <p>The capacity of the site to absorb run-off.</p> <p>The practicality of achieving the minimum site coverage of pervious surfaces, particularly on lots of less than 300 square metres.</p> <p>Whether the owner has entered into an agreement to contribute to off-site stormwater management in lieu of providing an on-site stormwater management system.</p>	
Objectives	<p>To reduce the impact of increased stormwater run-off on the drainage system.</p> <p>To facilitate on-site stormwater infiltration.</p> <p>To encourage stormwater management that maximises the retention and reuse of stormwater</p>	

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.03-5 Energy efficiency objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
<p>Standard B10</p> <p>Buildings should be:</p> <ul style="list-style-type: none"> • Oriented to make appropriate use of solar energy. • Sited and designed to ensure that the energy efficiency of existing dwellings on adjoining lots is not unreasonably reduced. • Sited and designed to ensure that the performance of existing rooftop solar energy systems on dwellings on adjoining lots in a General Residential Zone, Neighbourhood Residential Zone or Township Zone are not unreasonably reduced. The existing rooftop solar energy system must exist at the date the application is lodged. <p>Living areas and private open space should be located on the north side of the development, if practicable.</p> <p>Developments should be designed so that solar access to north-facing windows is maximised.</p>	<p>Standard Met</p> <p>Living areas are on the north. SPOS areas are on the north.</p>	<p>Standard met</p> <p>Living areas are on the north.</p> <p>Standard met</p>
<p>Decision Guidelines</p> <p>The design response.</p> <p>The size, orientation and slope of the lot.</p> <p>The existing amount of solar access to abutting properties.</p> <p>The availability of solar access to north-facing windows on the site.</p> <p>The extent to which an existing rooftop solar energy system on an adjoining lot is overshadowed by existing buildings or other permanent structures.</p> <p>Whether the existing rooftop solar energy system on an adjoining lot is appropriately located</p> <p>The effect of overshadowing on an existing rooftop solar energy system on an adjoining lot.</p>		
<p>Objectives</p> <p>To achieve and protect energy efficient dwellings and residential buildings.</p> <p>To ensure the orientation and layout of development reduce fossil fuel energy use and make appropriate use of daylight and solar energy.</p>		

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.03-6 Open space objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B11	If any public or communal open space is provided on site, it should: <ul style="list-style-type: none"> • Be substantially fronted by dwellings, where appropriate. • Provide outlook for as many dwellings as practicable. • Be designed to protect any natural features on the site. • Be accessible and useable. 	NA. No public or communal open space proposed.
Decision Guidelines	Any relevant plan or policy for open space in the SPPF and the LPPF, including the MSS and local planning policies. The design response.	
Objective	To integrate the layout of development with any public and communal open space provided in or adjacent to the development.	

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.03-7 Safety objective		Standard Met/Standard Not Met/NA
Title & Objective	Standard (Summarised)	
Standard B12	<p>Entrances to dwellings and residential buildings should not be obscured or isolated from the street and internal accessways.</p> <p>Planting which creates unsafe spaces along streets and accessways should be avoided.</p> <p>Developments should be designed to provide good lighting, visibility and surveillance of car parks and internal accessways.</p> <p>Private spaces within developments should be protected from inappropriate use as public thoroughfares.</p>	<p>✓ Standard met Entries are not obscured or isolated.</p> <p>✓ Standard met</p> <p>✓ Standard met Ground level and first floor habitable room windows face the street.</p> <p>✓ Standard met Private spaces are fenced or delineated by fencing, built form or landscaping.</p>
Decision Guidelines	The design response.	
Objectives	To ensure the layout of development provides for the safety and security of residents and property.	

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.03-8 Landscaping objectives	
Title & Objective	Standard (Summarised)
Standard B13	<p>The landscape layout and design should:</p> <ul style="list-style-type: none"> • Protect any predominant landscape features of the neighbourhood. • Take into account the soil type and drainage patterns of the site. • Allow for intended vegetation growth and structural protection of buildings. • In locations of habitat importance, maintain existing habitat and provide for new habitat for plants and animals. • Provide a safe, attractive and functional environment for residents. <p>Development should provide for the retention or planting of trees, where these are part of the character of the neighbourhood.</p> <p>Development should provide for the replacement of any significant trees that have been removed in the 12 months prior to the application being made</p> <p>The landscape design should specify landscape themes, vegetation (location and species), paving and lighting.</p> <p>Development should meet any additional landscape requirements specified in a schedule to the zone.</p> <p>All schedules to all residential zones: “70% of ground level front setback, and side and rear setbacks, planted with substantial landscaping and canopy trees.”</p>
Decision Guidelines	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>Any relevant plan or policy for landscape design in the SPPF and the LPPF, including the MSS and local planning policies.</p> <p>The design response.</p> <p>The location and size of gardens and the predominant plant types in the neighbourhood.</p> <p>The health of any trees to be removed.</p> <p>Whether a tree was removed to gain a development advantage.</p>
Objectives	<p>To encourage development that respects the landscape character of the neighbourhood.</p> <p>To encourage development that maintains and enhances habitat for plants and animals in locations of habitat importance.</p> <p>To provide appropriate landscaping.</p> <p>To encourage the retention of mature vegetation on the site.</p>
	<p>Standard Met/Standard Not Met/NA</p> <p>Standard met</p> <p>Landscape plan submitted showing a significant amount of plants, including canopy trees in the front and rear yards.</p> <p>The proposal includes the retention of one tree in the front yard. It is noted that the existing vegetation on the site is exotic and low significance. Therefore, it is considered acceptable that all vegetation proposed for removal is removed and replaced with the proposed landscape plan, featuring significant planting and native canopy trees. It is considered that the proposed landscape plan will result in an improved landscape outcome for the site.</p> <p>The existing street tree is proposed to be retained.</p>

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.03-9 Access objective		Standard Met/Standard Not Met/NA
Title & Objective	Standard (Summarised)	
Standard B14	<p>The width of accessways or car spaces should not exceed:</p> <ul style="list-style-type: none"> • 33 per cent of the street frontage, or • if the width of the street frontage is less than 20 metres, 40 per cent of the street frontage. <p>No more than one single-width crossover should be provided for each dwelling fronting a street.</p> <p>The location of crossovers should maximise retention of on-street car parking spaces.</p> <p>The number of access points to a road in a Transport Zone 2 or a Transport Zone 3 should be minimised.</p> <p>Developments must provide for access for service, emergency and delivery vehicles.</p>	<p>Standard met Accessways is 3m wide.</p> <p>Standard met One crossover proposed.</p> <p>Standard met One crossover proposed.</p> <p>NA. The site is not on a Transport Zone 2 or 3.</p> <p>Standard met</p>
Decision Guidelines	<p>The design response.</p> <p>The impact on neighbourhood character.</p> <p>The reduction of on-street car parking spaces.</p> <p>The effect on any significant vegetation on the site and footpath.</p>	
Objectives	<p>To ensure the number and design of vehicle crossovers respects the neighbourhood character.</p>	

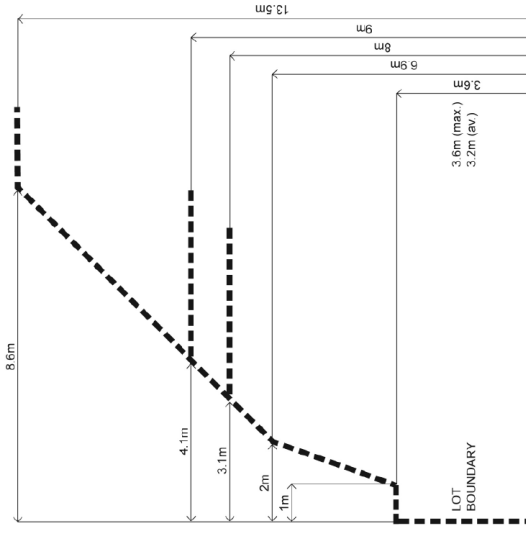
2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.03-10 Parking location objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B15	Car parking facilities should: <ul style="list-style-type: none"> • Be reasonably close and convenient to dwellings and residential buildings. • Be secure. • Be well ventilated if enclosed. Shared accessways or car parks of other dwellings and residential buildings should be located at least 1.5 metres from the windows of habitable rooms. This setback may be reduced to 1 metre where there is a fence at least 1.5 metres high or where window sills are at least 1.4 metres above the accessway.	Standard met Parking is convenient & at least one space is within the garage.
Decision Guidelines	The design response.	Standard met
Objectives	To provide convenient parking for residents and visitors vehicles. To protect residents from vehicular noise within developments.	

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.04-1 Side and rear setbacks objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
<p>Standard B17</p> <p>A new building not on or within 200mm of a boundary should be setback from side or rear boundaries:</p> <ul style="list-style-type: none"> At least the distance specified in a schedule to the zone, or <p>NRZ1: "A building wall opposite an area of secluded private open space or a window to a living room of an existing dwelling should be setback a minimum of 2 metres."</p> <ul style="list-style-type: none"> If no distance is specified in a schedule to the zone, 1 metre, plus 0.3 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres. <p>Diagram B1 Side and rear setbacks</p>  <p>The diagram illustrates the setbacks for a building. The lot boundary is shown as a dashed line. The building footprint is shown as a solid line. The setbacks are: 8.6m from the left boundary, 4.1m from the top boundary, 3.1m from the right boundary, 2m from the bottom boundary, and 1m from the bottom-right corner. The maximum height is 3.6m and the average height is 3.2m.</p>	<p>Standard Met/Standard Not Met/NA</p> <p>✓ Standard met</p> <p>See setback diagrams in plans.</p>	<p>Sunblinds, verandahs, porches, eaves, fascias, gutters, masonry chimneys, flues, pipes, domestic fuel or water tanks, and heating or cooling equipment or other services may encroach not more than 0.5 metres into the setbacks of this standard.</p>

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

	Landings having an area of not more than 2 square metres and less than 1 metre high, stairways, ramps, pergolas, shade sails and carports may encroach into the setbacks of this standard.
Decision Guidelines	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>The design response.</p> <p>The impact on the amenity of the habitable room windows and secluded private open space of existing dwellings.</p> <p>Whether the wall is opposite an existing or simultaneously constructed wall built to the boundary.</p> <p>Whether the wall abuts a side or rear lane.</p>
Objectives	To ensure that the height and setback of a building from a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.04-2 Walls on boundaries objective

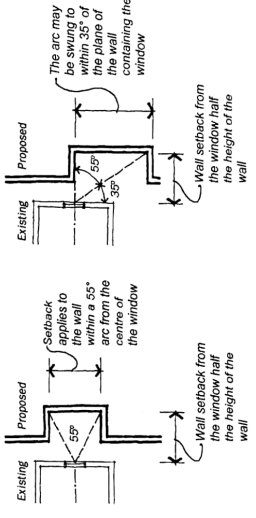
Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
<p>Standard B18</p> <p>A new wall constructed on or within 200mm of a side or rear boundary of a lot or a carport constructed on or within 1 metre of a side or rear boundary of lot should not abut the boundary:</p> <ul style="list-style-type: none"> • For a length of more than the distance specified in the schedule to the zone; or • If no distance is specified in a schedule to the zone, for a length of more than: <ul style="list-style-type: none"> - 10 metres plus 25 per cent of the remaining length of the boundary of an adjoining lot, or - Where there are existing or simultaneously constructed walls or carports abutting the boundary on an abutting lot, the length of the existing or simultaneously constructed walls or carports, whichever is the greater. <p>A new wall or carport may fully abut a side or rear boundary where slope and retaining walls or fences would result in the effective height of the wall or carport being less than 2 metres on the abutting property.</p> <p>A building on a boundary includes a building set back up to 200mm from a boundary.</p> <p>The height of a new wall constructed on or within 200 mm of a side or rear boundary or a carport constructed on or within 1 metre of a side or rear boundary should not exceed an average of 3.2 metres with no part higher than 3.6 metres unless abutting a higher existing or simultaneously constructed wall.</p>	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>The design response.</p> <p>The extent to which walls on boundaries are part of the neighbourhood character.</p> <p>The impact on the amenity of existing dwellings.</p> <p>The opportunity to minimise the length of walls on boundaries by aligning a new wall on a boundary with an existing wall on a lot of an adjoining property.</p> <p>The orientation of the boundary that the wall is being built on.</p> <p>The width of the lot.</p> <p>The extent to which the slope and retaining walls or fences reduce the effective height of the wall.</p> <p>Whether the wall abuts a side or rear lane.</p> <p>The need to increase the wall height to screen a box gutter.</p>	<p>Standard met</p> <p>One wall on boundary.</p> <p>Wall is max 3.1m. Average 3.1m</p>
<p>Decision Guidelines</p>		<p>Standard met</p> <p>One wall on boundary.</p> <p>Wall is max 3.1m. Average 3.1m</p>

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Objectives	To ensure that the location, length and height of a wall on a boundary respects the existing or preferred neighbourhood character and limits the impact on the amenity of existing dwellings.	
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2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.04-3 Daylight to existing windows objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/N/A
<p>Standard B19</p> <p>Buildings opposite an existing habitable room window should provide for a light court to the existing window that has a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky. The calculation of the area may include land on the abutting lot.</p> <p>Walls or carpents more than 3 metres in height opposite an existing habitable room window should be set back from the window at least 50 per cent of the height of the new wall if the wall is within a 55 degree arc from the centre of the existing window. The arc may be swung to within 35 degrees of the plane of the wall containing the existing window.</p> <p>Diagram B2 Daylight to existing windows</p>  <p>Where the existing window is above ground floor level, the wall height is measured from the floor level of the room containing the window.</p>	<p>Standard met Light court provided.</p> <p>Standard met DECK 39.30 SPACES 62.59M² EASEMENT 18.29 M NG TO BE CHECKED WITH RE ESTABLISHMENT PLAN 55° arc of existing window Required setback (and width of setback of new wall) within 5.5 (2.75) 4.9 (2.25) 4.0 (2.0) 35° 35° 35° Height m (setback m) W W 5.0M See also elevation/section overlay for setback of setback Align with centre of existing HR window CLOTHES LINE</p>	
<p>Decision Guidelines</p> <p>The design response.</p> <p>The extent to which the existing dwelling has provided for reasonable daylight access to its habitable rooms through the siting and orientation of its habitable room windows.</p> <p>The impact on the amenity of existing dwellings.</p>	<p>Objective</p> <p>To allow adequate daylight into existing habitable room windows.</p>	

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.04-4 North-facing windows objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
<p>Standard B20</p> <p>If a north-facing habitable room window of an existing dwelling is within 3 metres of a boundary on an abutting lot, a building should be setback from the boundary 1 metre, plus 0.6 metres for every metre of height over 3.6 metres up to 6.9 metres, plus 1 metre for every metre of height over 6.9 metres, for a distance of 3 metres from the edge of each side of the window.</p> <p>Diagram B3 North-facing windows</p> <p>Diagram B3 North-facing windows</p> <p>A north facing window is a window with an axis perpendicular to its surface orientated north 20 degrees west to north 30 degrees east.</p> <p>Applies when a existing RRM is between 20° and 30° to the north.</p>	<p>Standard met</p> <p>North facing windows on adjoining lots are 3m from the boundary.</p>	<p>Standard Met/Standard Not Met/NA</p>
<p>Decision Guidelines</p> <p>The design response.</p> <p>Existing sunlight to the north-facing habitable room window of the existing dwelling.</p>		

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

The impact on the amenity of existing dwellings.	
To allow adequate solar access to existing north-facing habitable room windows.	
Objective	

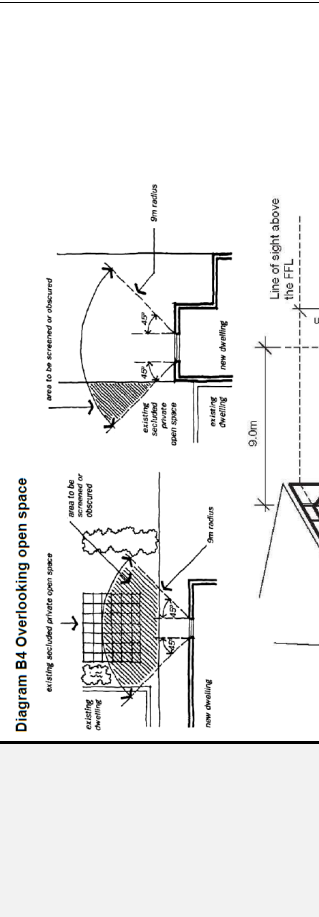
2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.04-5 Overshadowing open space objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B21	<p>Where sunlight to the secluded private open space of an existing dwelling is reduced, at least 75 per cent, or 40 square metres with a minimum dimension of 3 metres, whichever is the lesser area, of the secluded private open space should receive a minimum of five hours of sunlight between 9am and 3pm on 22 Sept.</p> <p>If existing sunlight to the secluded private open space of an existing dwelling is less than the requirements of this standard, the amount of sunlight should not be further reduced.</p>	<p>Standard met Shadow diagrams show that the proposal meets the standard.</p> <p>Standard met Shadow diagrams show that the proposal meets the standard.</p>
Decision Guidelines	<p>The design response.</p> <p>The impact on the amenity of existing dwellings.</p> <p>Existing sunlight penetration to the secluded private open space of the existing dwelling.</p> <p>The time of day that sunlight will be available to the secluded private open space of the existing dwelling.</p> <p>The effect of a reduction in sunlight on the existing use of the existing secluded private open space.</p> <p>To ensure buildings do not significantly overshadow existing secluded private open space.</p>	
Objective		

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.04-6 Overlooking objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
<p>Standard B22</p>	<p>A habitable room window, balcony, terrace, deck, or patio should be located and designed to avoid direct views into the secluded private open space of an existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio. Views should be measured within a 45 degree angle from the plane of the window or perimeter of the balcony, terrace, deck or patio, and from a height of 1.7 metres above floor level.</p> <p>Diagram B4 Overlooking open space</p> 	<p>Standard met</p> <p>All first floor north, south and east facing windows are proposed to have obscure glazing up to 1.7m above floor level.</p> <p>It is noted that the drawings show some windows with hatching, however, there is no notation to indicate the purpose of the hatching. Permit conditions can require notations to ensure that it is clear which windows have obscure glazing, to ensure compliance with this standard (see condition 1.3)</p>
<p>Standard B22</p>	<p>A habitable room window, balcony, terrace, deck or patio with a direct view into a habitable room window of existing dwelling within a horizontal distance of 9 metres (measured at ground level) of the window, balcony, terrace, deck or patio should be either:</p> <ul style="list-style-type: none"> • Offset a minimum of 1.5 metres from the edge of one window to the edge of the other. • Have sill heights of at least 1.7 metres above floor level. • Have fixed, obscure glazing in any part of the window below 1.7 metre above floor level. • Have permanently fixed external screens to at least 1.7 metres above floor level and be no more than 25 per cent transparent. 	

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

	<p>Obscure glazing in any part of the window below 1.7 metres above floor level may be operable provided that there are no direct views as specified in this standard.</p> <p>Screens used to obscure a view should be:</p> <ul style="list-style-type: none"> • Perforated panels or trellis with a maximum of 25 per cent openings or solid translucent panels. • Permanent, fixed, and durable. • Designed and coloured to blend in with the development. <p>The standard does not apply to a new habitable room window, balcony, terrace, deck or patio which faces a property boundary where there is a visual barrier at least 1.8 metres high and the floor level of the habitable room, balcony, terrace, deck or patio is less than 0.8 metres above ground level at the boundary.</p>	<p>✓ Standard met As above. Permit condition 1.3 can ensure compliance.</p> <p>✓ Standard met No screens proposed.</p> <p>✓ Standard met All ground level windows comply.</p>
<p>Decision Guidelines</p>	<p>The design response.</p> <p>The impact on the amenity of the secluded private open space or habitable room window.</p> <p>The existing extent of overlooking into the secluded private open space and habitable room window of existing dwellings.</p> <p>The internal daylight to and amenity of the proposed dwelling or residential building.</p> <p>To limit views into existing secluded private open space and habitable room windows.</p>	
<p>Objective</p>		

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.04-7 Internal views objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B23	Windows and balconies should be designed to prevent overlooking of more than 50 per cent of the secluded private open space of a lower-level dwelling or residential building directly below and within the same development.	✓ Standard met No dwellings directly below.
Decision Guidelines	The design response.	
Objective	To limit views into the secluded private open space and habitable room windows of dwellings and residential buildings within a development.	

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.04-8 Noise impacts objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B24	<p>Noise sources, such as mechanical plant, should not be located near bedrooms of immediately adjacent existing dwellings.</p> <p>Noise sensitive rooms and secluded private open spaces of new dwellings and residential buildings should take into account of noise sources on immediately adjacent properties.</p> <p>Dwellings and residential buildings close to busy roads, railway lines or industry should be designed to limit noise levels in habitable rooms.</p>	<p>✓ Standard met No noise sources apparent</p> <p>✓ Standard met No noise sources apparent</p> <p>✓ Standard met No noise sources apparent</p>
Decision Guidelines	The design response.	
Objectives	<p>To contain noise sources within development that may affect existing dwellings.</p> <p>To protect residents from external noise.</p>	

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.05-1 Accessibility objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B25	The dwelling entries of the ground floor of dwellings and residential buildings should be accessible or able to be easily made accessible to people with limited mobility.	✓ Standard met Dwelling entries contain a small step.
Objective	To encourage the consideration of the needs of people with limited mobility in the design of developments.	

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.05-2 Dwelling entry objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B26	Entries to dwellings and residential buildings should: <ul style="list-style-type: none"> • Be visible and easily identifiable from streets and other public areas. • Provide shelter, a sense of personal address and a transitional space around the entry. 	✓ Standard met Entries are visible, with porch.
Objective	To provide each dwelling or residential building with its own sense of identity.	

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.05-3 Daylight to new windows objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B27	A window in a habitable room should be located to face: <ul style="list-style-type: none"> • An outdoor space clear to the sky or a light court, with a minimum area of 3 square metres and minimum dimension of 1 metre clear to the sky, not including land on an abutting lot, or • A verandah provided it is open for at least on third of its perimeter, or • A carport provided it has two or more open sides and is open for at least on third of its perimeter. 	✓ Standard met All windows face an outdoor space clear to the sky.
Decision Guidelines	The design response. Whether there are other windows in the habitable room which have access to daylight.	
Objective	To allow adequate daylight into new habitable room windows.	

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

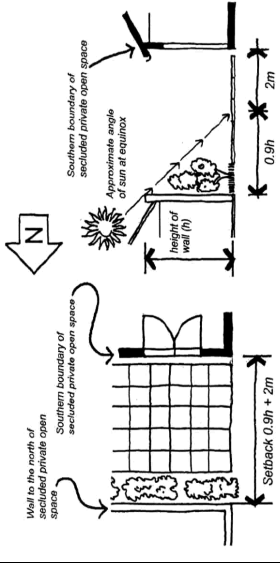
Clause 55.05-4 Private open space objective	
Title & Objective	Standard (Summarised)
<p>Standard B28</p>	<p>A dwelling or residential building should have private open space of an area and dimensions specified in a schedule to the zone.</p> <p>GRZ1: <i>"An area of 50 square metres of ground level, private open space, with an area of secluded private open space at the side or rear of the dwelling with a minimum area of 30 square metres and a minimum dimension of 5 metres and convenient access from a living room; or</i></p> <p><i>A balcony or rooftop with a minimum area of 10 square metres with a minimum width of 2 metres that is directly accessible from the main living area."</i></p>
<p>Decision Guidelines</p>	<p>If no area or dimensions are specified in a schedule to the zone, a dwelling or residential building should have private open space consisting of:</p> <ul style="list-style-type: none"> • An area of 40 square metres, with one part of the private open space to consist of secluded private open space at the side or rear of the dwelling or residential building with a minimum area of 25 square metres, a minimum dimension of 3 metres and convenient access from a living room, or • A balcony of 8 square metres with a minimum width of 1.6 metres and convenient access from a living room, or • A roof-top area of 10 square metres with a minimum width of 2 metres and convenient access from a living room. <p>The balcony requirements in Clause 55.05-4 do not apply to an apartment development.</p> <p>The design response.</p> <p>The useability of the private open space, including its size and accessibility.</p> <p>The availability of and access to public or communal open space.</p>
<p>Standard Met/Standard Not Met/NA</p>	<p>★ Standard not met</p> <p>Dwelling one A total area of 142.72 square metres, including an area of 31 square metres to the side with a minimum dimension of 5.4 metres and convenient access from a living area.</p> <p>Dwelling two A total area of 50 square metres, including an area of 31 square metres to the side with a minimum dimension of 5.5 metres and convenient access from a living area.</p> <p>Dwelling three A total area of 53.71 square metres, including an area of 27.5 square metres to the side with a minimum dimension of 5 metres and convenient access from a living area.</p> <p>Dwelling four A total area of 62.59 square metres, including an area of 33.5 square metres to the side with a minimum dimension of 5.4 metres and convenient access from a living area.</p> <p>NA. RGZ1 only</p>
<p>Dwelling 3</p>	<p>Dwelling 3 meets the standard for the total amount of private open space, however, does not meet the standard for the secluded private open space. In this case, the small variation is considered acceptable for the following</p>

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

	<p>The orientation of the lot to the street and the sun.</p>	<p>reasons:</p> <ul style="list-style-type: none"> • The variation is minor (only 2.5square metres) • The dwelling still provides adequate total amount of private open space. • The secluded private open space is north facing, with good amenity. • Storage space and bin storage is located outside of the main secluded private open space area. • Overall, the site layout allows for substantial landscaping along side boundaries.
<p>Objective</p>	<p>To provide adequate private open space for the reasonable recreation and service needs of residents.</p>	<p>As above.</p>

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.05-5 Solar access to open space objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B29	<p>The private open space should be located on the north side of the dwelling or residential building, if appropriate.</p> <p>The southern boundary of secluded private open space should be set back from any wall on the north of the space at least $(2 + 0.9h)$ metres, where 'h' is the height of the wall.</p> <p>Diagram B5 Solar access to open space</p> 	<p>✓ Standard met All secluded private open spaces are on the north.</p> <p>✓ Standard met All secluded private open spaces are on the north.</p>
Decision Guidelines	<p>The design response.</p> <p>The useability and amenity of the secluded private open space based on the sunlight it will receive.</p>	
Objective	<p>To allow solar access into the secluded private open space of new dwellings and residential buildings.</p>	

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.05-6 Storage objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B30	Each dwelling should have convenient access to at least 6 cubic metres of externally accessible, secure storage space.	✓ Standard met Storage sheds are shown on the plans within the secluded private open space areas of each dwelling.
Objective	To provide adequate storage facilities for each dwelling.	

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.06-1 Design detail objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B31	The design of buildings, including: <ul style="list-style-type: none"> • Façade articulation and detailing, • Window and door proportions, • Roof form, and • Verandahs, eaves, and parapets, should respect the existing or preferred neighbourhood character. Garages and carports should be visually compatible with the development and the existing or preferred neighbourhood character.	Standard met The dwellings contain an acceptable level of articulation, variation of forms, materials, colours and textures. Windows and door proportions are in keeping with the character of the area.
Decision Guidelines	Any relevant neighbourhood character objective, policy or statement set out in this scheme. The design response. The effect on the visual bulk of the building and whether this is acceptable in the neighbourhood setting. Whether the design is innovative and of a high architectural standard.	Standard met Garages are integrated.
Objective	To encourage design detail that respects the existing or preferred neighbourhood character.	

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.06-2 Front fences objective

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA						
<p>Standard B32</p>	<p>The design of front fences should complement the design of the dwelling or residential building and any front fences on adjoining properties.</p> <p>A front fence within 3 metres of a street should not exceed:</p> <ul style="list-style-type: none"> The maximum height specified in a schedule to the zone, or <p>All schedules to all residential zones:</p> <p>“Maximum 1.5 metre height in streets in Road Zone Category 1 1.2 metre maximum height for other streets”</p> <ul style="list-style-type: none"> If no maximum height is specified in a schedule to the zone, the maximum height specified in Table B3. <p>Table B3 Maximum front fence height</p> <table border="1" data-bbox="571 1025 651 1556"> <thead> <tr> <th>Street Context</th> <th>Maximum front fence height</th> </tr> </thead> <tbody> <tr> <td>Streets in a Transport Zone 2</td> <td>2 metres</td> </tr> <tr> <td>Other streets</td> <td>1.5 metres</td> </tr> </tbody> </table>	Street Context	Maximum front fence height	Streets in a Transport Zone 2	2 metres	Other streets	1.5 metres	<p>✓ Standard met No front fence is proposed.</p> <p>✓ Standard met No front fence is proposed.</p>
Street Context	Maximum front fence height							
Streets in a Transport Zone 2	2 metres							
Other streets	1.5 metres							
<p>Decision Guidelines</p>	<p>Any relevant neighbourhood character objective, policy or statement set out in this scheme.</p> <p>The design response.</p> <p>The setback, height and appearance of front fences on adjacent properties.</p> <p>The extent to which slope and retaining walls reduce the effective height of the front fence.</p> <p>Whether the fence is needed to minimise noise intrusion.</p>							
<p>Objective</p>	<p>To encourage front fence design that respects the existing or preferred neighbourhood character.</p>							

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.06-3 Common property objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B33	Developments should clearly delineate public, communal, and private areas.	<p>✓ Standard met Common areas are defined by landscaping, built form and hard paving.</p>
Objectives	Common property, where provided, should be functional and capable of efficient management.	<p>✓ Standard met Common areas appear capable of efficient management.</p>
	<p>To ensure that communal open space, car parking, access areas and site facilities are practical, attractive, and easily maintained.</p> <p>To avoid future management difficulties in areas of common ownership.</p>	

2.3.1 Town Planning Application - No. 37 Benga Avenue, Dandenong (Planning Application No. PLN21/0535) (Cont.)

Clause 55.06-4 Site services objectives

Title & Objective	Standard (Summarised)	Standard Met/Standard Not Met/NA
Standard B34	<p>The design and layout of dwellings and residential buildings should provide sufficient space (including easements where required) and facilities for services to be installed and maintained efficiently and economically.</p> <p>Bin and recycling enclosures, mailboxes and other site facilities should be adequate in size, durable, waterproof and blend in with the development.</p> <p>Bin and recycling enclosures should be located for convenient access by residents.</p> <p>Mailboxes should be provided and located for convenient access as required by Australia Post.</p>	<p>✓ Standard met</p> <p>✓ Standard met Bin storage in the rear yards of each dwelling.</p> <p>✓ Standard met Bin storage in the rear yards of each dwelling.</p> <p>✓ Standard met Mail boxes shown on the plans.</p>
Decision Guidelines	The design response.	
Objectives	To ensure that site services can be installed and easily maintained.	
	To ensure that site facilities are accessible, adequate, and attractive.	

3 QUESTION TIME - PUBLIC

Question Time at Council meetings provides an opportunity for members of the public in the gallery to address questions to the Councillors, Delegates and/or officers of the Greater Dandenong City Council. Questions must comply with s. 4.5.8 of Council's Governance Rules.

QUESTIONS FROM THE GALLERY

Questions are limited to a maximum of three (3) questions per individual. Where time constraints deem it likely that not all questions can be answered within the time allowed for Question Time, the Mayor at his/her discretion may determine only the first question may be presented verbally with others deferred to be managed in the same manner as public questions not verbally presented. Priority will be given to questions that relate to items on the Council Agenda for that meeting. Questions including any preamble should not exceed 300 words.

b) All such questions must be received in writing on the prescribed form or as provided for on Council's website and at Ordinary meetings of Council. Where there are more than three (3) questions received from any one individual person, the Chief Executive Officer will determine the three (3) questions to be considered at the meeting.

c) All such questions must clearly note a request to verbally present the question and must be received by the Chief Executive Officer or other person authorised for this purpose by the Chief Executive Officer no later than:

- i) the commencement time (7.00pm) of the Ordinary meeting if questions are submitted in person; or
- ii) noon on the day of the Ordinary meeting if questions are submitted by electronic medium.

d) A question can only be presented to the meeting if the Chairperson and/or Chief Executive Officer has determined that the question:

- i) does not relate to a matter of the type described in section 3(1) of the *Local Government Act 2020* (confidential information);
- ii) does not relate to a matter in respect of which Council or a Delegated Committee has no power to act;
- iii) is not defamatory, indecent, abusive or objectionable in language or substance, and is not asked to embarrass a Councillor, Delegated Member or Council officer; and
- iv) is not repetitive of a question already asked or answered (whether at the same or an earlier meeting).

e) If the Chairperson and/or Chief Executive Officer has determined that the question may not be presented to the Council Meeting or Delegated Committee, then the Chairperson and/or Chief Executive Officer:

- i) must advise the Meeting accordingly; and
- ii) will make the question available to Councillors or Members upon request.

3 QUESTION TIME - PUBLIC (Cont.)

- f) The Chairperson shall call on members of the gallery who have submitted an accepted question to ask their question verbally if they wish.
- g) The Chairperson, Chief Executive Officer or delegate may then direct that question to be answered by a nominated Councillor or member of Council staff.
- h) No debate on, or discussion of, a question or an answer will be permitted other than for the purposes of clarification.
- i) A Councillor, Delegated Committee Member or member of Council staff nominated to answer a question may:
- i) seek clarification of the question from the person who submitted it;
 - ii) seek the assistance of another person in answering the question; and
 - iii) defer answering the question, so that the answer may be researched and a written response be provided within ten (10) working days following the Meeting (the question thereby being taken on notice).
- j) Question time for verbal presentations is limited in duration to not more than twenty (20) minutes. If it appears likely that this time is to be exceeded then a resolution from Council will be required to extend that time if it is deemed appropriate to complete this item.
- k) The text of each question asked and the response will be recorded in the minutes of the Meeting.

4 OFFICERS' REPORTS - PART TWO

4.1 FINANCE AND BUDGET

4.1.1 Audit and Risk Committee - Activity Report

File Id:

Responsible Officer:

Executive Manager Finance & Information
Technology

Attachments:

Audit and Risk Committee Performance and
Activity Report

1. Report Summary

Under the new *Local Government Act 2020*, the Audit and Risk Committee is required to table a report on its activities to Council twice per year. This report covers the Committees work for the meetings held on 19 November 2021 and 4 March 2022 and aligns with the Committee's Annual Work Plan in terms of the cyclical nature of its work.

