

Agenda

Council Meeting

Monday 13 October 2025, 7:00 pm

Dandenong Civic Centre, 225 Lonsdale Street,
Dandenong, Victoria 3175

greaterdandenong.vic.gov.au



Council Meeting Details

At the time of printing this Agenda, the Council Meeting to be held on Monday 13 October 2025, will be open to the public to attend in person but will be subject to venue seating capacity. This will be a hybrid meeting consisting of Councillors attending in person and remotely.

If we are unable to accommodate you indoors, you will still be able to watch the webcast live on the Urban Screen in Harmony Square. To view the webcast and stay informed about the status of Council Meetings please visit Council's [website](#).

The Civic Centre basement carpark will be opened to all members of the public during library opening hours. Any parking in this area will be subject to availability and time limits as notified by any signage posted.

Your Councillors

[Mayor Jim Memeti](#)

[Cr Bob Milkovic](#)

[Deputy Mayor Sophaneth \(Sophie\) Tan](#)

[Cr Sean O'Reilly](#)

[Cr Phillip Danh](#)

[Cr Loi Truong](#)

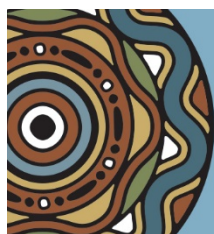
[Cr Isabella Do](#)

[Cr Melinda Yim](#)

[Cr Lana Formoso](#)

[Cr Rhonda Garad](#)

[Cr Alice Phuong Le](#)



We acknowledge the Traditional Owners and Custodians of this land, the Bunurong People, and pay respect to their Elders past and present.

We recognise and respect their continuing connections to climate, Culture, Country and waters.



(03) 8571 1000



council@cgd.vic.gov.au



greaterdandenong.vic.gov.au



TTY: 133 677

Speak and listen: 1300 555 727

Online: [relayservice.gov.au](#)



TIS: 13 14 50



Acknowledging
Bunurong Country

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COUNCIL OBLIGATIONS AND AGENDA REPORTS

Council has several obligations in relation to its Community Vision, Council Plan, Instruments of Legislation and Council policy. These are summarily considered in each Agenda report and further details are added as required. The obligations are as follows:

Community Vision 2040 ([Community Vision | Greater Dandenong Council](#))

After consultation with the Greater Dandenong community on what kind of future they wanted for themselves and our city, the Greater Dandenong People's Panel developed a new Community Vision for 2040:

*The City of Greater Dandenong is a home to all.
It's a city where you can enjoy and embrace life through celebration and equal opportunity.
We harmonise the community by valuing multiculturalism and the individual.
Our community is healthy, vibrant, innovative and creative.
Our growing city is committed to environmental sustainability.
Welcome to our exciting and peaceful community.*

Reports in this Agenda will identify when any of the above principles are relevant.

The Council Plan 2025-29 ([Council Plan 2025-29 | Greater Dandenong Council](#))

The Council Plan describes the kind of future the Council is working for, and how Council will do this over four years. The Council Plan has the following key strategic objectives:

- *A socially connected, safe and healthy city*
- *A city that respects and celebrates diversity, our history and the arts*
- *A city of accessible, vibrant centres and places*
- *A green city committed to a sustainable future*
- *A city that supports business, entrepreneurship, quality education and employment outcomes*
- *A Council that demonstrates leadership, responsible use of public resources, and a commitment to investing in the community.*

Reports in this Agenda will identify when any of the above principles are relevant.

The Overarching Governance Principles of the Local Government Act 2020

Section 9 of the *Local Government Act 2020* states that a Council must in the performance of its role give effect to the overarching governance principles. These are:

- a) Council decisions are to be made and actions taken in accordance with the relevant law;
- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;
- d) the municipal community is to be engaged in strategic planning and strategic decision making;
- e) innovation and continuous improvement are to be pursued;
- f) collaboration with other Councils and Governments and statutory bodies is to be sought;
- g) the ongoing financial viability of the Council is to be ensured;
- h) regional, state and national plans and policies are to be taken into account in strategic planning and decision making;
- i) the transparency of Council decisions, actions and information is to be ensured.

Also, in giving effect to the overarching governance principles above, a Council must take into account the following supporting principles:

- a) the community engagement principles (section 56);
- b) the public transparency principles (section 58);
- c) the strategic planning principles (section 89);
- d) the financial management principles (section 101);
- e) the service performance principles (section 106).

Reports in this Agenda will identify when any of the above principles are relevant.



The Gender Equality Act 2020

The *Gender Equality Act 2020* came into operation on 31 March 2021 and requires councils to take positive action towards achieving workplace gender equality and to promote gender equality in their policies, programs and services. The objects of the Act are as follows:

- a) to promote, encourage and facilitate the achievement of gender equality and improvement in the status of women; and
- b) to support the identification and elimination of systemic causes of gender inequality in policy, programs and delivery of services in workplaces and communities; and
- c) to recognise that gender inequality may be compounded by other forms of disadvantage or discrimination that a person may experience on the basis of Aboriginality, age, disability, ethnicity, gender identity, race, religion, sexual orientation and other attributes; and
- d) to redress disadvantage, address stigma, stereotyping, prejudice and violence, and accommodate persons of different genders by way of structural change; and
- e) to enhance economic and social participation by persons of different genders; and
- f) to further promote the right to equality set out in the Victorian Charter of Human Rights and Responsibilities and the Convention on the Elimination of All Forms of Discrimination against Women.

Council is obligated to think about how its programs and services affect different people and different communities and how we can avoid reinforcing unintentional inequalities. Reports authors must consider the requirements of the *Gender Equality Act 2020* and Council's Diversity, Access and Equity Policy when asking Council to consider or review any issues which have a direct or significant impact on members of the Greater Dandenong community.

Victorian Charter of Human Rights and Responsibilities

Council, Councillors and members of Council staff are a public authority under the *Charter of Human Rights and Responsibilities Act 2006* and, as such, are all responsible to act in accordance with the *Victorian Charter of Human Rights and Responsibilities 2006* (the Charter). The Charter is founded on the following principles:

- human rights are essential in a democratic and inclusive society that respects the rule of law, human dignity, equality and freedom;
- human rights belong to all people without discrimination, and the diversity of the people of Victoria enhances our community;
- human rights come with responsibilities and must be exercised in a way that respects the human rights of others;
- human rights have a special importance for the Aboriginal people of Victoria, as descendants of Australia's first people, with their diverse spiritual, social, cultural and economic relationship with their traditional lands and waters.

Given this municipality's diversity and inclusiveness, when developing or preparing a report for Council consideration, report authors are required to ensure their report is consistent with the standards set by the Charter.



Consideration of Climate Change and Sustainability

One of the overarching governance principles of the *Local Government Act 2020* is that the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.

In January 2020, this Council joined a growing number of cities around Australia and declared a “Climate and Ecological Emergency” and committed this Council to emergency action on climate change. Council has developed a Climate Change Emergency Strategy and Action Plan 2020-30 to help the City of Greater Dandenong become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate.

When developing or preparing a report for Council consideration, report authors are required to consider what impacts their issue has on Council's Declaration on a Climate and Ecological Emergency, Council's Climate Change Emergency Strategy and the requirements of the *Local Government Act 2020* in relation to the overarching principle on climate change and sustainability.

Related Council Policies, Strategies or Frameworks

Report authors will consider how their report aligns with existing Council policies, strategies, frameworks or other documents, how they may affect the decision of this report or are relevant to this process.



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1 MEETING OPENING

1.1 OPENING OF MEETING BY CHAIR

1.2 ATTENDANCE



1.3 ACKNOWLEDGEMENT OF TRADITIONAL CUSTODIANS OF LAND

Those who wish to stand for the acknowledgement to country are welcome to do so.

We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respect to their Elders past and present.

We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respect and acknowledge all Aboriginal and Torres Strait Islander peoples and their Elders present here today, in acknowledging their journey.

1.4 OFFERING OF PRAYER, REFLECTION OR AFFIRMATION

As part of Council's commitment to recognising the cultural and spiritual diversity of our community, the prayer, reflection or affirmation this evening will be offered by Rajaratna Sarma Premakantha Kurukkal, a member of the Greater Dandenong Interfaith Network.



1.5 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Meeting of Council held 22 September 2025.

Recommendation

That the Minutes of the Meeting of Council held 22 September 2025 be confirmed.

1.6 DISCLOSURES OF INTEREST

Any interest that a Councillor or staff member has deemed to be significant and has disclosed as either a material or general interest is now considered to be a conflict of interest. Conflict of Interest legislation is detailed in Division 2 – Conflicts of Interest: sections 126, 127, 128, 129 & 130 of the *Local Government Act 2020*. This legislation can be obtained by contacting the Greater Dandenong Governance Unit on 8571 5216 or by accessing the Victorian Legislation and Parliamentary Documents website at www.legislation.vic.gov.au.

If a Councillor discloses any interest in an item discussed at any Council Meeting (whether they attend or not) they must:

1. complete a disclosure of interest form prior to the meeting;
2. advise the chairperson of the interest immediately before the particular item is considered (if attending the meeting); and
3. leave the chamber while the item is being discussed and during any vote taken (if attending the meeting).

The Councillor will be advised to return to the chamber or meeting room immediately after the item has been considered and the vote is complete.



2 OFFICERS REPORTS - PART 1

2.1 DOCUMENTS FOR SEALING

2.1.1 Documents for Sealing

Responsible Officer: Manager Governance, Legal & Risk

Attachments: Nil

Officer Recommendation

That the listed documents be signed and sealed.

Executive Summary

1. Under the *Local Government Act 2020*, each Council is a body corporate and a legal entity in its own right. Each Council must therefore have a common seal (like any corporate entity) that is an official sanction of that Council. Sealing a document makes it an official document of Council as a corporate body. Documents that require sealing include agreements, contracts, leases or any other contractual or legally binding document that binds Council to another party.

Item Summary

2. There is 1 item being presented to Council's meeting of 13 October 2025 for signing and sealing as follows:
 - a) An Instrument of Appointment of Authorised Officer under the provisions of the *Building Act 1993*, the *Country Fire Authority Act 1958*, the *Environment Protection Act 2017*, the *Fire Rescue Victoria Act 1958*, the *Food Act 1984*, the *Housing Act 1983*, the *Infringements Act 2006*, the *Local Government Act 1989*, the *Local Government Act 2020*, the *Planning and Environment Act 1987*, the *Public Health and Wellbeing Act 2008*, Part 14 of the *Residential Tenancies Act 1997*, Parts 2 and 3 of the *Subdivisions Act 1988*, the *Summary Offences Act 1966*, and the *Victorian Civil and Administrative Tribunal Act 1998*, the Regulations made under each of those Acts, the local laws made under the *Local Government Act 1989* or the *Local Government Act 2020*; and any other Act, Regulation, local law or delegated legislation (including the Greater Dandenong Planning Scheme) which relates to the functions and powers of the Council;
 - Deborah Beasley



2.2 PETITIONS AND JOINT LETTERS

2.2.1 Petitions and Joint Letters

Responsible Officer: Manager Governance, Legal & Risk
Attachments: 1. Petitions & Joint Letters [2.2.1.1 - 2 pages]

Officer Recommendation

That this report and its attachment be received and noted.

Executive Summary

1. Council receives a number of petitions and joint letters on a regular basis that deal with a variety of issues which have an impact upon the City.
2. Issues raised by petitions and joint letters will be investigated and reported back to Council if required.
3. A table containing all details relevant to current petitions and joint letters is provided in Attachment 1. It includes:
 - a) the full text of any petitions or joint letters received;
 - b) petitions or joint letters still being considered for Council response as pending a final response along with the date they were received; and
 - c) the final complete response to any outstanding petition or joint letter previously tabled along with the full text of the original petition or joint letter and the date it was responded to.