2. Recommendation Summary

This report recommends that Council notes the Audit and Risk Committee Activity Report.

4.1.1 Audit and Risk Committee - Activity Report (Cont.)

3. Background

Section 54(5) of the *Local Government Act 2020* requires that the Audit and Risk Committee tables a bi-annual report to Council.

In discussing this further, Council's Audit and Risk Committee has resolved to provide reports following every second meeting in order that reports are timely and relevant to Council.

The report outlines the key activities carried out by the Committee during the period.

4. Proposal

The report recommends that Council notes the Audit and Risk Committee Report.

5. Financial Implications

There are no financial implications associated with this report.

6. Consultation

The Audit and Risk Committee Activity Report has been circulated to members of the Audit and Risk Committee prior to being tabled to Council.

7. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Greater Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.*

7.1 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A Council that demonstrates leadership and a commitment to investing in the community.

9. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles.

4.1.1 Audit and Risk Committee - Activity Report (Cont.)

The Audit and Risk Committee Charter is largely administrative in nature, but it does establish a framework for the effective oversight of finance and risk management for Council and plays an important role in Council delivering on the financial management principles in the Act.

The Committee further considers internal audits across a range of matters that deal with many of the overarching principles including strategic planning and decision making and climate change.

The role of the Committee is further aimed at ensuring Council continuously improves its systems of internal controls and risk management.

Whilst meetings of the Committee are not open to the public, the Committee tables its minutes to subsequent Council meetings including a summary of the topics discussed. The Committee is required to transparently report to Council its activities twice per annum and table a summary of its performance evaluation of the Committee annually

10. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

The *Charter of Human Rights and Responsibilities Act 2006* has been considered in the preparation of this report but is not relevant to its contents given its administrative nature.

11. The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs, and services.

Whilst this report is largely administrative in nature, the recruitment and selection of relevant committee members has been conducted with a view of having a gender and diversity balance on the Committee.

12. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a "Climate and Ecological Emergency" and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

4.1.1 Audit and Risk Committee - Activity Report (Cont.)

Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy 2020-2030 and the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability have been considered in the preparation of this report but are not relevant to its contents.

13. Conclusion

As outlined in the Activity Report, the Audit and Risk Committee has been very productive during the reporting period covering a wide range of matters.

14. Recommendation

That Council notes the Audit and Risk Committee Activity Report.

4.1.1 Audit and Risk Committee - Activity Report (Cont.)

FINANCE AND BUDGET

AUDIT AND RISK COMMITTEE – ACTIVITY REPORT

ATTACHMENT 1

**AUDIT AND RISK COMMITTEE
PERFORMANCE AND ACTIVITY REPORT**

PAGES 6 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.1.1 Audit and Risk Committee - Activity Report (Cont.)

**City of Greater Dandenong
Audit & Risk Committee
Activity Report
March 2022**

1. Period of this Report

This report covers Audit and Risk Committee (ARC or Committee) activity from 28 August 2021 to 4 March 2022. In that period the Committee has met twice – on 19 November 2021 and 4 March 2022. This report has been reviewed by all Committee members.

2. Purpose of this Report

This report meets the reporting requirements to Council as mandated by the Local Government Act 2020 (LGA) pursuant to section 54(5) and importantly provides Council with a summary of the matters that the ARC has addressed in the reporting period in discharging its responsibilities under its Charter.

3. Committee Charter

The ARC's Charter is set by Council and was last reviewed and approved by Council at its Ordinary Meeting on 12 July 2021.

4. What has Council asked the ARC to do?

As a reminder to Council the business of the Committee is briefly summarised below and is based on the requirements Council established in the Committee Charter referred to above. The work of the Committee is to assist Council in regard to its prudential, governance and responsibilities under sections 8 and 28 of the LGA.

In essence the work of the Committee includes the following key matters:

- a) Monitor the quality of the annual financial report and the annual performance statement.
- b) Ensure that the annual external audit of those statements is completed and that management addresses any serious matters raised by the auditors.
- c) Monitor the effectiveness of Council's risk management performance.
- d) Monitor the efficiency and effectiveness of the systems and controls management has in place to enable the business to deliver on Council strategic and operational plans.
- e) Monitor the quality of the internal audit programme and delivery of internal audit plans. These plans are aimed at identifying any system and controls concerns that Council may have in key areas of operations.
- f) Monitor Council performance with regard to legislative and policy compliance.

5. Committee Business

The agendas for our meetings are driven by the Committee's Annual Work Plan (AWP) and are fulsome. At the meetings held in this reporting period, the key (but not all) matters considered are summarised in the table below.

4.1.1 Audit and Risk Committee - Activity Report (Cont.)

Key Matters Considered at Recent Meetings

	Topic	Meeting	
		19 Nov 2021	4 March 2022
1	Mid Year Budget Review (Council and DMPL) including consideration of the impact of COVID	✓	
2	Review of year-to-date financial performance (Council and DMPL) including consideration of the impact of COVID		✓
3	Review of risk management activity at both operational and strategic levels	✓	✓
4	Review progress of fraud and corruption control plan	✓	✓
5	Consideration of the external audit strategy (Council and DMPL) for the year ending 30 June 2022;	✓	✓
6	Review status of delivery of the internal audit plan for the year ending 30 June 2022	✓	✓
7	Review of the outcomes of the following scheduled internal audit reviews:	✓	✓
	a) DMPL safety and OHS matters	✓	✓
	b) Transition of leisure centre business to South East Leisure	✓	✓
8	Review of progress with implementation of internal audit recommendations	✓	✓
9	Review of growth in Annual Leave provisions	✓	✓
10	Review of new/revised policies in the following areas:	✓	✓
	a) Procurement Policy	✓	✓
	b) CEO Employment & Remuneration Policy	✓	✓
11	Briefings from senior executives in the following risk areas:	✓	✓
	a) Statutory Building compliance matters	✓	✓
12	Consideration of the following new plans	✓	✓
	a) Gender Equity Action Plan	✓	✓
	b) Workforce Plan	✓	✓
13	Consideration of recently released reports by Integrity Bodies (IBAC, LGI & OV)	✓	✓

6. Meetings

The Committee has met twice in the reporting period as noted above. Councillors Jim Memeti (Mayor) and Rhonda Garad are Council's representatives on the Committee.

The independent members of the Committee appointed by Council are Geoff Harry (Chair), Jenny Johanson and Peter Smith. Both Jenny Johanson and Peter Smith are new independent members and were appointed by Council on 25 October 2021.

Member attendance at the two meetings has been excellent with perfect attendance by all five members.

The Committee enjoys a strong and healthy working relationship with Council officers. The quality of the meeting packs is high and officers engage strongly and positively both during

4.1.1 Audit and Risk Committee - Activity Report (Cont.)

and outside meetings. Officer support for the work of the Committee is excellent.

It is pleasing to note that both meetings were held in person in the Council Chamber at the Dandenong Office.

7. The Committee's Annual Work Plan

The Committee has dealt with all matters scheduled for consideration in the ARC AWP in the reporting period.

8. Key Activities for the Reporting Period

The work of the ARC has continued to be guided by the Annual Workplan (AWP) and all matters listed in the AWP for the two scheduled meetings held have been addressed. The AWP is reviewed at the beginning of each meeting to ensure its continued relevance. Key outcomes of the scheduled meetings are summarised below.

8.1 Impact of COVID-19

At its last two meetings the Committee has continued to monitor the impact of the pandemic on Council's finances. The briefings have covered known impacts and likely future impacts for the remainder of the 2021-22 financial year. As previously noted in these reports, Council is relatively well placed to address the challenges of the pandemic. The Committee and Officers agreed that these matters will require continuous monitoring as the impacts of the pandemic evolve.

8.2 External Audit

The Committee considered the draft external audit strategy for the audit of the consolidated annual financial report (Council, Dandenong Market Pty Ltd and South East Leisure) and annual performance statement for the year ending 30 June 2022. The Committee noted that with the establishment of South East Leisure Pty Ltd, a wholly owned subsidiary of Council, the audit will need to extend to cover this entity as well as DMPL. As expected, the strategy highlighted the impact of COVID-19 on Council's financial performance and the need to ensure that any related disclosures are appropriate. Other than for COVID-19 there were no significant changes in the proposed audit strategy in comparison to the previous year and the Committee believes that Council is well placed to meet the challenges of the financial year end close at 31 June 2022.

The Committee noted that there has been a change in the VAGO external audit agent, with Ms. Kathy Teasdale of RSD having been appointed. Ms. Teasdale is a highly experienced VAGO agent.

At its next meeting the Committee will consider the outcomes of the first external audit visit scheduled for May 2022.

8.3 Financial Performance

The Committee noted the year-to-date performance of both Council and DMPL. The reports continue to be of high quality and informative, providing excellent analysis of budget to actual variances and the progress on Council's capital expenditure programme.

8.4 Risk Management

The Committee received briefings on a range of risk management issues including introduction of the new risk management software, progress of the fraud and corruption control plan, the status of Council's insurance programme and management of claims. The Committee was pleased to see that recently there has been progress with regard to the broader risk management activities, particularly the early stages of improved reporting from the new system. The Committee noted that a new risk officer has been appointed and will commence

4.1.1 Audit and Risk Committee - Activity Report (Cont.)

working with Council soon.

8.5 Internal Audit

The Committee received two reports on internal audit reviews completed in the period. These were all scheduled reviews in the 2020-21 risk based internal audit plan. The Committee was satisfied with management responses and the time frames set for closing out the recommended actions.

Council's internal audit service provider Crowe Horwath is approaching the end of its internal audit service provision contract with Council on the 30 September 2022. The Committee will review the transitional arrangements of the development of the three-year strategic internal audit rolling plan at its next meeting in June 2022.

The Committee noted that the status of progress with regard to completion of open internal audit recommendations was satisfactory.

8.6 New Council Plans

The Committee considered the new Gender Equity Action Plan and the Workforce Plan and was impressed with the quality and content of both documents.

9. Matters for Consideration During the Next Reporting Period

In addition to business-as-usual matters and matters noted above for consideration at the next meeting, the Committee will consider the following important matters at its next meeting:

- External audit interim management letter.
- Transitional arrangements of the strategic internal audit rolling plan.

10. Frequency and Timing of Activity Reports

As indicated earlier in this report, these reports are required to be provided to Council at least twice per annum. The Committee is of the view that these reports need to be informative about the business of the Committee and should be provided on a timely basis to assist Council in discharging its responsibilities in the areas for which the Committee is responsible. Feedback on this report by Council is welcomed.

11. What This Report Means for Council

Having received this report, Council may wonder how it should respond to the matters raised. The report in general strongly supports the actions taken by management in responding to matters raised by the Committee and by auditors. The Committee believes that Council does have a strong control environment, although from time to time challenging matters may arise. In the Committee's view there is nothing in this report that is not being appropriately responded to. In that context Council may feel inclined to note the report. The Chairperson of the Committee would be delighted to meet with Council and discuss the content of the report if Council wishes to gain better insight of the issues raised.

12. Meeting Schedule for 2022

The Committee's meeting schedule for the remainder of 2022 is as follows:

- 17 June 2022
- 26 August 2022
- 18 November 2022

4.1.1 Audit and Risk Committee - Activity Report (Cont.)

13. Conclusion

If Council wishes to be briefed by the Committee on any matters raised in this report, I would be delighted to attend as required.

Yours sincerely

Geoff Harry

Chair

On behalf of the Audit and Risk Committee
8 March 2022

4.2 POLICY AND STRATEGY

4.2.1 Q3 2021-22 Council Quarterly Performance Report

File Id:	A8681046
Responsible Officer:	Executive Manager Communications & Customer Service
Attachments:	Q3 Council Quarterly Performance Report 1 January – 31 March 2022 Financial Report – 1 July 2021 to 31 March 2022

1. Report Summary

This report details Council's progress against performance targets outlined in the Council Plan 2021-25 and the Mid-Year Budget 2021-22.

2. Recommendation Summary

This report recommends that Council notes the achievements against the Council Plan indicators and the Mid-Year Budget for the period ending 31 March 2021.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

3. Background

Council formally adopted the Council Plan 2021-25 and Annual Plan 2021-22 on Monday 25 October 2021, and the Mid-Year Budget on 13 December 2021.

The Council Plan 2021-25 outlines the vision and objectives of the current Council over the four years of its term in office. This document guides service delivery, innovation and good governance, and provides the foundation for the corporate planning framework for all business activities. The Council Plan also guides the budget, service delivery priorities and the continuous improvement of our services.

The Council Plan 2021-25 is made available to residents through the Customer Service Centres, libraries and on Council's website at www.greaterdandenong.vic.gov.au

Progress against performance targets is outlined in two components of this report.

Part 1 – The Quarterly Performance Report details the achievements for the Council Plan Indicators from the Council Plan 2021-25 for the period 1 January to 31 March 2022.

Part 2 – The Financial Report is designed to inform Councillors of the results of operations for the period 1 July to 31 March 2022 including financial performance against the Mid-Year Budget adopted by Council on Monday 13 December 2021.

Part 1 and Attachment 1: Quarterly Performance Report for the period 1 January to 31 March 2022

Performance highlights against the Council Plan strategic objectives include:

A socially connected, safe and healthy city

- The Greater Dandenong Volunteer Resource Service has provided COVID safe services. A total of 41 volunteers have been added this quarter, with 76 prospective volunteers interviewed for referral to services.
- Over 120 consultations have been completed with community members that have lived experience of poverty by the Anti-Poverty consortium member agencies.
- Weekly meetings continue to ensure a smooth transition to South East Leisure (SEL). SEL has recruited 80 per cent of its leadership team.
- Council's Public Space CCTV system and program are being maintained in accordance with all policies, procedures and agreements.
- The soft launch of Street Play is scheduled to occur in April utilising the Street Parties Framework.
- Family Services have engaged 47 families and 132 children, providing over 2,500 contact hours of support.
- 178 families enrolled in the 20 supported playgroups.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

- The Cultural and Linguistically Diverse (CALD) Kindergarten Project has supported 283 children and their families to enrol for early start kindergarten, referral to Playgroup, Maternal and Child Health and Immunisation Services.
- The Kids Co Design Consultation Project was conducted from 22 November 2021 to 30 Jan 2022 and received 60 survey submissions about healthy eating, physical activity, perceptions of safety and mental wellbeing.

A city that respects and celebrates diversity, our history and the arts

- Council's Innovate Reconciliation Action Plan (RAP) was officially launched on 14 February at Springvale Community Hub.
- The Australia Day festivities were delivered at three different locations to approximately 1,000 people.
- Community consultation commenced for a feasibility Study for a possible Noble Park Library Lounge as part of the revitalisation project.
- 38 events were held at the Drum Theatre with an audience total of 4,065 people.
- The draft Arts and Cultural Heritage Strategy and Library Services Strategy are complete and will be out for consultation in May.
- TheEhive digital archive had 1,506 page views.

A city of accessible, vibrant centres and neighbourhoods

- Phase one of a public art audit is complete with a review of the current public art collection.
- Contract documentation for the Vanity Lane pedestrian link detailing all aspects of the project is complete.
- Development Victoria/Capital Alliance are progressing the master plan for the Foster Street precinct.
- The draft Mills Reserve Precinct Master Plan is complete in preparation for community and stakeholder consultation.
- Footpath paving works are underway for the Springvale Boulevard stage one construction.
- Council, in partnership with a local philanthropist and WAYSS, have purchased a block of land for the construction of social housing for women and families affected by family violence.
- The Channel Nine series Postcards filmed and televised an episode in Springvale to promote it as a food destination.

A green city committed to a sustainable future

- Council's Sustainability Strategy continues to be implemented with the delivery of the Small Business Energy Savers project through SECCCA.
- The Biodiversity Action Plan is undergoing final content updates guided by community consultation undertaken in 2021.
- High Risk Waste Site officers continue to do great work with approximately 150 premises inspected.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

- Contracts have been awarded for the local playgrounds at Turner and Parkfield Reserves.
- All of the open space projects are now underway and at various stages of implementation.
- Community consultation was completed for the Hennessy Reserve local playground and Noble Park Reserve neighbourhood playground and contracts have been awarded.

A city that supports entrepreneurship, quality education and employment outcomes

- The Innovative Investment Attraction Study for central Dandenong and other strategic precincts has been completed by Navire, urban renewal consultants.
- 12 referrals were made by Council to Victorian funded employment programs or volunteer engagements to enhance job readiness.
- International Women's Day was celebrated on 10 March at The Drum with over 80 attendees.
- The CGD-Industry 'Take a Swing for Charity Golf Day' was held on 23 February and raised approximately \$38,000 for Wellsprings.
- Virtual and in person Language and Literacy appointments and programs had 666 attendees.
- Library staff assisted 238 patrons with Information Technology needs, digital certificate help and accessing Library resources online.

A Council that demonstrates leadership and a commitment to investing in the community

- An Asset Plan has been drafted and will be presented to Councillors prior to public consultation in May.
- The capital works program is progressing well with over 84 per cent of the projects under construction or complete.
- COVID compliance at businesses was at 80 per cent on completion of the COVIDSafe education program with a total of 2,000 visits conducted at businesses.
- The Gender Equality Action Plan was completed and submitted by the deadline of 31 March.
- The Children's Advisory Group met on 23 March with 17 schools participating and 34 students.
- The Community Engagement Framework has been reviewed internally and will be put out for community consultation in May.

Part 2 and Attachment 2: Financial Report for the period 1 July 2021 to 31 March 2022

The attached financial report is designed to inform Councillors of the results of operations for the period 1 July 2021 to 31 March 2022 including financial performance against the Mid-Year Budget adopted by Council on 13 December 2021.

The financial report incorporates a set of Financial Statements and a Directorate Analysis of financial performance by Business Unit. The following are contained in the Attachment:

- Income Statement
- Balance Sheet
- Cash Flow Statement
- Capital Expenditure Statement

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

- Capital Expenditure report
- Investment Report
- Directorate Analysis

Whilst the Financial Statements are prepared in accordance with Australian Accounting Standards, they contain several items which are “non-cash” in nature such as depreciation on assets and the written down (book) value of assets sold. They also exclude capital expenditure, new borrowings and loan repayments and as such, these Statements do not provide an accurate indication of the surplus/deficit cash position within a financial year.

The table on the following page provides a management accounting summary of the financial performance for the period 1 July 2021 to 31 March 2022 which removes non-cash items and adds back cash items that are excluded from the financial statements.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

**Management Accounting Summary
 for the period 1 July 2021 to 31 March 2022**

Description	YEAR TO DATE			FULL YEAR		
	ACTUAL	MID YEAR BUDGET	VARIANCE	MID YEAR BUDGET	FORECAST	VARIANCE
	\$'000	\$'000	Fav(unfav) \$'000	\$'000	\$'000	Fav(unfav) \$'000
Income Statement						
Income	167,329	164,085	3,244	245,867	247,975	2,108
Expenditure	147,802	154,322	6,520	215,831	218,340	(2,509)
Net surplus - ongoing operations	19,527	9,763	9,764	30,036	29,635	(401)
Management Accounting reconciliation						
<i>Add back (less) non cash items</i>						
Depreciation	24,923	24,923	-	33,237	33,237	-
Amortisation - right of use assets	448	448	-	604	604	-
Amortisation - intangible assets	75	75	-	100	100	-
Contributions non-monetary assets	-	-	-	(10,000)	(10,000)	-
Prior year capital expenditure unable to be capitalised	707	-	707	-	-	-
Written down value of assets sold/disposed	32	317	(285)	301	301	-
Sub total	26,185	25,763	422	24,242	24,242	-
Net operating surplus	45,712	35,526	10,186	54,278	53,877	(401)
<i>Add/less non operating cash items</i>						
Capital expenditure	29,099	29,251	152	90,737	94,986	(4,249)
Net transfers to (from) reserves	(176)	3,376	3,552	(5,318)	(10,254)	4,936
Repayment of borrowings	2,515	2,515	-	3,372	3,372	-
Repayment of lease liabilities	533	517	(16)	689	689	-
Sub total	31,971	35,659	3,688	89,480	88,793	687
Cash surplus (deficit)	13,741	(133)	13,874	(35,202)	(34,916)	286
Accumulated surplus brought forward	-	-	-	35,202	35,202	-
Surplus (deficit) position	13,741	(133)	13,874	-	286	286

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Results for the period 1 July 2021 to 31 March 2022

The overall management accounting result (after removing non-cash items) for the period 1 July 2020 to 31 March 2022 shows a favourable variance between the budget and actual of \$13.87 million. The variance is due to a favourable surplus from ongoing operations (\$9.76 million), caused by lower than anticipated operating expenditure and higher income, combined with a favourable capital expenditure variance of \$3.55 million.

Capital expenditure is \$29.10 million to 31 March 2022 (with a further \$33.61 million committed).

2021-22 Budget and the COVID-19 pandemic

The 2021-22 Annual Budget was largely based on a return to some degree of economic normality. At the time of the preparation of the budget, it was not anticipated that further lockdowns would occur. Council's finances continue to be impacted by COVID-19 - most significantly on Council's revenue (statutory fees and fines, user fees, rental and interest income).

The Mid-Year Budget Review was conducted and endorsed by Council on 13 December 2021. This report now incorporates the outcomes of the Mid-Year Budget Review. In summary, COVID-19 financial losses for 2021-22 are estimated at nearly \$4 million. Reducing this unfavourable outcome are favourable non-COVID-19 related budget adjustments (\$730,000) and the surplus available at 30 June 2021 (\$1.88 million). The balance of \$1.35 million has been transferred from the Major Projects Reserve where Council had prudently transferred \$2 million dollars to this reserve as a COVID-19 contingency fund in 2020-21.

In respect of the 2021-22 full year forecast result, the current full year forecasts a minor cash surplus of \$286,000 compared to the 2021-22 Mid-Year Budget. Despite the 2021-22 being another extraordinary financial year with the pressures and impacts of the COVID-19 pandemic and storm events, the forecast result currently predicts a minor cash surplus. However, the current forecast review highlights many ups and downs in revenue and expenditure.

Council's 2021-22 initial financial position was heavily influenced by early COVID-19 impacts and council officers will continue to closely monitor the impacts to Council's financial position for the remainder of 2021-22. Whilst the current forecast position indicates a small surplus result, the unfavourable financial impact in 2021-22 relates to a combination of:

- Emergency works required as a result of storm events in 2021-22 (\$1.20 million).
- COVID-19 has also caused further unfavourable financial impacts in terms of reduced user fee and statutory fine income, etc. The pandemic impacts are expected to improve as activity levels slowly return to normal but are difficult to predict at this point in time.

These unfavourable impacts have been largely offset by employee expense savings across the organisation (including casuals and overtime) due to delayed recruitment, lower need for overtime and casuals due to activity levels (COVID related), savings in the Capital Improvement Program and general administration costs across the organisation, as well as higher than anticipated recovery income.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

INCOME

Income for the period ended 31 March 2022 is \$3.24 million favourable against budget. This is primarily due to the following:

Grants – operating (\$2.12 favourable) – Receipt of unbudgeted grant funding for COVID-Safe Outdoor Activation (\$575,000), Local Partnerships (\$620,000), Empowering Communities (\$280,000), New Directions – Mothers and Babies (\$258,000) and Waste Management (\$167,000), combined with additional funding received for Family Day Care (\$1.27 million) and grant funding received earlier than anticipated for Maternal and Child Health (\$160,000). The grant programs will be offset by associated expenditure and have been reflected in the full year forecast.

These favourable variances are partly offset by lower than anticipated grant funding based on target achievement for Home and Community Care (\$1.16 million) and Sleep and Settling Initiative (\$233,000).

Rates and charges (\$649,000 favourable) – Favourable variance due mainly to higher than anticipated income from supplementary rates to date, of which \$138,000 has been reflected as a permanent positive variance in the full year forecast (Non-Directorate \$462,000).

User fees (\$472,000 favourable) – Mainly due to higher fee income from animal registrations invoiced earlier than expected (City Planning, Design and Amenity \$187,000) and higher than anticipated Family Day Care parent levy income which is offset by higher educator costs (Community Services \$269,000).

Contributions - monetary (\$538,000 favourable) – Unbudgeted contributions for the Precinct Energy Project (PEP) Mechanical Services Removal project which will be offset by associated expenditure (Engineering Services \$194,000) and higher than anticipated public open space contributions to date (Non-Directorate \$300,000). The public open space contributions are transferred to reserves.

EXPENDITURE

Actual expenditure at 31 March 2022 against the budget is favourable by \$6.52 million. The major variances are in employee costs and materials and services.

Employee costs (\$5.57 million favourable) – This favourable variance is mainly due to staff recruitment occurring later than planned and a delay in commencement or recruitment of grant funded projects (Community Services \$3.69 million, Corporate Services \$545,000, City Planning, Design and Amenity \$572,000, Engineering Services \$445,000 and Greater Dandenong Business \$288,000).

Of the overall \$5.57 million employee costs favourable variance, \$3.34 million relates to grant funded programs which require an acquittal (predominantly in Community Services – 90%).

Materials and services (\$1.33 million favourable) – The major items contributing to this favourable variance are:

- Administration costs (\$930,000) – lower than anticipated expenditure across a range of accounts including promotions, community education, postage/courier, printing/stationery, Council

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

publications, fuel, postage, advertising and events (Community Services \$556,000, Corporate Services \$123,000, City Planning, Design and Amenity \$85,000 and Non-Directorate \$70,000).

- Materials, maintenance and services (\$650,000) – mainly due to lower than anticipated expenditure for materials, delay in receipt of invoices and commencement of projects (Engineering Services \$353,000, Community Services \$244,000 and City Planning, Design and Amenity \$161,000).
- Utilities (\$585,000) – mainly due to lower than anticipated electricity and water costs to date (Engineering Services \$466,000 and Corporate Services \$87,000).

Whilst the Materials and services item has a year-to-date favourable variance, it is expected to complete the financial year with an unfavourable variance, which has been reflected in the full year forecast. This is mainly due to the cost of emergency works from storm events (\$1.20 million) in Roads and Drains and Parks. This is not considered to be recoverable and is partly offset by favourable outcomes in the capital improvement program mainly footpath and building renewal.

Prior year capital expenditure unable to be capitalised (non-cash) (\$707,000 unfavourable) – This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$707,000). This is an accounting entry that does not impact on Council's cash position. Examples of non-capital expenditure includes asset relocation, asset removal/demolition, operating services, projects cancelled, repairs and maintenance expenditure, studies/surveys and concept planning.

Bad and doubtful debts (\$296,000 favourable) – Lower than anticipated bad and doubtful debt expenditure to date (City Planning, Design and Amenity \$292,000). This relates to the timing of bad debt write offs and provisioning. The 30 June result is anticipated to be in line with the annual budget.

Capital expenditure

Total capital expenditure at 31 March 2022 was \$29.10 million. A further \$33.61 million remains committed at the end of March. The capital works program comprises of asset renewal, expansion, upgrade and the investment in new assets.

4. Proposal

That Council notes the progress against performance targets outlined in the Council Plan 2021-25 for the period 1 January to 31 March 2022 and the Financial Report for the period 1 July 2021 to 31 March 2022.

5. Financial Implications

The financial position of the Council will be monitored against the approved Mid-Year Budget to ensure that Council achieves its financial goals.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

6. Consultation

The Chief Executive Officer, Directors and staff responsible for reporting were consulted. Council's Finance Department has prepared the financial statements and all other attachments with feedback from Business Unit Managers.

7. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Greater Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.*

7.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community.
- Education, training, entrepreneurship and employment opportunities.
- Sustainable Environment.
- Embrace diversity and multiculturalism.
- Mind, Body and Spirit.
- Art and Culture.

7.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city.
- A city that respects and celebrates diversity, our history and the arts.
- A City of accessible, vibrant centres and neighbourhoods
- A green city committed to a sustainable future.
- A city that supports entrepreneurship, quality education and employment outcomes.
- A Council that demonstrates leadership and a commitment to investing in the community.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

8. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles.

This report addresses the following principles:

- a. the municipal community is to be engaged in strategic planning and strategic decision making;
- b. the transparency of Council decisions, actions and information is to be ensured.

And also takes into account the following supporting principles:

- a. the community engagement principles (section 56);
- b. the public transparency principles (section 58);
- c. the strategic planning principles (section 89);
- d. the financial management principles (section 101);
- e. the service performance principles (section 106).

The Quarterly Performance Report provides details on Council's progress against its key strategic objectives to ensure accountability and transparency of its actions.

9. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

10. The *Gender Equality Act 2020*

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

The content/topic/issue (of this report) is purely administrative in nature and does not benefit any one gender group over any other. The Council Plan itself was the subject of a Gender Impact Assessment and all strategic objectives and key priorities were developed to ensure that all genders were represented.

11. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report outlines progress against some of Council’s overarching climate change and sustainability actions for 2021-22. The Council Plan highlights key activities which impact Council’s Declaration on a Climate and Ecological Emergency, Council’s Climate Change Emergency Strategy 2020-2030 and the requirements of the *Local Government Act 2020*.

12. Related Council Policies, Strategies or Frameworks

This report forms part of Council’s Integrated Planning Framework and is in accordance with Council’s policy of providing regular information and feedback to Council and the community about Council’s financial position.

13. Conclusion

Greater Dandenong City Council provides a performance report against organisational objectives and its financial position on a quarterly basis. The reporting procedures and systems in place provide Councillors and the community with the opportunity to monitor progress against Council Plan Indicators. This ensures that all resources are managed effectively and accountably.

14. Recommendation

That Council notes the progress against the performance targets outlined in the Council Plan 2021-25 for the period 1 January to 31 March 2022 and the Financial Report for the period 1 July 2021 to 31 March 2022.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

POLICY AND STRATEGY

Q3 2021-22 COUNCIL QUARTERLY PERFORMANCE REPORT

ATTACHMENT 1

**Q3 COUNCIL QUARTERLY PERFORMANCE
REPORT
1 JANUARY – 31 MARCH 2022**

PAGES 63 (including cover)

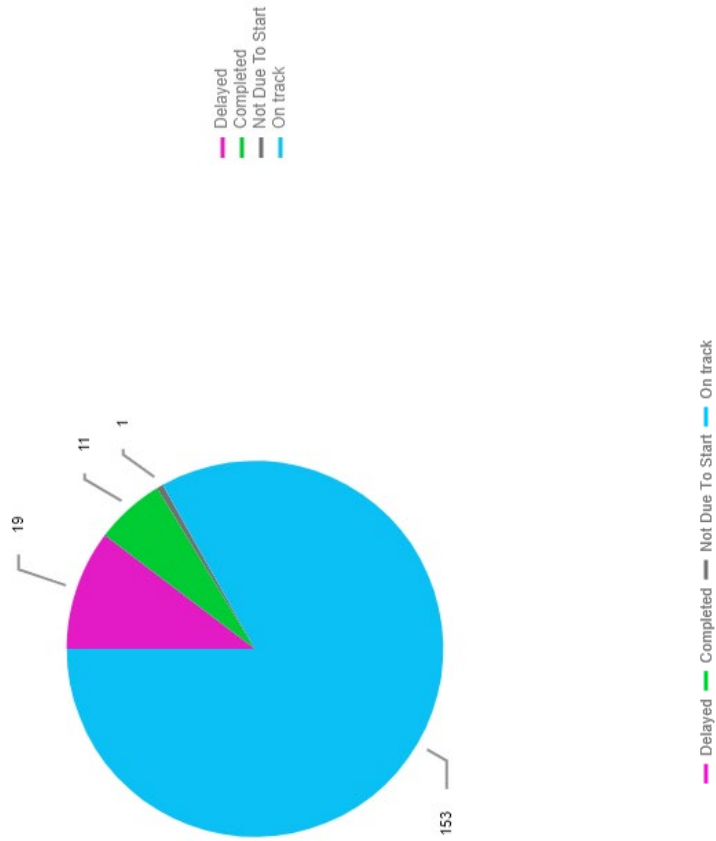
If the details of the attachment are unclear please contact Governance on 8571 5235.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)





4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Q3 Performance Summary January – March 2022







4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Strategic Objective 1: A socially connected, safe and healthy city			
Priority	Action	Progress	Status
Deliver and support initiatives that raise community awareness of harmful alcohol, tobacco and other drugs use	Deliver initiatives that raise young people's awareness of drug and alcohol related harms	<p>Youth and Family Services facilitated two Party Safe workshops at local secondary schools, educating students about safe drinking practices and strategies to minimise alcohol-related harm (160 contacts).</p> <p>Information was also provided to community members at the Noble Park Big Day Out, distributing 1,000 resource cards promoting "Text the Effects" - an anonymous SMS service that provides free, confidential info about the effects of alcohol and drugs in a quick and easy way.</p>	
	Enhance strategic partnerships and collaboration to address negative impacts of alcohol use and sales	<p>Council continues to collaborate with the South East Consortium of Alcohol and Drug Agencies (SECADA), Enliven, Victoria Police, and Maroondah, Casey, and Knox Councils to develop Alcohol Density and Harms Assessment data and related-mapping and has provided an update of alcohol harms data for the project. Council is now collaborating with Monash Health to implement the Quit Smoking campaign in the municipality, with the Cancer Council of Victoria. Three Liquor License Planning Permit applications were assessed for compliance with harm reduction principles. Council is represented on a Community of Practice group chaired by the Alcohol and Drug Foundation, and has completed input into a tool kit being developed to support advocacy on legislative controls to reduce and prevent harms associated with the provision of packaged liquor to private and public properties and events, warehouse/factory, and restaurant/café outlets sales.</p>	




 Delayed
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  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Work with Monash Health to support the community with greater access to and uptake of smoking cessation supports	Council participated in consultation with Quit Victoria, and Monash Health's health promotion team, on suitable media content and platforms for the promotion and local amplification of Quit Victoria's state-wide mass media anti-smoking campaign. This campaign is scheduled for delivery in Greater Dandenong from May to July. Geotargeted activities through various digital, social and out-of-home media will target smokers aged 25-59 and their families and friends.	
Enhance understanding of, and compliance with alcohol and tobacco regulations within the city	Coordinate tobacco control activities to meet service and funding requirements in accordance with the Municipal Association of Victoria service agreement	Due to the pandemic, MAV is allowing Council to conduct additional educational visits instead of test purchasing. No tobacco activity has been undertaken this quarter however Council is on track to have the revised targets completed by the end of June.	
	Support liquor licensees and collaborate with other authorities to implement policy and legislation to reduce alcohol harms in the community	The Greater Dandenong Liquor Licensees Accord group met in February 2021 and discussed the economic impact that COVID-19 continues to have on their businesses and the ability to hire enough staff, which has seen an escalation in ongoing anti-social behaviour and violence across some venues. Police are working closely with licensees to mitigate this. Three liquor license planning permit applications were completed to ensure compliance with Responsible Service of Alcohol standards and Council's Alcohol Management Policy and Guidelines.	
	Update Council's Local Law, when required, to ensure it is meeting the community's expectations regarding alcohol controls in the public realm	Local Law Two was adopted by Council in September 2021.	




 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Ensure Council's services and supports are inclusive of people with a disability and their carers	Continue to advocate and support local residents with a disability to successfully find paid employment through participating in the Australian Network on Disability (AND)'s "Stepping Into" paid internship program and promoting its success to the local business economy	Ongoing participation in the Australian Network on Disability's programs have led to support and interest across all departments in Council. The Disability Advisory Committee continues to advocate for employment options in the local area. Community Care has also recently participated in a statewide project about employment of people with a disability. Council supported the employment of people with a disability through the appointment of an intern working in the waste area and plans for an intern in another area of Council are underway.	
	Explore ways that greater support can be provided to the carers of people with a disability	Extended lockdowns have partially delayed this project however consultation with carers is underway with a variety of support options and activities identified. A range of Council activities support carers including walking groups, day trips and respite services. Council received additional grant funding through 'Supporting Carers Locally' and Community Care is working with Carers Vic to implement additional support options.	
	Provide support and information to residents on how to access the NDIS to help maximise their understanding and knowledge	Through participating in and leading networks including the Southern Region Disability Alliance and the CALD Disability Network, people in the community are supported to access information about the NDIS and other services available. The Disability e-news was distributed to 300+ residents and services promoting information about the NDIS. Community Care has also been working with the National Disability Insurance Agency to ensure that the needs of the community are communicated and that opportunities for support and information are promoted back to the community.	




 Delayed  Completed  Not Due To Start  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Improve participation and access to sport and recreation activities to support active living	Complete and execute outstanding and new Joint Use Agreements between the Department of Education and City of Greater Dandenong.	Council continues to progress preparing and finalising JUAs with the Department of Education and Training and schools. Lyndale SC – Council is waiting on the final CJUA for execution. Keysborough College - a CJUA proposal has been drafted ready for comment by Council officers before being sent to the Collage. Silverton PS - a CJUA proposal has been drafted and is ready to be sent to the school.	
	Implement the year two actions of the 'Make Your Move' Greater Dandenong Physical Activity Strategy to improve health outcomes for our diverse and multicultural community	All actions continue to progress. A review of year two actions will take place in April with year three planning soon to commence.	
Increase and promote meaningful volunteering opportunities within Council and recruit, support and recognise Council Volunteers	Continue to support, train and recognise Council volunteers through regular events	Face to face Mental Health Training was designed and delivered. Sessions were planned and delivered in two separate timeslots to ensure COVID Safety and were well attended. New volunteers were recruited and registered to assist in a number of new and existing programs and all were assisted to complete legal, organisational and COVID-19 vaccination requirements. Council volunteers continue to be kept connected, supported and informed through the Volunteer E-news and individual contacts.	



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4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Increase COVID-Safe opportunities for volunteering within Council programs including social links for isolated community members	A range of new and resuming volunteering opportunities emerged over this quarter and all roles were assessed to ensure COVID Safety. Volunteers have returned to the Drum, Jan Wilson Centre, library programs as well as assisting at the Charity Golf Day. New volunteering opportunities with Youth Services Noble Park Big Day Out Event, Walker Street Gallery, Gardens 4 Wildlife, Make a Move Campaign, and material aid donations have commenced. Volunteers participated at the Anti Poverty Forum and have enrolled to assist at April's Sustainability Festival and Keysborough's Big Picnic.	
	Support community initiatives that promote meaningful volunteering opportunities	The Greater Dandenong Volunteer Resource Service has provided COVID safe services. A total of 41 volunteers have been added this quarter, with 76 prospective volunteers interviewed for referral to services. Eight workshops were delivered for volunteers and volunteer managers this quarter.	
	Utilise volunteers to help raise community awareness on the positive impact of physical activity	Ambassadors were launched via a social media campaign which will continue for the next six to eight months with a communications plan to define this activity being created.	



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  Not Due To Start
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4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Increase emergency, crisis, transitional housing accommodation and support to address the needs of persons who are homeless in the public domain	Investigate the feasibility of implementing a 'Functional Zero' model of homelessness in Greater Dandenong	Two information sessions have taken place with representatives of key local stakeholders to provide an in-depth overview of the Functional Zero methodology, origins of the program and to provide examples of the current projects in four Victorian Local Government Areas. Selected stakeholders have been asked to indicate their availability and willingness to be involved in four tiers of a governance structure for the project, Executive group, Improvement and Escalation group, Service Coordination group and Hots Spots group. The project is on schedule for a July 2022 launch.	
Increase meaningful engagement and facilitate collaboration and partnerships to enhance the health, wellbeing and resilience of the Greater Dandenong community	Develop an Anti-Poverty Strategy through community consultation and partnership with local community agencies and organisations	Over 120 consultations have been completed with community members that have lived experience of poverty by the Anti-Poverty consortium member agencies. The information gathered informed a series of multi-stakeholder consultation sessions facilitated by consultants. A report from the consultation sessions will form the basis of the draft Anti-Poverty Strategy to be presented to Council later this year.	




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4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	<p>Partner with Melbourne City FC and City in the Community to develop and deliver aligned programs that focus on community outreach, engagement, participation and business networking</p>	<p>The implementation of a range of programs has commenced, following an initial delay due to COVID-19 restrictions. The 'City Football School' has commenced operations at Tatterson Park. School holiday programs were run with great success, while a twice-weekly program also ran throughout term one, with local clubs such as Keysborough and Lyndale United being offered complementary sessions. The 'City in the Community' charity foundation was involved in the Dandenong Street Soccer tournament and is working with Council to deliver free clinics at Ross Reserve as part of the Noble Park Revitalisation initiative and Noble Park Big Day Out. A Melbourne City community tournament also took place at the Dandenong Multisport Court on George Street in late March.</p>	
	<p>Support community initiatives to increase healthy eating and promote healthy lifestyles and settings within the city</p>	<p>Council supported and promoted various healthy eating and active living initiatives, through the South East Leadership Prevention Group, Monash Health's Healthy Sports Club initiative and South East Food and Nutrition Network. Discussion and scoping for the Cardinia Food Circle Regional Scale-Up across the cities of Casey and Greater Dandenong are ongoing. The South East Melbourne Feed Happiness social media campaign has been postponed due to COVID-19 related impacts to staffing capacities of partner organisations, with the steering committee to reconvene in mid-2022.</p>	



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  Not Due To Start
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4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Support community initiatives to raise awareness of the increased health risks related to climate change particularly in vulnerable individuals	Collaboration with the Community Care team continues to increase the capacity of Council staff to embed consideration of climate impacts on health into their roles and identify vulnerable clients who may require more support to remain climate resilient. Additionally an accessible "Disability and Climate Change" conversation is being held in partnership with the Libraries After Dark program on Thursday 7 April at Springvale Library to encourage awareness of the intersection between climate risk and health. The 2022 Sustainability Festival is also completely wheelchair accessible and has been promoted to various health, community and disability advocacy groups in Greater Dandenong.	
	Support engagement, transparency and accessibility of Council's grant programs	Council has held a range of multi and single year funding rounds. Grant programs have been promoted through multiple online mechanisms in a COVID safe manner, including social media stories highlighting achievements of existing grant recipients. Programs are accessible, with results transparently presented on Council website.	
	Support the establishment and transition of South East Leisure in the management of Council's major aquatic and recreation facilities	Weekly meetings continue to ensure a smooth transition to South East Leisure (SEL). SEL has recruited 80 per cent of its leadership team. Negotiations with the Dandenong Basketball Association are in progress. Marketing of the NPAC health club redevelopment has commenced.	




 Delayed
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4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Increase space activation and social inclusiveness to reduce crime and anti-social behaviour in the public realm	Support the implementation of the Greater Dandenong Social Prescribing Network Pilot initiatives through regular network meeting attendance and linkage with other Council service programs	Regular Network Committee meetings continue with Council's Community Care Department and Community Advocacy Unit represented. The Primary Health Network has been supporting the project and pharmacies will be contacted next quarter as another source of referrals. The current challenge is there is no Post Traumatic Stress Disorder (PTSD) support group identified for the elderly. Terms of Reference are currently being updated and applications for network funding are being made through Priority Response to Multicultural Communities (PRMC) and other grant opportunities.	
	Implement Council's Community Safety Plan 2015-22	The implementation of delayed public space activation events (due to COVID-19 lockdowns) has now been scheduled for April, May and June. A range of events and activations have been outlined through online meetings with Council units, service agencies, the Department of Families, Fairness and Housing (DFFH), Department of Justice and Community Safety (DJCS), Victoria Police, traders and community members. A consultant has been appointed to review the Greater Dandenong Community Safety Plan 2015-22 during April to June 2022 and prepare a background report to inform the development of a new draft Plan 2022-26 inclusive of key priority areas, objectives, strategies and actions. The draft will be then be available for final public consultation.	





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4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Manage and maintain Council's CCTV Safe City program	Council's Public Space CCTV system and program are being maintained in accordance with all policies, procedures and agreements. Council has begun engaging with an external party for the review of the existing agreement and will look at formalising this contract in the future. Monthly reporting mechanisms are now functioning with Victoria Police to enable Council to measure the effectiveness of the Safer City CCTV network. Future planning workshops are planned for July, August and September to ensure a clear vision of the of the CCTV going forward.	
	Promote physical and social activity in local streets including the roll out of a new Street Parties Framework	The soft launch of Street Play is scheduled to occur in April utilising the Street Parties Framework.	
Provide support for older residents by building healthy, respectful and inclusive communities and removing barriers to participation	Actively support and encourage older residents to understand the importance of maintaining social connections, assist senior's clubs and groups to recommence club activities together and increase the range and number of social activities provided by Council	As restrictions have eased many seniors activities have recommenced including seniors groups, day trips, social support services and library activities all aimed at creating opportunities for social connection. Many older people are still concerned however about face to face activities so have still been participating in online programs. The social support program is currently trialling a different approach with a range of new activities being offered and a range of new service delivery options. The trial is expected to continue until June.	




 Delayed  Completed  Not Due To Start  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Participate in consultations with the Commonwealth Government and the Aged Care sector regarding the design of the new Home Care Program that is being developed in response to the Royal Commission into Aged Care Quality and Safety to ensure that the needs of Greater Dandenong older residents are considered	Council staff have participated in Commonwealth Government webinars on the proposed design of the new "Support @ home" program and will continue to provide feedback to surveys from the Commonwealth when requested. Council will also continue to work with the MAV as the peak body to advocate to the Commonwealth Government as to what services older residents need to keep them safe and supported in their own homes.	
	Undertake a review into the impacts of the new Home Care Program Model once announced on both the community and Council's role as a service provider for Council's consideration	Whilst some further details of the proposed new model for the "Support @ Home" Program were announced in January Council is still waiting for confirmation of the final model. In the meantime, service operations continue to be reviewed and analysed on an ongoing basis and staff keep updated on significant industry changes in preparation for undertaking a review into how the new "Support @ Home" Program will impact older residents and Council's role as a service provider.	
	Undertake the Future Directions for Community Transport project	The implementation of this project has been delayed due to extended lockdowns however clients have now been invited to participate in the initial trial of the first bus loop. Additional bus runs, day trips and support for seniors groups have recently commenced with further actions from the project to be implemented during the remainder of 2022.	
Provide welcoming and active community precincts that enable	Commence the detailed design of the Dandenong Community Hub	Detailed design will commence once options and a business case have been completed and property purchased.	





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4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Priority residents and visitors to connect, participate and celebrate	Finalise the concept design of the Dandenong Community Hub	The results of consultation and amended concept plans for the Dandenong Community Hub were presented at the Council Briefing Session on Monday 6 December 2021. Subsequently, Councillors requested additional work be undertaken to further test alternative building layouts to ensure that final concept plans reflect the best possible outcomes for the Dandenong community. With the alternative layouts requested, consultants were instructed to consider options for spatial allocation requirements for a one-level building on the identified site. The alternative layouts and draft concept plans were presented again at a Councillor Briefing Session on 21 March 2022. Councillors additionally requested that officers undertake a detailed cost analysis of both the alternative layouts and the draft concept plans to gain a clear understanding of the expected cost of all three options discussed. This work is expected to be reviewed at a Councillor Briefing Session in June 2022.	
	Implement the Springvale Community Hub Action Plan	With COVID-19 restrictions easing the Action Plan has had a number of actions now completed and others are progressing towards completion. A full review and report are being prepared as Council moves toward the completion of the first 2 years of action plan.	
	Progress the construction of the Keysborough South Community Hub	Round two has now been submitted to the Green Building Council of Australia (GBCA) and Council is expected to receive GBCA's comments by mid-April 2022.	





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4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Support alliances and community initiatives to address gambling harm and promote sources of assistance	Monitor and report gambling trends, as well as hazards of gambling and sources of assistance, to Council, community agencies, residents and other Councils	Monthly electronic gambling machine losses have been documented and trends reported to Council. Preparations by the Noble Park Football Social Club for a possible application for further Electronic Gaming Machines (EGMs) were noted, reported to Councillors and preliminary response preparations undertaken.	
	Oppose electronic gambling machine applications to the Commission for Liquor and Gambling Regulation, where instructed by Council	No applications were received during this period. Acquisition of gambling machine entitlements by the Noble Park Football Social Club were noted and reported.	
	Support community-based initiatives to address gambling harm and inform residents about sources of assistance	Council has commenced planning for a project in collaboration with Gambler's Help to develop in-language information about the nature and hazards of gambling and sources of assistance and contact with the Cambodian community has commenced.	
	Support the Alliance for Gambling Reform with its advocacy campaigns and data on gambling trends	Monthly Electronic Gaming Machines (EGMs) gambling losses prior to and during COVID-19 have been compiled and reported to the Alliance for Gambling Reform to illustrate the rebound in losses and to strengthen its campaign for restrictions upon EGM gambling venue opening hours.	





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4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Support children, young people and their families to build greater social and family connections including a focus on vulnerable families	Deliver programs and services that support vulnerable families, including those at risk of or experiencing family violence	<p>Family Services have engaged 47 families and 132 children, providing a total 2501.3 contact hours of support.</p> <p>Youth and Family Services responded to 194 intake enquiries this quarter, providing information and referral for young people and families.</p> <p>Youth and Family Services also facilitated the Martial Arts as Therapy (MAT) program, engaging 10 vulnerable children and their families (eight sessions, 55 contacts)</p>	
	Support parents and their children to access the Supported Playgroup program and community playgroups	Council had 185 enrolments for the 20 supported playgroups with attendance sitting at 178 families. 27 families received in-home support.	
Support the community and work with partner agencies to address and prevent family violence	Support vulnerable children to form social connections through the CALD Kindergarten Project	The Culturally and Linguistically Diverse(CALD) Kindergarten Project has supported 283 children and their families to enrol for early start kindergarten, referral to Playgroup, Maternal and Child Health and Immunisation Services.	
	Deliver Youth United Against Family Violence initiatives in local school and community settings	<p>Youth and Family Services' rollout of respectful relationships workshops in local sporting clubs has been put on hold this quarter due to a delay in Monash Health's "Healthy Sports Clubs" initiative, which the workshops will be complementing. Youth and Family Services are working closely with the Sports and Recreation team to prepare for the rollout of workshops in sporting clubs next quarter.</p> <p>Additionally, local secondary schools have booked in for three respectful relationships workshops (to be delivered next term).</p>	



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4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Document, and report on, trends relating to family violence	A report on elder abuse has been prepared and shared with Aged Care, local agencies and local government partners. Summaries of research and commentary on backlash, communicating about gender equality and intersectionality has been prepared for Council staff and local agencies. An updated document featuring classified issues for gender impact assessments has been prepared and distributed.	
	Inform the community about the nature and impacts of family violence and sources of assistance	A summary of the Victorian family Violence Action Plan 2022-25, and reviews of key topics relating to gender equality have been circulated to local agencies. A single-page summary about the manner in which Gambler's Help may assist other Councils has been prepared to support regional activities.	
	Support community initiatives to address and prevent family violence	A Council Advocacy officer participated in the Red Cross project addressing forced and coercive marriage. Information about key topics relating to gender equality have been prepared and shared with local agencies and Council partners.	
Support the mental and physical health of children, young people and their families through preventative health initiatives and responsive interventions	Analyse the State Government response to the recommendations of the Royal Commission into Victoria's Mental Health System	Youth and Family Services have continued to monitor the rollout of the royal commission findings including potential advocacy. Information will be provided to Councilors on the updates of the implementation of the Royal Commission in accordance with federal and state budget timelines next quarter. Suicide prevention training by Living Works sponsored by the South East Primary Health Network has been promoted. Professional development has been delivered through the Greater Dandenong Youth Network.	

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  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	<p>Commence the delivery of health promotion modules of the VicHealth Local Government Partnership, to improve mental health, increase healthy eating and physical activity among children and young people</p>	<p>The delivery of the health promotion modules of the VicHealth Local Government Partnership Program is well on track with the foundation modules to be complete by April 2022. This includes the system thinking workshops and the Kids Co Design workshops. The Kids Co Design Consultation Project was conducted from 22 November 2021 to 30 Jan 2022 and received 60 survey submissions about healthy eating, physical activity, perceptions of safety and mental wellbeing. Surveys were analysed and findings included in a report completed in Feb 2022. The report recommendations will increase the scope of work being undertaken by Council and provide children's perspectives when forming policy and programs. The Stephanie Alexander Foundation - Healthy Kids Advisors initiative was also launched in March 2022 and will be working in partnership with the Council and the Vic Kids Eat Well Program.</p>	
	<p>Continue the delivery of the Sleep and Settling Initiative expanding to all funded age groups</p>	<p>Maternal and Health staff have continued to offer online groups and Outreach visits. Three positions have been advertised to further expand this program once recruitment is complete.</p>	


 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	<p>Deliver preventative health activities to Aboriginal and Torres Strait Islander families through the New Directions project</p>	<p>The Indigenous Australians' Health Program - New Directions Project team continue to deliver preventative health activities to Aboriginal and Torres Strait Islander families through the New Directions project. Activities completed for this quarter include:</p> <ul style="list-style-type: none"> - the Maternal and Child Health Checklist and Services Card for reporting service data - the Health Deadly Tucker Poster to promote healthy eating, and - the Community Health and Wellbeing Calendar 2022. 	●
	<p>Expand the Maternal and Child Health program to meet identified gaps in mental health, family violence and outreach</p>	<p>The outreach program continues to expand with work undertaken to support newly arrived Afghan Families and reaching out to kindergartens for onsite service delivery. The Maternal and Child health service has been seeking partnerships with local services associated with Family Violence and Mental Health, however have been limited due to COVID-19 restrictions. It is planned to commence this in the next quarter.</p>	●
	<p>Monitor and report on the percentage of children fully vaccinated according to their age, through to five years old, according to the national immunisation register</p>	<p>The Australian Immunisation Register reports on the percentage of children fully vaccinated for age by Local Government Areas. The below are the currently available figures for Greater Dandenong's percentages for the three age cohorts reported through to five years of age: (12<15 months) 93.11% fully vaccinated for age (24<27 months) 87.69% fully vaccinated for age (60<63 months) 91.94% fully vaccinated for age</p>	●



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 ■ Completed
 ■ Not Due To Start
 ■ On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	<p>Support the mental health of young people and families through providing flexible and responsive interventions and raising awareness of available supports</p>	<p>Youth and Family Services have implemented a range of strategies and interventions to promote the mental health of young people and families:</p> <ul style="list-style-type: none"> - 10 posts promoting mental health messages and support services have been shared on Youth Services' social media pages, reaching a total of 2,869 contacts - One Greater Dandenong Youth Network meeting has been facilitated on the topic of "Resilience and Belonging", which explored the impacts of COVID-19 on young people's resilience and mental health, and familiarised professionals with a range of digital tools to support young people's mental health (60 contacts). Youth Services staff have provided individual support to young people via phone check-ins (97 contacts) Youth and Family services delivered a range of programs for young people at risk of mental health concerns including: <ul style="list-style-type: none"> - Happiness Project - Kickstart Transitions Program - MAT program. The 2021 Young Leaders participants developed a 60-minute Body Esteem Workshop, which they delivered as part of the Happiness Project this quarter - providing Year seven students with strategies to be "body kind" to themselves and others, and promoting strategies and supports for body image concerns (Total contacts = 144) 	

■ Delayed
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 ■ Not Due To Start
 ■ On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Work with key partners to increase and support community access to affordable, healthy and culturally appropriate food, especially for vulnerable groups	Complete the Community Gardens Policy	The Community Gardens on Council Owned Public Open Space Policy and the Community Gardens on Council Owned Public Open Space Guidelines were adopted by Council at the 13 September 2021 Council meeting.	
	Work with the State Government and the Material Aid Consortium through the COVID-19 response	The Department of Family Fairness and Housing (DFFH) extended funding to the end of June 2022 for provision of culturally appropriate food for diverse community members. Due to new guidelines from DFFH five existing partners exited the program with new partners identified and included in the program.	

 Delayed
  Completed
  Not Due To Start
  On track



4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Strategic Objective 2: A city that respects and celebrates diversity, our history and the arts

Priority	Action	Progress	Status
Advance the process of reconciliation to embed reconciliation across policy, business and community structures	Implement Council's Reconciliation Action Plan (RAP)	<p>Council's 2021-23 Innovate Reconciliation Action Plan (RAP) officially launched on 14 February at Springvale Community Hub. The event was well attended by external Aboriginal stakeholders and community. Ongoing monthly consultation meetings with Bunurong Land Council Aboriginal Corporation (BLCAC) continue and agenda items for this Quarter includes: the Arts and Cultural Heritage Strategy, Dandenong New Art (DNA), New Directions Women's Business, Gardens for Wildlife, Dandenong Wellbeing Centre, interpretative arts signage, Connecting to Country Program, Cultural Management Plan for Police Paddocks, and initial consultation regarding cultural training with BLCAC.</p> <p>The RAP working group meet monthly and discussed the feasibility study for Department of Environment, Land, Water and Planning (DELWP) funding a re-vegetation-cultural mourning space via Living Links. A Significant Cultural Days calendar was developed and BLCAC is supporting the delivery of events such as, the Sustainability Festival, The Big Picnic and New Afghan Arrivals Welcome event. Processes were developed for designing acknowledgment plaques for all Council sites, and Bunurong provided exclusive naming rights of Link Road Noble Park. Planning also commenced for cultural learning strategy development, Dandenong Creek Fest, NAIDOC and Reconciliation weeks, and engagement with networks and stakeholders.</p>	




Delayed
 Completed
 Not Due To Start
 On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Advocate for and assist People Seeking Asylum and Refugees living in the community	Provide support to Early Years Services to develop their own RAP	<p>Nine early years services and one primary school in the City of Greater Dandenong with Reconciliation Action Plans registered with the Narragunnawali Platform. Children's Services continues to deliver support to early years services and primary schools to connect to Aboriginal and Torres Strait Islander early years service providers, the Narragunnawali Platform and the Gathering Places to support the development of Reconciliation Action Plans.</p>	
	As Chair of the Local Government Mayoral Taskforce Supporting People Seeking Asylum advocate for the rights of people seeking asylum	<p>The Local Government Mayoral Taskforce Supporting People Seeking Asylum has been advocating to federal parties for greater supports to be made available to people seeking asylum.</p> <p>In March, a delegation of Councillors and Mayors represented the Mayoral Taskforce in Canberra and met with a number of parliamentarians from the ALP, the Liberal Party, the Greens and an Independent member. The Mayoral Taskforce is now preparing to march at the Palm Sunday Walk for Justice for Refugees, under the Back Your Neighbour campaign banner. The Mayoral Taskforce now represents 38 Councils nation-wide.</p>	




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  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Deliver a range of festivals, events and programs across the city which celebrate the diversity of cultures within our community	Deliver exhibitions, performance events, and associated programs which celebrate the diversity of cultures within our community	Recent programs and exhibitions include: - Jaena (a celebration of South Asian women artists). This exhibition program incorporated an International Women's Day event that featured women artists, dancer and comedian from South Asian background. This event had ~70 people in attendance and closing event for the exhibition had ~20 people attending. - QuickArts digital workshops and online Art in Conversation videos hosted artists from a range of cultural backgrounds. - Springvale Fire Pit promotional video (aligned with RAP launch). In total 1,329 views of online digital content were shared. A partnership was formed with Multicultural Arts Victoria to present InSitu - supporting a range of culturally diverse artists to activate public space as part of COVID recovery. This was funded by the State Government COVID-19 Activation Fund.	
	Deliver preventative health activities during NAIDOC and Reconciliation week activities	NAIDOC and Reconciliation week activities have been delayed due to COVID-19 lockdowns, continued planning is underway for future preventative health activities to be delivered. The Indigenous Australians' Health Program - New Directions Project will continue to participate in local and internal working groups to support future events.	
	Deliver the annual Children's Forum	On Thursday 18 November Children's Services hosted its sixth annual Children's Forum, with 140 students in grades four to six from 15 primary schools attending. Due to COVID-19 restrictions the forum was held online.	


 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	<p>Deliver the following major events (subject to COVID-19 permissions):</p> <ul style="list-style-type: none"> - Spirit of SnowFest - Children's Festival and Little Day Out - New Year's Eve - Keysborough Big Picnic 	<p>Q2 events not previously reported included:</p> <ul style="list-style-type: none"> - the Greater Dandenong Carols online concert which attracted approximately 500 viewers, featuring MC Denis Walter and community choirs. - the NYE Fireworks in Dandenong Park which attracted approximately 10,000 people. <p>In Q3:</p> <ul style="list-style-type: none"> - Greater Dandenong Australia Day festivities were delivered at three different locations to approximately 1,000 people. - Open Air Movies ran from 18 February to the end of March, attracting approximately 600 people <p>Other Council events held included the Noble Park Big Day Out, Springvale Hub Launch and the Afghan Welcome in Harmony Square.</p>	
	<p>Support community led festivals and events which celebrate the diversity of cultures within our community</p>	<p>Community-led events were facilitated including the Nawroz Festival, Holi Festival, Aaha Food Festival, Dandenong Monster Trucks, Kosova Independence Flag Raising and the Albanian Festival.</p>	
Empower communities and individuals to take action to prevent and reduce racism	<p>Investigate and research the barriers to reporting racism and address these challenges</p>	<p>Greater Dandenong Council has continued to work in partnership with Victoria University (VU) and Casey Council to explore ways to improve local support services and reporting pathways for residents who have and/or continue to experience racism or religious prejudice/discrimination. On Tuesday 10 May 2022, CGD (with Casey Council and VU) will be hosting a community forum which will provide an opportunity for local communities to come together in a safe space where everyone can share their experiences, learn more about the project and explore different ways to become involved.</p>	




 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
<p>Promote a socially cohesive, respectful and harmonious community</p>	<p>Deliver initiatives which support young people and families to feel safe and included in the community</p>	<p>Youth and Family Services delivered a range of activities this quarter to support young people and families to feel safe and included:</p> <ul style="list-style-type: none"> - The Noble Park Big Day Out, a multicultural celebration that sought to bring people of all ages and abilities together to build social connections and strengthen linkages with community - January Soccer Tournament - Basketball/Volleyball Tournament - Summer Holiday Program, featuring a range of free activities for young people to connect with peers and learn new skills (also supported the delivery of the Summer Fun Day and Springvale Community Hub Launch). <p>Youth and Family Services supported the participation of young people in a number of consultation opportunities, ensuring that young people's voices are included in decision-making processes:</p> <ul style="list-style-type: none"> - Art mural consultations - Young People Leading Healthier Communities - capturing young people's ideas and experiences regarding health and wellbeing (Total contacts = 7,622). <p>In addition, Youth Services shared a number of social media posts to promote safety and inclusion, recognising dates of acknowledgement such as:</p> <ul style="list-style-type: none"> - Harmony Day - National Day of Action Against Bullying and Violence - International Women's Day (Total contacts 2,559) 	<p></p>





■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Promote respect and equality of opportunity among people of all genders	Promote social cohesion and harmony through significant days of celebration and advocacy	Greater Dandenong Council hosted the New Beginnings event in February to welcome new Afghan arrivals into our community and connect them with other community members and local organisations. Community Advocacy Officers are now investigating opportunities to celebrate World Refugee Day 2022.	
	Inform the community about gender equity issues and sources of assistance	Videos about family violence and sources of assistance continued to air on the Urban Screen. Information concerning gender impact assessments, coupled with practical assistance, was provided to Council business units. The Greater Dandenong Gender Equity Action Plan finalised and submitted to the Commission for Equality in the Public Sector.	
	Support community initiatives to advance gender equality, and report on related trends	The forced marriage project, led by Red Cross, concluded successfully during this period. Information concerning selected issues in gender equality, the State Government's prevention of family violence in sport guidelines, sport and family violence grant conditions, elder abuse and the Victorian Local Government Family Violence second action plan has been prepared and distributed to relevant staff, local agencies and local government partners.	





 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Promote visibility and better social outcomes for LGBTIQ+ communities through the promotion of equal rights and opportunities	Promote visibility of LGBTIQ+ communities through significant days of celebration and advocacy	Greater Dandenong Council participated in its first ever Midsumma Pride March. Participation was organised by the LGBTIQ+ Working Group, where Council staff marched alongside the LGBTIQ+ community in solidarity. The event was a great opportunity to empower LGBTIQ+ employees and family members, and demonstrated to the general public that Council is a queer-friendly organisation. Community Advocacy Officers are now engaging with the Enliven LGBTIQ+ Reference Group to investigate further ways that Council may engage with the rainbow community. In April the LGBTIQ+ Working Group will be focusing on planning celebrations for IDAHOBIT Day (International Day Against Homophobia, Biphobia, Intersexism and Transphobia) on Tuesday 17 May 2022.	
Provide cultural facilities and infrastructure to meet the community's needs now and into the future	Complete and launch the Dandenong New Art Gallery	Due to COVID-19 and other impacts, construction of the new gallery is delayed. Anticipated completion has now been moved to early 2023. Operational planning is on track with an initial exhibition program confirmed (subject to the opening date).	
	Deliver on the Library Service Needs and Feasibility Study to ensure local library service requirements are met into the future	Planning and construction of the Keysborough South Community Hub continues, delays have been experienced due to COVID-19 impacts and architectural delays. Community Consultation commenced for a Feasibility Study for a possible Noble Park Library Lounge as part of the Noble Park Revitalisation Project.	
	Progress the Precinct Energy Plant Creative Industries Hub development	Ongoing advocacy is progressing with State government partners. The development of a business case and detailed design is due to commence in Q4.	




 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Provide local and meaningful opportunities for creative and cultural participation, learning, enjoyment and expression	<p>Undertake a feasibility study for Civic Archive capacity expansion</p> <p>Deliver a vibrant, inclusive and high quality performing arts offering through the Drum that is celebrated for its role in arts development and engagement with our community</p>	<p>The Feasibility Study is on hold at this time as it has not been approved to commence in the current Long Term Financial Plan.</p> <p>The Drum was open for business but continued to have 19 cancellations and postponements due to COVID-19 impacts. In spite of this, 38 events were delivered consisting of 14 performances (Seven Drum programs), 20 rehearsal days, one workshop, one music video and one corporate function. There was a total attendance of 4,065 to events and activities at the venue and offsite, including 2,241 ticketed, 935 non ticketed, 889 artists and participants. Of these, two events were held in other venues: New Beginnings Afghan community welcome in Harmony Square for which the Drum delivered a program of performances by 13 artists to an estimated audience of 800 and Our Beat delivered in Crump Lane with a range of 22 music, dance and spoken word artists to a diverse audience of approximately 80 people.</p>	 
	<p>Deliver an accessible, inspiring and high quality visual arts offering through the Dandenong New Art exhibition and public program</p>	<p>This action has been impacted by gallery construction delays.</p> <p>The first year exhibition program has been finalised and the digital public art component planning is underway.</p> <p>Branding and a style guide are in final draft form.</p> <p>An ongoing exhibition program is taking place at Walker St Gallery.</p>	
	<p>Develop and implement the Arts and Cultural Heritage Strategy 2022-25</p>	<p>The draft Arts and Cultural Heritage Strategy has been completed and will be published for community feedback in Q4.</p>	

 Delayed
  Completed
  Not Due To Start
  On track



4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Nurture and showcase local arts, creativity and innovation	<p>The Seen portrait prize opened on 5 April, showcasing subjects who live, work, or study in the municipality, with associated portraiture workshops.</p> <p>An Artist in residence (as part of the Seen program) has commenced at Emerson School. Students work will be displayed as part of this exhibition.</p> <p>The QuickArts digital tutorial content to inspire creative activity in an accessible format has continued.</p> <p>Ongoing support has been provided for regular gallery users and groups for rehearsal and creation space.</p> <p>A professional development program was run by Polygot Theatre for local teachers.</p>	
Record, protect, and promote community understanding of local history and heritage	Record, protect, and promote local heritage including support of the historical societies and related groups	<p>Exhibition development and delivery are underway: A Floral muse (online and physical exhibition), Then and Now: Dandenong and surrounds exhibition and the Hart Family exhibition.</p> <p>Springvale and District Historical Society continue to be supported in transition into the Springvale Community Hub.</p> <p>Work is commencing on the Public Records Office Victoria Project "We built this city"</p> <p>The Ehive digital archive had 1,506 page views.</p>	
Support community health and wellbeing through providing opportunities to connect and access programs and resources through welcoming library spaces, online and outreach services	Develop and implement the Library Services Strategy 2022-25	<p>The draft Library Services Strategy has been completed and will be published for community feedback in Q4.</p>	

 Delayed
  Completed
  Not Due To Start
  On track




4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Strategic Objective 3: A city of accessible, vibrant centres and neighbourhoods

Priority	Action	Progress	Status
Advocate for affordable quality housing and legislated change in the operation of rooming houses	Advocate to the State Government to create a Local Government Task Force to address inconsistencies in the standards	Work has continued between officers and Consumer Affairs Victoria (CAV) to tackle unlawful rooming houses and bring legal action against unlicensed operators. Officers have also been invited to assist CAV Policy Officers in developing new legislation regarding rooming houses in the coming 12 months and have also provided feedback to the Renting Commissioner on the standards of rooming houses within the City.	
Create safe, inclusive and well-designed public spaces which encourage community participation	Activate public spaces through public art initiatives; delivering, facilitating, maintaining and promoting public art in the city	This action has been impacted by staffing vacancies. Phase one of a public art audit is complete with a review of the current public art collection, visual assessments and recommendations. Support was provided to the Youth Services team in the development of a mural to be installed near Clow St in strong partnership with local young people. Support and advocacy for Dandenong RSL was provided for the refurbishment of the Pillars of Freedom.	