Petitions and Joint Letters Tabled

4. Council received no new petitions and no joint letters prior to the Council Meeting of 13 October 2025.

Note: Where relevant, a summary of the progress of ongoing change.org petitions and any other relevant petitions/joint letters/submissions will be provided in the attachment to this report.

Date Received	Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
1/09/2025	Petition · Call to save 43 Dandenong Oasis pool trees - Dandenong, Australia · Change.org Last week August 25, 2025 -Greater Dandenong councillors were informed that as part of the construction of the new Dandenong Wellbeing centre they are going to cut down 43 mature trees on this site. This is the first time council officers have mentioned that trees would be cut down as part of the project and none of this information has been shared publicly, despite the site of the new Dandenong Wellbeing Centre being originally chosen to protect trees on site. In particular, there has been no public disclosure as to which trees will be cut down and why. PETITION That Council delay the destruction of the 43 mature trees on the Dandenong Wellbeing Centre Project site until there has been full disclosure about the location and health of the trees, why they now need to be removed and there has been community consultation on their removal.	110 on paper copy received + 107 as at 16/09/25 148 as at 8/10/25	In Progress	Responsible Officer: Executive Director City Futures
1/09/2025	Petition · Demand Action: Clean Up Springvale's Streets for All - Springvale South, Australia · Change.org Springvale, VIC, Australia is a vibrant suburb known for its delicious cuisine and lively atmosphere. However, the escalating problem of litter, syringes, and homelessness is not only tarnishing the area's image but also affecting the safety and well-being of its residents and visitors. We cannot allow Springvale to suffer from neglect when places like Toorak present a sharp contrast with their clean and safe environment. It's time for the council to step up and restore the pride of Springvale. The streets of Springvale, especially those around the bustling market areas, are often strewn with rubbish and syringes/drugs, posing real hazards to both locals and tourists. This situation is not only unsightly but also unsafe, deterring visitors and	85 as at 8/09/25 87 as at 8/10/25	In Progress	Responsible Officer: Executive Director Community Strengthening

Date Received	Petition Text (Prayer)	No. of Petitioners	Status	Responsible Officer Response
	damaging local businesses. To create a welcoming and pleasant environment, the council must take decisive action. Immediate and effective measures need to be implemented to address this issue. Regular cleaning schedules should be enhanced, and more waste disposal facilities should be installed. Importantly, a comprehensive strategy is needed to tackle the root causes of the litter problem, including more support and services for the homeless community, offering them alternatives and assistance. Safety is paramount, and a long-term plan must be established to ensure the streets remain clean and safe. This includes more frequent patrols and better lighting in darker areas to ensure public safety at all times. Moreover, local businesses can be encouraged to participate in community cleanliness drives, ensuring that their areas are maintained and attractive to customers. Every resident of Springvale deserves to live in a clean and secure environment. A concerted effort from the council, local businesses, and the community is necessary to make this vision a reality. Let's not wait for things to worsen. Urge the council to take immediate action by signing this petition. Together, we can make Springvale a wonderful place for everyone to enjoy.			



3 PUBLIC QUESTION TIME

Question Time at Council meetings provides an opportunity for members of the public in the gallery to address questions to the Councillors, Delegates and/or officers of the Greater Dandenong City Council. Questions must comply with s. 4.5.8 of Council's Governance Rules.

QUESTIONS FROM THE GALLERY

Questions are limited to a maximum of three (3) questions per individual. Where time constraints deem it likely that not all questions can be answered within the time allowed for Question Time, the Mayor at his/her discretion may determine only the first question may be presented verbally with others deferred to be managed in the same manner as public questions not verbally presented.

Priority will be given to questions that relate to items on the Council Agenda for that meeting. Questions including any preamble should not exceed 300 words.

- a) All such questions must be received in writing on the prescribed form or as provided for on Council's website and at Ordinary meetings of Council. Where there are more than three (3) questions received from any one individual person, the Chief Executive Officer will determine the three (3) questions to be considered at the meeting.
- b) All such questions must clearly note a request to verbally present the question and must be received by the Chief Executive Officer or other person authorised for this purpose by the Chief Executive Officer no later than:
 - i) the commencement time (7.00pm) of the Ordinary meeting if questions are submitted in person; or
 - ii) noon on the day of the Ordinary meeting if questions are submitted by electronic medium.
- c) A question can only be presented to the meeting if the Chairperson and/or Chief Executive Officer has determined that the question:
 - i) does not relate to a matter of the type described in section 3(1) of the *Local Government Act 2020* (confidential information);
 - ii) does not relate to a matter in respect of which Council or a Delegated Committee has no power to act;
 - iii) is not defamatory, indecent, abusive or objectionable in language or substance, and is not asked to embarrass a Councillor, Delegated Member or Council officer; and
 - iv) is not repetitive of a question already asked or answered (whether at the same or an earlier meeting).
- d) If the Chairperson and/or Chief Executive Officer has determined that the question may not be presented to the Council Meeting or Delegated Committee, then the Chairperson and/or Chief Executive Officer:
 - i) must advise the Meeting accordingly; and
 - ii) will make the question available to Councillors or Members upon request.
 - iii) The Chairperson shall call on members of the gallery who have submitted an accepted question to ask their question verbally if they wish.
- e) The Chairperson, Chief Executive Officer or delegate may then direct that question to be answered by a nominated Councillor or member of Council staff.



-
- f) No debate on, or discussion of, a question or an answer will be permitted other than for the purposes of clarification.
 - g) A Councillor, Delegated Committee Member or member of Council staff nominated to answer a question may:
 - i) seek clarification of the question from the person who submitted it;
 - ii) seek the assistance of another person in answering the question; and
 - iii) defer answering the question, so that the answer may be researched and a written response be provided within ten (10) working days following the Meeting (the question thereby being taken on notice).
 - h) Question time for verbal presentations is limited in duration to not more than twenty (20) minutes. If it appears likely that this time is to be exceeded then a resolution from Council will be required to extend that time if it is deemed appropriate to complete this item.
 - i) The text of each question asked and the response will be recorded in the minutes of the Meeting.



4 OFFICERS REPORTS - PART 2

4.1 POLICY AND STRATEGY

4.1.1 Road Management Plan

Responsible Officer: Executive Director City Futures

Attachments:

1. Road Management Plan 2025 - Draft for endorsement [4.1.1.1 - 30 pages]
2. Summary of change Road Management Plan 2025 Greater Dandenong A12095502 [4.1.1.2 - 4 pages]

Officer Recommendation

That Council ADOPTS the Road Management Plan 2025 as provided in Attachment 1 to this report.

Executive Summary

1. As the nominated Road Authority for all local roads within the municipality, Council is required to review its Road Management Plan (the Plan) every four years in order to meet the legislative requirements of the Road Management Act 2004 (the Act).
2. Council last adopted the Road Management Plan 2018-22 in June 2021 with the provision of reviewing it by 31 October 2025. This policy has now been reviewed and updated to ensure it is current, compliant and relevant to Council's operational requirements and is presented to Council for adoption.
3. The revised Plan was publicly exhibited in August - September 2025 and a total of 5 submissions were received. These submissions have been considered and one minor change to the exhibited draft in response to this prior to preparing the final document for adoption.

Background

4. Greater Dandenong City Council, as the Local Road Authority under the Road Management Act 2004 is responsible for the management, maintenance and development of the Local Road network within the municipality. In accordance with the Act, a review of the Road Management Plan (the Plan) has been undertaken by officers in consultation with other related business areas within the organisation. As a result of the review, amendments were made to the Plan to ensure compliance and performance to Council standards.



5. The Plan was also reviewed and updated to align with the recommendations provided by MAV Insurance. This advice was provided to all Councils in Victoria to address the liability exposures to the Scheme, and to provide them with the necessary information and tools to ensure their Road Management Plans are not only accepted by a court as being reasonable, but just as importantly, that they are achievable.
6. Broadly, the changes between the Road Management Plan 2018-2022 (previous) and proposed Road Management Plan 2025 are:
 - Adopting the recommendations from a review undertaken by the MAV (Municipal Association of Victoria)
 - Updating road classifications/terminologies to a modern standard
 - Some alterations to service standards and timeframes (generally considered an improved level of service)
7. In accordance with the relevant legislation, the draft document was exhibited for 28 days with the exhibition advertised in the Age newspaper and submissions sought through Councils website.
8. Five (5) submissions were received. Four of these submissions related to peripheral matters to the Road Management Plan (the current condition of roads etc.). One submission related to clarification around drainage pit terminology in response to recent incidents. Minor amendment was made to provide clarification on this matter.

Proposal

9. It is proposed that the Road Management Plan 2025 be adopted by Council.
10. The required review has been undertaken in accordance with legislation and an updated and improved Road Management Plan proposed.
11. The exhibition period for the draft Plan highlighted no significant issues or further amendments required to the Plan and it is considered suitable for adoption.
12. A copy of the Road Management Plan for adoption is attached to this report.

Governance Compliance

Financial/Asset Resource Implications (consider Service Statements, Budget, Long Term Financial Strategy and Asset Plan)

Operating Budget Implications

13. There are no financial implications associated with this report.

Asset Implications

14. This item provides the mitigation requirements for hazards related to Council assets in the road reserve. The ongoing maintenance costs have been assessed and are included in operating and resource costings.

Legal/Risk Implications

15. Legal advice received from the MAV has been incorporated into the draft Road Management Plan. The Road Management Plan is a key legal document for Council.



Environmental Implications

16. There are no environmental implications relevant to this report.

Community and Stakeholder Consultation

17. Prior to this report, the draft Road Management Plan 2025 was available for public consultation in accordance with the requirements of the Local Government Act.
18. Consultation occurred from 8 August 2025 to 5 September 2025 via Council's Have Your Say web page including on 8 August a public notice in The Age daily newspaper and a post on Council's Facebook page.
19. The Council Have Your Say web page received 225 views and 5 comments.
20. Council officers have reviewed the feedback and made changes to address relevant issues identified.

Links to Community Vision, Council Plan, Strategy, Notice of Motion

21. This report is consistent with the following principles in the Community Vision 2040:
 - Safe and peaceful community.
 - Sustainable environment.
22. This report is consistent with the following strategic objectives from the Council Plan 2025-29:
 - A socially connected, safe and healthy city.
 - A city of accessible, vibrant centres and places.
 - A green city committed to a sustainable future.
 - A Council that demonstrates leadership, responsible use of public resources, and a commitment to investing in the community.

Legislative and Policy Obligations

23. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
 - The Overarching Governance Principles of the Local Government Act 2020.
 - Climate Change and Sustainability.

Greater Dandenong City Council **Road Management Plan** 2025



Document Compliance

Council acknowledges the legal responsibility to comply with the *Charter of Human Rights and Responsibilities Act 2006* and the *Equal Opportunity Act 2010*. The *Charter of Human Rights and Responsibilities Act 2006* is designed to protect the fundamental rights and freedoms of citizens. The Charter gives legal protection to 20 fundamental human rights under four key values that include freedom, respect, equality and dignity.

Greater Dandenong City Council Policies comply with the Victorian Charter of Human Rights and Responsibilities, the *Gender Equality Act 2020*, the *Climate Change Act 2017*, the Child Safe Standards contained in the *Child Wellbeing and Safety Act 2005*, (Amended) the *Privacy and Data Protection Act 2014* and the Overarching Governance Principles specified in 9(2) of the *Local Government Act 2020*.

Acknowledgment of Country

Greater Dandenong City Council acknowledges the Traditional Custodians of this land, the Bunurong People and pays respect to their Elders past and present. We recognise and respect their continuing connections to climate, Culture, Country and waters.

Document Control

Date Created:	
Objective ID:	A12216580
Date of Endorsement:	
Version No:	1
Policy Superseded by this Policy:	Road Management Plan (2018-22)
Responsible Department:	Infrastructure Strategy
Responsible Directorate:	City Futures
Policy Type:	Mandated
Next Review:	31 October 2029

Administrative Updates

It is recognised that from time to time, circumstance may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this document, such a change may be made administratively. Examples include a change to the name of a Council department, the change to an existing policy or document referred to in this policy and minor updates to legislation and the like which does not have a material impact. All changes or updates which materially alter this policy must be by resolution of Council.

Date	Update

City of Greater Dandenong Road Management Plan

The City of Greater Dandenong ("Council") manages, in accordance with this Road Management Plan (Road Management Plan or "RMP"), the roads (including any ancillary areas) for which it has responsibility pursuant to the *Road Management Act 2004* (Road Management Act or Act or RMA).

Council's responsibility under the Act also extends to the management of roads, such as service roads and dedicated parking lanes alongside declared arterial roads, for which the Council is also the responsible road authority.

The City of Greater Dandenong's 'Register of Public Roads' (available at Council's offices during normal working hours and on Council's website) provides additional details of each of the roads for which Council is responsible, however, the Register is not an 'incorporated document' in this Road Management Plan.

This Road Management Plan includes the following:

- The approach implemented by the City of Greater Dandenong in the discharge of its duty to identify, address and mitigate hazards on public roads within the municipality pursuant to the *Road Management Act 2004*

- Council's Road Hazard Intervention Standards, which are the standards (dealing with intervention levels and response timelines) in accordance with which Council will perform its road management functions related to hazards (Appendix 1 to this Road Management Plan (and being Tables 1, 2 and 3 respectively)).

The City of Greater Dandenong's Road Management Plan has been prepared in accordance with Division 5 of Part 4 of the *Road Management Act 2004*.

Council appreciates information from the public regarding any road or traffic hazards. The 24 hour contact phone number is 03 8571 1000.

Notwithstanding that this Road Management Plan is a publicly available document, any queries in relation to or requests to view this Road Management Plan should be directed to:

City of Greater Dandenong
225 Lonsdale Street
DANDENONG VIC 3175

or

council@cgd.vic.gov.au

Further information is also available on Council's website.



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Introduction

Background

This Road Management Plan is a policy document of the Council which:

- details the approach implemented by the City of Greater Dandenong in the discharge of its duty to identify, address and mitigate hazards on public roads within the municipality pursuant to the *Road Management Act 2004*
- describes Council's Road Hazard Intervention Standards, which are the standards (dealing with intervention levels and response timelines) in accordance with which Council will perform its road management functions related to hazards.

As the road authority, the Council is entitled to rely on a statutory defence in any proceedings for damages arising from the performance or non-performance of its road management functions concerning a public road. This defence establishes that Council has taken all reasonable care, given the circumstances, to ensure that the relevant section of the public road is not hazardous for traffic.

For the purposes of the defence, Council may rely on a policy which is reasonably based, and which has otherwise been complied with. This Road Management Plan is, and comprises, that policy.

The implementation and management of this Road Management Plan is otherwise, and separately, consistent with Council's various other strategic and corporate plans and policies.

The implementation and oversight of this RMP align with Council's broader strategic and corporate plans and policies. However, this RMP functions as a stand-alone, comprehensive policy document governing the inspection and management of hazards on public roads, paths, and road-related infrastructure within the City of Greater Dandenong. It remains independent of any other Council policy, practice, or procedure related to the performance or

non-performance of road and infrastructure management functions.

If, and to the extent, any other policy, practice or procedure of Council:

- requires (or purports to require) any act, matter or thing to be done by or on behalf of the Council in relation to the performance or non-performance of Council's public road, path and road infrastructure management functions and
- adopts (or purports to adopt) a standard which is or may be in conflict, or inconsistent, with the standards specified in, and by, this Road Management Plan (other standards)

then the standards specified by this Road Management Plan prevail over the other standards to the extent of such conflict or inconsistency, and the other standards are of no force or effect.

This Road Management Plan (RMP) is a policy document that concerns itself with the management of public road hazards relative to the resources available to Council and the safety of public road users. This includes the prioritisation of road infrastructure management based on relevant factors.

The RMP is primarily informed by financial, economic, political, social, and environmental considerations.

The City of Greater Dandenong has a substantial network of variously classified roads and the following infrastructure may be impacted by the requirements of the Act.

Purpose

In accordance with section 50 of the *Road Management Act 2004*, the purpose of this Plan is to:

- establish an approach for the road management functions of the Council related to hazards which is based on policy, operational objectives and available resources and

- specify the relevant standards in relation to the discharge of duties in the performance of those road management functions related to hazards.

This Plan also reflects the 'local government charter' and the purposes and objectives of Council as specified under sections 3A and 3C of the *Local Government Act 1989*. Other legislation which also relates to this Plan includes the *Road Safety Act 1986* and the *Transport Act 1983*.

With respect to the discharge by Council of its duties under the *Road Management Act 2004*, and otherwise in accordance with this Road Management Plan, Council records that it considers, for the purposes of section 39 of the Act, it has adopted and made a reasonable policy decision in relation to the management of public roads in the municipal district (policy decision).

Council considers that the policy decision is otherwise one which accords to the requirements of section 103(b) of the Act, which provides that:

"for the purposes of any proceeding ... an act or omission which is in accordance with a policy determined by the relevant road authority under section 39 does not constitute a wrongful exercise or failure unless the policy is so unreasonable that no road authority in the road authority's position acting reasonably could have made that policy."

Key stakeholders

In preparing this Road Management Plan, Council has considered the interests of key stakeholder groups in the community (as both users of the road network and affected by the network) including:

- the community in general (for recreation, sport, leisure, education and business)
- residents and businesses adjoining the road network
- pedestrians

- users of a range of miscellaneous smaller, lightweight vehicles such as bicycles, motorised buggies, wheelchairs and prams
- vehicle users using motorised vehicles such as trucks, buses, commercial vehicles, cars and motor cycles
- tourists and visitors to the area
- utilities as described in section 3 of the *Road Management Act 2004*
- public transport operators
- emergency agencies including the Police, Fire Brigade, Ambulance & the Vic SES
- Council as the responsible road authority
- State and Federal Government that periodically provide support funding to assist with management of the network; and
- Parks Victoria.

Obligations of road users

Council recognises and considers that all road users have separate obligations with respect to their use of a road which is set out in section 17A of the *Road Safety Act 1986*.

Road Management Plan Review

The period for review of Road Management Plans is set through the *Local Government Act 2020*. The process for undertaking a review is also governed by this legislation, including the extent of exhibition of the draft document. In light of the review mechanism for Road Management Plans, this Plan has been set out to detail Councils approach and inspection timeframes within the bulk of the document. Any changes to these would be considered significant and trigger comprehensive review of the Plan. Intervention levels and responses are set out within an appendix as they are more likely to be altered during review. Changes to this Appendix is considered less significant in nature and can be reviewed in isolation.

Road Management Approach

Application of the Road Management Plan

Councils Road Management Plan deals specifically with addressing hazards on the road network managed by Council.

Council is committed more broadly to responsible and sustainable asset management, including of roads under its management, however, these matters are not the subject of the Road Management Plan and are not a requirement of a Road Management Plan as detailed within the *Road Management Act 2004*. Some relevant context detailing this is provided within Section 2.2.

The Road Management Plan has been prepared by Council to ensure that in dealing with hazards, Council has a good understanding of both the nature of hazards and risk to the public, as well as the financial, economic, political, social and environmental constraints Council operates within. Review of the above enables Council to generate a Road Management Plan which is both appropriate and realistic to implement.

The Road Management Plan is implemented on and for roads and road infrastructure as detailed in Section 3, through the inspection regime in Section 4 and the Intervention Levels and response times in Appendix 1.

The approach detailed within the core sections of this Plan are anticipated to remain relevant through multiple future iterations of Road Management Plan review. The Intervention Levels and response times in Appendix 1 are likely to be amended with greater frequency (at each review) based on risk assessment and organisational capabilities.

Road Management Context

The Road Management Plan is one of a suite of documents detailing Councils approach to road management. Other documents address the asset management of roads and related infrastructure, as well as public use and access prioritisation. Policies are also incorporated into the system to ensure the roads are managed for optimal benefit of the community.

The City of Greater Dandenong's Service Plans, Asset Management Plans and Asset Operational Plans for Transport Networks and Street Enhancements, respectively, provide for the establishment of service standards and responsibilities, asset lifecycle management of the road network, and include demand and risk analysis for the provision of the road network as well as 10 year plans for the acquisition, renewal, upgrade, expansion, maintenance and disposal programs, and the operation of Council's road and road-related assets.

Regulations and Code of Practice

During the review and preparation of this RMP, Council has taken into consideration the relevant regulations made under the *Road Management Act 2004*, other relevant statutory rules and the guidelines set out in the relevant Codes of Practice, and it will continue to have regard to these regulations, rules and codes (as they may change from time to time) in the performance of Council's road management.

The following Codes of Practice and Regulations that relate to this Road Management Plan are set out below:

- Code of Practice No. S 201 Road Management Plans
- Code of Practice No. S 267 Operational Responsibility for Public Roads

- Code of Practice No. S 269 Management of Infrastructure in Road Reserves
- Code of Practice No. S 351 for Worksite Safety-Traffic Management
- Road Management (General) Regulations 2016
- Road Management (Works and Infrastructure) Regulations 2015
- Road Safety Road Rules 2017, and
- Road Safety (Traffic Management) Regulations 2009.

It is also noted that Section 24(4) of the *Road Management Act 2004* also provides that a Code of Practice cannot –

- a) impose a duty on any person or
- b) direct how any matter or thing is to be done or
- c) create an enforceable legal right or
- d) impose any liability or penalty.

Public Roads Register

Council maintains a Register of Public Roads within the municipality which includes:

- the name of each public road
- the date on which the road became a public road
- if a public road ceases to be a public road, the date on which the road ceased to be a public road
- the classification, if any, of the public road
- the reference to any plan or instrument that fixes or varies the boundaries of a public road
- any ancillary areas and
- a reference to any arrangement under which road management functions are transferred to or from another road authority.

Council's Register of Public Roads is compiled (and roads are registered on the Register) in accordance with the principles outlined in the City of Greater Dandenong's Roads Register Guidelines. These Guidelines assist Council in determining whether a road is 'reasonably required for general public use' within the meaning of section 17(3) of the *Road Management Act 2004*.

Delegations

Under Council's Instrument of Sub-Delegation by Chief Executive Officer to Members of Council Staff, the Chief Executive Officer has delegated various functions under the *Road Management Act 2004* and the relevant Regulations and Codes of Practice made under that Act to respective Council officers. This allows Council, through various responsible members of staff, to respond quickly to technical and administrative matters under the Plan.



Demarcation of Responsibilities

Areas to which the Road Management Plan applies

This Road Management Plan applies to public road, path and road infrastructure over which Council management functions under the *Road Management Act 2004*. This varies across different classifications of road and road related infrastructure.

Municipal roads

Within the City of Greater Dandenong, Council is the coordinating road authority for municipal roads and the Victorian Government is the coordinating road authority for State roads (freeways and declared arterial roads).

A municipal road is any road which is not a State road, including any road which:

- is a road referred to in section 205 of the *Local Government Act 1989* or
- is a road declared by VicRoads to be a municipal road under section 14(1)(b) of the *Road Management Act 2004* or
- is part of a Crown land reserve under the *Crown Land (Reserves) Act 1978* and Council is the relevant Committee of Management.

For these roads, Council is typically responsible for the following in accordance with the *Road Management Act 2004*.

- road surface, pavement and earth formation
- surface drainage systems including kerb and channel
- footpaths, shared paths, bicycle paths and parking areas and
- bridges and large culverts
- traffic signals, Council owned streetlights and other road-related infrastructure

State roads

A number of roads within the City of Greater Dandenong are managed by the Victorian Government. There are Declared Arterial Roads and detailed within the Head, Transport for Victoria's Register of Public Roads. Council retains some responsibility for paths, nature strips, outer separators and service roads on Declared Arterial Roads in accordance with the relevant code of practice, and under maintenance agreements.