 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Construct Stage 1 of the Vanity Lane pedestrian link in central Dandenong	<ul style="list-style-type: none"> - Contract documentation, detailing all aspects of the project is 100 per cent complete. - Demolition of the fire damaged building has been delayed. Public tendering of the construction contract is proposed in the final quarter of 2021-22. - A series of three interpretive signs celebrating the sites history have been developed in consultation with stakeholders and are ready for fabrication. - An application for funding to Crime Prevention Victoria was submitted seeking \$300k for CCTV and lighting. Construction hoarding and project signage has been designed. - A short video about the project and the design features was recorded and editing is underway. 	
	Create safer public spaces through applying Crime Prevention Through Environmental Design (CPTED) principles such as prompt removal of graffiti and litter, the use of targeted CCTV, and public lighting	Community-based CPTED assessments are being designed with Victoria Police and Place Making Officers to hold 'Culture, Safety and Your Place' Tours of central Dandenong, the Hemmings Street Precinct, Springvale Community Hub and its surrounds, commencing 27 May through to September 2022. Tree replacement in Hemmings and Weiler Streets in Dandenong West are scheduled over April to June and will provide improved public lighting and the opportunity to assess lighting upgrades and 2023 CCTV installation.	
Deliver improved amenity and a range of quality streetscapes and public places that build pride,	Continue renewal of quality streetscapes such as Douglas Street, Noble Park and Railway Parade, Noble Park	This action is progressing with the completion of the Douglas Street Railway Parade concept.	





 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
respond to and respect the unique qualities of the activity centres and meet current and future needs	Implement and monitor the 10 Year Infrastructure Plan for Activity Centres	Project bids have been completed for the 2022-23 financial year. The 10 year activity centre program has been reviewed to reflect future budget impacts associated with major projects. A presentation on the 10 year infrastructure plan has been prepared ready for sharing. Input was provided to service planning for CCTV investment in activity centres, road service management plans and the draft Lighting Strategy.	
	Improve information and communications relating to parking in accordance with Council's Activity Centre Parking Precinct Action Plan	Updates to parking pages on Councils website have been undertaken. The promotion of website content commenced in Springvale through postcards with QR code.	
Encourage investment and infrastructure improvements through a collaborative approach to creating, enhancing and managing great people focused places	Facilitate the DV/Capital Alliance investment project in the Revitalising Central Dandenong Foster Street precinct	Development Victoria/Capital Alliance are progressing the master plan for the Foster Street precinct, with community consultation completed in March 2022.	
	Work in partnership with the State Government to facilitate the Noble Park Revitalisation project	A number of project proposals have been approved for funding by the Minister of Suburban Development including: Pedestrian Counters (five locations), Leonard Avenue and Buckley Street Concepts, Library Lounge Feasibility Study, Noble Park Community Centre Business Plan, Noble Park Community Centre Upgrades, Tree Planting Plan (up to 50 trees), Interpretive Signage Program (three), Seasonal Display Crates (five), Transformed - Temporary Public Art (three), Soccer Clinics, Youth Festival 2022, Yoga in the Park and Skateboarding Masterclass. The capital program includes the AI Abilities Playground, Douglas Street Streetscape Upgrade, Frank Street Open Space Redevelopment, and Ian Street Redevelopment.	





 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Ensure an appropriate mix of housing, industrial and commercial development across the city	Commence the Environmentally Sustainable Design 2.0 Planning Scheme Amendment	Commencement of a Planning Scheme Amendment to introduce the Environmentally Sustainable Design 2.0 into the Greater Dandenong Planning Scheme will commence once the background documents are completed. This documentation is in the final stages of development and is expected to be completed in the next month or two.	
	Complete the Noble Park Activity Centre Structure Plan Planning Scheme Amendment	Council resolved on 24 May 2021 to seek authorisation from the Minister for Planning to exhibit the Noble Park Activity Centre Structure Plan Planning Scheme Amendment. Officers finalised the drafting of the amendment and provided DELWP with a draft copy of the documentation for comment prior to lodging a formal request for authorisation. Ministerial authorisation is expected early in the fourth quarter with the public exhibition component of the planning scheme amendment process to be commenced in the fourth quarter in early 2022.	
Improve access to quality infrastructure and spaces that enhance community participation, encourage visitors and deliver positive health outcomes for current and future generations	Complete the Mills Reserve Precinct Plan and commence implementation in partnership with key stakeholders	The draft Precinct Master Plan is complete in preparation for community and stakeholder consultation.	
	Complete the stage 1 redevelopment of the Noble Park Aquatic Centre in accordance with the Greater Dandenong Aquatic Strategy	Construction has continued to progress, however there have been a number of delays due to inclement weather, COVID-19 regulations, restrictions and reduced resources, and the procurement/supply of materials. All subterranean work has been completed, foundations, ground and first floor slabs have been laid (including lift shaft), structural steel erected, services rough-ins are well underway and roofing has been installed.	




 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	<p>Continue to plan and advocate for the proposed Dandenong Sports and Events Centre, as south east Melbourne's home for elite sporting competitions, major events, concerts and community festivals</p>	<p>A business case underway in partnership with Sport and Recreation Victoria and other key stakeholders. The draft investment case is complete and the delivery case is underway inclusive of updated concept and cost plans.</p>	
	<p>Continue to plan for the development of a new table tennis centre in Greater Dandenong in partnership with key stakeholders</p>	<p>The draft Feasibility Study is complete and ready for a final round of community consultation/public exhibition.</p>	
	<p>Deliver the Springvale Boulevard construction for Stage 1</p>	<p>Footpath paving works are now proceeding.</p>	
	<p>Design and deliver the new aquatic and wellbeing centre in Dandenong in partnership with key stakeholders and in accordance with the Greater Dandenong Aquatic Strategy</p>	<p>The schematic design has been completed and was endorsed by Council in February 22 along with cost plan B. The detailed design phase and contract documentation phase are expected to be completed in the last half of 2022. Community consultation for the project is fully complete and formal endorsement of the community consultation close out plan has been received. The project team is actively pursuing external funding opportunities in the lead to the elections.</p>	






 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Increase access and availability of social housing stock in the city by activation of Council and community assets for delivery of social housing, and advocating for increased State and Federal Government provision	Advocate for greater social and affordable housing through membership with the Regional Local Government Homelessness and Social Housing Charter group of Councils	Council participation in the regional Charter group of Councils continues with bi-monthly meetings and distribution of the Homelessness and Social Housing Charter - 2021 Final Report. The report provides an update to CEOs and Councils about the activities of the Regional Local Government Homelessness and Social Housing Group in 2021 and details proposed future advocacy activities. Among these are: working closely with the Municipal Association of Victoria (MAV) and Homes Victoria towards the timely delivery of a Compact that respects local government roles, strengths and needs; sharing research into localised need, service support system gaps and effective responses; and continued advocacy for additional homelessness rental funding support. Charter councils contributed to a draft joint submission to the Productivity Commission Review - National Housing and Homelessness Agreement.	
Promote and strengthen Greater Dandenong as a tourist and food destination	Provide assistance to housing associations seeking to develop social or affordable housing projects that support vulnerable CGD residents	Council in partnership with a local philanthropist and WAYSS have purchased a block of land for construction of social housing for women and families affected by family violence. A Heads of Agreement document is close to being finalised. Meetings have also been had with a private developer re their concept proposal to engage private sector investors to increase the supply of affordable housing in the Greater Dandenong municipality. The proposal will be investigated further re planning considerations.	
	Implement the Dandenong Visitor Attraction Plan	Connections were made with Channel 9 which featured the series Postcards to be filmed in Springvale. Following this foodie's episode, social media saw an increase in food influencers visiting the region and promoting via their platforms.	






 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Implement the Greater Dandenong Regional Food Strategy	Work continues across the industry. Work has started to update the Food Strategy, which will factor how the pandemic has changed the landscape. Discussions are being held with organisations and affiliations to collaborate on face-to-face workshops, with opportunities being sought across industry for our local manufacturers to get access to Food Expos. This quarter has seen 28 businesses get assistance and 17 introductions were made B2B.	
	Implement the Tourism Strategy and updated Action Plan 2020-24	New opportunities have been explored to target a wider audience in promoting the food and cultural tours, promoting Greater Dandenong as a foodie's destination.	
Provide an accessible transport network which caters increasingly for growth and provides a range of options	Advocate for a major upgrade to Dandenong Station	The State Government has funded an investigation to improve accessibility and safety at Dandenong station. Council officers have also been involved in a workshop looking at Dandenong station with a consultant for the State Government.	
	Advocate for and deliver improved active transport networks	Hammond Rd SUP upgrade is under construction as part of the Active Transport Infrastructure Program. TAC grants have been received for: 1. planning a strategic cycling corridor between Noble Park activity centre and Parkmore Shopping centre 2. A co-funding upgrade of Dandenong Creek trail at Clow Street by widening the path on the bridge over the creek.	
	Advocate for new and enhanced public transport services	Council has continued to work with the Eastern Transport Coalition to engage with the Department of Transport on how the Victorian Bus Plan will be delivered.	

 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Advocate for Victorian State's priority arterial projects including the Dandenong Bypass Extension, Cranbourne - Dandenong Shared User Path, Glasscocks Road duplication and Dandenong South East-West Link and Bangholme Road Bridge	Council Officers continue to advocate for the high priority road network projects at various forums. Refinement of advocacy documentation for the Dandenong Bypass Extension and Glasscocks Road duplication projects has been undertaken to facilitate their inclusion within GSEM City Deal discussions. Details around the major Trail projects (Djerring and Cranbourne - Dandenong) have been shared and discussed with the local MPs office for support in upcoming Victorian Budget discussions.	
	Expand the use of streets for uses other than through-movement	A soft launch of the Street Play project to the community is scheduled for April. Additional successful trials are completed.	
	Finalise a Multi Modal Transport Infrastructure Plan for the Activity Centres and NEIC	Draft reports and content have largely been prepared in previous years. The outstanding item remains Department of Transport confirmation of Movement and Place classifications that are critical to the documents.	
	Implement the Active Transport Infrastructure Priority program improving pedestrian and cycling infrastructure	Dandenong Creek trail path sealing between the East Link trail and Morwell Ave has been tendered. Clow Street path widening on the bridge over Dandenong Creek is awaiting a construction quote.	
	Improve access to, from, and within major Activity Centres, including the extension of the Djerring Trail to the Dandenong Activity Centre	Multi-modal plans for Dandenong, Springvale and Noble Park have been drafted. A TAC analysis grant has been obtained to improve cycling access between Noble Park activity centre and Parkmore shopping centre. Springvale Rd and Virginia St signalisation is currently being delivered by DoT.	






 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	<p>Maintain performance in management of heavy vehicle permits and freight networks</p> <p>Roll-out a high priority local road program within Dandenong South, including the Dandenong South Industrial Area Extension Structure Plan's Transport Network, and Abbots Road widening and associated infrastructure</p>	<p>Heavy vehicles applications were managed via the NHVR portal. A total of 221 applications were processed this quarter.</p> <p>Construction works on stage one of the Abbots Rd widening (between Remington Dr and National Dr) are well underway, with High Pressure Gas Pipe works completed. Works are expected to be completed in Q4.</p> <p>Final designs are yet to be provided by Major Road Projects Vic (MRPV) for final review regarding the Pound Rd / Remington Dr connection. These are anticipated to be provided in Q4.</p>	<p>●</p> <p>●</p>
Provide quality community infrastructure to support the delivery of early years services to children and their families	Review the Municipal Early Years Infrastructure Plan	Council Officers continue to attend regular meetings with the Department of Education and Training and the Victorian School Building Authority to support services and the municipality to implement three year old kindergarten and to plan for the increase in hours for 2023. Keysborough Primary School Kindergarten is now operating.	●
Reduce the occurrence of casualty accidents on roads throughout Greater Dandenong	Advocate for enforcement and deliver infrastructure and education to reduce the number of fatalities on local roads	<p>Consistent anti-social driving issues in known areas are reported and advocated to the Victorian Police for law enforcement.</p> <p>No update has been provided on blackspot applications this quarter from the Department of Transport. An announcement is expected in late April/early May.</p>	●

■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On track






4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Advocate for safety improvements on and across arterial roads	Advocacy campaigns are ongoing on a number of arterial road issues (Stud Road, Jacksons Road, Kirkham Road). Council participates in regular meetings with the Department of Transport including a signals specific meeting in Q3. Springvale Road/Virginia Street signals works are underway.	
	Develop a child restraint safety checking activity	This activity has not been scoped to start yet.	
	Develop a new Road Safety Strategy	Accident analysis and early stakeholder engagement is underway. A plan for broad community engagement is anticipated in Q4.	
	Promote road safety success stories and road safety awareness to manage perceived road safety risks	Road safety messages were displayed on Visual Message Signs (VMS) during times when not in use (i.e. after a public event).	
	Provide ongoing funds for road safety treatments to address priority locations, where the greatest road safety risks are identified	Council is in the process of undertaking designs and commencing delivery for projects funded via the 2021/22 Federal Blackspot program. The Local Area Traffic Management program has designs being undertaken. The Active Transport Infrastructure Program has commenced delivery of high priority projects.	

 Delayed
  Completed
  Not Due To Start
  On track



4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Strategic Objective 4: A green city committed to a sustainable future

Priority	Action	Progress	Status
Actively support community action to mitigate greenhouse gas emissions and build environmental resilience	Develop the Greater Dandenong Climate Change Community Engagement and Mobilisation Plan	The Climate Change Community Engagement and Mobilisation Plan continues to be developed. An approach to community engagement and consultation will be discussed at the next community Sustainability Advisory Committee meeting. Intensive work will be completed on the plan in April and May 2022.	
	Work with partners and key stakeholders to support increased community awareness of climate change risks and their ability to respond	Work continues on this action through projects such as the SECCCA Climate Resilient Communities and Small Business Energy Savers programs and delivery of the Sustainability Festival in April 2022.	
Become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate	Implement the Climate Emergency Strategy and climate emergency declaration	Implementation of the Climate Emergency Strategy and Action Plan continues. The priority tasks for implementation in the remainder of 2021-22 are delivery of the Sustainability Festival, a Gas Transition Feasibility Report, and progression of the CASBE Elevating ESD Targets (ESDV2.0) planning scheme amendment.	
	Implement the Sustainability Strategy	The Sustainability Strategy continues to be implemented progressively. A highlight of Q3 was delivery of the Small Business Energy Savers project through SECCCA which saw direct engagement with businesses throughout Greater Dandenong, supporting them in a streamlined process to access Sustainability Victoria funding for energy efficiency upgrades. This directly aligns with Objectives BE-2.2 and BE-2.5.	
	Implement the Sustainable Buildings Policy for new buildings	The policy is continuing to guide the ongoing design and construction of council buildings in this years capital program.	



 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Improve knowledge and promote participation in protecting biodiversity values within Greater Dandenong and protect and enhance the ecological value of the land	Undertake the Forever Fest (Sustainability Festival) Finalise development of and implement the Biodiversity Action Plan	Delivery of the Sustainability Festival will occur between Tuesday 5 April and Saturday 9 April. The Biodiversity Action Plan is undergoing final content updates, guided from feedback and comments provided during the community consultation in 2021. Vacancies, competing workload pressures such as storm responses and regulator audits, and COVID-19 impacts within the Parks Team has caused some delays. The current project timeline is for the revised plan to undergo the EMT & CBS review process in May/June with an expected adoption by Council in July 2022.	
In partnership with State Government agencies, continue to protect the health of our community from industrial uses impacting our air and water quality	Advocate to the EPA to undertake regular air and water quality assessments to protect the health of our community	Officers have been made aware that the EPA undertake air and water quality tests in a number of areas throughout the city. Officers are meeting with the EPA in May 2022 to discuss the implementation of an air quality monitoring program for the Dandenong South and Keysborough areas.	


 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Increase the quantity and quality of diverse and accessible open spaces across the city	Audit the industrial and commercial areas with a focus on hazardous materials and waste storage identification and elimination	Approximately 150 premises have been inspected by Council's High Risk Waste Site Officers. Auditing of sites include essential safety measures and planning permit adherence to determine whether premises are in compliance. Officers are well entrenched in the High Risk Waste Sites intelligence network where information is shared and discussed. Relevant stakeholders include EPA, FRV and Worksafe. Council has reached out to the EPA, on behalf of the community, regarding air quality monitoring of waste recyclers in the area of the Dandenong South Industrial Estate. Council has received several complaints of "organic" waste smell emanating from this area. We have requested assistance from the EPA for air monitoring in the vicinity to the west/north west of Ordish Road.	
	Complete the Open Space Contributions Plan	Council adopted the Greater Dandenong Public Open Space Contribution and Subdivision Contribution Requirements & Calculations Plan 2021 at the meeting of 25 October 2021 and resolved that officers seek authorisation from the Minister for Planning to prepare a Planning Scheme Amendment to the Greater Dandenong Planning Scheme. On 28 March Council officers received a letter confirming the granting of Ministerial Authorisation to exhibit the planning scheme amendment. Preparation of exhibition documentation will now commence with the exhibition to be undertaken in Q4.	


 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	<p>Continue development and implementation of improvements to open space reserves such as Ross Reserve, Frederick Wachter Reserve, Greaves Reserve and the program of park projects in the adopted budget</p>	<p>All of the open space projects are now underway and at various stages of implementation, 25 per cent have been completed. On ground works for a number of the key projects has commenced, eg, Burden Park tennis courts reconstruction (50 per cent) completed, Ross Reserve Synthetic Pitch (15 per cent completed), Tatterson Park Sports Ground Lighting project (50 per cent completed). The balance of the open space projects are well underway, construction of playgrounds, toilet facilities, streetscape upgrades and park renewal projects are in progress at various stages of development.</p>	





■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Implement the Open Space Strategy	<p>Highlights include:</p> <ul style="list-style-type: none"> - Completion of the final design and documentation for 2A Frank Street Open Space Redevelopment in the Noble Park Activity Centre. - Contracts have been awarded for the local playgrounds at Turner Reserve and Parkfield Reserve. - Community consultation was completed for the Hennessy Reserve local playground and Noble Park Reserve neighbourhood playground and contracts have been awarded. - Completion of design works and initial construction works have commenced at Glendale Reserve. - Construction of the new 77 Herbert Street pocket park, Dandenong and the new multi purpose court at Tirhatuan Park have commenced. - Community consultation on the draft Greaves Reserve Master Plan commenced on 28 March for a four week period. <p>The planning and design for a range of open space projects, including parks, playgrounds, improvements to sports and recreational facilities, landscape improvements and tree planting plans in accordance with the capital works program for open space will continue to be developed and implemented over Q4.</p>	

■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On track





4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Promote a healthy, green and resilient urban forest that is well managed, protected and provides benefits to the community	Implement year four of the Greening Our City: Urban Tree Strategy 2018-28	Arboriculture operations supporting Greening Our City objectives include: - final order and delivery planning for the 2022 street and park tree planting program - development of the revised 2022-23 Electric Lines Clearance Management Plan in line with updated regulations - opportunistic removal of undesirable and low useful life expectancy street trees - completion and works planning for the annual tree inspection program for high use areas	
Raise community awareness about the importance of tree canopy cover on private land	Finalise and adopt the Urban Forest Strategy and commence implementation of the Action Plan	The Urban Forest Strategy 2021-28 was adopted by Council at its meeting on 27 September 2021. Council officers will now proceed towards commencing the implementation of the Action Plan.	
Work in partnership with the state government to minimise waste and maximise resource recovery	In partnership with the Metropolitan Waste Resource and Recovery Group participate in the procurement for advanced waste processing services and recycling receiptal and sort services	A Council Report has been prepared recommending Council's commitment to participate in the final stage of the procurement.	
Work with key partners to increase the community's awareness of and preparation for the social, environmental and health impacts of climate change	Develop and deliver an annual waste education program inclusive of litter prevention	The 2021-22 Waste Education Plan has been developed and is progressively being delivered. A modified program is being delivered due to the limitations associated with COVID-19 restrictions.	

 Delayed  Completed  Not Due To Start  On track




4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Strategic Objective 5: A city that supports entrepreneurship, quality education and employment outcomes

Priority	Action	Progress	Status
Continue to advocate for and pursue the policy and implementation of decentralisation for government and corporate offices to attract white collar workers to Dandenong and the GSEM region to provide for economic growth	Develop a campaign to encourage private sector businesses and government agencies to relocate to central Dandenong	Council engaged Navire to draft an "Innovative Investment Attraction" study for central Dandenong and other strategic precincts which is now complete.	
	In partnership with GSEM pursue policy changes at both State and Federal Government levels to locate government tenants in the Greater South East Melbourne region	GSEM advocacy aligned with this initiative is progressing including a decentralisation study.	
Contribute to the development of a more resilient and capable workforce through a continued focus on collaborative partnerships, work readiness and promoting local jobs for local people	Facilitate Playgroup Training Vocational Pathways for local community members	Playgroup Leader online training was offered to nine playgroup new leaders and new volunteers from eight community playgroups attended on 21 March. Topics included referral pathways and 'How to engage and support families at playgroup.' A quarterly playgroup leader network meeting was held on 28 March. 21 people attended the meeting online. Speakers included Orange Door Dandenong, Jobs Victoria, Playgroup Victoria, Play Circle Playgroup, Toy Library and Culturally and Linguistically Diverse Kindergarten Community Engagement Officer and Dandenong Libraries.	
	In partnership with Chisholm TAFE host traineeships for local job seekers studying in Aged and Community Care	Competency assessments in all service types have been completed for all trainees nearing completion of the Certificate III Individual Support (Ageing Home and Community)	



 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Support community initiatives that improve job readiness for community members at risk of poverty	12 referrals were made by Council's Community Development Support Officer to Victorian funded employment programs (Jobs Victoria Advocates) or volunteer engagements to enhance job readiness. Regular communication and continued sharing of job opportunities occurs with Chisholm Skills and Jobs Centre with referral opportunities into their job readiness program being distributed.	
	Through a collaborative co-design process, deliver an action plan to guide the next phase of the Community Revitalisation project and strengthen pathways to economic participation	With the co-design phase to develop an implementation framework now complete, the new strategic phase of the CR project continues to be developed with physical, digital and human resources being secured and deployed in anticipation of the stakeholder engagement and consultation phase about to commence. As reported, an Engagement Working Group has been formed to shepherd this work over the coming months.	
Deliver activities that support and strengthen the personal and professional development of women in business	Deliver key events that showcase women in business including International Women's Day	International Women's Day was celebrated 'in person' on 10 March at The Drum which was the first face to face event in two years. Held in partnership with Dandenong Chamber of Commerce, the Mayor and Councillors were amongst the 80+ attendees. Felicity Furey - STEM advocate and leader with an 'ordinary success story', resonated well with the audience, with a lively Q&A ensuing. Of interest is the change in audience demand from breakfast to this year hosting lunch in the foyer of The Drum, moving into the auditorium for Felicity's presentation and positive feedback was received. Promotion was supported by social media and internal/external campaigns and the Drum cross-promoted SEBN's Future Made campaign with material and banners in the foyer.	




 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Facilitate the SEBN Women in Business group network	This quarter saw a review of the past year, with plans finalised for 2022-23. The Women in Business network began a new program with added emphasis on 'local leaders. Topics that focus on leadership and personal development are most popular, eg 'Leading Above and Below the Line'. Whilst an eclectic mix, SEBN's WIB is increasing in popularity as participants get value from sessions that provide not only ideas, but practical application for self-improvement.	
Deliver key events which provide an opportunity for business and education providers to support vulnerable and disadvantaged members of the community	Facilitate and deliver the fundraising event "Take a Swing for Charity Golf Day" with industry partners	The CGD-Industry 'Take a Swing for Charity Golf Day' was held on 23 February at Victoria Golf Club. With great player teams, great weather and a great course, it was a day of fun and camaraderie with great outcomes for all - Council, sponsors, players and the recipient charity, Wellsprings for Women. Booran Motors again sponsored the hole-in-one and for the first time in 13 years, a new car was won which provided significant promotion for the event and for council and is a great boost for the event itself. Sponsors have already met to begin planning for 2023. It is anticipated that approximately \$38,000 will be raised for Wellsprings.	



 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Host the "This is IT Schools" program	A total of 40 laptops were secured this quarter from Casey Tech, Rigby and Cooke and SkillInvest, with a further 100 from Casey Tech committed for the next quarter for students within the City of Casey. The need is currently re-establishing back to pre COVID-19 conditions (the government provided a significant number of laptops with remote learning) with the demand now in the thousands across the region. Through the Noble Park Revitalisation Board, discussions have been held with Noble Park Secondary College regarding their needs and Council is also speaking with VACCA to source laptops specifically to meet the demand from Koori students. TILS is also exploring the potential of purchasing laptops in addition to calling all local businesses to donate unwanted stock - or donating/sponsoring new laptops.	
	In partnership with SELLEN host the key education industry 'Lunch with the Winners'	The successful 'Lunch with the Winners' event was held in Q1.	
Deliver networks and activities that enhance the capability and competitiveness of the manufacturing sector locally and globally	Deliver a range of networks, common interest groups and targeted activities that have relevance and impact for local manufacturers	With the start to the year being unexpectedly disrupted with COVID-19, staff shortages, supply chain issues etc, businesses have been exceptionally busy. Topics addressed in combined network sessions focused on leadership and recent changes in ISO Standards - a beneficial and strategic tool to align all areas of the business into one framework. With new legislation and increasing compliance impacting manufacturers, leadership has also been a focus this quarter.	



 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Facilitate the active participation of young people in the community to enhance leadership and personal development opportunities	Develop activities and events that offer exposure to local and international opportunities and new thinking on global issues and trends including COVID-19 Deliver leadership and skill development programs for young people	Global supply has again been an issue this quarter as has the impact of the global 'great resignation'. No specific activities have been addressed this quarter, but research and planning for the balance of 2022 has continued with some clear initiatives emerging. A range of programs were facilitated to build young people's leadership capacity and enhance community participation, including: - Noble Park Youth Committee - Holiday Activities Committee - FReeZA events committee - Young Leaders pre-program interviews - IntroSwim - providing young people with free swimming lessons and water safety training Two transition programs were delivered supporting young people starting Year 7 and 8 to build resilience and skills that will support them to thrive during high school: - Happiness Project - Kickstart Program Youth and Family Services also partnered with the Drum Theatre to deliver a new initiative, Our Story. The program supports young people to build a range of skills related to performing arts (Total contacts = 396).	 



 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
<p>Promote and support the strong manufacturing presence within the city to secure the economy and maintain future employment opportunities</p>	<p>Maintain support, collaboration and board participation of SEMMA</p>	<p>Apart from participating in monthly Executive and Board meetings, Council has also participated in meetings advocating for the manufacturing sector to government. Support continues for the SEMMA welding project and Council has partnered with them on the Monash Business School Circular Economy project. SEMMA has also been a member of the Design Working Group for Stage II of the Community Revitalisation project, increasing collaborative efforts across the region.</p>	
	<p>Support and encourage sharing of successes and best practice, delivering key events to the manufacturing sector, including the Christmas Industry Breakfast</p>	<p>No activities were held in January and only one event this quarter - the golf day which predominantly comprises players from the manufacturing sector. This event supports its strong presence in our community. Contributions were made to the March edition of Talking Business, sharing good practice through our Employer Insights videos - promoting careers in manufacturing and the skills required; importance of community engagement in the Community Revitalisation project and the benefits of participating in the SEBN suite of networks.</p>	




 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
<p>Support engagement in learning, skill development and employment pathways to improve social, economic and environmental outcomes</p>	<p>Deliver initiatives which provide opportunities for young people to gain skills and experience that enhance their employment</p>	<p>Youth and Family Services have delivered a number of initiatives this quarter to assist young people in developing employability skills and experience:</p> <ul style="list-style-type: none"> - Noble Park Youth Committee - Holiday Activities Committee - FReeZA events committee <p>A new initiative, Noble Park Students' Connect commenced, providing young people with access to free tutoring and study support. Alongside the program, Youth and Family Services engaged an employment provider, CVGT Australia, to facilitate a Resume Writing Workshop for young people .</p> <p>In addition, young people volunteered at community events, providing young people with valuable hands-on experience in event management and community engagement (including supporting the delivery of soccer, basketball and volleyball tournaments; and running activities at the Summer Fun Day, Springvale Community Hub Launch and Noble Park Big Day Out).</p> <p>The recruitment process for Youth and Family Services' Young Leaders program is also underway, with pre-program interviews being conducted this quarter.</p> <p>(Total contacts = 338)</p>	
	<p>Deliver welcoming library services and increase engagement opportunities to enhance learning, reading and literacy, digital and technology skills at all life stages</p>	<p>Virtual and in person Language and literacy appointments and programs had 666 attendees. Online and book clubs and online and in person children's programming continues. The Bridge/Literacy intensive sessions included 772 participants when schools were able to be accessed.</p>	





■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Drive the ongoing implementation of the Local Economic and Employment Development Strategy	The Economic Development Unit (EDU) has continued to engage and support businesses through programs such as the Ignite for Start-ups, Mentoring and Better Approvals.	
	Manage and chair the Greater Dandenong Regional Employment Taskforce and associated projects	The Taskforce has continued to share information and experiences, particularly in light of the impact of the new Job Active contracts announced recently. A new campaign was launched with the 'Making our Future' project using social media and other platforms, together with flags around the city during Manufacturing Week 2022 - designed to promote the diversity of careers in manufacturing. This campaign has also been promoted to schools across the region through SELLEN. Taskforce members are participating in the new Engagement Working Group (EWG) which replaces the now completed co-design phase of the CR strategic project. This EWG will be in place for the next three to six months.	
	Manage and implement the Community Revitalisation and One Per Cent projects to develop the capability and capacity of jobseekers in our community facing multiple complex barriers to employment	Approval was received for the requested reallocation of Community Revitalisation project funds. This will support a range of activities to capacity build jobseekers and increase their work readiness. A Jobs Campaign project was implemented with three businesses taking the opportunity to interview up to nine work-ready jobseekers each. Several candidates were successful in gaining employment highlighting the success of the 'One Percent' approach. The recruitment prototype for employers successfully engaged six local businesses and an employer-informed resource is being produced as a result. Nine video 'insights' have now been produced and released.	



 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Work with partners to facilitate engaged local business and industry taking action to increase resilience and transition to a net zero carbon economy	Support local creative industry development	A request for quote has been put out to develop a business case for the former Precinct Energy Plant (PEP) as a creative makers/production hub. A tender is to be awarded in the coming weeks.	
	Through library services facilitate and champion activities and partnerships that support the community to participate in work, entrepreneurship, education, training, social and civic life	Online Library Tech Assist was available over the phone, in person and virtually and Library staff assisted 238 patrons with Information Technology assistance, digital certificate help and accessing Library resources online. Learning help for adults, Citizenship, Conversation buddies, DandReaders and Coffee Club programs were delivered. All partnerships were maintained during the COVID-19 restricted period, and work with the Job Advocates continues.	
Work with partners to facilitate engaged local business and industry taking action to increase resilience and transition to a net zero carbon economy	Continue to build on the Greater Dandenong Business Local Economic and Employment Development Strategy programs to help encourage and promote the benefits to businesses across CGD in taking action to prepare for the impacts of climate change and moves towards Net Zero Carbon operations	The EDU has continued to promote sustainability initiatives by including articles in Talking Business and the monthly e-news, promoting the Small Business Energy Saver and the new Urban Forest Strategy. The relationship with the ASPIRE platform has been strengthened to broaden its reach beyond manufacturers and encourage a Circular Economy.	
	Facilitate and promote the Aspire platform to engage business through SEBN networks and other sustainability activities	Aspire contract negotiations are complete. SEBN and the EDU are working collaboratively on a promotional campaign targeting both small and large businesses as well as the manufacturing sector. Social media content has been provided for adaption to CGD needs and will be rolled out as and when appropriate. Aspire will also be factored into the overall Waste/Sustainability network and strategy currently being developed. Aspire has also been promoted via eNews and Talking Business.	

 Delayed
  Completed
  Not Due To Start
  On track





4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Strengthen capability and increase awareness of new technologies and opportunities around waste and energy	Both SEBN and SEMMA have been actively involved in the Monash Business School Circular Economy project. One forum was held in March designed to stimulate interest and discussion in CE and further workshops are planned by Monash over the next two months to engage a small group of companies to develop a more strategic approach to CE within their organisations. SEBN is continuing to work with staff to adopt a more strategic approach to the activities of the SEBN Waste/Sustainability network which is scheduled to be completed in Q4.	
	Support local business efforts to respond to their climate change risks by informing them of relevant State and Federal Government policies and programs	Information regarding State and Federal Government programs have been regularly shared through the monthly e-news and quarterly Talking Business magazine and social media posts.	

 Delayed
  Completed
  Not Due To Start
  On track





4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Strategic Objective 6: A Council that demonstrates leadership and a commitment to investing in the community

Priority	Action	Progress	Status
Advocate to the state government for the recovery of COVID relief costs	Continue to work with agencies on COVID-19 response and recovery efforts	As the COVID-19 Omicron BA.2 peaks and case numbers of the current variant begin to plateau, Council continues to provide food relief and material aid support to CGD residents in isolation. Grant funding has been secured to employ COVID-19 Project Officers to individually case manage vulnerable residents and promote vaccine uptake across CGD.	
Attract investment and build partnerships with key stakeholders to ensure the sustainability, viability and growth of Greater Dandenong and its major activity centres to provide jobs, housing and liveability outcomes	Develop an Investment Attraction prospectus, with a particular emphasis on our Activity Centres	The Innovation Investment Attraction study draft report and action plan are being reviewed. Progress meetings have been held with the next stage of the prospectus initiative to be informed by the study report.	
Deliver Council's capital works program	Complete key capital works across the city	Over 84 per cent of the program is under construction or completed.	
Develop long term plans to effectively manage Council's assets	Develop a ten year asset plan	An Asset Plan has been drafted and is being presented to Councillors on 5 April and out for public consultation in May. It is on track for completion by 30 June.	






 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Educate local businesses on their public health responsibilities including COVID safe practices	Seek State Government funding to assist with educating businesses and community groups on COVIDSafe practices	Council was successful in receiving funding to support education businesses and community groups on COVID Safe practices. The funding for this program ceased at the end of February. The funding allowed Council to employ three dedicated staff to the program and develop resources to help educate and undertake extensive face to face engagement with our community. This funding made it possible for the public health unit to respond quickly and effectively to communicate to business and community groups the constantly changing information, as they navigated themselves through the pandemic.	
	Upon successful receipt of funding, implement a program to provide COVIDSafe education across all businesses within Greater Dandenong	This program was completed at the end of February. A total of 2,000 visits were conducted at businesses, where 80 per cent were compliant on completion of the program. The COVID Officers worked closed with other agencies including DJPR that resulted in a multi agency approach that targeted our main shopping centres. An additional 3,000 CALD engagements were conducted at the Dandenong Market and 139,577 indirect engagements that involved Enliven and the Bicultural Worker Network. The education was delivered via a range of platforms ranging from online webinars, Council and community newsletters through to targeted mailouts and emails.	
Encourage an organisational culture of innovation and leadership	Complete a Workforce Management Plan and other workforce requirements under the Local Government Act 2020	The WFP remains on track. This quarter focused on integration with other Council plans and actions	
Ensure all Council's Emergency Management responsibilities and obligations are implemented as described in the Municipal	Coordinate and conduct four Municipal Emergency Management Planning Committee (MEMPC) meetings with key stakeholders and agencies	The first MEMPC of 2022 was held on 22 February and the next meeting is due to be held on 24 May.	





 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Emergency Management Plan (MEMP)	Implement, monitor and review progress on mitigation strategies to risks identified via the Community Emergency Risk Assessment (CERA) - Heat/Health, Floods and Storms, and Pandemic	A draft Flood and Storm plan is sitting with VICSES for final approval. A draft Heat Health Plan will be reviewed by members of the next Municipal Emergency Management Planning Committee (MEMPC) in May 2022.	
	Comply with the auditing requirements of the Gender Equality Act 2020	The Gender Equality Action Plan (GEAP) was completed and submitted to CGEPS by the mandatory date of 31 March 2022. Work has commenced on the initial actions in the GEAP.	
Ensure compliance with the Local Government Act 2020, Councilor and Staff Codes of Conduct, Council policies and all legislation relevant to Council	Continue to embed consideration of climate change into Council's policies and decision making processes	Council officers continue to provide feedback and support within the framework of the Council Plan to embed consideration of the climate emergency in all decision-making processes. Consideration of climate change across departments has been strengthened in development of the Annual Plan 2022-23.	
	Develop an organisation-wide Conflict of Interest framework and policy	Development of this policy has commenced but has been delayed subject to resourcing.	
	Update the Legislative Compliance program across the organisation	This action has not commenced and is subject to resourcing and prioritising requirements.	



 Delayed  Completed  Not Due To Start  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
Ensure Council decisions contribute towards building a smarter, more digitally enabled future for our community and organisation	Develop and deliver a communications program to enhance the digital literacy of staff, the community and stakeholders	The Internal Digital Literacy Uplift Program communications plan is being rolled into a broader communication plan incorporating REACH, Kindness campaign and Gender Equity and workforce planning. Internal screens are being utilised in Dandenong Civic Centre and being investigated in other centres, as a new digital communications tool. Council continues to use external platforms to promote digital tools such as snap send solve and will formalise this angle of communications in the next six months.	
	Strengthen Council's digital governance through a continuous improvement program to ensure digital solutions meet the business needs of Council	Resident Single Sign On has now been implemented with two systems. The Customer Dashboard has had further backend developments with a go live planned in Q4.	
Increase the use of smarter technologies to improve the efficiency and effectiveness of managing Council assets and resources to ensure they meet the community's current and future needs	Increase awareness of, availability and capability around modern and smart technologies	Council Officers continue to utilise the parking sensor data from within central Dandenong to monitor parking occupancy and identify locations where parking restrictions/time limits may be altered to better suit demand. Works are underway to expand the parking sensor coverage to the Springvale central activity area, with installation to be completed in Q4.	
Maintain a safe and healthy workplace through a people centred, systematic approach to risk management	Implement a people-centred approach to how safety is managed across the organisation	Work has recommenced on the APHIRM (A Participative Hazard Identification Risk Management toolkit) project within Community Care aimed at taking a holistic and systems based approach to reducing manual handling injuries in this area. The project has five stages of implementation, and the Community Care group is currently in the Action Planning phase (stage four).	






 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
<p>Manage Council's resources effectively and efficiently to ensure financial sustainability</p>	<p>Continue to integrate recognition of climate change into Council's financial and budget process</p> <p>Increase Council's awareness and understanding of a changing climate's impacts on its assets, operations and finances</p>	<p>This is a long term action for Council. Work continues on integrating climate change into the operational initiative process.</p> <p>The asset climate change vulnerability assessments conducted in partnership with the South East Councils Climate Change Alliance (SECCA) concluded at the end of 2021, with a toolkit published on the SECCA website. The project assessed how climate change impacts on expenditure and budgeting associated with council assets using several site-specific case studies across the region. Additional funding has been secured from the state government to rollout an expansion of this project out to interested businesses in the SECCA region in 2022.</p> <p>Further work undertaken includes:</p> <ul style="list-style-type: none"> - Progression of the Open Space Vulnerability assessment being facilitated by Marsden Jacobs, to assess and understand the vulnerability of open space in Greater Dandenong to climate change. - Rollout of adaptive capacity assessments across various Council teams to assess their ability to continue to deliver their services in extreme weather events, as well as gaps in planning for climate resilience - Partnership with Stonnington Council to develop a Climate Change Induction Training module, to be completed by 30 June. - Grant application to the National Partnership Agreement for Disaster Risk Reduction to strengthen the response to climate change across Council's Emergency Management procedures. 	<p></p> <p></p>

■ Delayed
 ■ Completed
 ■ Not Due To Start
 ■ On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

Priority	Action	Progress	Status
	Review Council's Long Term Financial Plan	Council's 10 year Long Term Financial Plan (LTFP) satisfied the requirements of the Local Government Act 2020 and was adopted by Council at its meeting on 25 October 2021. Council has now undertaken an annual review of the LTFP (Proposed LTFP 2023-2032) and this document will be presented to Council on 26 April and will undergo community engagement during May before being adopted at the Council meeting on 27 June.	
	Strengthen governance capacity of Council grant and funding partners	Consultation for the Good Governance Framework for Council venues managed by non-profits is complete. A total of 17 interview discussions and 21 online surveys have been completed.	
Provide meaningful engagement opportunities which capture the voices of all ages, genders and cultures within the city	Encourage the voice of children through the facilitation of the Children's Advisory Group in planning and policy development	The Children's Advisory group met on 23 March 2022. 17 schools participated with 34 students, topics included Junior Mayor elections and planning for the next annual Children's Forum.	
	Investigate opportunities for an ongoing community panel representative of the diversity of our city	Investigations into community panel options have been undertaken and discussions are underway to determine the best approach for recruitment and ongoing management of a community panel database.	
	Review the Community Engagement Framework	The Community Engagement Framework has been reviewed by staff and a draft will be put out for community consultation during May prior to final endorsement by Council in June.	

 Delayed
  Completed
  Not Due To Start
  On track

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

POLICY AND STRATEGY

Q3 COUNCIL QUARTERLY PERFORMANCE REPORT

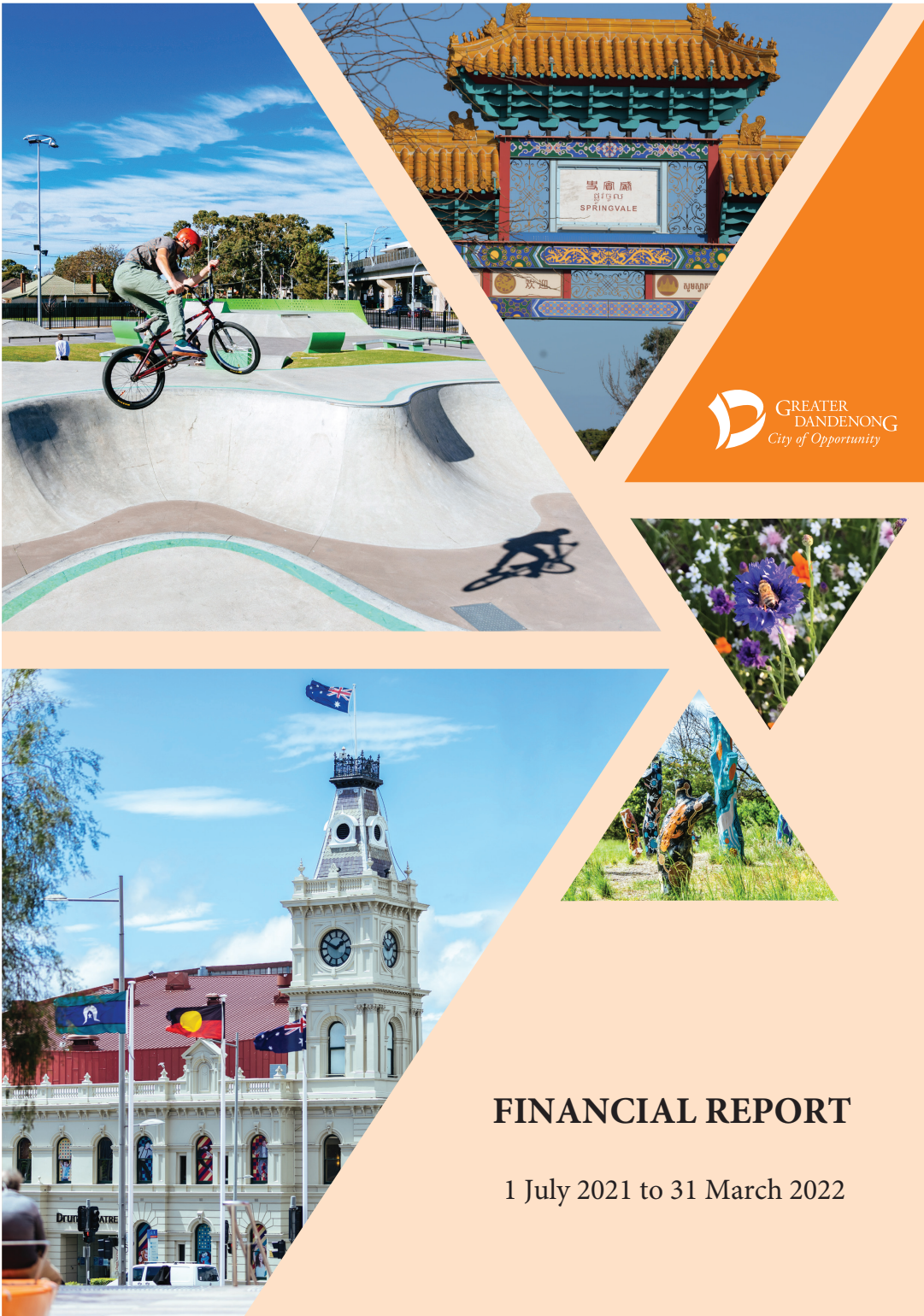
ATTACHMENT 2

**FINANCIAL REPORT
1 JULY 2021 – 31 MARCH 2022**

PAGES 52 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



 GREATER
DANDENONG
City of Opportunity

FINANCIAL REPORT

1 July 2021 to 31 March 2022

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

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4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Executive Summary

Operating Result

For the nine months ended 31 March 2022 Council achieved a surplus operating result of \$19.53 million which is \$9.76 million better than the year to date budget. The main factors contributing to this result comprise:

- Favourable income variance of \$3.24 million mainly due to unbudgeted, additional or earlier than anticipated operating grants received (\$2.12 million) and favourable supplementary rates to date (\$462,000).
- Favourable operating expenditure variance of \$6.52 million due to:
 - Employee costs (\$5.58 million favourable) mainly caused by delay in recruitment of vacant positions. \$3.34 million of this favourable variance relates to grant funded projects/programs (mainly in Community Services).
 - Materials and services (\$1.33 million favourable) due to delays in the commencement of projects, works, receipt of invoices and some operational savings.

More detailed variance explanations are included in the body of this report.

Capital Result

Year-to-date capital expenditure is \$29.10 million which is \$153,000 favourable to budget. The minor variance is due to offsetting variances of unbudgeted purchases of land for open space and social housing (three parcels totalling \$4.84 million which have been funded by reserves and reflected in the Forecast), offset by delays in the commencement of projects, some caused by COVID-19.

COVID-19 and 2021-22 impacts

The 2021-22 Annual Budget was largely based on a return to some degree of economic normality. At the time of the preparation of the budget, it was not anticipated that further lockdowns would occur. Council's finances continued to be impacted by COVID-19 Lockdown 6 restrictions - most significantly on Council's revenue (statutory fees and fines, user fees, rental and interest income).

The Mid-Year Budget Review was conducted and endorsed by Council on 13 December 2021. This report now incorporates the outcomes of the Mid-Year Budget Review. In summary, COVID-19 financial losses for 2021-22 are estimated at nearly \$4 million. Reducing this unfavourable outcome are favourable non-COVID-19 related budget adjustments (\$730,000) and the surplus available at 30 June 2021 (\$1.88 million). The balance of \$1.35 million has been transferred from the Major Projects Reserve where Council had prudently transferred \$2 million dollars to this reserve as a COVID-19 contingency fund in 2020-21.

The more significant COVID-19 impacts adjusted in the Mid-Year Budget Review comprise:

- Loss of income from parking fines, ticket machine income and permits (\$700,000)
- Dandenong Market – COVID-19 support payments (\$540,000)
- Loss of income from The Drum Theatre – partly offset by cost savings (\$531,000)
- Leisure Centres – higher contract costs (\$487,000)
- Loss of income from Civic Facilities – partly offset by cost savings (\$376,000)
- Loss of interest on rates from penalty rate interest payable on outstanding rates (\$200,000)

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

- Loss of interest income from lower than anticipated returns on investments (\$200,000)
- Loss of grant income from Planned Activity Group – partly offset by cost savings (\$188,000)
- Loss of income from food/health registration fees combined with Streetrader and statutory fines (\$184,000)
- Loss of seasonal sporting club ground charges and turf income combined with Council subsidising utility costs (\$171,000)
- Loss of rental income from commercial properties (\$141,000)
- Loss of income from building permit application and building inspection fees, combined with higher software maintenance costs (\$135,000)

Full Year Forecast 2021-22

The financial impact of COVID-19 is continuing to be closely monitored and any permanent variances identified subsequent to the Mid-Year Budget Review have been reflected in the Full Year Forecast and are included in this report.

In respect of the 2021-22 full year forecast result, the current full year forecasts a minor cash surplus of \$286,000 compared to the 2021-22 Mid-Year Budget. Despite the 2021-22 being another extraordinary financial year with the pressures and impacts of the COVID-19 pandemic and storm events, the forecast result currently predicts a minor cash surplus. However, the current forecast review highlights many ups and downs in revenue and expenditure and is explained further below.

The full year forecast result is the subject of an extensive review undertaken with departments during the March quarter. Council's 2021-22 initial financial position was heavily influenced by early COVID-19 impacts and council officers will continue to closely monitor the impacts to Council's financial position for the remainder of 2021-22. Whilst the current forecast position indicates a small surplus result, the unfavourable financial impact in 2021-22 relates to a combination of:

- Emergency works required as a result of storm events in 2021-22 (\$1.20 million).
- COVID-19 has also caused further unfavourable financial impacts in terms of reduced user fee and statutory fine income, etc. The pandemic impacts are expected to improve as activity levels slowly return to normal but are difficult to predict at this point in time.

These unfavourable impacts have been largely offset by employee expense savings across the organisation (including casuals and overtime) due to delayed recruitment, lower need for overtime and casuals due to activity levels (COVID related), savings in the Capital Improvement Program and general administration costs across the organisation, as well as higher than anticipated recovery income.

Highlighted below are some of the emerging trends (favourable/unfavourable) in the 2021-22 forecast surplus of \$286,000 (please note that fully grant funded programs/projects have been excluded from these variance explanations):

Favourable

- Employee costs savings of \$1.87 million across all directorates – Engineering Services (\$634,000), Community Services (\$529,000), Corporate Services (\$377,000) and City Planning, Design and Amenity (\$361,000).
- Capital Improvement Program (\$571,000) mainly favourable outcomes in footpath and building renewal programs which have been utilised to partly offset the storm event impact.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

- Recovery income higher than anticipated (generally reimburses expenditure incurred by Council) (\$468,000) mainly in the areas of Health for legal costs (\$127,000), Community Care for traineeships subsidy (\$101,000), Drum Theatre for staff costs deployed to an emergency management COVID-19 program (\$104,000) and Risk Management for insurance recoveries (\$54,000).
- Administration costs across the organisation (\$430,000) mainly events (\$257,000), printing and stationery (\$65,000), community education (\$46,000), and promotions (\$30,000). Some of these are COVID related where services slowed, or events ceased due to restrictions.
- Anticipated recovery of an overdue debt that was considered 100% uncollectible (\$300,000).
- Utility costs savings (\$160,000) primarily electricity (\$211,000) partly offset by higher water costs (\$100,000).

Unfavourable

- Cost of emergency works due to storm events (\$1.20 million) in Roads and Drains and Parks. This is not considered to be recoverable part offset by favourable outcomes in the capital improvement program mainly footpath and building renewal.
- Legal costs in Health (\$654,000) which will be partly recovered and have been included in the forecast.
- A forecast reduction in statutory fees and fines income across the organisation of \$547,000 mainly due to continued lower infringement income across the parking, litter, local law and animal areas, statutory planning income and health/food registrations. Further impacts relating to activity levels impacted by COVID.
- Lower fees and charges of \$326,000 primarily in Community Care (\$182,000), car parking (\$60,000) and Health (\$57,000).
- Lower asset sales (\$224,000) – arising from slower vehicle turnover due to lower kilometres travelled in council vehicles. Primarily due to COVID working from home arrangements.
- Community Care grant income (\$390,000) – lower grant income due to Council's inability to meet targets during COVID-19 restrictions particularly in Home and Community Care and Home Maintenance (with minimal cost savings able to be achieved).
- Lower interest on investments returns further projected of (\$178,000) largely due to the current low interest rate environment impacted by COVID.

At this point, no forecast adjustments have been recognised in Waste Management as any savings will be transferred to reserves at the end of the financial year.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

CGD – Operating Result
For the period 1 July 2021 – 31 March 2022

		YTD	YTD	YTD	ANNUAL	FULL	MYB to	ANNUAL
	Note	ACTUAL	BUDGET	VARIANCE	MID YEAR	YEAR	FORECAST	ORIGINAL
		\$'000	\$'000	\$'000	BUDGET	FORECAST	VARIANCE	BUDGET
					\$'000	\$'000	\$'000	\$'000
Income	B1							
Rates and charges		118,082	117,433	649	156,053	156,217	164	156,253
Statutory fees and fines		5,462	5,673	(211)	7,716	7,169	(547)	8,227
User fees		4,977	4,505	472	6,728	6,403	(325)	7,972
Grants - operating		22,090	19,975	2,115	27,340	29,955	2,615	30,551
Grants - capital		5,987	6,424	(437)	24,972	25,011	39	9,996
Contributions - monetary		7,173	6,635	538	7,645	7,879	234	4,935
Contributions - non-monetary		-	-	-	10,000	10,000	-	10,000
Net gain (loss) on disposal of property, infrastructure, plant and equipment		485	317	168	403	179	(224)	403
Other income		3,073	3,123	(50)	5,010	5,162	152	7,125
Total income		167,329	164,085	3,244	245,867	247,975	2,108	235,462
Expenses	B2							
Employee costs		62,676	68,251	5,575	93,562	92,788	774	86,802
Materials and services		51,711	53,036	1,325	77,562	80,670	(3,108)	74,566
Prior year capital expenditure unable to be capitalised (non-cash)		707	-	(707)	-	-	-	-
Bad and doubtful debts		487	783	296	1,568	1,266	302	1,568
Depreciation		24,923	24,923	-	33,237	33,237	-	33,277
Amortisation - intangible assets		75	75	-	100	100	-	60
Amortisation - right of use assets		448	448	-	604	604	-	604
Borrowing costs		2,114	2,111	(3)	2,800	2,803	(3)	2,802
Finance costs - leases		-	-	-	22	22	-	22
Other expenses		4,661	4,695	34	6,376	6,850	(474)	4,356
Total expenses		147,802	154,322	6,520	215,831	218,340	(2,509)	204,057
Net surplus (deficit)		19,527	9,763	9,764	30,036	29,635	(401)	31,405

For comments regarding movements in Operating Income and Expenditure items, please refer to explanatory notes located at B1 to B2.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Balance Sheet as at 31 March 2022

	Note	2021-22 ACTUAL 31 Mar 2022 \$'000	2020-21 ACTUAL 30 Jun 2021 \$'000	2021-22 MID YEAR BUDGET \$'000	2021-22 ORIGINAL BUDGET \$'000
ASSETS					
Current assets					
Cash and cash equivalents	C1	187,361	177,428	132,812	112,384
Trade and other receivables		57,505	26,530	26,818	28,013
Other assets		1,012	4,894	4,004	2,872
Total current assets		245,878	208,852	163,634	143,269
Non-current assets					
Property, infrastructure, plant and equipment	C2	2,450,203	2,446,778	2,513,977	2,296,195
Investment property		10,860	10,860	10,860	11,814
Right-of-use assets		115	563	1,085	1,073
Intangible assets		139	202	102	4
Trade and other receivables		295	295	295	305
Total non-current assets		2,461,612	2,458,698	2,526,319	2,309,391
Total assets		2,707,490	2,667,550	2,689,953	2,452,660
LIABILITIES					
Current liabilities					
Trade and other payables	C3	5,028	19,019	21,879	24,965
Prepaid rates		38,300	-	-	-
Trust funds and deposits		4,683	4,427	4,870	8,925
Unearned income		59,097	60,293	52,293	40,340
Provisions		22,120	22,366	22,366	19,983
Interest-bearing liabilities		857	3,372	3,484	4,083
Lease liabilities		35	415	570	571
Total current liabilities		130,120	109,892	105,462	98,867
Non-current liabilities					
Provisions	C4	1,381	1,424	1,424	900
Trust funds and deposits		2,417	2,035	2,035	311
Interest-bearing liabilities		53,264	53,264	49,779	55,300
Lease liabilities		6	160	442	442
Total non-current liabilities		57,068	56,883	53,680	56,953
Total liabilities		187,188	166,775	159,142	155,820
NET ASSETS	C5	2,520,302	2,500,775	2,530,811	2,296,840
EQUITY					
Accumulated surplus		943,660	923,957	959,311	979,146
Asset revaluation reserve		1,511,604	1,511,604	1,511,604	1,269,823
Reserves		65,038	65,214	59,896	47,871
TOTAL EQUITY		2,520,302	2,500,775	2,530,811	2,296,840

Note - *Prepaid Rates*: Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments, nine direct debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.

For comments regarding movements in other Balance Sheet items, please refer to explanatory notes located at C1 to C5.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Cash Flow Statement as at 31 March 2022

	2021-22 ACTUAL 31 Mar 2022 Inflows/ (Outflows) \$'000	2021-22 ANNUAL MID YEAR BUDGET Inflows/ (Outflows) \$'000	2021-22 ANNUAL ORIGINAL BUDGET Inflows/ (Outflows) \$'000
Cash flows from operating activities			
Rates and charges	123,954	155,765	155,936
Statutory fees and fines	4,464	6,148	6,084
User fees	5,353	8,063	8,441
Grants - operating	28,230	29,478	32,400
Grants - capital	2,442	16,972	9,996
Contributions - monetary	6,509	7,645	4,935
Interest received	200	561	758
Trust funds and deposits taken	25,771	28,495	28,052
Other receipts	3,230	4,964	7,070
Net GST refund	6,659	14,213	10,948
Employee costs	(65,318)	(93,562)	(85,981)
Materials and services	(65,661)	(91,376)	(85,273)
Trust funds and deposits repaid	(24,680)	(28,052)	(27,552)
Other payments	(4,998)	(7,014)	(4,792)
Net cash provided by operating activities	46,155	52,300	61,022
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment	(31,562)	(90,737)	(63,362)
Proceeds from sale of property, infrastructure, plant and equipment	516	704	704
Net cash used in investing activities	(31,046)	(90,033)	(62,658)
Cash flows from financing activities			
Finance costs	(2,127)	(2,800)	(2,802)
Proceeds from borrowings	-	-	6,120
Repayment of borrowings	(2,515)	(3,372)	(3,372)
Interest paid - lease liability	-	(22)	(22)
Repayment of lease liabilities	(534)	(689)	(689)
Net cash provided by (used in) financing activities	(5,176)	(6,883)	(765)
Net increase (decrease) in cash and cash equivalents	9,933	(44,616)	(2,401)
Cash and cash equivalents at the beginning of the year	177,428	177,428	114,785
Cash and cash equivalents at the end of the period	187,361	132,812	112,384
Represented by:			
Operating cash	53,976	14,893	8,428
Restricted cash	133,385	117,919	103,956
Total	187,361	132,812	112,384

- Details regarding Council's cash movements are contained in **Note D - Cash Flow Statement**.
- The dissemination of Council's restricted and operating cash is provided in the graph "Restricted and Unrestricted Cash" in **Appendix 2 Investment Analysis** in this report.
- Cash inflows and outflows are inclusive of GST where applicable.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

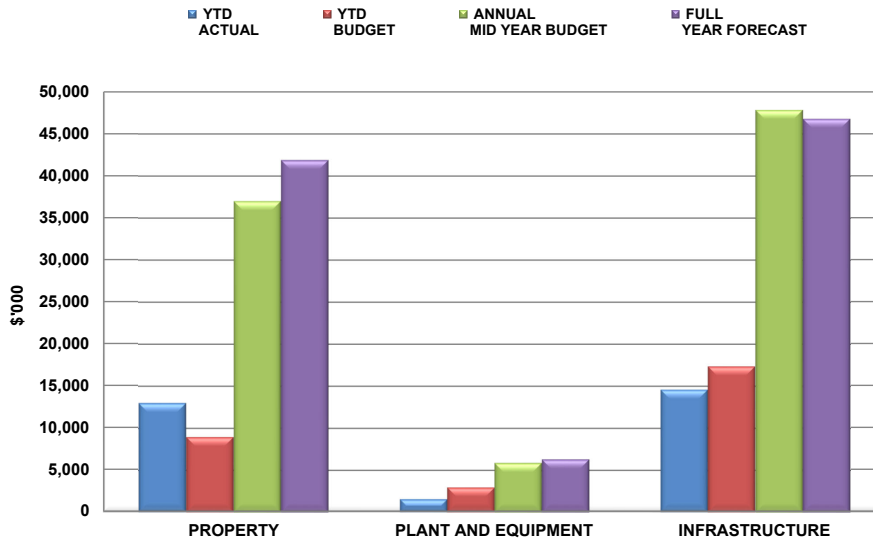


Financial Report for the period 1 July 2021 – 31 March 2022

Capital Expenditure Statement

The detailed program under each of the capital groups is contained in **Appendix 1 – Capital Expenditure**.

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	COMMIT \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	ANNUAL ORIGINAL BUDGET \$'000
PROPERTY	12,978	8,945	(4,033)	17,976	37,005	41,882	34,798
PLANT AND EQUIPMENT	1,538	2,968	1,430	2,819	5,888	6,306	4,295
INFRASTRUCTURE	14,582	17,338	2,756	12,818	47,845	46,798	24,269
TOTAL EXPENDITURE	29,098	29,251	153	33,614	90,738	94,986	63,362



The progress and completion of a number of projects have been impacted by COVID-19 and other factors, which may mean that part of these project budgets will be carried over to the 2022-23 financial year. The Service and Assets Steering Committee are currently reviewing the current year progress of each project to identify those projects anticipated to be carried over at 30 June 2022.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Notes to the Financial Statements

A. Accounting Policy Notes

The financial report is prepared on the principles of accrual accounting. Accrual accounting recognises income when earned and expenditure when incurred, regardless of whether cash settlement has taken place. The basis of recognition of major income and expenditure in these statements are defined below.

- 1. Rate revenue:** Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.
- 2. Grants revenue:** Council receives two types of grants, namely a General Purpose Grant (Financial Assistance Grant funding from the Victoria Grants Commission) which is not tied to any programs and Special Purpose Grants for various programs. In accordance with new Accounting Standards, AASB 15 'Revenue from Contracts with Customers' and AASB 1058 'Income of Not-For-Profit Entities', grant income is now generally recognised in the Income Statement to the extent of satisfied performance obligations. Alternatively, grant funding which does not have sufficiently specific performance obligations are recognised as income when the cash is received. Any grant income relating to unsatisfied performance obligations are recognised as unearned income in the Balance Sheet at balance date. Grants comprise of operating and capital (recurrent and non-recurrent in nature).
- 3. Fees and charges:** Most fees and charges are recognised when cash is received. Generally, where Council raises a debtor's invoice, income is recognised at the point of the invoice and not when cash is received. Car parking permit income relating to a future period at balance date are recognised as unearned income in the Balance Sheet.
- 4. Contributions - cash:** Cash contributions are essentially from developers towards open space works. These monies are treated as income when received. Council is obligated to spend these monies for the purpose for which they are given by the developers. Council also receives external contributions for other capital projects. Cash contributions received are held in reserves and treated as "restricted cash" until they are spent (see **note 9** below).
- 5. Employee costs:** Salaries expenditure is based on fortnightly salaries paid and accruals for salary on-costs such as leave entitlements, superannuation and workcover.
- 6. Capital expenditure:** The two broad areas of capital are the capital improvement program (CIP) (which includes infrastructure and major projects) and 'other' which includes fleet, computers, plant and furniture. Expenditure is recognised as capital if it is significant in value and results in assets which have a useful life in excess of at least one year.
- 7. Budget information:** The Original Budget information contained in the report is the budget approved by Council on 28 June 2021. The year to date budget in this report reflects the Mid-Year Budget as adopted by Council on 13 December 2021. The Amended Budget represents the adopted budget incorporating net carry forward capital and operating amounts from 2020-21.
- 8. Cash Flow Statement:** Reflects the actual cash movements during the year.
- 9. Restricted cash:** These are monies set aside for specific purposes and are not readily available for day to day operations or general capital works. They include funds set aside towards meeting long service leave commitments (required by government regulations), statutory reserves (eg. open space contributions) and other funds that are committed towards specific purposes.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

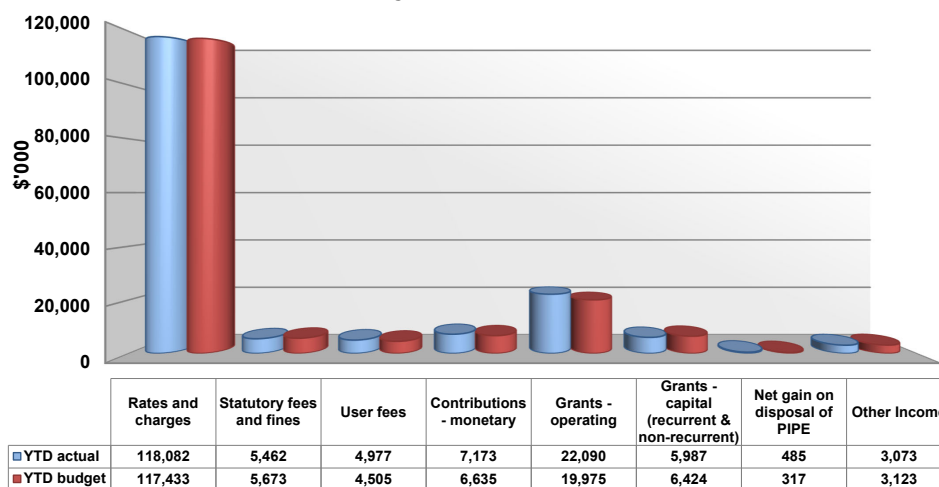


Financial Report for the period 1 July 2021 – 31 March 2022

B1. Operating Income

The chart below shows the categories of operating income against their respective budgets (excludes non-cash accounting entries such as non-monetary contributions or gifted assets).

**Income from operating activities
 for 1 July 2021 - 31 March 2022**



Income for the period ended 31 March 2022 is \$3.24 million favourable against budget. This is primarily due to the following:

Grants – operating (\$2.12 favourable) – Receipt of unbudgeted grant funding for COVID-Safe Outdoor Activation (\$575,000), Local Partnerships (\$620,000), Empowering Communities (\$280,000), New Directions – Mothers and Babies (\$258,000) and Waste Management (\$167,000), combined with additional funding received for Family Day Care (\$1.27 million) and grant funding received earlier than anticipated for Maternal and Child Health (\$160,000). The grant programs will be offset by associated expenditure and have been reflected in the full year forecast.

These favourable variances are partly offset by lower than anticipated grant funding based on target achievement for Home and Community Care (\$1.16 million) and Sleep and Settling Initiative (\$233,000).

Rates and charges (\$649,000 favourable) – Favourable variance due mainly to higher than anticipated income from supplementary rates to date, of which \$138,000 has been reflected as a permanent positive variance in the full year forecast (Non-Directorate \$462,000).

User fees (\$472,000 favourable) – Mainly due to higher fee income from animal registrations invoiced earlier than expected (City Planning, Design and Amenity \$187,000) and higher than anticipated Family Day Care parent levy income which is offset by higher educator costs (Community Services \$269,000).