Freeways located in the City of Greater Dandenong include:

- EastLink (Police Road to Thompsons Road)
- Monash Freeway (Dandenong Creek to Police Road)
- Mornington Peninsula Freeway (Thompson Road to Springvale Road), and
- South Gippsland Freeway (South Gippsland Hwy to Princes Hwy).

Declared Arterial Roads located in the City of Greater Dandenong include:

- Centre Road
- Chandler Road (Cheltenham Road to Princes Highway)
- Cheltenham Road
- Dandenong – Hastings Road
- Elonera Road (Princes Highway to Meredith Street)
- Jacksons Road
- Foster Street (Cheltenham Road to Stud Road)
- Dandenong By Pass
- Frankston – Dandenong Road (Princes Highway to Thompsons Road)
- Greens Road
- Heatherton Road

- Hutton Road
- Lonsdale Street
- Police Road (Springvale Road to EastLink)
- Pound Road West
- Princes Highway
- South Gippsland Highway
- Springvale Road
- Stud Road
- Thompson Road
- Westall Road

New subdivisional roads

Roads created due to subdivision developments or changes in the existing road network are incorporated on a regular basis into Council's Register of Public Roads.

Until a subdivisional road under the *Subdivision Act 1988* is adopted as a public road on Council's Register of Public Roads (on the basis that Council has determined that the road is 'reasonably required for general public use'), Council in the exercise of its discretions over public highways does not assume responsibility for the inspection, maintenance and repair of those roads.

Council's current policy and practice is not to adopt a new subdivisional road as a 'public road' until the date of practical completion of the approved subdivision works. The date of practical completion will be followed with the issue of the statement of compliance and is to be agreed to in writing by Council's delegated officer when the subdivisional works are considered satisfactory, on which date the whole of the works are considered to have entered into the maintenance period. The maintenance period shall be not less than three months.

Boundary roads

The City of Greater Dandenong is bounded by four municipalities; City of Monash, City of Casey, City of Frankston and City of Kingston.

Council's maintenance responsibilities in respect of boundary roads are in accordance with Boundary Agreements which have been developed for affected roads. The following roads are covered by Boundary Agreements:

- Tootal Road
- Police Road
- Claredale Road

Private roads

There are many roads in the City of Greater Dandenong that are linked to Council's road network but which are not registered as public roads on Council's Roads Register or are otherwise considered to be private roads. Under section 107 of the *Road Management Act 2004*, Council does not have a statutory duty or a common law duty to perform road management functions in respect of a public highway which is not a public road or in respect of a private road.

Other

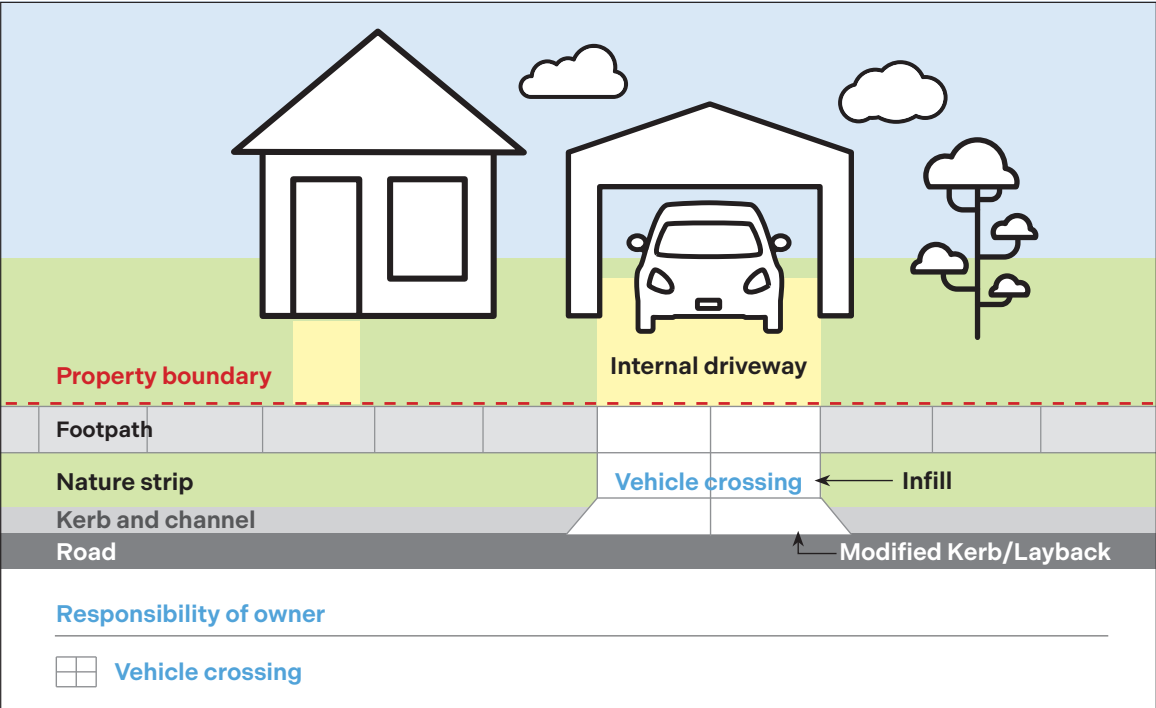
Bus bays

Any paved area (including pavement markings) or unsealed area where buses pull over is maintained by the relevant road authority with operational responsibility for the through carriageway in accordance with the service levels for the abutting roadway.

Rail tracks

Primary control of road-rail crossings rests with the appropriate rail authority. Road / Rail Safety Interface Agreements (RSIA) between Public Transport Safety Victoria and the City of Greater Dandenong have been signed in respect of all road rail crossings within the City. These agreements set out the responsibility of each authority at each crossing.

A list of road rail crossings subject to RSIA's is kept by VicTrack.



Vehicle crossings

Bridges

The City of Greater Dandenong is responsible for the inspection, maintenance and repair of bridges, including pathways on bridges on municipal roads within the City. Bridges interfacing with arterial roads or railways are covered by interface agreements or managed in accordance with the relevant codes of practice.

Utility assets

Non-road infrastructure assets located within a road reserve are not the responsibility of Council but are the responsibility of the person or body (utility provider) that is in charge of the provision, installation, maintenance or operation of the non-road infrastructure asset.

Non-road infrastructure assets within a road reserve include gas pipes, water and sewerage pipes, cables, electricity poles and cables, public telephones and mail boxes.

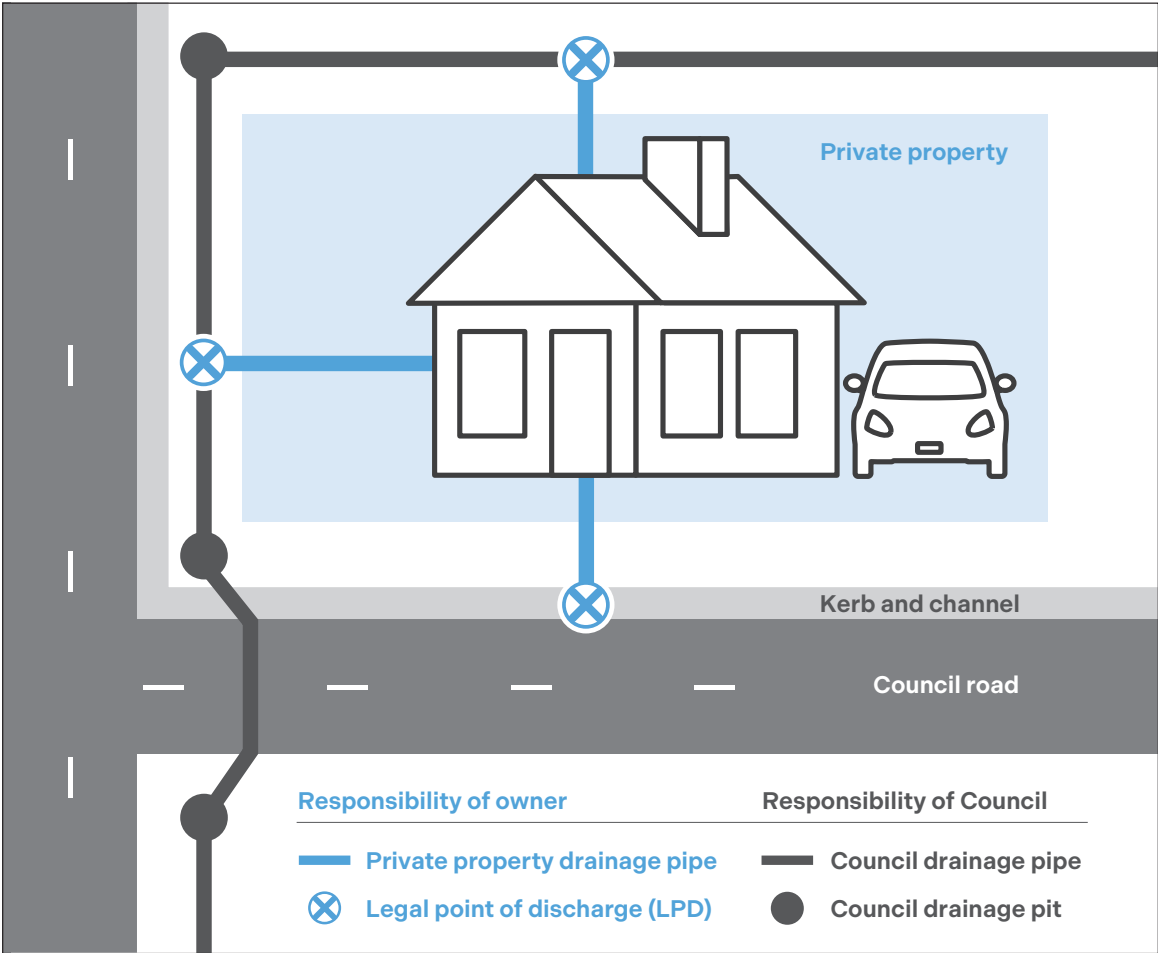
The majority of water hydrants in road reserves are maintained by South East Water on behalf of Council. Pursuant to section 36 of the *Country Fire Authority Act 1958*, the

Country Fire Authority may require Council to provide additional water hydrants at any place in or near a public street or road within Council’s municipal district.

The Ministerial Code of Practice – ‘Management of Infrastructure in Road Reserves’ identifies benchmarks of good practice for utility providers and Council who are expected to work together cooperatively to facilitate the installation, maintenance and operation of non-road infrastructure assets within road reserves.

Vehicle crossings

Vehicle crossings are considered private property, and therefore any damage to them is the responsibility of the benefiting property owner. However, Council remains responsible for any section of the crossover that is used by the general public as a footpath or a modified section of kerb and channel that forms part of the drainage network. This section of footpath is subject to the same inspection and maintenance standards applied to the wider public footpath and kerb network.



Legal point of discharge

Vehicle crossings must comply with Council's specifications and standards. These specifications and standards can be accessed either online at greaterdandenong.com or upon request at Council's offices during normal working hours.

Proposed new and altered crossings to properties adjoining arterial roads require a planning permit pursuant to the *Planning and Environment Act 1987* before any works can commence.

Legal point of discharge

The legal point of discharge is the point that stormwater from a property connects to the council drainage network. This could be by connecting into a Council managed drain or the street kerb and channel.

Under the *Water Act 1989* residents and property owners are liable for the flow of water from their land or property.

Property owners are responsible for stormwater drains on their property and any section of their private drain outside the property that connects to the [legal point of discharge](#), including the connection point to the Council's drainage network.

Any stormwater discharged from a property must be via a legal point of discharge determined by Council. Council can be contacted during normal business hours to request a legal point of discharge.

Inspection Standards and Service Level

General

The Council and the community collectively identify road asset defects. This is relied upon to identify hazards and act accordingly, and in the interests of public safety, to minimise any risk of injury to users.