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Contributions - monetary (\$538,000 favourable) – Unbudgeted contributions for the Precinct Energy Project (PEP) Mechanical Services Removal project which will be offset by associated expenditure (Engineering Services \$194,000) and higher than anticipated public open space contributions to date (Non-Directorate \$300,000). The public open space contributions are transferred to reserves.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

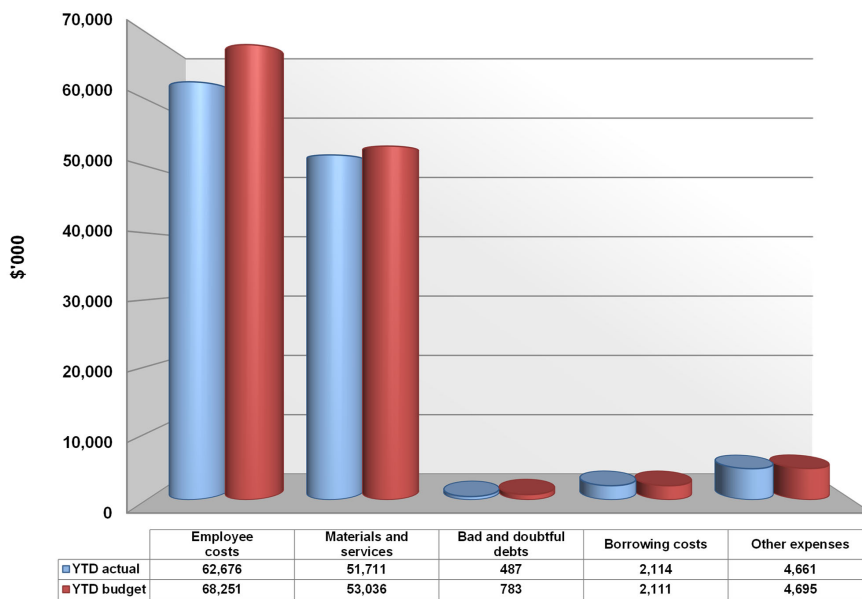


Financial Report for the period 1 July 2021 – 31 March 2022

B2. Operating Expenditure

The chart below shows the categories of operating expenditure against their respective budget (excludes non-cash accounting entries including depreciation, amortisation, asset write offs and prior year capital expenditure unable to be capitalised).

**Expenditure from operating activities
 for 1 July 2021 to 31 March 2022**



Actual expenditure at 31 March 2022 against the budget is favourable by \$6.52 million. The major variances are in employee costs and materials and services.

Employee costs (\$5.57 million favourable) – This favourable variance is mainly due to staff recruitment occurring later than planned and a delay in commencement or recruitment of grant funded projects (Community Services \$3.69 million, Corporate Services \$545,000, City Planning, Design and Amenity \$572,000, Engineering Services \$445,000 and Greater Dandenong Business \$288,000).

Of the overall \$5.57 million employee costs favourable variance, \$3.34 million relates to grant funded programs which require an acquittal (predominantly in Community Services – 90%).

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Materials and services (\$1.33 million favourable) – The major items contributing to this favourable variance are:

- Administration costs (\$930,000) – lower than anticipated expenditure across a range of accounts including promotions, community education, postage/courier, printing/stationery, Council publications, fuel, postage, advertising and events (Community Services \$556,000, Corporate Services \$123,000, City Planning, Design and Amenity \$85,000 and Non-Directorate \$70,000).
- Materials, maintenance and services (\$650,000) – mainly due to lower than anticipated expenditure for materials, delay in receipt of invoices and commencement of projects (Engineering Services \$353,000, Community Services \$244,000 and City Planning, Design and Amenity \$161,000).
- Utilities (\$585,000) – mainly due to lower than anticipated electricity and water costs to date (Engineering Services \$466,000 and Corporate Services \$87,000).

Whilst the Materials and services item has a year-to-date favourable variance, it is expected to complete the financial year with an unfavourable variance, which has been reflected in the full year forecast. This is mainly due to the cost of emergency works from storm events (\$1.20 million) in Roads and Drains and Parks. This is not considered to be recoverable and is partly offset by favourable outcomes in the capital improvement program mainly footpath and building renewal.

Prior year capital expenditure unable to be capitalised (non-cash) (\$707,000 unfavourable) – This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$707,000). This is an accounting entry that does not impact on Council's cash position. Examples of non-capital expenditure includes asset relocation, asset removal/demolition, operating services, projects cancelled, repairs and maintenance expenditure, studies/surveys and concept planning.

Bad and doubtful debts (\$296,000 favourable) – Lower than anticipated bad and doubtful debt expenditure to date (City Planning, Design and Amenity \$292,000). This relates to the timing of bad debt write offs and provisioning. The 30 June result is anticipated to be in line with the annual budget.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

C. Balance Sheet

Council's net assets are valued at \$2.52 billion at 31 March 2022.

C1. Current assets (cash and other assets that can be readily converted to cash)

Cash and cash equivalents (\$187.36 million) – Represent the amount held by Council in cash or term deposits. Please note that this amount includes \$133.38 million of funds "restricted" for various purposes. These are detailed in the notes to the cash flows that follow in **section D** and a graphical presentation in **Appendix 2**.

Funds are invested in accordance with Council's Investment Policy. The policy requires Council to invest with prudence, consideration of acceptable risks and relevant legislation.

The details of Council's investments are contained in **Appendix 2**. In selecting investment products, Council has paid due consideration to risk by investing in products that have a minimum Standard and Poor's (S&P) rating of 'A'.

Trade and other receivables (\$57.51 million) – This balance includes:

- Rate debtors \$41.88 million.
- Infringement debtors of \$9.80 million (net of provision for doubtful debts).
- General debtors \$5.83 million (net of provision for doubtful debts).

Rate revenue (excluding supplementary rates) is accrued evenly over the year, although cash is received in quarterly instalments, nine direct debit payments or a lump sum, depending on how the ratepayer chooses to pay. Rate revenue in the Income Statement is a monthly accrual of the rates determined for the year in July.

Other assets (\$1.01 million) – This balance includes:

- Other deposits \$559,000 – represents \$75,000 deposit for Metropolitan Resource Recovery organic waste processing contract, \$250,000 deposit paid for Metropolitan Resource Recovery Landfill Services Gate Fee and \$234,000 deposit paid to South East Water for 5 Mason Street, Dandenong works.
- Accrued income \$294,000 – income earned but cash not yet received at 31 March 2022.
- Prepayments \$159,000 - expenses prepaid at 31 March 2022.

C2. Non-current assets

Property, infrastructure, plant and equipment (\$2.45 billion) – Includes Council roads, drains, buildings, plant and other fixed assets. These values are reflected after recognising the depreciation allowed against each asset.

Investment property (\$10.86 million) is separately classified from 'Property, infrastructure, plant and equipment' in accordance with Australian Accounting Standards. Any adjustment to the fair value of these assets is recorded in the Comprehensive Income Statement and these assets are not depreciated.

Right-of-use assets (\$115,000) – Represents leased (right-of-use) assets in accordance with the Accounting Standard AASB 16 'Leases'. Includes property, fleet, IT and office equipment that has been leased under ordinary lease arrangements.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Intangible assets (\$139,000) – Represents computer software assets. These values are reflected after recognising the associated amortisation expense.

Trade and other receivables (\$295,000) - \$222,000 for Council's share of funds held in trust by Whitehorse City Council relating to the former Narre Warren landfill site and a \$73,000 refundable bond with Western Health (originally related to Community Chef) which is expected to be returned upon completion of the contract.

C3. Current liabilities (debts due to be repaid within 12 months)

Trade and other payables (\$5.03 million) – This balance includes trade creditors arising from operations and capital works.

Trust funds and deposits (\$4.68 million) – Trust funds and deposits includes other refundable monies in respect of:

- Other deposits (\$1.92 million).
- Landscape deposits (\$1.12 million).
- Fire services property levy funds collected by Council on behalf of the State Government, but not yet paid on to the State Revenue Office (\$1.01 million). These monies are remitted to the State Revenue Office in accordance with legislative timeframes (28 days after each quarterly rate instalment date).
- Open space contributions (\$245,000).
- Road deposits (\$384,000).

Unearned income (\$59.10 million) – Represents income not yet earned in accordance with the Accounting Standards AASB 1058 'Income of Not-For-Profit Entities' and AASB 15 'Revenue from Contracts with Customers' based on specific performance obligations that were not complete at 31 March 2022 in respect of:

- Developer Contribution Plan liabilities (DCP) – (\$38.80 million)
- Capital grants (\$9.32 million)
- Operating grants (\$10.76 million)
- Other unearned income (\$217,000).

Provisions (\$22.12 million) – This balance represents the provision for employee entitlements and landfill restoration works.

- Employee entitlements:
 - Long service leave entitlements - \$12.94 million.
 - Annual leave entitlements - \$8.29 million.
 - Rostered days off (RDO) - \$552,000.
- Landfill provision - \$331,000 - provision for the restoration and aftercare management of the former Spring Valley landfill site (closed). The former closed landfill is owned by the Council and is used as recreational open space. Council's share is 19.88% of the total future estimated costs.

Interest-bearing liabilities (\$857,000) – Represent the remaining planned repayments of long-term borrowings during 2021-22.

Lease liabilities (\$35,000) - Represents the remaining lease repayments in respect of the right-of-use assets that are payable during 2021-22 and mainly comprise of property and information technology related lease obligations.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

C4. Non-current liabilities (debts due to be repaid in future years)

Provisions (\$1.38 million) – Represents the provisions estimated to be paid beyond the 2021-22 financial year and comprises long service leave entitlements for employees (\$657,000) and landfill provision for restoration of Spring Valley landfill site (\$723,000) (Council's share is 19.88% of the total future estimated costs).

Trust funds and deposits (\$2.42 million) – Represents deposits that are payable beyond the 2021-22 financial year and comprises asset protection bonds of \$2.12 million, landscape deposits of \$157,000 and contractor deposits of \$137,000.

Interest-bearing liabilities (\$53.26 million) – Comprises the amount of outstanding borrowings to be repaid beyond the next 12 months.

Lease liabilities (\$6,000) – represents the amount of lease payments in respect of the right-of-use assets to be repaid beyond the next 12 months and mainly comprise of property and information technology related lease obligations. New and renewed leases will be brought to account in June 2022.

C5. Net assets and equity

Net assets (\$2.52 billion) - Represents the difference between total assets and total liabilities. It is the Council's net worth to the City's ratepayers.

Asset revaluation reserve (\$1.51 billion) – Represents the revaluation increments and decrements of property and infrastructure assets that are valued at fair value.

Reserves (\$65.04 million) – Includes both statutory reserves (S) and discretionary reserves (D). The statutory reserves apply where funds are gained from the application of legislative requirements to contribute – and where expenditure of the funds is not entirely discretionary (i.e. the funds need to be used for certain expenditure only). The reserves listed below are explained in the notes to the cash flows that follow.

The discretionary reserves are:

- Major projects reserve
- Insurance fund reserve
- Council funded – Development Contribution Plans reserve
- Spring Valley landfill rehabilitation reserve
- Springvale Activity Precinct – Parking and Development reserve
- Dandenong Activity Precinct – Parking and Development reserve
- Native re-vegetation reserves
- Keysborough South Maintenance Levy reserve
- General reserve (Aged Care)
- Future maintenance reserve

The statutory reserves are:

- Open space – planning, development and improvements
- Open space – land acquisitions

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

D. Cash Flow Statement

Cash and investment holdings total \$187.36 million at 31 March 2022, an increase of \$9.93 million since 30 June 2021. Total cash and investment holdings are made up of operating cash (\$53.98 million) and restricted cash (\$133.38 million).

Please refer to the next page for a detailed listing of Restricted Cash items, which are set aside for specific purposes.

Cash flows from operating activities – net inflow of \$46.16 million.

The major inflows are rates \$123.95 million, grants \$30.67 million, trust funds and deposits taken \$25.77 million, user fees \$5.35 million, monetary contributions \$6.51 million and statutory fees and fines \$4.46 million.

The major outflows are materials and services \$65.66 million, employee costs \$65.32 million and trust funds and deposits repaid \$24.68 million.

Trust funds and deposits taken and repaid mainly relate to fire services property levies (FSPL). The remittance of the FSPL and FSPL levy interest amounts are made to the State Revenue Office (SRO) in four payments in accordance with Section 41(1) of the FSPL Act. An instalment is due and payable to the Commissioner of State Revenue 28 days after the due date of rates instalments. Council collects FSPL on behalf of the State Government.

Cash flows from investing activities – net outflow of \$31.05 million, including:

- \$31.56 million for capital works expenditure. The detailed capital works schedule is included in this report as Appendix 1. Please note the difference between the two capital expenditure amounts is due to the movement in capital trade creditors at the start and end of the reporting period. Appendix 1 is on an accrual basis.
- \$516,000 proceeds on asset sales mainly relating to the fleet replacement program.

Cash flows from financing activities – outflow of \$5.18 million. For the nine months ending 31 March 2022, Council incurred \$2.13 million in finance costs on its borrowings and repaid \$2.52 million of existing loans. Council also repaid \$534,000 of its leased liabilities during that period.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Restricted cash - Restricted cash represents funds that are set aside for specific purposes, as detailed in the following tables.

Type	31 Mar 2022	Notes
Reserve funds	\$'000	
Council funded Development Contribution Plans (DCP) reserve	20,063	Reserved for specific expenditure in accordance with the published DCP.
Open space – planning, development and improvements	6,437	Reserved for enhancing the City's open space by planning, development and improvements.
Open space – acquisitions	2,150	To fund acquisitions of new open space land.
Major projects reserve	23,758	Holds funds realised from the sale of Council's property assets or surplus Council funds that will be utilised for investing in other properties or funding future major projects.
Keysborough South Maintenance Levy	2,660	Reserved for specific maintenance expenditure relating to this area.
Spring Valley landfill rehabilitation	1,391	This reserve is for the rehabilitation of the Spring Valley landfill site.
Re-vegetation reserves	307	These funds are to meet native re-vegetation requirements on Council's reserves.
Insurance fund reserve	325	This fund has been created to meet large and unexpected policy excesses on multiple insurance claims.
Springvale Activity Precinct Parking and Development reserve	235	This reserve is to fund development in the Springvale Activity Centre.
Dandenong Activity Precinct Parking and Development reserve	1,856	This reserve is to fund development in the Dandenong Activity Centre.
General reserve (Aged Care)	1,103	Funds set aside for the aged care reforms.
Future maintenance reserve	4,753	Contribution funds for future works to address level crossing removal authority defects.
Total reserve funds	65,038	
Employee provisions	\$'000	
Long service leave	13,601	Funds set aside to meet long service leave commitments.
Annual leave and other	8,846	Funds set aside to meet annual leave and rostered days off (RDO) commitments.
Employee provisions	22,447	

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Type	31 Mar 2022	Notes
Trust funds and deposits	\$'000	
Fire services property levy (FSPL) collected and due	1,010	Payable to State Revenue Office – legislative requirement.
Open space contributions	245	Pending completion of works.
Landscape deposits	1,281	Pending completion of works.
Road deposits	384	Pending completion of works.
Other trust funds and deposits	4,180	Refundable upon finalisation of programs.
Total trust funds and deposits	7,100	
Other restricted funds	\$'000	
DCP unearned income	38,800	Pending completion of works by developers.
Other restricted funds	38,800	
Total restricted cash	133,385	

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Statement of Capital Works

Total capital expenditure at 31 March 2022 was \$29.10 million. A further \$33.61 million remains committed at the end of March. The **CIP Expenditure Report** contains the expenditure status of each of the approved capital projects.

The timing of cash outflows and project completion can differ for capital projects. Commentary on the status of each project with major year to date variances are reported if the variance is greater than \$300,000. Please note that the variances detailed below are the total of all asset classes by capital project whereas the Capital Expenditure report details the variances separately by asset class and capital project.

Infrastructure

- **3972 Local Roads Community Infrastructure Program (\$615,000 favourable)** – This budget has now been reallocated to a number of approved grant funded projects relating to phase 3 of the Local Roads Community Infrastructure (LRCI) program in the full year forecast. Therefore, capital expenditure will be allocated to each specific LRCI project, not to this project (3972). The various LRCI phase 3 projects were not known at the time of the Mid-Year Budget.
- **3849 Frederick Wachter Reserve Master Plan (\$562,000 favourable)** – Playground equipment has been ordered however due to delays in equipment availability onsite works will not commence until April 2022.
- **4010 LRCI2-Callander Rd Drain (\$335,000 favourable)** – Tender for construction of revised segment currently being advertised. Tenders close in March, with expected award late April.

Plant and equipment

- **1445 Fleet Purchases (\$850,000 favourable)** – All fleet capital purchases for passenger vehicles, light commercial vehicles, buses, trailers and heavy plant have now been finalised, ordered and awaiting delivery over the next six months (subject to COVID-19 supply chain disruptions). Capital purchases for light plant and equipment currently in progress.

Property

- **4040 61-63 Heyington Cres Noble Park North (\$2.48 million unfavourable)** – Open space acquisition which has been funded from the Open space acquisitions reserve and reflected in the full year forecast.
- **4039 49 View Road, Springvale (\$1.43 million unfavourable)** – Open space acquisition which has been funded from the Open space acquisitions reserve and reflected in the full year forecast.
- **4041 10 Market Street, Dandenong (\$931,000 unfavourable)** – Philanthropic land purchase of social housing site which has been funded by a transfer from the Major Projects Reserve and reflected in the full year forecast.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Appendix 1

Capital Expenditure

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

CIP Expenditure Report

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL MID YEAR BUDGET \$	FULL YEAR FORECAST \$	ANNUAL ORIGINAL BUDGET \$
PROPERTY							
Buildings							
1631. Art Gallery PEP Building	-	-	-	-	350,000	350,000	-
1796. Wal Turner Reserve Master Plan	19,831	25,000	5,169	1,082	150,000	150,000	150,000
1818. Safety, Security & Space Activation	8,220	20,000	11,780	-	193,994	193,994	193,994
1869. Feasibility Study D'ngong Commun.Hub	-	10,000	10,000	-	325,000	325,000	325,000
3044. Roof Safety Program	-	10,000	10,000	-	157,000	157,000	157,000
3179. Shepley Regional Multipurpose Ctre	134,072	135,000	928	9,642	150,000	185,000	150,000
3219. Thomas Carroll Pavilion	244,107	242,287	(1,820)	3,762,887	5,294,615	5,294,615	3,000,000
3361. Springers Leisure Works	22,860	31,500	8,640	0	31,500	31,500	31,500
3543. Public Toilet Strategy-Implement	222,271	255,000	32,729	202,275	840,000	840,000	840,000
3547. George Andrews Reserve-Bld Modific.	1,500	2,000	500	33,940	328,435	328,435	-
3548. Keysborough South Community Hub Dev	97,968	98,675	707	197,711	1,494,442	1,494,442	10,229,862
3793. Dandenong Market Utility Srv Infra	8,427	16,667	8,240	4,993	100,000	100,000	11,321
3804. CCTV/Security Capital Program	-	15,000	15,000	50,700	105,000	105,000	105,000
3820. Noble Park Aquatic Ctr Mechan.&Pump	1,947	18,000	16,053	-	36,000	36,000	36,000
3821. Oasis Leisure Ctr Mechan. & Pump	-	10,000	10,000	-	10,000	10,000	10,000
3874. Building Renewal Prg - HVAC	35,790	194,000	158,210	26,000	297,000	297,000	297,000
3876. Building Renewal Prg - Bathroom	141,617	250,000	108,383	29,033	385,000	210,000	385,000
3877. Building Renewal Prg - Flooring	22,020	66,000	43,980	33,740	103,000	95,000	103,000
3878. Building Renewal Prg - Lift Refurb.	22,575	50,000	27,425	52,675	100,000	100,000	100,000
3879. Building Renewal Prg - Minor Works	55,073	60,000	4,927	4,731	92,000	82,000	92,000
3880. Building Renewal Prg - Roof	101,106	132,000	30,894	-	203,000	203,000	203,000
3883. Building Renewal Prg - Kitchen & Eq	130,532	183,000	52,468	191,364	280,000	280,000	280,000
3902. Ross Reserve Pavilion	2,676,172	2,677,948	1,776	4,370,582	8,386,948	8,386,948	7,900,000
3904. Building Renewal Prg - Theatre	7,689	156,762	149,073	-	175,762	175,762	52,000
3906. Greater D'ngong Gallery of Art	491,104	495,863	4,759	1,696,734	2,504,863	2,504,863	-
3946. Building Renewal Prg -Aquatic & Lei	108,871	187,000	78,129	152,231	289,000	264,000	289,000
3947. Building Renewal Prg - Project	4,481	3,000	(1,481)	1,481	6,000	6,000	156,000
3948. D'ngong Mkt (Fruit & Veg) Floor&Roof	-	-	-	81,765	111,640	111,640	-
3949. NPAC Redevelopment	2,014,031	2,015,203	1,172	3,804,739	6,525,203	6,525,203	4,200,000
3951. Ross Res P/Grnd-Change Plc Toilet	121,078	103,555	(17,523)	-	103,555	121,078	-
3952. S/Vale Library/Civic-Storage&Equip	24,790	43,005	18,215	20,000	97,005	97,005	-
3957. Audio Visual Equipment Renewal	106,162	110,000	3,838	-	110,000	110,000	110,000
3974. Dandenong Oasis Replacement	1,092,494	1,080,942	(11,552)	2,038,650	4,967,942	4,967,942	3,300,000
4000. MCH Centres (x6) Works	18,090	14,000	(4,090)	-	26,000	26,000	26,000
4001. Dandenong Market Works	-	-	-	-	-	-	420,000
4002. Springvale Reserve Boardroom	-	10,000	10,000	-	20,000	20,000	20,000
4003. Springvale Reserve Changerooms (x2)	86,154	86,000	(154)	609,180	325,000	654,313	325,000
4004. Balmoral Car	6,400	10,000	3,600	42,404	942,793	942,793	942,793
4026. Springvale Town Hall Works	2,980	18,000	15,020	12,411	18,000	38,000	18,000
4042. NPR N'Park Comm Ctr Bldg Upgrade	-	-	-	14,006	-	-	-
Leasehold Improvements							
3941. Police Paddocks Res. Grandstand	-	-	-	82	434,860	434,860	-
4005. Keysb PS Kinder Fitout	45,041	45,000	(41)	4,217	50,000	52,000	50,000
4006. Police Paddocks Soccer Function Rm	8,000	10,000	2,000	16,000	300,000	300,000	300,000
4028. Police Paddocks Batting Cage	33,520	33,750	230	223,613	247,500	247,500	-
4029. Police Paddocks Fence/Dugout	21,424	21,000	(424)	287,477	316,400	316,400	-
Land							
3987. DCP LR06b Taylors Rd(Bayliss-Colem)	1,019	-	(1,019)	-	20,600	20,600	-
4039. 49 View Rd. Springvale	1,425,725	-	(1,425,725)	-	-	1,400,000	-
4040. 61-63 Heyington Cres. N/Park Nth	2,481,989	-	(2,481,989)	-	-	2,450,000	-
4041. 10 Market St. Dandenong	931,279	-	(931,279)	-	-	930,000	-
Total property	12,978,407	8,945,157	(4,033,250)	17,976,344	37,005,057	41,882,214	34,797,149

Note - Council has purchased three properties for open space and strategic purposes (refer sub accounts 4039, 4040 and 4041 under Land in the above table). These property purchases will be funded from reserves and have been reflected in the Full Year Forecast.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

CIP Expenditure Report

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	YTD COMMIT \$	ANNUAL MID YEAR BUDGET \$	FULL YEAR FORECAST \$	ANNUAL ORIGINAL BUDGET \$
PLANT AND EQUIPMENT							
Plant, machinery and equipment							
1445. Fleet Purchases	588,668	1,439,000	850,332	2,473,149	3,542,000	3,542,000	2,837,000
1447. Fleet New Program	-	240,000	240,000	-	240,000	240,000	-
Library books							
3104. Library Resources	546,846	676,000	129,154	320,134	878,000	818,000	878,000
Computers and telecommunications							
3902. Ross Reserve Pavilion	-	15,000	15,000	-	45,000	45,000	-
3914. Asset Management System	258,128	259,798	1,670	-	337,197	337,197	-
3959. Emergency Relief Centres-Equipment	2,098	17,536	15,438	439	24,803	24,803	-
4007. Merit CRM Replacement	422	10,000	9,578	-	500,000	500,000	500,000
4052. LRCIS Optical Fibre Various	-	-	-	-	-	498,000	-
Fixtures, fittings and furniture							
3198. Public Art Program	14,322	10,000	(4,322)	3,577	20,000	20,000	20,000
3314. Furniture Renewal Programs	127,771	300,937	173,166	22,175	300,937	280,937	60,000
Total plant and equipment	1,538,256	2,968,271	1,430,015	2,819,473	5,887,937	6,305,937	4,295,000
INFRASTRUCTURE							
Parks, open space and streetscapes							
1629. 275 Lonsdale St Dnong-Vanity Lane	80,125	90,332	10,207	54,018	1,244,499	1,244,499	134,000
1747. Barry Powell Reserve Master Plan	-	95,947	95,947	-	95,947	95,947	-
1818. Safety, Security & Space Activation	40,337	37,270	(3,067)	137,496	182,116	182,116	164,846
2126. Herbert St Pocket Park	101,055	101,990	935	292,851	548,588	548,588	275,000
3065. Public Place Recycling Bin Instal.	-	15,000	15,000	45,652	55,000	53,000	55,000
3141. Thomas St Precinct Enhance(Afghan)	-	17,511	17,511	-	17,511	-	-
3192. NPR Douglas St Streetscape	763,203	763,000	(203)	31,731	1,177,543	977,543	1,177,543
3248. DCP Keysh. Sth Industrial Buffer	-	10,648	10,648	-	10,648	10,648	-
3272. Indigenous Public Art SCP	2,605	3,015	410	2,965	31,015	31,015	-
3438. Hemmings St Nhood Act Ctr	-	-	-	-	-	-	40,000
3442. NPR Noble Park Revitalisation	10,625	25,000	14,375	3,810	205,000	205,000	610,000
3454. Dogs off leash program	-	15,963	15,963	-	31,927	31,927	-
3490. Springvale Road Boulevard	3,124,030	3,125,008	978	2,278,061	6,184,684	6,184,684	1,385,939
3631. Dandenong Park Master Plan	74,200	321,011	246,811	197,828	321,011	321,011	-
3747. Streetscapes - Activity Centres	-	-	-	0	-	-	-
3848. LRCI Hemmings SC Streetscape	13,658	29,637	15,979	1,492	29,637	18,115	-
3849. Frederick Wachter Res. Master Plan	147,218	510,256	363,038	357,781	612,308	612,308	-
3853. Parkfield Res. Master Plan Impl.	1,300	135,824	134,524	-	135,824	135,824	-
3900. Ross Reserve Plaza/Play/Oval/Path	341,270	341,435	165	145,344	714,797	714,797	200,000
3929. Act Crt Strat Plan Imp - D'nong	137,655	49,760	(87,895)	15,880	49,760	153,535	-
3931. Guardrail Upgrade Program	-	15,000	15,000	-	113,411	113,411	113,411
3932. Open Space Infra Renewal Prg	88,782	75,000	(13,782)	52,023	165,000	166,081	165,000
3933. Sports Lighting Plan Imp.	60,537	62,377	1,840	56,906	147,377	147,377	-
3934. Parking Sensor Implementation	69,251	110,667	41,416	221,747	408,000	400,000	300,000
3936. Glendale Reserve Landscaping	49,746	50,000	254	321	150,000	150,000	150,000
3940. Ross Reserve Comm Ctr Car Park	-	-	-	0	-	-	-
3943. Keysh Sth Comm Hub Dog Off Leash	4,255	11,863	7,608	-	11,863	11,863	-
3970. Alan Corrigan Exercise Equipment	81,175	90,000	8,825	154,767	270,000	270,000	270,000
3973. Signage Renewal Program	19,040	15,000	(4,040)	990	30,000	30,000	30,000
3977. LXRJ Rectification Works	53,356	40,000	(13,356)	8,197	94,000	94,000	40,000
4012. Alex Wilkie Wetlands & S/Water	-	10,000	10,000	-	50,000	50,000	50,000
4013. Charlotte Resv Local Park Fur.&L/SC	-	15,000	15,000	-	80,000	80,000	80,000
4014. NPR Frank Street Open Space	16,340	30,000	13,660	25,961	500,000	500,000	500,000
4015. Lonsdale/Halpin Pedestrian Lights	-	15,000	15,000	167,081	166,000	166,000	166,000
4016. Neighbourhood Act Ctr F/Wrk Imp	80,720	80,000	(720)	6,970	100,000	100,000	100,000
4017. Pocket Parks (x4) NPark & S/vale	296	15,000	14,704	204	40,000	40,000	40,000
4018. Tirhatuan Park Wetland	4,875	17,500	12,625	9,094	50,000	50,000	50,000
4019. Turner Close Resv Work	474	15,000	14,526	87,379	100,000	100,000	100,000
4020. Railway Parade SC S/Scope	26,742	35,000	8,258	58,524	100,000	100,000	100,000
4021. Browns Reserve Upgrade Works	75,735	70,000	(5,735)	-	70,000	74,945	70,000
4022. Burden Park Bowls BBQ Area	39,825	42,500	2,675	380	60,000	45,000	60,000
4027. NPR lan Street S/Scope Upgrade	-	-	-	14,700	850,000	850,000	850,000
4030. Tatterson Park Oval 1 Lighting	71,144	71,652	508	513,290	563,652	563,652	-
4032. Hemmings St Precinct	-	-	-	29,948	343,320	343,320	-
4036. NPR Interpretive Signage	-	-	-	600	-	-	-
4037. NPR Display Crates	454	-	(454)	2,386	-	-	-
4053. LRCIS Railway Pde SS S/scape	-	-	-	-	-	517,614	-

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

CIP Expenditure Report

	YTD ACTUAL \$	YTD BUDGET \$	YTD VARIANCE \$	COMMIT \$	ANNUAL MID YEAR BUDGET \$	FULL YEAR FORECAST \$	ANNUAL ORIGINAL BUDGET \$
Recreational, leisure and community facilities							
1747. Barry Powell Reserve Master Plan	21,854	125,000	103,146	-	235,000	235,000	235,000
1859. Rowley Allan Reserve	21,620	30,000	8,380	280,000	300,000	300,000	300,000
3029. Playground Improvements	10,483	50,000	39,517	416,991	500,000	500,000	500,000
3518. Harmony Square Entrance Protection	-	-	-	-	20,000	20,000	-
3687. Roth Hetherington Reserve	22,227	7,500	(14,727)	-	20,000	22,227	20,000
3849. Frederick Wächter Res. Master Plan	548	200,000	199,452	491,856	450,000	450,000	450,000
3853. Parkfield Res. Master Plan Impl.	82,516	137,500	54,984	341,222	280,000	280,000	250,000
3854. Burden Park Res. Master Plan Imp.	198,406	275,000	76,594	896,460	1,176,000	1,176,000	500,000
3900. Ross Reserve Plaza/Play/Oval/Path	-	96,686	96,686	-	96,686	96,686	-
3925. Active Fencing Program	96,856	105,000	8,144	105,393	200,000	202,249	200,000
3966. Tirhatuan Park - Basketball Court	133,568	142,000	8,433	82,894	220,300	220,300	220,300
3969. Thomas Carroll-Cricket/Play/Light	-	12,500	12,500	-	250,000	250,000	250,000
4008. Greaves Resv Netball Crt & Car Pk	22,820	35,000	12,180	21,577	100,000	90,000	100,000
4011. Hennessy Reserve Playgrnd & L/Scape	33,161	25,000	(8,161)	57,779	100,000	100,000	100,000
4023. Warner Reserve Community Garden	11,867	15,000	3,133	27,955	40,000	40,000	40,000
4024. Noble Park Reserve Plgrnd Shade	-	15,000	15,000	-	80,000	80,000	80,000
4025. Noble Park Comm Ctr Petanque	10,270	17,500	7,230	22,449	50,000	50,000	50,000
4031. Ross Reserve Soccer Pitch	55,028	56,000	972	1,884,257	2,366,000	2,366,000	-
Roads							
1629. 275 Lonsdale St Dnong-Vanily Lane	29,486	29,523	37	0	29,523	29,523	-
3080. LRCI Abbots Rd DCP Item L102	792,351	793,216	865	1,523,083	6,434,433	6,434,433	2,090,000
3373. Municipal wide, Kerb and Channel	373,665	399,000	25,335	17,854	500,000	500,000	500,000
3418. Municipal Wide.LATM Program	95,908	211,000	115,092	24,084	600,000	600,000	600,000
3752. Local Road Rehab.Prg-Implement R2R	659,263	661,000	1,737	453,847	1,515,113	1,515,113	1,017,807
3753. Local Road Surf./Rehabit. Prg.	1,216,890	1,217,840	950	595,356	2,919,436	2,919,436	2,656,596
3828. Activity Centre Proj. Mason St	-	-	-	7,350	422,852	201,432	-
3938. Kerb & Channel Resurfacing Program	632,848	664,149	31,301	23,308	664,149	664,149	664,149
3942. Black Spot Works Program	1,195,923	1,196,581	658	237,808	2,968,677	2,968,677	-
3944. Keysb Sth Comm Hub Access Road	564,261	584,125	19,864	9,624	584,125	584,125	-
3961. Road Reconst Program - Geotechnical	-	50,000	(4,284)	3,813	50,000	50,000	-
3962. Bakers Road Service Road	54,284	50,000	(4,284)	3,813	206,200	206,200	206,200
3972. Local Roads Community Infras. Prog.	-	615,000	615,000	19,733	1,535,614	-	-
4009. LRCI2-Colemans Rd Reconstruction	615,647	616,500	853	-	1,226,500	1,226,500	1,226,500
Bridges							
3185. Municipal Wide - Bridges	41,030	45,000	3,970	666	100,000	100,000	100,000
4034. LRCI3-Hammond Road Bridge	-	-	-	-	400,000	420,000	-
4045. LRCI3 D'ong Creek Bridge	-	-	-	-	-	100,000	-
4046. LRCI3 Abbots Rd Bridge	-	-	-	-	-	100,000	-
Footpath and cycleways							
3174. Active Transport Infra.Priority Pat	237,517	237,347	(170)	27,892	475,347	514,239	300,000
3355. Municipal Wide-Footpath Renewal	977,171	1,116,000	138,829	128,075	1,400,000	1,100,000	1,400,000
3589. Dandenong Creek Trail User Paths	520	10,000	9,480	-	430,000	430,000	430,000
Off street car parks							
1747. Barry Powell Reserve Master Plan	4,202	17,500	13,298	-	60,000	60,000	60,000
3937. Car Park Renewal Program	94,018	46,000	(48,018)	-	46,000	94,018	46,000
4033. LRCI3-The Crescent Car Park	-	-	-	-	100,000	135,000	-
4048. LRCI3 F'Wächter North Car Park	-	-	-	-	-	100,000	-
4049. LRCI3 Robert Booth (Bess) Car Park	-	-	-	-	-	200,000	-
Drainage							
3019. Major Drainage Renewal Prg.	389,519	323,029	(66,490)	89,169	523,029	523,029	400,000
3939. Drainage Reactive Renewal Program	290,097	235,000	(55,097)	22,563	300,000	300,000	300,000
4010. LRCI2-Callander Rd Drain	15,695	350,000	334,305	28,190	1,759,808	1,759,808	1,700,000
Total infrastructure	14,581,549	17,337,662	2,756,113	12,817,827	47,845,230	46,797,964	24,269,291
GRAND TOTAL	29,098,211	29,251,090	152,879	33,613,645	90,738,224	94,986,115	63,361,440

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Appendix 2

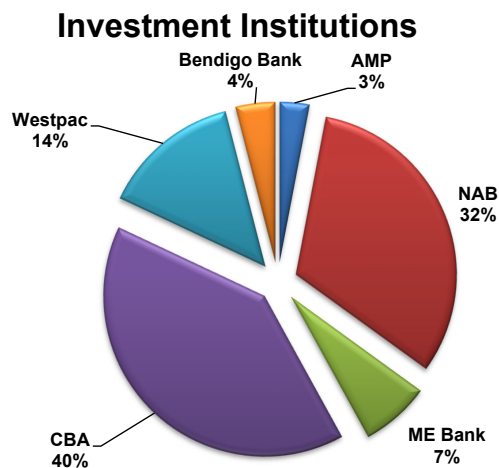
Investment Analysis

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



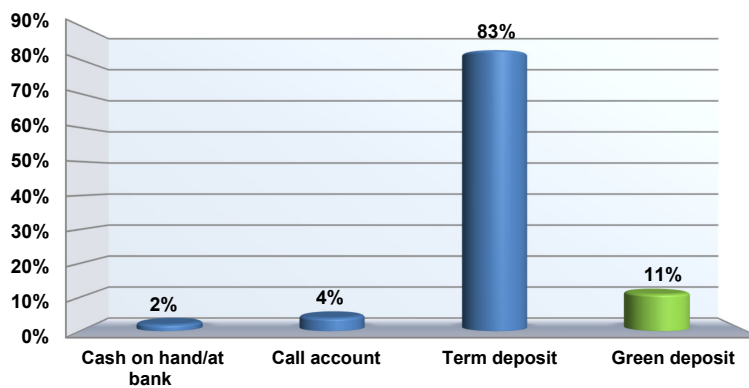
Financial Report for the period 1 July 2021 – 31 March 2022

Cash and Investments



Policy limit - no single institution shall comprise more than 35% of the total investment portfolio, unless the investment is with Council's banker (CBA).

Portfolio Products



Note: Green deposit: 11% (or \$19.74 million) was invested at 31 March 2022. These investments are certified against Climate Bonds Initiative – Climate Bonds Standard, the same certification as green bonds.

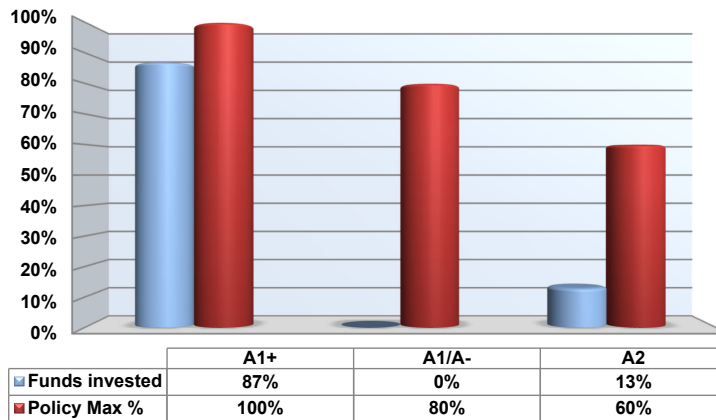
4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



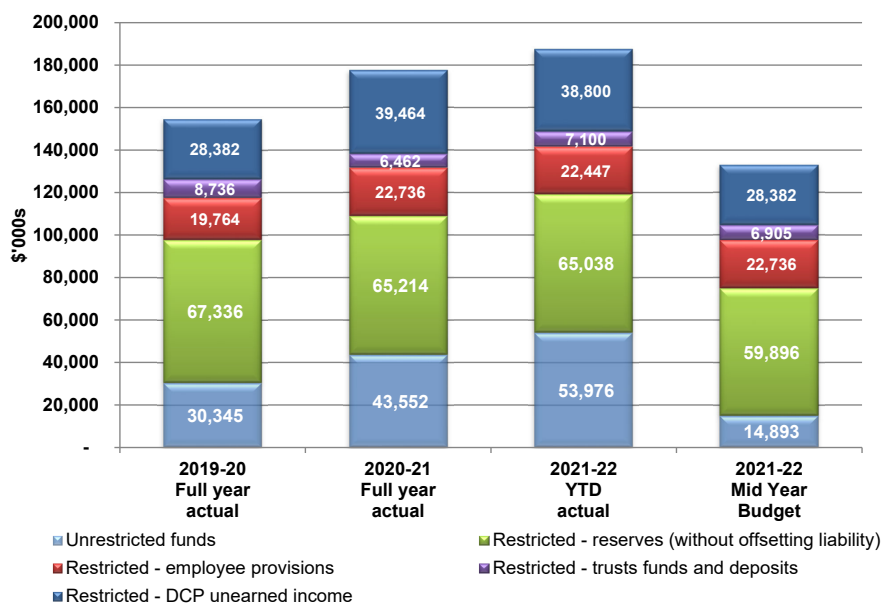
Financial Report for the period 1 July 2021 – 31 March 2022

Cash and Investments

Investment Credit Rating



Restricted and unrestricted cash balances

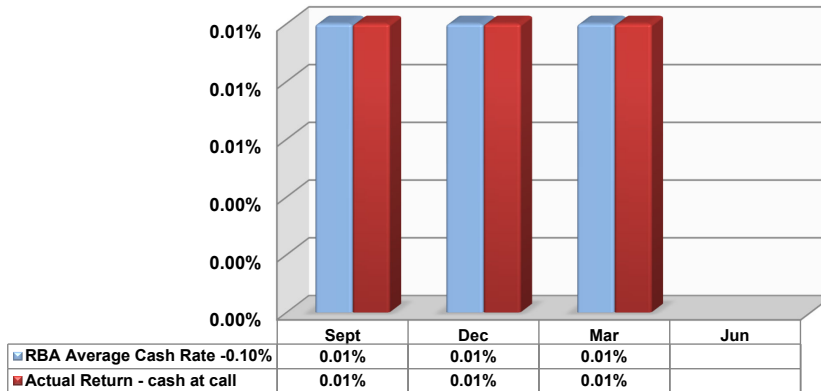


4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)

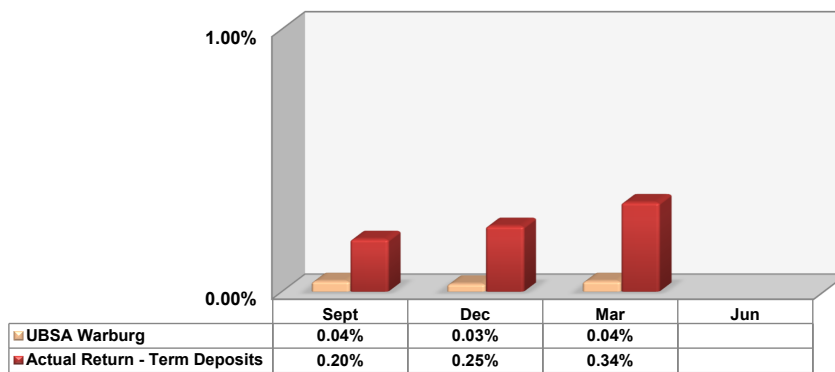


Financial Report for the period 1 July 2021 – 31 March 2022

Benchmark Indicator - Cash at Call



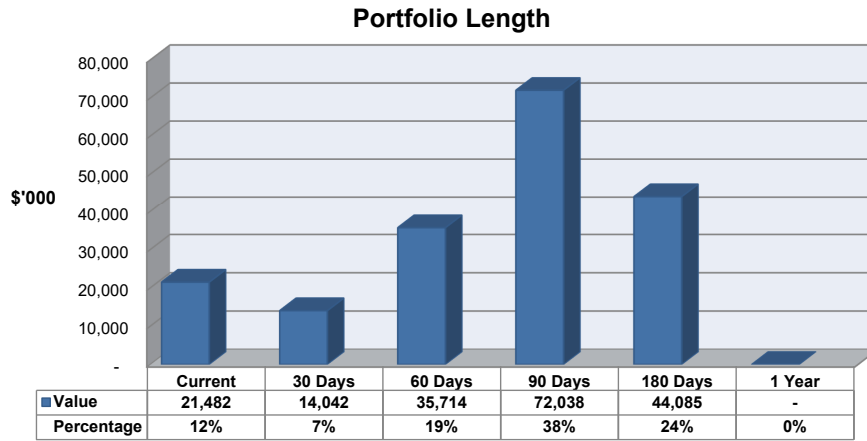
Benchmark Indicator - Term/Green Deposits



4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022



4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Appendix 3

Directorate Analysis

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Total Operating Results

CGD BY DIRECTORATE

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income							
Chief Executive Office	-	-	-	-	-	-	-
Greater Dandenong Business	709	431	278	445	797	352	258
Corporate Services	1,627	1,559	68	2,148	2,290	142	4,002
Engineering Services	19,829	19,467	362	26,773	26,854	81	25,914
City Planning Design and Amenity	8,271	8,241	30	11,421	10,826	(595)	12,938
Community Services	17,847	16,503	1,344	23,244	24,901	1,657	21,691
Non-Directorate ^(a)	113,040	111,620	1,420	156,205	156,636	431	158,028
Capital Works Program	6,037	6,474	(437)	25,932	25,971	39	12,931
Total income	167,360	164,295	3,065	246,168	248,275	2,107	235,762
Expenses							
Chief Executive Office	516	510	(6)	703	695	8	703
Greater Dandenong Business	3,295	3,972	677	5,476	5,725	(249)	4,236
Corporate Services	16,737	17,919	1,182	24,099	23,569	530	23,608
Engineering Services	45,614	47,000	1,386	68,530	69,520	(990)	66,466
City Planning Design and Amenity	12,723	13,539	816	19,101	19,238	(137)	18,882
Community Services	38,386	41,915	3,529	58,845	60,015	(1,170)	51,849
Non-Directorate ^(a)	30,562	29,677	(885)	39,378	39,878	(500)	38,613
Capital Works Program	-	-	-	-	-	-	-
Total expenses	147,833	154,532	6,699	216,132	218,640	(2,508)	204,357
Net surplus (deficit)	19,527	9,763	9,764	30,036	29,635	(401)	31,405

^(a) Non-Directorate includes non-attributable items such as rates income, developer's contributions, interest income, non-monetary assets, finance costs and depreciation.

Note. Total income and total expenditure may differ to the operating result on the previous page due to the treatment of proceeds from asset sales and associated written down value.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

CEO DIRECTORATE

OPERATING RESULT

Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income							
Other income	-	-	-	-	-	-	-
Total income	-	-	-	-	-	-	-
Expenses							
Employee costs	412	428	16	589	586	3	589
Materials and services	93	82	(11)	108	105	3	108
Other expenses	11	-	(11)	6	4	2	6
Total expenses	516	510	(6)	703	695	8	703
Net surplus (deficit)	(516)	(510)	(6)	(703)	(695)	8	(703)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income							
CEO	-	-	-	-	-	-	-
Total income	-	-	-	-	-	-	-
Expenses							
CEO	516	510	(6)	703	695	8	703
Total expenses	516	510	(6)	703	695	8	703
Net surplus (deficit)	(516)	(510)	(6)	(703)	(695)	8	(703)

No notes/comments required for this directorate.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

GREATER DANDENONG BUSINESS GROUP

OPERATING RESULT

Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income							
User fees	-	-	-	6	6	-	6
Grants - operating	1 683	408	275	483	758	275	115
Other income	26	23	3	(44)	33	77	137
Total income	709	431	278	445	797	352	258
Expenses							
Employee costs	2 1,911	2,199	288	2,987	2,974	13	2,731
Materials and services	3 1,372	1,585	213	2,208	2,316	(108)	1,373
Other expenses	4 12	188	176	281	435	(154)	132
Total expenses	3,295	3,972	677	5,476	5,725	(249)	4,236
Net surplus (deficit)	(2,586)	(3,541)	955	(5,031)	(4,928)	103	(3,978)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income							
Greater Dandenong	-	-	-	-	-	-	-
Business Executive	-	-	-	-	-	-	-
Business Networks	397	391	6	463	463	-	165
Activity Centres Revitalisation	275	-	275	6	281	275	6
Major Projects	36	35	1	(30)	50	80	81
Economic Development	1	5	(4)	6	3	(3)	6
Total income	709	431	278	445	797	352	258
Expenses							
Greater Dandenong Business Execut	299	300	1	407	407	-	407
Business Networks	627	971	344	1,344	1,326	18	757
Activity Centres Revitalisation	1,208	1,353	145	1,901	2,013	(112)	1,231
Major Projects	344	331	(13)	404	599	(195)	456
Economic Development	817	1,017	200	1,420	1,380	40	1,385
Total expenses	3,295	3,972	677	5,476	5,725	(249)	4,236
Net surplus (deficit)	(2,586)	(3,541)	955	(5,031)	(4,928)	103	(3,978)

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Greater Dandenong Business Group

Income

Note 1 Grants - operating (\$275,000 favourable) – Favourable variance due to receipt of unbudgeted grant income which will be offset by associated costs (COVIDSafe Outdoor Activation \$275,000). Any unspent grant funds at 30 June will be carried over to 2022-23.

Expenditure

Note 2 Employee costs (\$288,000 favourable) – Favourable variance mainly due to delay in recruitment (Community Revitalisation \$255,000, Economic Development \$69,000 and Place Making and Revitalisation \$26,000). Most of this favourable variance relates to a grant funded project (\$255,000) which requires an acquittal.

This favourable variance is partly offset by a Mid-Year Budget adjustment to salaries (and recovery income) that was duplicated in error (Major Projects \$39,000). The net effect is nil and this has been corrected in the Full Year Forecast.

Note 3 Materials and services (\$213,000 favourable) – Favourable variance mainly due to lower than anticipated expenditure for consultants and professional services due to delays in commencement of projects (Business Networks \$55,000, Indian Cultural Precinct \$50,000, Economic Development \$48,000 and Major Projects \$33,000).

Note 4 Other expenses (\$176,000 favourable) – Lower than anticipated expenditure due to delay in commencement of projects (Outdoor Eating and Entertainment \$65,000, Economic Development \$42,000, Indian Cultural Precinct \$40,000 and Business Networks \$23,000). Currently awaiting advice from the funding body about future direction of the Indian Cultural Precinct project, which is on hold.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

CORPORATE SERVICES DIRECTORATE

OPERATING RESULT

Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income							
Statutory fees and fines	104	75	29	100	110	10	100
User fees	4	1	3	7	4	(3)	22
Grants - operating	5	201	123	78	191	461	270
Other income	1,318	1,360	(42)	1,850	1,715	(135)	3,832
Total income	1,627	1,559	68	2,148	2,290	142	4,002
Expenses							
Employee costs	6	10,221	10,765	544	14,774	14,643	131
Materials and services	7	5,516	6,226	710	7,990	7,733	257
Other expenses	8	1,000	928	(72)	1,335	1,193	142
Total expenses	16,737	17,919	1,182	24,099	23,569	530	23,608
Net surplus (deficit)	(15,110)	(16,360)	1,250	(21,951)	(21,279)	672	(19,606)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income							
Corporate Services Executive	-	-	-	-	-	-	-
Communications and Customer Service	144	117	27	270	272	2	853
Governance	992	1,039	(47)	1,338	1,243	(95)	2,749
Information Technology	13	5	8	5	10	5	-
Financial Services	155	260	(105)	323	198	(125)	323
People and Procurement Services	323	138	185	212	567	355	77
Total income	1,627	1,559	68	2,148	2,290	142	4,002
Expenses							
Corporate Services Executive	142	150	8	275	265	10	612
Communications and Customer Service	3,670	4,151	481	5,709	5,424	285	5,912
Governance	1,978	2,283	305	3,095	2,925	170	3,210
Information Technology	4,093	4,095	2	5,675	5,494	181	5,470
Financial Services	2,032	2,304	272	3,097	2,951	146	2,961
People and Procurement Services	4,822	4,936	114	6,248	6,510	(262)	5,443
Total expenses	16,737	17,919	1,182	24,099	23,569	530	23,608
Net surplus (deficit)	(15,110)	(16,360)	1,250	(21,951)	(21,279)	672	(19,606)

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Corporate Services Directorate

Income

Note 5 Grants – operating (\$78,000 favourable) – Mostly due to receipt of additional unbudgeted grant for Local Government Business Concierge project (Emergency Management Grants \$60,000). Will be offset by associated expenditure and has been reflected in the Full Year Forecast.

Expenditure

Note 6 Employee costs (\$544,000 favourable) – The favourable variance is primarily due to delay in recruitment of vacant positions combined with a reduction in the use of casuals and temporary staff (Call and Service Centres \$138,000, Civic Facilities \$102,000, Information Technology Executive \$69,000, Occupational Health and Safety \$43,000, Southern Screen \$42,000, Communications and Customer Service Executive \$37,000, Governance \$37,000, Emergency Management Grants \$30,000, Records \$27,000 and Financial Services \$21,000).

Permanent savings of \$131,000 have been reflected in the 2021-22 full year forecast.

Note 7 Materials and services (\$710,000 favourable) - Favourable variance due to delay in receipt of invoices and commencement of projects, combined with lower than anticipated printing and stationery, postage and storage, subscriptions and professional services (Property Revenue \$253,000, Technical Services \$132,000, Risk Management \$126,000, Property Management Administration \$108,000, Jan Wilson Community Centre \$48,000, Members of Council \$24,000 and Communications and Customer Service Executive \$24,000).

This favourable variance is partly offset by unbudgeted expenditure (Emergency Management Grants \$70,000) which relates to grant income received (has been reflected in the Full Year Forecast).

Permanent savings of \$257,000 have been reflected in the 2021-22 full year forecast.

Note 8 Other expenses (\$72,000 unfavourable) – Unfavourable variance due to higher than anticipated operating lease/rental expense caused by COVID restriction impacts on laptop rollout (Technical Services \$197,000), which will be offset by favourable variances within the department.

This unfavourable variance is partly offset by the cancellation of the Dandenong Night Market event and Food and Wine festival (Dandenong Market \$127,000). This permanent saving has been reflected in the 2021-22 full year forecast.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

ENGINEERING SERVICES DIRECTORATE

OPERATING RESULT

Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income							
Rates and charges	17,545	17,513	32	23,317	23,316	(1)	23,317
Statutory fees and fines	9 281	332	(51)	444	444	-	444
User fees	452	439	13	586	586	-	586
Grants - operating	10 204	-	204	119	156	37	-
Contributions - monetary	11 194	-	194	-	194	194	-
Asset sales	487	528	(41)	704	450	(254)	704
Other income	666	655	11	1,603	1,708	105	863
Total income	19,829	19,467	362	26,773	26,854	81	25,914
Expenses							
Employee costs	12 13,662	14,107	445	19,249	18,615	634	18,677
Materials and services	13 31,774	32,566	792	48,828	50,755	(1,927)	47,376
Bad and doubtful debts	-	1	1	1	(299)	300	1
Carrying amount of assets sold	14 32	210	178	301	301	-	301
Other expenses	146	116	(30)	151	148	3	111
Total expenses	45,614	47,000	1,386	68,530	69,520	(990)	66,466
Net surplus (deficit)	(25,785)	(27,533)	1,748	(41,757)	(42,666)	(909)	(40,552)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income							
Engineering Services Executive	-	-	-	-	-	-	-
Infrastructure Services	18,710	18,402	308	25,376	25,214	(162)	24,565
City Projects and Asset Improvement	214	19	195	19	213	194	19
Infrastructure Planning	905	1,046	(141)	1,378	1,427	49	1,330
Total income	19,829	19,467	362	26,773	26,854	81	25,914
Expenses							
Engineering Services Executive	-	-	-	-	-	-	-
Infrastructure Services	36,140	36,964	824	54,593	55,402	(809)	52,970
City Projects and Asset Improvement	8,020	8,453	433	11,798	11,948	(150)	11,357
Infrastructure Planning	1,454	1,583	129	2,139	2,170	(31)	2,139
Total expenses	45,614	47,000	1,386	68,530	69,520	(990)	66,466
Net surplus (deficit)	(25,785)	(27,533)	1,748	(41,757)	(42,666)	(909)	(40,552)

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Engineering Services Directorate

Income

Note 9 Statutory fees and fines (\$51,000 unfavourable) – Unfavourable variance due to lower than anticipated plan checking and property and storm water information fee income to date (Civil Development and Design \$52,000).

Note 10 Grants - operating (\$204,000 favourable) – Favourable variance due to unbudgeted grant income for Recycling Victoria Initiative (Waste Management \$167,000) and Peri Urban Weed Management Project (\$30,000). Both grants will be offset by associated costs.

Note 11 Contributions monetary (\$194,000 favourable) – Favourable variance due to receipt of unbudgeted contributions for the Precinct Energy Project (PEP) Mechanical Services Removal (CIP Implementation \$192,000) which will be offset by associated costs and has been reflected in the Full Year Forecast.

Expenditure

Note 12 Employee costs (\$445,000 favourable) - Favourable variance due mainly to delay in filling vacant positions (CIP Implementation \$211,000, Parks Services \$173,000, Roads \$110,000, Fleet Management \$74,000, AMS Implementation \$66,000 and Infrastructure Services and Planning Executive \$59,000).

This favourable variance is partly offset by higher than anticipated temporary agency costs and casual salaries (City Improvement Executive \$179,000, Building Maintenance \$71,000, Transport \$39,000 and Civil Development and Design \$21,000).

These savings have been reflected in the 2021-22 full year forecast.

Note 13 Materials and services (\$792,000 favourable) - Favourable variance due to timing of works, delay in receipt of invoices from contractors, lower utility costs - mainly electricity and water (Waste Management \$630,000, Building Maintenance \$414,000, Cleansing \$207,000, CIP Implementation \$165,000, Asset Management \$101,000, Asset Protection \$92,000, Fleet Management \$49,000, Strategic Transport Planning \$47,000 and Spring Valley Landfill \$31,000).

This favourable variance is partly offset by higher than anticipated expenditure for professional and contractor services (Roads and Drains \$556,000, Parks Services \$265,000, City Improvement Executive \$102,000 and Springvale Community Hub \$47,000).

Whilst this Materials and services item has a year-to-date favourable variance, it is expected to complete the financial year with an unfavourable variance of \$1.93 million, which has been reflected in the full year forecast. This is mainly due to the cost of emergency works due to storm events (\$1.20 million) in Roads and Drains and Parks. This is not considered to be recoverable and is partly offset by favourable outcomes in the capital improvement program mainly footpath and building renewal.

Note 14 Carrying amount of assets sold (\$178,000 favourable) – Lower than anticipated carrying amount of assets sold to date, consistent with lower asset sale proceeds. This is a non-cash accounting entry (Fleet Management \$178,000).

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

CITY PLANNING, DESIGN & AMENITY

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income								
Statutory fees and fines	15	4,994	5,152	(158)	7,022	6,515	(507)	7,533
User fees	16	2,579	2,319	260	3,625	3,450	(175)	4,631
Grants - operating		691	685	6	685	681	(4)	685
Other income	17	7	85	(78)	89	180	91	89
Total income		8,271	8,241	30	11,421	10,826	(595)	12,938
Expenses								
Employee costs	18	9,685	10,257	572	14,048	13,686	362	14,128
Materials and services	19	2,518	2,457	(61)	3,434	3,939	(505)	3,135
Bad and doubtful debts	20	486	778	292	1,558	1,558	-	1,558
Other expenses		34	47	13	61	55	6	61
Total expenses		12,723	13,539	816	19,101	19,238	(137)	18,882
Net surplus (deficit)		(4,452)	(5,298)	846	(7,680)	(8,412)	(732)	(5,944)

BUSINESS UNITS

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income								
City Planning, Design and Amenity Exec.		-	-	-	-	-	-	-
Building Services		1,791	1,720	71	2,057	2,100	43	2,465
Planning and Design		1,302	1,418	(116)	1,895	1,739	(156)	1,905
Regulatory Services		5,178	5,103	75	7,469	6,987	(482)	8,568
Total income		8,271	8,241	30	11,421	10,826	(595)	12,938
Expenses								
City Planning, Design and Amenity Exec.		392	346	(46)	470	502	(32)	470
Building Services		3,595	3,227	(368)	4,344	5,008	(664)	3,868
Planning and Design		3,633	3,954	321	5,477	5,225	252	5,475
Regulatory Services		5,103	6,012	909	8,810	8,503	307	9,069
Total expenses		12,723	13,539	816	19,101	19,238	(137)	18,882
Net surplus (deficit)		(4,452)	(5,298)	846	(7,680)	(8,412)	(732)	(5,944)

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

City Planning, Design and Amenity Directorate

Income

Note 15 Statutory fees and fines (\$158,000 unfavourable) – Unfavourable variance mainly due to lower than anticipated fines issued (General Law Enforcement \$93,000, Statutory Planning \$79,000 and Animal Management \$39,000).

The unfavourable variance is partly offset by higher than anticipated application fee income to date (Building \$26,000).

A permanent unfavourable variance of \$507,000 is expected and has been reflected in the 2021-22 full year forecast. The main contributor is lower statutory fees and fines in Regulatory Services (Parking Management) of \$359,000. Planning and Design (planning applications and subdivision fees and fines) is also a contributor (\$110,000), which has been offset by salary savings.

Note 16 User fees (\$260,000 favourable) – Favourable variance mainly due to receipt of animal registrations earlier than anticipated (Animal Management \$187,000) combined with higher than anticipated income from ticket machine/meters and parking permits to date (Parking Management \$70,000).

A permanent unfavourable variance of \$175,000 is expected and has been reflected in the 2021-22 full year forecast, mainly in Regulatory Services (Parking Management) and Building and Compliance Services (Stretrader fees).

Note 17 Other income (\$78,000 unfavourable) – Unfavourable variance mainly due to lower than anticipated lease income for Carroll Lane due to the car park being used as a COVID testing site for part of the year (Car Parks \$76,000). A permanent unfavourable variance of \$32,000 is expected and has been reflected in the 2021-22 full year forecast.

Expenditure

Note 18 Employee costs (\$572,000 favourable) – Favourable variance due to a delay in filling vacant positions (Statutory Planning \$250,000, Animal Management \$98,000, Regulatory Services Administration \$64,000, Local Government Capacity Building Grant \$65,000, Parking Management \$59,000, General Law Enforcement \$51,000, Strategic Design and Sustainability Planning \$48,000 and Building \$27,000) as well as COVID-19 impacts on the closure of schools (School Crossing Supervisors \$28,000).

This favourable variance is partly offset by higher than anticipated temporary agency staff costs to cover staff on leave (Health \$89,000) and higher duties (City Planning, Design and Amenity Executive \$27,000).

A permanent favourable variance of \$362,000 has been reflected in the 2021-22 full year forecast mainly in Regulatory Services (\$203,000) and Planning and Design (Statutory Planning \$188,000 and Strategic Design and Sustainable Planning \$61,000).

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Note 19 Materials and service (\$61,000 unfavourable) – Unfavourable variance is mainly due to higher than anticipated legal expenses (Health \$402,000).

This unfavourable variance is partly offset by lower than anticipated statutory and management fees, postage and professional services (Parking Management \$263,000, Strategic Design and Sustainability Planning \$68,000 and Car Parks \$50,000).

A permanent unfavourable variance of \$504,000 is expected and has been reflected in the 2021-22 full year forecast mainly in Building and Compliance Services (Health).

Note 20 Bad and doubtful debts (\$292,000 favourable) – Favourable variance due to lower than anticipated bad debts expense to date (Parking Management \$238,000, General Law Enforcement \$33,000 and Animal Management \$23,000). This relates to the timing of bad debt write offs and provisioning. The 30 June result is anticipated to be in line with the annual budget.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

COMMUNITY SERVICES DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income								
User fees	21	1,943	1,746	197	2,506	2,357	(149)	2,728
Grants - operating	22	15,221	14,291	930	19,904	21,476	1,572	17,638
Contributions - monetary		45	-	45	-	40	40	-
Other income	23	638	466	172	834	1,028	194	1,325
Total income		17,847	16,503	1,344	23,244	24,901	1,657	21,691
Expenses								
Employee costs	24	25,452	29,146	3,694	40,302	40,618	(316)	35,060
Materials and services	25	10,036	9,692	(344)	14,412	15,224	(812)	14,352
Bad and doubtful debts		-	5	5	9	8	1	9
Amortisation - right of use assets		-	-	-	6	6	-	6
Other expenses	26	2,898	3,072	174	4,116	4,159	(43)	2,422
Total expenses		38,386	41,915	3,529	58,845	60,015	(1,170)	51,849
Net surplus (deficit)		(20,539)	(25,412)	4,873	(35,601)	(35,114)	487	(30,158)

BUSINESS UNITS

	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income							
Community Services Executive	-	-	-	-	-	-	-
Community Wellbeing	9,640	7,798	1,842	10,691	12,017	1,326	9,084
Community Care	5,823	7,062	(1,239)	10,425	9,980	(445)	9,909
Community Arts, Culture and Libraries	1,790	1,381	409	1,608	2,039	431	1,964
Community Development, Sports and Recreation	594	262	332	520	865	345	734
Total income	17,847	16,503	1,344	23,244	24,901	1,657	21,691
Expenses							
Community Services Executive	593	586	(7)	803	799	4	744
Community Wellbeing	12,613	15,027	2,414	21,000	21,808	(808)	15,244
Community Care	9,993	10,337	344	14,273	14,202	71	14,090
Community Arts, Culture and Libraries	7,475	7,949	474	10,809	10,894	(85)	10,609
Community Development, Sports and Recreation	7,712	8,016	304	11,960	12,312	(352)	11,162
Total expenses	38,386	41,915	3,529	58,845	60,015	(1,170)	51,849
Net surplus (deficit)	(20,539)	(25,412)	4,873	(35,601)	(35,114)	487	(30,158)

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Community Services Directorate

Income

Note 21 User fees (\$197,000 favourable) – Favourable variance due to higher than anticipated parent levy income (Family Day Care \$270,000 which will be offset by matching expenditure) and better than expected income from box office, programming and bar to date (Drum Theatre \$38,000).

This favourable variance is offset by lower than anticipated service provision fee income (Home and Community Care \$69,000).

Note 22 Grants – operating (\$930,000 favourable) - Favourable variance due to:

Grant funding received earlier than anticipated or additional grant funding:

- Family Day Care \$1.27 million
- Maternal and Child Health \$160,000
- Refugee Immunisation project \$64,000
- Youth Development \$63,000
- Immunisation \$37,000
- Market St Occasional Child Care Centre \$35,000
- Pre-School Field Officer \$34,000
- COVID Mass Vaccination \$20,000
- Healthy Children & Young People \$19,000
- Freeza \$18,000
- Festivals and Events \$16,000
- PYP Linkages \$15,000
- Playgroup Initiative \$11,000

New (unbudgeted) grant funding received:

- COVID-Safe Outdoor Activation \$300,000
- Empowering Communities \$280,000
- New Directions – Mothers and Babies \$258,000

These favourable variances are partly offset by:

Lower than anticipated grant funding based on target achievement for:

- Home and Community Care \$676,000
- HACC – Assessments and Team Leaders \$486,000
- Sleep and Settling Initiative \$233,000
- Planned Activity Group \$97,000

Delay in receipt of grant income:

- Child First \$170,000
- Childrens Support Services \$20,000
- Enhanced MCH Program \$11,000

An additional \$1.57 million in operating grants has been reflected in the 2021-22 full year forecast with associated matching expenditure.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Note 23 Other income (\$172,000 favourable) - Favourable variance due to higher than anticipated recovery income and rental income to date (Home and Community Care \$99,000, Sports Planning \$70,000, Drum Theatre \$56,000, Children's Support Services \$21,000 and Community Property \$20,000).

This favourable variance is partly offset by lower rental income (Dandenong Indoor Sport Stadium \$105,000) due to closure of facility as a result of COVID-19 restrictions. The year end forecast position is currently under review.

Expenses

Note 24 Employee costs (\$3.69 million favourable) – \$3.00 million of this favourable variance relates to grant funded programs which require an acquittal, caused by a delay in recruitment (Enhanced MCH Program \$932,000, Child First \$748,000, Sleep and Settling Initiative \$504,000, Playgroups Initiative \$231,000, Pre-School Field Officer \$153,000, PYP Linkages \$121,000, Right@Home \$114,000, Best Start \$73,000, Drug Strategy \$66,000, Healthy Children and Young People \$21,000 and Refugee Immunisation Project \$18,000).

The remaining favourable variance is due to a delay in recruitment (Library and Information Services \$289,000, Youth Development \$141,000, Maternal and Child Health \$140,000, Children's Support Services \$137,000, Planned Activity Group \$104,000, HACC – Assessments and Team Leaders \$95,000, Cultural Development \$43,000, Festival and Events \$40,000, HACC – Home Maintenance \$34,000, Food Services \$36,000, Youth Engagement \$33,000, Family Day Care \$24,000 and Community Arts, Cultural and Library Executive \$22,000).