Inspections of road assets are performed in two modes as follows:

- Proactive Inspection, and
- Reactive Inspection

Details on each type of inspection are below.

Considering the financial, economic, political, social, and environmental context, this is considered a realistic and appropriate approach to the identification of hazards and compliant with the requirements of a Road Management Plan.

Proactive Inspections

Proactive inspections are undertaken by trained works officers, who are best placed to identify any hazards and effectively respond. Defects found during these inspections are checked against the set intervention levels for the appropriate asset classification (Appendix 1). Hazards identified which are beyond intervention level will be mitigated or removed using temporary or permanent safety measures or warnings as per the timeframes in Appendix 1.

Roads

Road Classifications are aligned with the Victorian Governments Vicmap Transport Road Classifications, and Councils network inspection frequencies are listed below. Councils Road Register lists all municipal roads and which road classification applies to each. A summary of these classifications is also included with Appendix 2.

Road Classification	Network Inspection Frequency Timeline
Freeway	Not inspected by Council
Highway	Not inspected by Council
Arterial	Not inspected by Council
Sub-Arterial	100% of network every 12 months
Collector Road	100% of network every 12 months
Local Road	100% of network every 12 months
Minor Road	100% of network every 12 months

Paths

Path Classifications are aligned with the Victorian Governments Movement and Place classifications and network inspection frequencies are listed below. A summary of these classifications is also included with Appendix 2.

Path Classification	Network Inspection Frequency Timeline
High frequency paths	100% of network every 12 months
Low frequency paths	100% of network over 4 years Approximately 25% of network each year

Bridges

All bridges within the municipality for which Council is responsible, including road bridges and pedestrian bridges are inspected to the same frequency as listed below.

Bridge Classification	Network Inspection Frequency Timeline
All Bridges	Twice yearly with a maximum interval of 6 months Inspection shall also be carried out after flooding or bushfire events as soon as reasonably practicable

Reactive Inspections

Reactive Inspections are initiated by the community who notify Council of a concern or hazard.

The available channels for the community to be able to contact Council are reviewed frequently to ensure hazards can be reported effectively. The community can contact Council via e-mail, phone, online or in person at Council’s Customer Service Centres. The community are able to advise whether they consider an issue to be a general enquiry, or an emergency situation.

Trained works officers investigate these enquiries to identify any hazards and effectively respond. Hazards found during these inspections are checked against the set intervention levels for the appropriate asset classification (Appendix 1). Hazards identified which are beyond intervention level will be mitigated or removed using temporary or permanent safety measures or warnings as per the timeframes in Appendix 1.

Enquiry type	Timeline
General Enquiry	2 Working Days
Emergency Situation	4 Hours

Exceptional Circumstances

Council will make every effort to meet its commitments under the Road Management Plan. However, there may be situations or circumstances that affect Council's business activities to the extent that it cannot deliver on the service levels of the Road Management Plan. These include but are not limited to natural disasters, such as fires, floods, or storm; or, a prolonged labour or resource shortage, due to a need to commit or redeploy Council staff and/or equipment elsewhere.

In the event that the Chief Executive Officer of Council has considered the impact of such an event or circumstance on the limited financial and other resources of Council and Council's other competing priorities and budgetary constraints (whether or not in conjunction with Council), and has determined that any standards of, or requirements in, the Road Management Plan cannot be adequately met, then pursuant to and reliant on the principles set out in Section 83 of the *Wrongs Act 1958* and otherwise, they will write to the Council's officer in charge of its Road Management Plan and inform them that some, or all, of the timeframes and response times are to be suspended until further notice. Where assets covered by the Road Management Plan are impacted for an extended period, a modified plan for these assets only may be put in place.

Section 83 of the *Wrongs Act 1958* provides:

83 Principles concerning resources, responsibilities etc. of public authorities

In determining whether a public authority has a duty of care or has breached a duty of care, a court is to consider the following principles (amongst other relevant things):

- (a) the functions required to be exercised by the authority are limited by the financial and other resources that are reasonably available to the authority for the purpose of exercising those functions
- (b) the functions required to be exercised by the authority are to be determined by reference to the broad range of its activities (and not merely by reference to the matter to which the proceeding relates)
- (c) the authority may rely on evidence of its compliance with the general procedures and applicable standards for the exercise of its functions as evidence of the proper exercise of its functions in the matter to which the proceeding relates.

Once the scope of the event/s have been determined, and the resources committed to the event response have been identified, then there will be an ongoing consultation between Council's CEO and Council's officer responsible for the Road Management Plan, to determine which parts of Council's Road Management Plan are to be reactivated, and when.

Council statements to residents about the suspension or reduction of the services under the Road Management Plan will include reference to how the work that will be done has been prioritised, and the period for which it is likely to be affected.

References

The following documents are considered relevant to this Road Management Plan:

- Bridge Inspection Manual, VicRoads and
- Bridge Maintenance Repair and Strengthening Manual, VicRoads.
- City of Greater Dandenong Local Law No. 2 (General Local Law)
- City of Greater Dandenong Long Term Financial Plan
- City of Greater Dandenong Asset Plan
- City of Greater Dandenong Council Plan and Annual Budget
- Code of Practice No. S 201 Road Management Plans
- Code of Practice No. S 267 Operational Responsibility for Public Roads 2004
- Code of Practice No. S 269 Management of Infrastructure in Road Reserves 2016
- *Country Fire Authority Act 1958*
- *Crown Land Act 1978*
- *Local Government Act 1989*
- *Local Government Act 2020*
- MAV Road Management Plan Guidance Document May 2016 Dec 2022
- *Planning and Environment Act 1987*
- Road Management (General) Regulations 2016
- Road Management (Works and Infrastructure) Regulations 2015
- *Road Management Act 2004*
- *Road Safety Act 1986*
- *Subdivision Act 1988*
- *Transport Act 1983*
- *Wrongs Act 1958*

Definitions

Unless the context or subject matter otherwise requires (including in relation to the Glossary set out in this Road Management Plan), the terms used in this Road Management Plan have the same meaning as the definitions included in the *Road Management Act 2004*, the relevant Regulations and Codes of Practice made under the *Road Management Act 2004*, the *Local Government Act 2020* or as defined by AustRoads.



Appendix 1 – Intervention Levels

Hazard Intervention Levels

Hazard Description	Intervention Level	Defect treatment times
Pavements		
Pavement or Surface Hazard		
Damaged Road (Sealed)	Potholes in traffic lane of a sealed pavement greater than 200mm in diameter and greater than 50mm deep	10 Working Days
Damaged Road (Unsealed)	Potholes in traffic lane of an unsealed pavement greater than 300mm in diameter and greater than 50mm deep or drop off on unsealed shoulders greater than 50mm for greater than 100metres	30 Working Days
Drainage		
Damaged Pit Lids	Damaged that significantly undermines the structural integrity of the Pit Lid within Road Reserve	30 Working Days
Flooded roadway	Water is ponding to a depth of greater than 100mm	30 Working Days
Roadsides		
Vegetation Hazard		
Vegetation	Trees, Shrubs and grasses that have grown to restrict design sight distance to intersections or restrict viewing of safety signs ** where they become substantially ineffective	20 Working Days
Road Reservation Vegetation (Sealed)	Vegetation clearance no less than 4.5m in height, over traffic lanes and the trafficable portion of shoulder. Vegetation not to protrude over the edge of the road seal unless signed otherwise. Vegetation cleared as far as reasonably practicable and all tree pruning shall be in line with AS 4373-2007 Pruning of Amenity Trees	20 Working Days

Hazard Description	Intervention Level	Defect treatment times
Road Reservation Vegetation (Unsealed)	Vegetation clearance no less than 4.5m in height, over traffic lanes and the trafficable portion of shoulder. Vegetation not to protrude over the edge of the road formation unless signed otherwise. Vegetation cleared as far as reasonably practicable and all tree pruning shall be in line with AS 4373-2007 Pruning of Amenity Trees	20 Working Days
Path Vegetation	Vegetation clearance less than 3.0m in height, over a pedestrian/bicycle path. Vegetation not to protrude more than 300mm horizontally over the path edge, unless otherwise signed. Vegetation cleared as far as reasonably practicable and all tree pruning shall be in line with AS.4373-2007 Pruning of amenity trees.	20 Working Days
Roadside Hazards		
Damaged Safety Sign	Sign is missing or illegible	10 Working Days
Damaged Safety Barriers	Missing or damaged making them substantially ineffective	10 Working Days
Damaged Structures	Visible damage likely to affect road user or public safety	10 Working Days
Damaged Path	Pavement is vertically displaced greater than 25mm	10 Working Days

Emergency Interventions

Hazard Description	Intervention Level	Defect treatment times
Obstructions and Substances in Traffic Lanes	Materials fallen from vehicles, dead animals, wet clay and other slippery substances, hazardous materials, or objects, accumulation of dirt or granular materials on the traffic lane.	4 Hours
Missing Pit Lids	Missing drainage lids, or grates in pedestrian areas or traffic lanes	4 Hours
Trees in Traffic Lanes	Hanging branches and fallen branches/entire trees on or over traffic lanes	4 Hours
Non Operational Traffic Signals	Traffic Signals that are non operational	4 Hours

Note on defect treatment

Defect treatment is the process of treating the hazard to the extent that it is no longer a hazard beyond the specified intervention levels affecting the public.

This may involve repair or replacement. Examples of this would be replacement of a missing pit lid, or grinding a section of vertically displaced footpath.

Defect treatment work may involve the installation of barricading, or provision of traffic control (including the installation of warning signs and other traffic management devices) to restrict access to a hazard.

Defect treatment times are in working days (i.e. weekdays which do not fall on a public holiday). Working days may be converted to calendar days by adding 2 days to every 5 working days or part thereof.

Appendix 2 – Classifications

Road Classifications

The Road Classifications within this Road Management Plan are aligned with the Victorian Governments Vicmap Transport Road Classifications.

Class	Definition	Classification Responsibility
Freeway (0)	Hard surface formation, high volume, high speed roads declared as “Freeway”; comprising dual carriageway and full access control and grade separated intersections; i.e. no direct access from adjoining properties or side roads and all crossings are by means of overpass or underpass bridges with traffic entering or leaving carriageways by means of ramps. Single carriageway sections forming part of declared freeways may be included within this category.	Department of Transport and Planning
Highway (1)	Hard surface roads which: • Are of importance in a national sense, and/or • Are of a major interstate through route, and/or • Are principal connector roads between capitals and/or major regions and/or key towns.	Department of Transport and Planning
Arterial (2)	Well maintained and widely used hard surface formation roads which are major connectors between: • Freeways and/or National Highways, and/or • Major centres, and/or key towns, or • Have major tourist importance or • Which main function is to form the principle avenue of communication for metropolitan traffic movements, not catered for by freeways.	Department of Transport and Planning
Sub-Arterial (3)	Hard surface formation road, which acts as: • A connector between highways and/or arterial roads, or • An alternate route for class 2 roads, or • A principal avenue for massive traffic movements.	Council

Class	Definition	Classification Responsibility
Collector Road (4)	Hard surface or improved, loose surface formation road acting to: • Provide for traffic movement (connects class 3 to class 5), or • To distribute traffic to local street systems.	Council
Local Road (5)	Hard surface or improved, loose surface formation road providing access to properties or public land. Caters for moderate travel speed of a full range of vehicles including large vehicles. All weather two-lane road includes: sealed, formed and gravelled or single lane sealed road with gravel shoulders.	Council
Minor Road (6)	A hard surface improved or unformed road usually with a dry weather or natural surface. A road that services a small number of properties, is a dead-end road, or provides access to low to moderate use sites within public land. Caters for low travel speed and a range of vehicles in dry weather. It may be seasonally closed. Generally, an all-weather single lane two-way unsealed formed road usually lightly gravelled. A fair quality of service road. Designed for moderate to low-speed standards according to terrain. Minimum carriageway width is 4m.	Council

Path Classifications

The Path Classifications within this Road Management Plan are aligned with the Victorian Governments Movement and Place Classifications and Councils assessment of locations where greater risks are present.