The favourable variance is partly offset by higher than anticipated temporary/agency staff costs (HACC Co-ordination \$105,000, Home and Community Care \$46,000 and Access and Quality Systems \$45,000), increased hours due to COVID-19 social distancing requirements (Immunisation \$81,000, New Directions- Mothers and Babies \$58,000), changes in working conditions due to backfill of staff on sick leave and COVID-19 redeployments (The Drum Theatre \$101,000) and expenditure which is funded by unbudgeted grant received (Empowering Communities \$27,000).

Note 25 Materials and services (\$344,000 unfavourable) – Unfavourable variance mainly due to higher than anticipated payments to educators (Family Day Care \$1.24 million) relating to additional service delivery requirements and offset by higher grant income.

This unfavourable variance is partly offset by delay in receipt of contract invoices (Leisure Centres \$200,000 and Food Services \$94,000), delay in commencement of projects (Festivals and Events \$184,000, Cultural Development \$172,000, Enhanced MCH Program \$71,000 and Library Services \$59,000) as well as lower service delivery (PYP Linkages \$63,000).

A permanent unfavourable variance of \$812,000 is expected and has been reflected in the 2021-22 full year forecast mainly in Family Day Care (contractor services).

Note 26 Other expenses (\$174,000 favourable) – Favourable variance mainly due to lower than anticipated expenditure in Community Funding (\$314,000) relating to delay in commencement of programs.

This favourable variance is partly offset by earlier than anticipated contributions to establishment of South East Leisure (Leisure Centres \$159,000), which will correct in April.

As noted under income above, an additional \$1.57 million in operating grants has been reflected in the 2021-22 full year forecast with associated matching expenditure. This has been reflected across the above expense categories. However, the additional matching expenditure has been partly offset by favourable permanent variances across the Directorate representing savings through to 30 June.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

NON-DIRECTORATE

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income								
Rates and charges	27	100,537	99,920	617	132,736	132,901	165	132,936
Statutory fees and fines		83	113	(30)	150	100	(50)	150
Grants - operating	28	5,089	4,469	620	5,958	6,423	465	12,066
Contributions - monetary	29	6,884	6,584	300	6,685	6,685	-	2,000
Contributions - non-monetary		-	-	-	10,000	10,000	-	10,000
Asset sales		30	-	30	-	30	30	-
Other income	30	417	534	(117)	676	497	(179)	876
Total income		113,040	111,620	1,420	156,205	156,636	431	158,028
Expenses								
Employee costs		1,333	1,348	15	1,613	1,663	(50)	1,028
Materials and services		401	427	26	582	598	(16)	537
Prior year capital expenditure unable to be capitalised (non- cash)	31	707	-	(707)	-	-	-	-
Bad and doubtful debts		-	-	-	-	-	-	-
Depreciation		24,923	24,923	-	33,237	33,237	-	33,277
Amortisation - intangible assets		75	75	-	100	100	-	60
Amortisation - right of use assets		448	448	-	598	598	-	598
Borrowing costs		2,114	2,111	(3)	2,800	2,803	(3)	2,802
Finance costs - leases		-	-	-	22	22	-	22
Other expenses	32	561	345	(216)	426	857	(431)	289
Total expenses		30,562	29,677	(885)	39,378	39,878	(500)	38,613
Net surplus (deficit)		82,478	81,943	535	116,827	116,758	(69)	119,415

BUSINESS UNITS

		YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income								
Governance		30	-	30	-	30	30	-
Corporate Accounting		110,810	109,720	1,090	154,205	154,606	401	156,028
Planning and Design		2,200	1,900	300	2,000	2,000	-	2,000
Total income		113,040	111,620	1,420	156,205	156,636	431	158,028
Expenses								
Governance		-	-	-	31	31	-	31
Corporate Accounting		30,551	29,861	(690)	39,329	39,829	(500)	38,564
Planning and Design		11	16	5	18	18	-	18
Total expenses		30,562	29,677	(885)	39,378	39,878	(500)	38,613
Net surplus (deficit)		82,478	81,943	535	116,827	116,758	(69)	119,415

Non-Directorate includes non-attributable items such as rates income, fire services levy payable on Council properties, developer's contributions, interest income, gifted assets, carrying amount of assets disposed/written off and finance costs. Non attributable COVID-19 pandemic costs are included here.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Non-Directorate

Income

Note 27 Rates and charges (\$617,000 favourable) – Favourable variance due mainly to higher than anticipated income from supplementary rates. A permanent favourable variance of \$164,000 has been reflected in the full year forecast.

Note 28 Grants - operating (\$620,000 favourable) – Receipt of unbudgeted grant income for the second phase of the Local Partnerships project (Pandemic \$620,000). This will be offset by matching associated expenditure and has been reflected in the full year forecast.

Note 29 Contributions - monetary (\$300,000 favourable) – Due to higher than anticipated public open space contributions received to date. These amounts are transferred to reserves.

Note 30 Other income (\$117,000 unfavourable) – Unfavourable variance due to lower than anticipated interest income to date attributable to very low interest rates in the current COVID-19 economic environment (Corporate Accounting \$117,000). A permanent unfavourable variance compared to the Mid-Year Budget of \$178,000 has been reflected in the full year forecast.

Expenditure

Note 31 Prior year capital expenditure unable to be capitalised (non-cash) (\$707,000 unfavourable) – This unfavourable variance is due to works in progress (prior year capital expenditure) that is not able to be capitalised to the asset register because it is not capital in nature, does not meet the capitalisation threshold or relates to non-Council owned assets (Corporate Accounting \$707,000). This is a non-cash entry that does not impact on Council's cash position. Examples of non-capital expenditure includes asset relocation, asset removal/demolition, operating services, projects cancelled, repairs and maintenance expenditure, studies/surveys and concept planning.

Note 32 Other expenses (\$216,000 unfavourable) – Unfavourable variance mainly due to higher than anticipated expenditure for Phase 2 of the Local Partnership grant funded program (Pandemic \$207,000), which is offset by higher grant income noted above (Note 28).

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

CAPITAL WORKS PROGRAM

OPERATING RESULT

	Notes	YTD ACTUAL \$'000	YTD BUDGET \$'000	YTD VARIANCE \$'000	ANNUAL MID YEAR BUDGET \$'000	FULL YEAR FORECAST \$'000	MYB to FORECAST VARIANCE \$'000	ANNUAL ORIGINAL BUDGET \$'000
Income								
Grants - capital	33	5,987	6,424	(437)	24,972	25,011	39	9,996
Contributions - monetary		50	50	-	960	960	-	2,935
Total income		6,037	6,474	(437)	25,932	25,971	39	12,931
Expenses								
Employee costs		-	-	-	-	-	-	-
Materials and services		-	-	-	-	-	-	-
Bad and doubtful debts		-	-	-	-	-	-	-
Other expenses		-	-	-	-	-	-	-
Total expenses		-	-	-	-	-	-	-
Net surplus (deficit)		6,037	6,474	(437)	25,932	25,971	39	12,931

Notes:

Note 33 Grants - operating (\$437,000 unfavourable) – Unfavourable variance mainly due to delay in recognition of grant income for Keysborough South Community Hub Development due to delay in progress of project.

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Appendix 4

Operating Initiatives

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Operating Initiatives

Operating initiative project	2021-22 YTD Actuals \$	2021-22 YTD Budget \$	YTD Variance (Unfav) Fav \$	2021-22 Full Year Original Budget \$	2021-22 Full Mid Year Budget \$	Project update - 31 March 2022
Community Services						
Barry Powell Sports Pavilion - Concept design	0	0	0	80,000	80,000	Delivery Process currently under review internally to ensure procurement encapsulates whole project progression. Building Projects team working with contracts to finalise next steps.
Dandenong Community Hub - Business Case and Concept Plan	68,514	55,750	(12,764)	0	55,750	Draft concept plan and business case presented to Council in December 2021. Additional work requested by Council. Consultant engaged and further spatial allocation models provided - at briefing session provided to Council on 21 March 2022. Councillors requested a detailed cost analysis of the three alternative layouts discussed. Waiting on cost analysis to be provided before going back to Councillors.
Chandler Reserve Community Gardens Contribution	22,113	19,280	(2,833)	0	19,280	Planning and fencing works completed. Councils contribution completed.
	90,627	75,030	(15,597)	80,000	155,030	
City Planning, Design and Amenity						
Community Gardens Strategy Development	6,698	0	(6,698)	0	16,360	The Maralinga Community Garden has now opened. Council officers have completed the required infrastructure works to allow the community group to use and develop their new garden.
	6,698	0	(6,698)	0	16,360	

...table continued on next page

4.2.1 Q3 2021-22 Council Quarterly Performance Report (Cont.)



Financial Report for the period 1 July 2021 – 31 March 2022

Operating Initiatives

Operating initiative project	2021-22 YTD Actuals \$	2021-22 YTD Budget \$	YTD Variance (Unfav) Fav \$	2021-22 Full Year Original Budget \$	2021-22 Full Mid Year Budget \$	Project update - 31 March 2022
Business, Engineering and Major Projects						
Business Case for Dandenong Sports and Events Centre	120,000	140,480	20,480	51,000	110,480	Project progressing well. Timelines for completion to be extended to June 2022.
Compost subsidy	0	13,328	13,328	20,000	20,000	Due to low take up of rebate in quarter one, we are currently working with Compost Community to increase rebate amount to \$80-\$100 to encourage increased participation.
Landscaping - Robinson Street and Princes Highway	0	188,000	188,000	0	188,000	Project planning still underway.
Building demolition - Ross Reserve Junior Soccer Pavilion	0	0	0	0	20,000	Works complete. Invoices currently being followed up.
Building demolition - Ross Reserve O'Donahue Pavilion (Football)	0	0	0	0	20,000	Works complete. Invoices currently being followed up.
Building demolition - 275 Lonsdale Street, Dandenong	0	0	0	0	106,750	Works scheduled for May 2022.
Building demolition - 280 Lonsdale Street, Dandenong	0	0	0	0	60,591	Works scheduled for June 2022.
Building demolition - 14 Stuart Street, Dandenong	0	0	0	0	10,000	Works scheduled for June 2022.
Building demolition - 77 Herbert St, Dandenong	0	0	0	0	10,000	Works scheduled for June 2022.
Building demolition - 89 Douglas St, Noble Park	0	0	0	0	25,000	Demolition works complete. Site rectification works underway.
Asset demolition - Barry Powell Tennis Pavilion and Tennis Courts (x 2)	73,364	76,000	2,636	90,000	90,000	Works scheduled for May 2022.
Asset demolition - Glendale Reserve Scout Hall	52,246	53,000	754	75,000	75,000	Works complete.
Street lighting - install and replacement	0	0	0	400,000	400,000	Negotiations in progress with two selected tenderers for the installation of the lights. COVID-19 is affecting availability of personnel to undertake the works.
	245,610	470,808	225,198	636,000	1,135,821	
TOTAL	342,935	545,838	202,903	716,000	1,307,211	

Notes re Operating Initiative reporting:

The reporting on operating initiatives excludes the following:

- Salary related initiatives
- Operating initiatives that add to an existing budget
- Ongoing initiatives
- Carry overs of prior year operating initiatives

4.3 OTHER

4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 28 March 2022

File Id:

Responsible Officer:

Director Community Services

Attachments:

Draft Minutes of Disability Advisory Committee Meeting on 28 March 2022

1. Report Summary

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

2. Recommendation Summary

This report recommends that the draft Minutes of the Disability Advisory Committee meeting provided in Attachment 1 to this report be noted and endorsed by Council.

4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 28 March 2022 (Cont.)

3. Background and Proposal

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Annual meeting to elect the Mayor and Deputy Mayor and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for information purposes, for noting and for endorsement (not adoption).

As such, the draft Minutes are provided as Attachment 1 to this report.

There are no financial implications associated with the development and submission of this report.

4. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Greater Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.*

4.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community.
- Education, training, entrepreneurship and employment opportunities.
- Sustainable environment.
- Embrace diversity and multiculturalism.
- Mind, Body and Spirit.
- Art and Culture.

4.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city.
- A city that respects and celebrates diversity, our history and the arts.

4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 28 March 2022 (Cont.)

- A city of accessible, vibrant centres and neighbourhoods.
- A green city committed to a sustainable future.
- A city that supports entrepreneurship, quality education and employment outcomes.
- A Council that demonstrates leadership and a commitment to investing in the community.

5. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* (LGA2020) states that a Council must in the performance of its role give effect to the overarching governance principles.

The establishment of the Disability Advisory Committee and the work that it undertakes gives particular consideration to the following overarching governance principles:

- priority is given to achieving the best outcomes for the municipal community, including future generations (section 9(b) of the LGA2020);
- the municipal community is engaged in strategic planning and strategic decision making – many advisory committees and reference groups have community members as participants (section 9(d) of the LGA2020);
- innovation and continuous improvement is pursued (section 9(e) of the LGA2020);
- collaboration with other councils, governments and statutory bodies is sought – many advisory committees and reference groups have representatives attending from these organisations (section 9(f) of the LGA2020);
- the ongoing financial viability of Council is ensured (section 9(g) of the LGA2020);
- regional, state and national plans and policies are taken into account in strategic planning and decision making – diverse representation within these groups ensures this occurs (section 9(h) of the LGA2020); and
- the transparency of Council decisions, actions and information is ensured by this regular reporting mechanism (section 9(i) of the LGA2020).

6. Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Charter of Human Rights and Responsibilities have been considered in the preparation and are consistent with the standards set by the Charter.

7. The *Gender Equality Act 2020*

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents because it is a reporting mechanism only.

The report does not have the potential to influence broader social norms and gender roles nor does it benefit any one gender group over any other.

4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 28 March 2022 (Cont.)

8. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council’s Declaration on a Climate and Ecological Emergency, Council’s Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability because it is purely administrative in nature and is a reporting mechanism only.

9. Recommendation

That Council notes the draft Minutes of meeting for the Disability Advisory Committee as provided in Attachment 1 to this report.

4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 28 March 2022 (Cont.)

OTHER

**DRAFT MINUTES OF DISABILITY ADVISORY COMMITTEE
MEETING**

ATTACHMENT 1

**DISABILITY ADVISORY COMMITTEE
MEETING HELD ON 28 MARCH 2022**

PAGES 5 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 28 March 2022 (Cont.)

Advisory Committee or Reference Group Name: Disability Advisory Committee Meeting

Date of Meeting: Monday 28 March 2022

Time of Meeting: 4.00pm – 5.30pm

Meeting Location: Dandenong Civic Centre - 225 Lonsdale St, Dandenong
Meeting Room 2NE/NW
Microsoft Teams

Attendees:

Mandy Gatliff (Chair), Catherine Rampant, Deborah Lee, Frank Cutuli, Lionel Gee, Lyn Bates, Norma Seip, Pradeep Hewavitharana, Cr Angela Long, Jayne Kierce, Chris Stewart, Jenny Vong (minute taker)

Apologies:

Cr Rhonda Garad, Martin Fidler, Sharon Harris

Minutes:

Item No.	Item	Action	Action By
1.	<p>Welcome and Introductions The chair welcomed all present.</p> <p>Due to the vacancy of the Chair position, it was agreed that the Manager Community Care would chair this meeting.</p>		
2.	<p>Previous Minutes & Business Arising</p> <ul style="list-style-type: none"> • Apologies noted • Advocate for a representative from Women with Disabilities Victoria at Council's 2022 Walk Against Family Violence event scheduled in November • The Disability Planning Officer organised an article on the right of entry for support animals into businesses. A copy of the article is available in the March edition of Talking Business on page 10. 	<p>Provide update on Council's event</p> <p>Circulate the article to Committee</p>	<p>Manager Community Care</p> <p>Disability Planning Officer</p>
3.	<p>All members to introduce themselves to the Committee All Committee members provided a brief introduction and their interest in joining the Disability Advisory Committee.</p>		
4.	<p>Call for nominations for new Chairperson The Manager Community Care invited Committee members for nominations for a new Chairperson and Vice Chairperson.</p> <p>The Committee agreed to consider nominations at the next meeting.</p> <p>In the interim, it was agreed that the Manager</p>	<p>Provide nominations for Chairperson and Vice Chairperson</p>	<p>All</p>

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 28 March 2022 (Cont.)

	Community Care would continue to chair the meeting.		
5.	<p>CGD Disability Policy Review The Coordinator Community Access provided an update on the Disability Policy which is at the next review period.</p> <p>The Disability Policy formalises Council's commitment and provides a consistent framework for the provision of Council services to enable people with a disability, their parents, family and carers, to actively participate and be included in the community.</p> <p>Discussion was held on if we continue to have a Disability Policy or whether the framework of the Diversity, Access and Equity Policy encompasses the same objectives.</p>	Coordinator Community Access to send both policies to the Committee for consideration	All
6.	<p>Victorian Government State Disability Plan The Disability Planning Officer provided an overview of the Victorian Government new state disability plan, <i>Inclusive Victoria: State disability plan 2022-2026</i>.</p> <p>Discussion was held on how these priorities aligns with Council's Disability Action Plan.</p> <p>The plan outlines Victoria's plan and commitment over the next four years on making our community inclusive and accessible for everyone.</p> <p>The plan includes four pillars and priorities areas including:</p> <ul style="list-style-type: none"> - Inclusive communities - Health, housing and wellbeing - Fairness and safety - Opportunity and pride 	For noting	
7.	<p>Vaccination rates of people with disability The Manager Community Care provided an update on the vaccination rates within CGD with lower booster rates in our municipality within the disability cohorts.</p> <p>The Committee contributed feedback on some of the barriers and issues including:</p> <ul style="list-style-type: none"> - Vaccination hubs can be identified as daunting to individuals - General practitioners don't have vaccination supplies or delayed and the momentum falls - Vaccine hesitancy - Lots of information which is confusing - Parents of children with disability say the process has been confusing and stressful <p>The Committee discussed some ways to encourage vaccination with people living with a disability including:</p> <ul style="list-style-type: none"> - Disability Liaison Officers (DLOs) assistance in arranging in-home vaccination, group bookings, advice, or other forms of support - Promoting and providing information in the 	Provide any further ideas to the Manager Community Care	All

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 28 March 2022 (Cont.)

	<p>local newspaper and Council publications</p> <ul style="list-style-type: none"> - Discussing and encourage others with positive experiences - Collaborative community engagement information sessions to groups 		
8.	<p>NDIS Update Not discussed.</p>		
9.	<p>Other Business Discussion was held on the upcoming Council events the Committee may be of interest to the Committee including:</p> <ul style="list-style-type: none"> • Libraries After Dark - Disability and Climate Change Discussion on how people with a disability can prepare for and stay comfortable during extreme weather events. Date and time: Thursday 7 April, 7:30pm–9pm Location: Springvale Library • Sustainability Festival This year's theme is 'A Sustainable Tomorrow, Together' reminding us that looking after our shared environment is everyone's responsibility. This is a free, family friendly event with fun and interactive activities that cover a wide range of sustainable themes. Date and time: Saturday 9 April 2022, 10am–3pm Location: Springvale Community Hub <p>A Committee member requested the scheduled Monday 19 December meeting to be bought forward a week to Monday 12 December. The Committee members agreed move the meeting due to the date being too close to Christmas.</p> <p>A Committee member questioned the location of the accessible parking spots at Springers Leisure Centre as this may be relocated due to the COVID testing site.</p> <p>Discussed a free City of Greater Dandenong app 'Snap, Send, Solve' available to report community issues that notifies Council or responsible authority an issue which confirms the location and the nature of the incident.</p> <p>A Committee member requested for a MLAK key.</p> <p>The Disability Planning Officer provided a summary on the Municipal Association Victoria (MAV) Employment Project with Council's involvement in the employing of people with disabilities.</p> <p>The MAV have conducted the disability work experience project video which illustrates the key learnings which the Disability Planning Officer and a previous intern feature.</p> <p>The Manager of Community Care thanked and commended the Disability Planning Officer for his</p>	<p>For noting</p> <p>Update meeting invitation</p> <p>Investigate the location of the accessible parking spots</p> <p>Noted</p> <p>Contact committee member with further details</p>	<p>Business Support Officer</p> <p>Disability Planning Officer</p> <p>Community Inclusion Officer</p>

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.3.1 Draft Minutes of Disability Advisory Committee Meeting - 28 March 2022 (Cont.)

	efforts and progress on these projects.		
Meeting Closed at 5.38pm			

DRAFT

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.3.2 Draft Minutes of Springvale Community Hub Committee Meeting - 13 April 2022

File Id:

Responsible Officer:

Director Community Services

Attachments:

Draft Minutes of Springvale Community Hub
Committee Meeting on 13 April 2022

1. Report Summary

At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.

2. Recommendation Summary

This report recommends that the draft Minutes of the Springvale Community Hub Committee meeting provided in Attachment 1 to this report be noted and endorsed by Council.

4.3.2 Draft Minutes of Springvale Community Hub Committee Meeting - 13 April 2022 (Cont.)

3. Background and Proposal

Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Annual meeting to elect the Mayor and Deputy Mayor and is available via Council's website.

The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees and Reference Groups to be submitted to Council for information purposes, for noting and for endorsement (not adoption).

As such, the draft Minutes are provided as Attachment 1 to this report.

There are no financial implications associated with the development and submission of this report.

4. Community Vision 2040 and Council Plan 2021-25 – Strategic Objectives, Strategies and Plans

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Greater Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.*

4.1 Community Vision 2040

This report is consistent with the Community Vision 2040 and its accompanying principles:

- Safe and peaceful community.
- Embrace diversity and multiculturalism.

4.2 Council Plan 2021-25

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. This report is consistent with the following strategic objectives:

- A socially connected, safe and healthy city.
- A city of accessible, vibrant centres and neighbourhoods.
- A Council that demonstrates leadership and a commitment to investing in the community.

4.3.2 Draft Minutes of Springvale Community Hub Committee Meeting - 13 April 2022 (Cont.)

5. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* (LGA2020) states that a Council must in the performance of its role give effect to the overarching governance principles.

The establishment of the Springvale Community Hub Committee and the work that it undertakes gives particular consideration to the following overarching governance principles:

- priority is given to achieving the best outcomes for the municipal community, including future generations (section 9(b) of the LGA2020);
- the municipal community is engaged in strategic planning and strategic decision making – many advisory committees and reference groups have community members as participants (section 9(d) of the LGA2020);
- innovation and continuous improvement is pursued (section 9(e) of the LGA2020);
- collaboration with other councils, governments and statutory bodies is sought – many advisory committees and reference groups have representatives attending from these organisations (section 9(f) of the LGA2020);
- the ongoing financial viability of Council is ensured (section 9(g) of the LGA2020);
- regional, state and national plans and policies are taken into account in strategic planning and decision making – diverse representation within these groups ensures this occurs (section 9(h) of the LGA2020); and
- the transparency of Council decisions, actions and information is ensured by this regular reporting mechanism (section 9(i) of the LGA2020).

6. Victorian Charter of Human Rights and Responsibilities

All matters relevant to the Victorian Charter of Human Rights and Responsibilities have been considered in the preparation and are consistent with the standards set by the Charter.

7. The *Gender Equality Act 2020*

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents because it is a reporting mechanism only.

The report does not have the potential to influence broader social norms and gender roles nor does it benefit any one gender group over any other.

8. Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

4.3.2 Draft Minutes of Springvale Community Hub Committee Meeting - 13 April 2022 (Cont.)

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

This report has no impact on Council’s Declaration on a Climate and Ecological Emergency, Council’s Climate Change Emergency Strategy 2020-2030 or the requirements of the *Local Government Act 2020* in relation to the overarching governance principle on climate change and sustainability because it is purely administrative in nature and is a reporting mechanism only.

9. Recommendation

That Council notes the draft Minutes of meeting for the Springvale Community Hub Committee as provided in Attachment 1 to this report.

4.3.2 Draft Minutes of Springvale Community Hub Committee Meeting - 13 April 2022 (Cont.)

OTHER

**DRAFT MINUTES OF SPRINGVALE COMMUNITY HUB
COMMITTEE MEETING**

ATTACHMENT 1

**SPRINGVALE COMMUNITY HUB
COMMITTEE MEETING ON 13 APRIL
2022**

PAGES 4 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.3.2 Draft Minutes of Springvale Community Hub Committee Meeting - 13 April 2022 (Cont.)

Advisory Committee or Reference Group Name: *Springvale Community Hub Committee*

Date of Meeting: *13 April 2022*

Time of Meeting: *5.30pm – 7.15pm*

Meeting Location: *Springvale Community Hub*

Attendees:

Cr Richard Lim (RL), Dani Holl (DH) (Chair), Heather Duggan (HD), Vivienne Fernandes (VF), Sarita Kulkarni (SK), Anna Leticia Demuth (AM), Acting Director of Community Services (City of Greater Dandenong [CGD]), Acting Community Precincts Strategic Operations Coordinator (CGD), Acting Manager Community Arts, Culture & Libraries (CGD),

Apologies:

Cr Loi Truong, Lissette Brearley, Melanie Virtue, Mmaskepe Sejoie, Chris Keys, Director of Community Services

Minutes:

Acting Community Precincts Strategic Operations Coordinator (CGD)

Item No.	Item	Action	Action by
1.	<p>Welcome and Apologies</p> <p>The Chair acknowledged the Traditional Owners of the Land, welcomed attendees, and noted the apologies.</p>		
2.	<p>Endorsement of Minutes of Previous Meeting</p> <p>Committee endorsed the previous meeting minutes.</p> <p>Move - VF Secinded – RL</p>		
3.	<p>Springvale Community Hub report review</p> <p>Council officers provided a report on activities and usage of the Springvale Community Hub (SCH)</p> <p>Key items in the report were:</p> <ul style="list-style-type: none"> • Visitation numbers to SCH are up almost 50% • Success and learnings from previous events • Emerging partnerships with the local home schooling networks <p>Committee discussed the success and learnings</p>		

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.3.2 Draft Minutes of Springvale Community Hub Committee Meeting - 13 April 2022 (Cont.)

	<p>from the Springvale Community Hub Celebration. Generally seen positive feedback from first event. But need to look at refining the marketing of future events to engage culturally diverse communities.</p> <p>General discussion about marketing and promotion of Council events. The Committee provided some suggestions including – sending letters to presidents of cultural associations/leaders, targeting the Springvale Activity Centre, digital signage and providing flyers to local schools.</p> <p>The SCH committee report tabled and read.</p>		
<p>4.</p>	<p>Springvale Community Hub action plan review</p> <p>Council officers provided an update on selected actions in the SCH Strategic Plan and sought feedback from the Committee on:</p> <ul style="list-style-type: none"> • Community consultation to inform the new Action Plan – ideas on how / when / where to engage with Springvale Community Consultation (proposed to be 13 June - 8 July) • Opportunities for volunteers to be involved at the hub? <p>Committee provided feedback including:</p> <p>Community Consultation:</p> <ul style="list-style-type: none"> • Refresh the community about what was in the last action plan and what they would like to keep, stop, start. • Meet with local neighbourhood houses. • Translated into key community languages. • Series of promotional videos to go onto social media to promote the Hub. <p>Volunteer ideas:</p> <ul style="list-style-type: none"> • Event volunteers • Information/welcome person. Especially post COVID marshal requirements. Can help to promote activities at the Hub • Volunteer session for local communities, training matching expertise to roles • CALD Volunteers/champions to help market to their communities. • Valuing and acknowledging volunteers is important. 	<p>Provide any additional suggestions around how to engage/consult with the local community to Council</p>	<p>SCH Committee Members</p>

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.3.2 Draft Minutes of Springvale Community Hub Committee Meeting - 13 April 2022 (Cont.)

5.	<p>Upcoming activities</p> <p>List of upcoming events and activations was included in the report to Committee members</p> <p>Input was sought from committee members for smaller activation ideas over the winter months:</p> <ul style="list-style-type: none"> • Teas of the world, can be combined with cultural craft/art • Global kitchen – world cuisines 	<p>Provide any additional suggestions for winter activations to Council</p>	<p>SCH Committee Members</p>
6.	<p>Community voice and emerging issues</p> <p>The Committee discussed the formation of a working group to support emerging/established community groups.</p> <p>Council informed the Committee about the proposed memorial event for Merle Mitchell at SCH and the proposed renaming of the Exhibition Hall.</p> <p>Question on when eNews will be distributed</p> <p>Request to promote the Committee on social media/website</p> <p>Basic Email signature for committee members with links to the website and email</p>	<p>Working group to report back to Committee at next meeting</p> <p>Develop and send out eNews</p> <p>Look in to creating social media content on the committee</p> <p>Send signature template to committee</p>	<p>DH, HD, MS</p> <p>Community Development Officer (CGD)</p> <p>Community Development Officer (CGD)</p> <p>Community Development Officer (CGD)</p>
End of meeting – 7.08pm			
<p>Next meeting date: Tuesday 7 June 2022</p>			

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.3.3 List of Registered Correspondence to Mayor and Councillors

File Id:	qA283304
Responsible Officer:	Manager Governance
Attachments:	Correspondence Received 19-29 April 2022

Report Summary

Subsequent to resolutions made by Council on 11 November 2013 and 25 February 2014 in relation to a listing of incoming correspondence addressed to the Mayor and Councillors, Attachment 1 provides a list of this correspondence for the period 19-29 April 2022.

Recommendation

That the listed items provided in Attachment 1 for the period 19-29 April 2022 be received and noted.

4.3.3 List of Registered Correspondence to Mayor and Councillors (Cont.)

OTHER

**LIST OF REGISTERED CORRESPONDENCE TO
MAYOR AND COUNCILLORS**

ATTACHMENT 1

**CORRESPONDENCE RECEIVED
19-29 APRIL 2022**

PAGES 3 (including cover)

If the details of the attachment are unclear please contact Governance on 8571 5235.

4.3.3 List of Registered Correspondence to Mayor and Councillors (Cont.)



Correspondences addressed to the Mayor and Councillors received between 19/04/22 & 29/04/22 - for officer action - total = 3

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Currently Assigned
A request from Sikh Volunteers Australia for a permanent place to station their free food van at Dandenong or Noble Park Stations and/or other places within the municipality.	15-Apr-22	19-Apr-22	fA243106	Mayor and Councillors EA
A query from a Springvale resident regarding an escalation in crime and vandalism in the area of Springvale Road near Princes Highway.	26-Apr-22	27-Apr-22	fA243784	Mayor and Councillors EA
A complaint from a Bangholme resident regarding illegal rubbish dumping, particularly in the areas and vacant lots of McMahens and Pillars Roads.	29-Apr-22	29-Apr-22	fA243971	Mayor and Councillors EA

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

4.3.3 List of Registered Correspondence to Mayor and Councillors (Cont.)



Correspondences addressed to the Mayor and Councillors received between 19/04/22 & 29/04/22 - for information only - total = 0

Correspondence Name Correspondence Dated Date Record Created Objective ID User Currently Assigned

No correspondence received during this period.

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

4.3.4 Leave of Absence - Cr Lana Formoso

File Id: A8719120
Responsible Officer: Manager Governance

1. Report Summary

Councillor (Cr) Lana Formoso requests a leave of absence from 1 May to 30 June 2022. This leave of absence is inclusive of this Council Meeting and the scheduled Council Meetings of 23 May, 14 June and 27 June 2022.

2. Recommendation Summary

This report recommends that a leave of absence be granted to Cr Formoso for the period requested.

4.3.4 Leave of Absence - Cr Lana Formoso (Cont.)

3. Background

This report is submitted in conjunction with Council's Governance Rules which state that any Councillor may request a leave of absence in writing submitted to the Chief Executive Officer or Mayor and state the dates they require the leave and the reason for which it is sought.

Further, under section 35(4) of the *Local Government Act 2020*, Council must grant any reasonable request for leave.

The leave of absence will include the:

- scheduled Council Meetings of 9 May, 23 May, 14 June and 27 June and the pre-Council Meetings before each of these;
- scheduled Councillor Briefing Sessions of 16 May and 6 June; and
- any further Councillor Briefing Sessions or meetings organised during the requested period of absence.

This leave of absence is requested for personal and family reasons.

4. Financial Implications

There are no financial implications associated with this report.

5. The Overarching Governance Principles of the *Local Government Act 2020*

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles. In relation to this report the following overarching governance principles have been considered:

- a. Council decisions have been made and actions taken in accordance with the relevant law; and
- b. the transparency of Council decisions, actions and information has been ensured.

6. Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter).

All matters relevant to the Victorian Human Rights Charter have been considered in the preparation of this report and are consistent with the standards set by the Charter.

7. The *Gender Equality Act 2020*

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services.

4.3.4 Leave of Absence - Cr Lana Formoso (Cont.)

Council's Diversity, Access and Equity Policy and the *Gender Equality Act 2020* have been considered in the preparation of this report but are not relevant to its contents. It is purely administrative in nature and does not have a direct and significant impact on members of the Greater Dandenong community. Therefore, a gender impact assessment is not required.

8. Recommendation

That Council grants a leave of absence to Cr Lana Formoso for the period 1 May to 30 June (inclusive) which includes the Council Meetings of 9 May, 23 May, 14 June and 27 June 2022 and notes Cr Formoso's apology for each of those meetings.

5 NOTICES OF MOTION

A notice of motion is a notice setting out the text of a motion proposed to be moved at the next relevant meeting. It must be in writing, signed by a Councillor, and be lodged with the Chief Executive Officer in sufficient time for him or her to give each Councillor at least 72 hours notice of such notice.

The guidelines for submitting a notice of motion to a Council meeting are included in the current Governance Rules.

6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS

The principle purpose of this item in the Council Meeting Agenda is for Councillors to report on their attendance, observations or important matters arising from their liaison or representation with groups for which the Councillor has been formally appointed by Council. In accordance with the documented 'protocol' that applies to either liaisons or representatives, Councillors should raise matters of importance during this item. Other matters may also be reported.

If a Councillor chooses to speak, the name of the conference/event and the Councillor will be noted in the Minutes for that meeting. If a Councillor requires additional information on the conference/event to be listed in the Minutes, they must submit it in writing to a Governance staff member by 12.00pm the day following this Council Meeting.

Question time is provided to enable Councillors to address questions to members of Council staff. The guidelines for asking questions at a Council meeting are included in the current Governance Rules.

Councillors have a total of 15 minutes each to report on their attendances at meetings, conferences or events and to ask questions of Council staff.

7 URGENT BUSINESS

No business may be admitted as urgent business unless it:

- a. Relates to or arises out of a matter which has arisen since distribution of the Agenda.
- b. Cannot safely or conveniently be deferred until the next ordinary meeting and unless agreed to by a majority of those Councillors present at the meeting.