Class	Description	Classification Responsibility
High Frequency Paths – Higher Volume	State and regionally significant paths which are expected to have significant volumes of path users	Department of Transport and Planning
High Frequency Paths – Higher Risk	Local and municipal paths which are expected to have significant volumes of vulnerable path users	Council
Low Frequency Paths – Strategic Connections	Paths which provide state and regionally significant connections e.g. State strategic cycling corridors	Department of Transport and Planning
Low Frequency Paths – Local Paths	Balance of the path network	Council

Glossary of Terms

Unless the context or subject matter requires otherwise, the following terms in this road management plan have the following meanings:

Arterial road

Freeways, highways & declared main roads which are managed by the State Government through VicRoads.

Code of Practice

Codes of practice under the Road Management Act, including the Road Management Plans Code of Practice, a supporting document to the legislation, which provides practical guidance to a road authority in the making of a RMP.

Consent applications

Applications made by other road authorities, private contractor and utilities companies to perform works on Council-managed roads.

Emergency Situations

Where hazard presents an immediate and significant threat to the safety of road and footpath users.

‘Exceptional Circumstances’ clause

A clause included in the Road Management Plan that describes the conditions under which a Council can suspend its maintenance hazard mitigation and inspection responsibilities under the Road Management Plan due to the occurrence of events outside their control. The ‘Exceptional Circumstances’ clause also details the process for reinstating the Road Management Plan.

Hazard description

Refers to a change to the road or footpath surface that introduces a hazard to public safety. Common terminology includes: pothole, lift, shove, lip, crazing, depression, etc.

Infrastructure and works managers

Staff of road authorities that are responsible for the management and maintenance and hazard response of roads as determined by the classification system within the *Road Management Act 2004* and as contained in the Roads Register.

Intervention level

The size of a defect at which the road authority has determined that the defect will be constitute a hazard.

Level of Service

Describes the outputs or objectives an organisation or activity intends to deliver to its customers.

Municipal roads

Roads for which Council is the responsible road authority.

Non-road infrastructure

Includes infrastructure in, on, under, or over a road, which is not road infrastructure. The Road Management Act provides examples of non-road infrastructure that includes: gas pipes, water and sewerage pipes, cables, electricity poles, bus shelters, rail infrastructure, public telephones, mail boxes, road side furniture and fences erected by utilities or providers of public transport.

Other roads

Include roads in State reserves, and roads on private property. Council is not responsible for the care and maintenance of these roads.

Path or pathway

The definition of pathway provided in the Road Management Act captures both 'footpaths' and 'shared pathways' as outlined below:

It includes a footpath, bicycle path or other area constructed or developed by a responsible road authority for use by members of the public other than with a motor vehicle but does not include any path:

- (a) which has not been constructed by a responsible road authority; or
- (b) which connects to other land.

Proactive inspections

Inspections performed as part of a scheduled program, according to the classification of roads, which is based on the road classification for the purpose of identifying defects above intervention and to provide a record that the road has been inspected.

Public Road Register

List of roads within a municipality that a council is responsible for. Council is required to keep a register under S.19 of the Road Management Act.

Reactive inspections

Inspections performed in response to a customer request or notification about the condition of the road, in order to assess whether the road contains a hazard that has reached the relevant intervention level.

Responsible Road Authority

The organisation responsible for the management of the road, as determined under S.37 of the Road Management Act.

Road

Includes a street; right of way; cul de sac; by-pass; bridge or ford; footpath; bicycle path or other land or works forming part of the road.

Road infrastructure

The infrastructure which forms part of a roadway, pathway or shoulder, including:

- Structures forming part of the roadway, pathway or shoulder; and the road-related infrastructure;
- Materials from which a roadway, pathway or shoulder is made; such as asphalt, bitumen, gravel, lane markers and lines.

Road Management Act

Road Management Act 2004 (Vic)

The Act provides a statutory framework for the management of the road network in Victoria.

Road Management Plan

A policy document developed by a Council to assist in the management of its road-related duties and responsibilities, as defined in the RMA.

Road Reserve

All of the area of land that is within the boundaries of a road.

Roadside

Any land that is within the boundaries of a road (other than the shoulders of the road) which is not a roadway or a pathway and includes the land on which any vehicle crossing or pathway which connects from a roadway or pathway on a road to other land has been constructed.

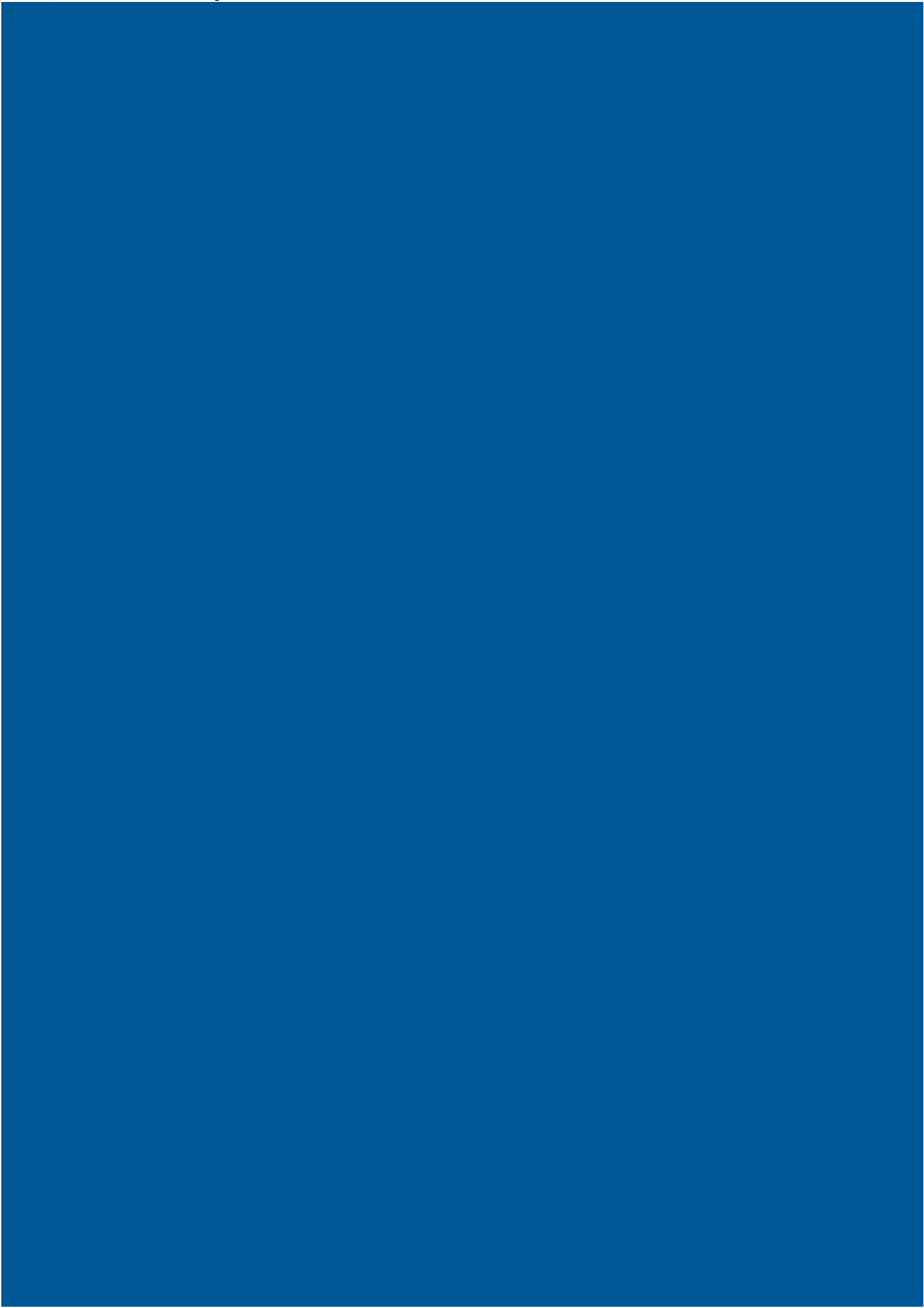
Safety Signs

Regulatory signs (excluding parking signs which do not contain red), warning signs and hazards signs.

Structures

Bridges, culverts or other designated structures (eg retaining walls, lighting structures) which have been assigned an asset number in Council's Asset Register





Summary of changes**Road Management Plan 2025**

The table below summarises the proposed changes to the Road Management Plan (RMP).

RMP Category / Detail	Previous Standard (RMP 2021)		Proposed Standard (RMP 2025)		Reason for Change
Proactive Inspections – Road Classification	Declared Arterial (Urban & Rural) (Note: Sections under Council’s responsibility)	100% of network every 6 months	Freeway Highway Arterial	Not inspected by Council	Road classifications are aligned with Victorian Governments Vicmap Transport Road Classifications.
	Unclassified Arterial (Urban & Rural)	100% of network every 6 months			
	Collector (Urban & Rural)	100% of network every 12 months	Sub-Arterial Collector Road Local Road Minor Road	100% of network every 12 months	
	Local (Urban & Rural)	100% of network every 18 months			
	Lanes	100% of network every 24 months			
Proactive Inspections – Path Classification	Special Risk Zones	100% of network every 12 months Note: only paths within road reserve and where an out of road reserve path is critical to road and network function	High frequency paths	100% of network every 12 months	Path Classifications are aligned with the Victorian Governments Movement and Place classifications.
	Other Paths	100% of network every 4 years Approximately 25 % of network each year Note: only paths within road reserve and where an out of road reserve path is critical to road and network function	Low frequency paths	100% of network over 4 years Approximately 25 % of network each year	
Reactive Inspections – Name of enquiry type	Inspect Customer Requests		General Enquiry		Changed to align with MAV advice.
	Attend Safety Call Outs		Emergency Situation		Changed to align with MAV advice.

Hazard Intervention Levels - Damaged Road (Unsealed)	20 working days	30 working days	Reduced number of unsealed roads and practicality of addressing vs risk reviewed
Hazard Intervention Levels - Damaged Line-marking	30 Working Days	Removed from the Intervention Levels	To prioritise resource allocation to most critical areas.
Hazard Intervention Levels - Obstructions and Substances in Traffic Lanes	4 hours	Moved to Emergency Interventions (4 hours)	Added an Emergency Interventions to align with MAV advice.
Hazard Intervention Levels - Missing Pit Lids	4 hours	Moved to Emergency Interventions (4 hours)	Added an Emergency Interventions to align with MAV advice.
Hazard Intervention Levels - Damaged Kerb and Channel	60 Working Days	Removed from the Intervention Levels	To prioritise resource allocation to most critical areas.
Hazard Intervention Levels – Road Reservation Vegetation (Sealed)	Vegetation clearance no less than 4.1m height	Vegetation clearance no less than 4.5m height	To align with modern standards / larger vehicles.
Hazard Intervention Levels – Road Reservation Vegetation (Unsealed)	Vegetation clearance no less than 4.1m height	Vegetation clearance no less than 4.5m height	To align with modern standards / larger vehicles.
Hazard Intervention Levels - Trees	4 hours	Moved to Emergency Interventions (4 hours)	Added an Emergency Interventions to align with MAV advice.
Hazard Intervention	Damaged Safety Sign (Standard) 10 Working Days	Damaged Safety Sign 10 Working Days	Improved intervention

Levels – Damaged Safety Sign	Damaged Safety Sign (Non Standard) 30 Working Days		level.
Hazard Intervention Levels – Damaged School Crossing Posts	10 Working Days	Removed from the Intervention Levels	To reduce duplication.
Hazard Intervention Levels – Damaged Safety Barriers	20 Working Days	10 Working Days	Improved intervention level.
Hazard Intervention Levels – Damaged Local Area Traffic Management Devices	60 Working Days	Removed from the Intervention Levels	To prioritise resource allocation to most critical areas.
Hazard Intervention Levels – Non-Operational Traffic Signals	4 hours	Moved to Emergency Interventions (4 hours)	Added an Emergency Interventions to align with MAV advice.
Hazard Intervention Levels – Blocked Pits and Pit Entries	30 Working Days	Removed from the Intervention Levels	To prioritise resource allocation to most critical areas.
Hazard Intervention Levels – Flooded Roadway	Not in current Road Management Plan	Added to the Intervention Levels 30 Working Days	Gap in Hazard Intervention Levels
Hierarchies	Appendix 2 - Hierarchies	Appendix 2 - Classifications	Road classifications are aligned with Victorian Governments Vicmap Transport Road Classifications. Path Classifications are aligned with the Victorian Governments Movement and Place classifications.
Glossary of Terms	Council	Removed	Already broadly understood by the intended audience and does not require

			clarification.
	Not in current RMP	Emergency Situations	Added to align with MAV advice.
	Not in current RMP	Reactive inspections	Added to align with MAV advice.
Other Sections	City of Greater Dandenong Road Management Plan	City of Greater Dandenong Road Management Plan	To improve clarity, and updated the references to reflect the most current and relevant sources.
	Introduction	Introduction	
	Road Management System	Road Management Approach	
	Demarcation of Responsibilities	Demarcation of Responsibilities	



4.1.2 Greater Dandenong City Council Annual Report 2024-25

Responsible Officer: Executive Director Strategy & Corporate Services

Attachments: 1. Annual Report 2024-25 [4.1.2.1 - 238 pages]

Officer Recommendation

That Council:

1. **APPROVES** the Annual Report 2024-25 (per Attachment 1) and presents the same to the public as a report on the implementation of the final year of the Council Plan 2021-25, in line with the legislative requirements of the *Local Government Act 2020*; and
2. **AUTHORISES** the Chief Executive Officer, or their delegate, to make amendments to the document to correct any minor drafting errors that do not materially alter the intent of the document.

Executive Summary

1. The Annual Report 2024-25 has been prepared in accordance with the *Local Government Act 2020* and contains all mandatory information as outlined in the legislation.

Background

2. Council has a statutory obligation to prepare an Annual Report that is in accordance with sections 98 and 99 of the *Local Government Act 2020*. The Annual Report must be prepared as soon as is practicable after the end of the financial year and Council is required to publicly consider the report within four months of the end of the financial year.
3. The Annual Report must contain:
 - a. a report of operations of the Council;
 - b. audited financial statements;
 - c. an audited performance statement; and
 - d. a copy of the Auditor's report on the financial statements under Part 3 of the Audit Act.

Key Issues and Discussion

4. The audited statements were approved in-principle by Council at the 22 September 2025 Ordinary Council Meeting. Subsequent to this, the Auditor-General's endorsement of the statements has been received with no further amendment.
5. The Greater Dandenong City Council Annual Report 2024-25 meets all legislative requirements.
6. The presentation of the completed Annual Report 2024-25 to this meeting is a condition of section 100 of the *Local Government Act 2020* which requires Council to consider the annual report at a meeting of the council within four months of the end of the financial year.
7. Copies of the adopted Annual Report will be made available at Council's customer service centres and libraries, and on Council's website at www.greaterdandenong.vic.gov.au on 14 October 2025.



8. The Greater Dandenong City Council Annual Report 2024-25 also incorporates performance highlights against each of the strategic objectives, which outline Council's major achievements for the financial year ending 30 June 2025.
9. Key highlights in 2024-25 included:
 - a. \$60 million invested in infrastructure including community facilities, recreation spaces, roads and footpaths
 - b. 99% completion of the Keysborough Community Hub which will open to the public in September
 - c. Commencement of construction on the new Dandenong Wellbeing Centre – our largest infrastructure project to date
 - d. \$1.7 million of State Government funding announced for 2025-26 to undertake path works following the completion of the Progress Street Level Crossing Removal
 - e. Over 69,000 people engaged through festivals and events across the municipality
 - f. Over 820,000 visitors welcomed to Council's libraries
 - g. 82% reduction in Council emissions.
10. Printed copies of the report are available to interested members of the public upon request.

Governance Compliance

Human Resource Implications (consider Workforce Planning and Service Statements)

11. This item does not have an impact on existing human resources.

Financial/Asset Resource Implications (consider Service Statements, Budget, Long Term Financial Strategy and Asset Plan)

Operating Budget Implications

12. The Financial Statements of Greater Dandenong City Council, as included in the attached Annual Report, are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and notes accompanying these financial statements. This report complies with Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 2020* and the Local Government (Planning and Reporting) Regulations 2020.
13. These consolidated financial statements for the year ended 30 June 2025 comprise the results of operations for both Council and its wholly owned subsidiaries, namely the Dandenong Market Pty Ltd and South East Leisure Pty Ltd.
14. The Comprehensive Income Statement highlights that Greater Dandenong City Council's accounting surplus for the financial year is \$30.91 million (\$12.29 million in 2023-24). The early distribution practices of Financial Assistance grant allocation funding by the Victorian Local Government Grants Commission contributed to the surplus increase from the prior year.
15. In order to reach the overall comprehensive income result, Council has recorded a revaluation increase of its roads, drainage, footpaths and off-street carparks of \$373 million resulting in a Comprehensive Income Statement surplus result of \$404 million. It is emphasised that these are accounting results only and comprise significant non-cash items.

Asset Implications

16. This item does not affect any existing assets.

Legal/Risk Implications

17. There are no legal / risk implications relevant to this report.



Environmental Implications

18. There are no environmental implications relevant to this report.

Gender Impact Assessment

19. A gender impact assessment is not required.

Community Consultation

20. The Annual Report 2024-25 has been compiled from information provided by the Executive Team, Managers and staff across the organisation regarding the various performance achievements.

Links to Community Vision, Council Plan, Strategy, Notice of Motion

21. This report is consistent with the following principles in the Community Vision 2040:

- Safe and peaceful community.
- Education, training, entrepreneurship and employment opportunities.
- Embrace diversity and multiculturalism.
- Sustainable environment.
- Mind, body and spirit.
- Art and culture.

22. This report is consistent with the following strategic objectives from the Council Plan 2025-29:

- A socially connected, safe and healthy city.
- A city that respects and celebrates diversity, our history and the arts.
- A city of accessible, vibrant centres and places.
- A green city committed to a sustainable future.
- A city that supports business, entrepreneurship, quality education and employment outcomes.
- A Council that demonstrates leadership, responsible use of public resources, and a commitment to investing in the community.

Legislative and Policy Obligations

23. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:

- The Overarching Governance Principles of the *Local Government Act 2020*.



Annual Report 2024–25





Acknowledgement of Country

Greater Dandenong City Council acknowledges and pays respects to the Bunurong people of the Kulin Nation, as the Traditional Custodians of the lands and waters in and around Greater Dandenong.

We value and recognise local Aboriginal and Torres Strait Islander Cultures, heritage, and connection to land as a proud part of a shared identity for Greater Dandenong.

Greater Dandenong City Council pays respect to Elders past and present and recognises their importance in maintaining knowledge, traditions, and Culture in our Community.

Greater Dandenong City Council also respectfully acknowledges the Bunurong Land Council as the Registered Aboriginal Party responsible for managing the Aboriginal Cultural heritage of the land and waters where Greater Dandenong is situated.

Image: Koorie Youth Will Shake Spears

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Cover image: Atong Atem, *3 Women*, 2018, digital photograph, courtesy the artist, MARS Gallery, and Gertrude Contemporary.

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Our Great City

Greater Dandenong City Council provides over 100 services to improve the quality of life of all residents. The Community Vision and Council's strategic objectives are outlined in the Council Plan 2021–25 and the Annual Budget. The delivery of services is measured by a set of service performance indicators and measures.

These services include:

CHILDREN, YOUTH AND FAMILIES	HEALTH AND WELLBEING	YOUR HOME	SPORT AND LEISURE	ROADS AND SAFETY	COMMUNITY
Youth services 	Disability services 	Planning permits 	Sportsgrounds 	Roads and footpaths 	Libraries 
Kindergartens 	Home maintenance 	Building permits 	Swimming pools 	Car parks 	Volunteering 
Maternal and child health 	Home and community care 	Pet registrations 	Leisure centres 	Street lighting 	Theatre and the arts 
Playgroups 	Meals on wheels 	Rubbish and recycling 	Parks and gardens 	School crossing supervision 	Grants 
Immunisation 	Food safety 	Graffiti removal 	Festivals and events 	Emergency management 	Community centres 



Our Community Profile

Housing



2,366 residents are homeless
(15 per 1,000 residents)



House prices rose by **33%**
in the decade to 2024



Median house price in 2021 was
10.3 times the average
household income

(Source: Census ABS 2021)

Languages spoken



69% of residents (compared
to 29.1% in Victoria) speak
languages other than English
including Vietnamese, Khmer,
Mandarin, Cantonese, Greek,
Punjabi, Sinhalese, Arabic and
Dari



14.2% have limited fluency in
spoken English

(Source: Census ABS 2021)

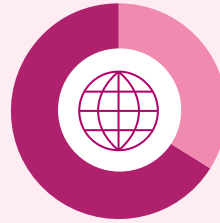
Disability



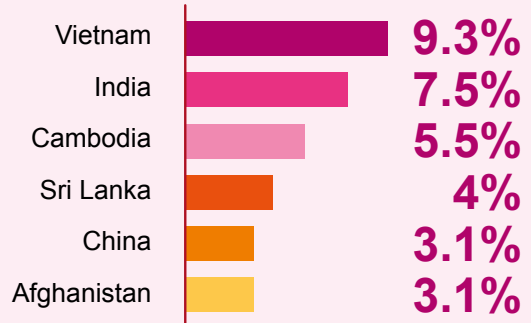
7.7% of people are living with
a disability

(Source: Census ABS 2021)

Country of birth



The proportion of residents
born overseas is **61.4%**
compared to **31.6%**
in Victoria



(Source: Census ABS 2021)

Employment



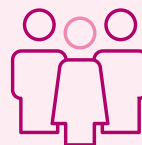
The City of Greater Dandenong
supports **114,506** jobs



The unemployment rate is **6.4%**
compared to 4% in Victoria

(Source: Remplan)

Population

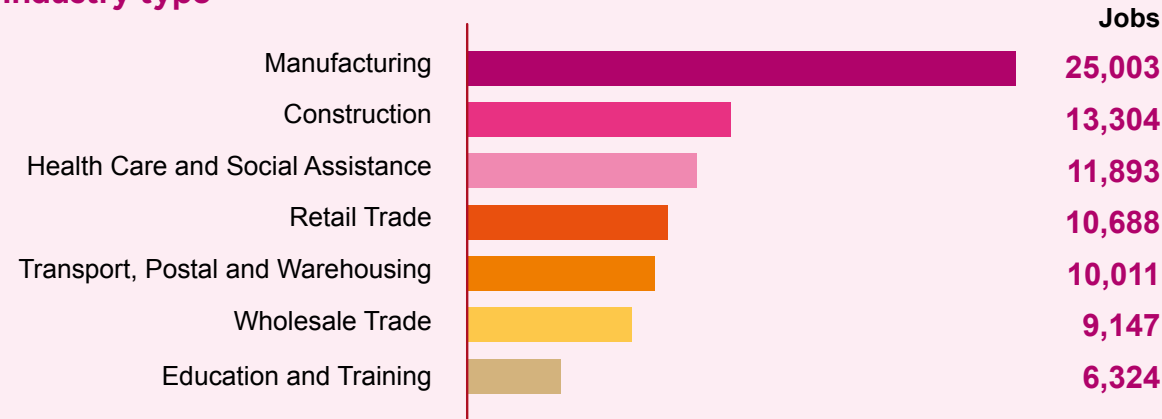


167,000 residents
(Source: ABS 2023)

615 residents are of Aboriginal and
Torres Strait Islander heritage

(Source: Census ABS 2021)

Industry type



(Source: Remplan)

Education



44.2% of residents 15+ hold a higher education qualification

8.1% of residents aged 20–24 left school before completing Year 11



13.2% of residents aged 20–24 are not in paid work or education

(Source: Census ABS 2021)

Infrastructure



35 sports reserves

5 leisure facilities

235 parks and land reserves totalling 555 hectares of open space



61 bushland areas



1,151km of footpaths

Health and wellbeing



17% of residents rate their health as fair or poor, slightly less than the metropolitan level of 20%



17% are obese



20% of adults did not do any moderate or vigorous physical activity in the previous week



11.8% of residents had run out of food, and not been able to afford more, at some time in the previous 12 months in comparison to the metropolitan average of 7.5%



33% of residents indicated that they were lonely, more than the metropolitan result of 23.5%

(Source: 2023 Population Health Survey)

Council's spending in 2024–25



\$60.61 million

Capital works



\$34.76 million

Buildings, roads, drains
and traffic management



\$27.80 million

Waste and cleansing



\$25.88 million

Community facilities,
parks, sport and recreation



\$22.45 million

Planning, building and
regulatory services



\$19.06 million

Family, children and youth



\$15.95 million

Library, arts and
cultural services



\$13.95 million

Health, aged and
community services



Community Vision

In 2021 the City of Greater Dandenong created a new community vision which expressed their aspirations and hopes for the future of the municipality. This vision was developed through extensive broad consultation including workshops, surveys, pop up installations and online activities.

As required by the *Local Government Act 2020*, a deliberative engagement process was then undertaken, and the Greater Dandenong People's Panel was formed. This panel of 31 residents and business owners, representative of the community's diversity, were asked to consider the outcomes of the broad community consultation phase and background information provided by Council, to develop a new vision and principles. They spent three and a half days deliberating and reviewed all of the community engagement outcomes, heard from guest speakers from local businesses and community groups, and discussed current and future challenges for our city.

The final vision created by the panel reflects the aspirations of the community and the principles outline what Council should focus on to help achieve this.

Our community's vision for 2040 is:

The City of Greater Dandenong is a home to all. It's a city where you can enjoy and embrace life through celebration and equal opportunity.

We harmonise the community by valuing multiculturalism and the individual. Our community is healthy, vibrant, innovative and creative.

Our growing city is committed to environmental sustainability. Welcome to our exciting and peaceful community.

To complement the vision and further define what the community would like to see Greater Dandenong be in 2040, six principles were developed. These principles are:

1. Safe and peaceful community
2. Education, training, entrepreneurship and employment opportunities
3. Sustainable environment
4. Embrace diversity and multiculturalism
5. Mind, body and spirit
6. Art and culture

This vision and its accompanying principles influence Council's key strategic direction and the priorities that are set for each financial year. The results of this project informed the planning stages of the Council Plan 2021–25, Annual Plan and other key strategic documents across Council.

In 2024 the vision was reviewed by the Community Panel formed to develop the new Council Plan 2025–29. The community feedback received during the extensive Council Plan consultation activities reflected the intent of the vision and its principles as created in 2021 and the panel agreed this was still reflective of the hopes and aspirations of our community.



Strategic Objectives

Council's strategic objectives form the Council Plan 2021–25 and reflect the hopes and aspirations of the community as expressed in the community vision and accompanying principles:

- A socially connected, safe and healthy city
- A city that respects and celebrates diversity, our history and the arts
- A city of accessible, vibrant centres and neighbourhoods
- A green city committed to a sustainable future
- A city that supports entrepreneurship, quality education and employment outcomes
- A Council that demonstrates leadership and a commitment to investing in the community.



Year in Review

Message from our Mayor and CEO

2024–25 has been a year of meaningful progress and proud achievements for Greater Dandenong City Council. Together, we've advanced key projects, strengthened our commitment to delivering high-quality services, and laid a strong foundation for the future of our city.

Our newly elected Council, with eight returning Councillors and three new representatives, endorsed a new Council Plan, setting our priorities and directions for this Council term. The new plan is the result of thousands of pieces of community feedback and has a strong focus on community outcomes and impacts. Together we will continue to build on the accomplishments of this year.

We achieved a surplus operating result of \$30.9 million, reflecting responsible financial management and a commitment to delivering value for our community. We invested \$60 million in infrastructure, including new community facilities, recreation spaces, roads and footpaths.

Big achievements in 2024–25 included:

- Over 69,000 people engaged through festivals and events, more than 820,000 visitors welcomed to our libraries, and an impressive 82% reduction in Council emissions.
- Starting construction of the new Dandenong Wellbeing Centre – our largest infrastructure project to date. Replacing Dandenong Oasis, this once-in-a-generation investment will be a cornerstone of community health and wellbeing.
- 99% completion of the Keysborough Community Hub which will be open to the public in September.
- 75 transport infrastructure projects were delivered and/or advocated for.
- \$1.7 million in State Government funding announced for path works following the completion of the Progress Street Level Crossing Removal. This funding will be received in 2025-26.



A major source of pride has been our community satisfaction score, which rose to 7.5 out of 10. This was the highest result across metropolitan Melbourne in 2025, and the equal-highest result ever recorded by our survey company.

Satisfaction with most areas of Council performance was notably higher than the metropolitan average, including overall satisfaction with the customer service experience (6% higher in Greater Dandenong), planning and development (5% higher), overall performance (4% higher), governance and leadership (4% higher), and services and facilities (3% higher).

These results reflect a very strong level of community satisfaction with the performance of the Greater Dandenong City Council. In addition to assessing our performance across a range of areas, this survey provides insights into ways to improve service delivery.

This year we also saw significant funding commitments from the Federal Government on a range of projects, including:

- \$1.6m for CCTV upgrades in Noble Park and Dandenong
- \$1.5m Federal Government announcement for the establishment of a Dandenong Employment Hub
- \$1.44m on upgrades to parks and sporting facilities
- \$900,000 Federal Government announcement for Ross Reserve upgrades including female-inclusive change rooms and amenities
- \$400,000 Federal Government announcement for sports field lighting at Fotheringham Reserve.

These funding commitments are a result of strong and strategic advocacy work and we look forward to seeing these projects come to fruition.

Our city was honoured with a number of awards this year, including:

- The HOME24 exhibition, celebrating themes of migration, belonging, and creativity, won the 2024 Victorian Multicultural Award for Excellence in the Arts and was shortlisted for the Public Galleries Association of Victoria Awards.
- Springvale Snow Fest received an Honourable Mention in the 2025 National Local Government Awards, continuing to attract tens of thousands of visitors annually.
- The EventConnect Project, which streamlined event application processes, won the LGPRO 2025 Customer Experience Award.
- South East Leisure, our leisure facility operator, earned three major accolades at the 2025 Aquatic and Recreation Victoria Awards.

These achievements reflect the hard work and dedication of our Councillors and staff, who continue to work tirelessly for our community.

Our achievements this year show what's possible when we work together with purpose and passion. Together, we are making Greater Dandenong a place we're proud to call home.



Mayor, Cr Jim Memeti



CEO, Jacqui Weatherill

Message from our Junior Mayor

Hello City of Greater Dandenong. I am Aaya, a 12 year old student from a local school in Keysborough and your Junior Mayor of 2025 and it's an absolute pleasure to introduce myself to you all.



What do you love about the City of Greater Dandenong?

I love this city because of its diversity, creativity, and care for children. We celebrate festivals like Diwali and Ramadan, which highlight the richness of our multicultural community and provide valuable opportunities for everyone to learn about different cultures and religions. The City of Greater Dandenong is the most diverse city in all of Victoria. I also love how much creativity and care is shown towards children. There are many activities designed for us, especially during school holidays, such as ice skating, volleyball tournaments and family-friendly events like the Keysie Big Picnic and the Little Day Out.

Why I wanted to be Junior Mayor

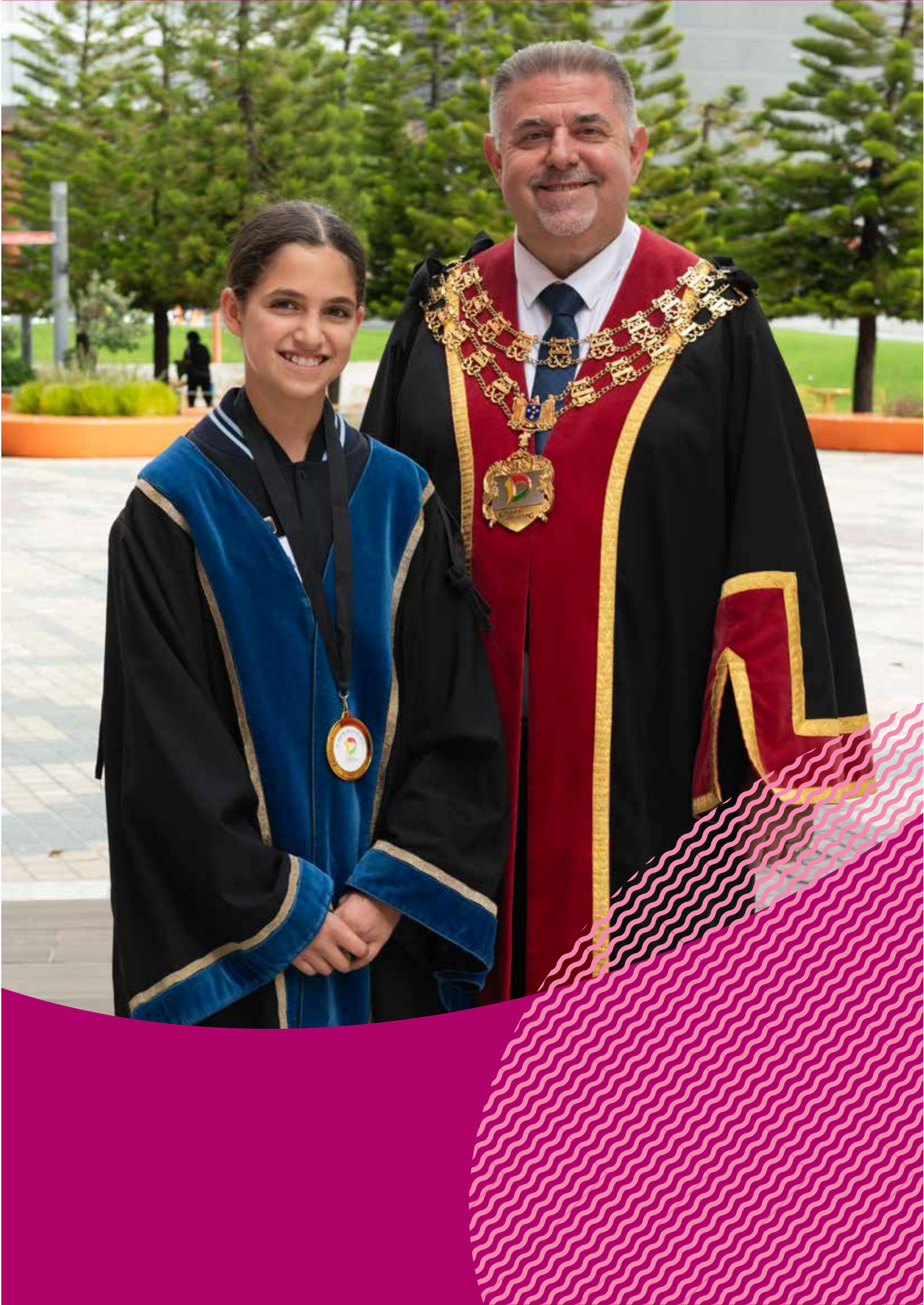
When I first heard about the Junior Mayor election at our Junior Civic Leaders Club, I was really excited! I saw it as an amazing opportunity to help kids, not just at my school, but all across Greater Dandenong. Later that week, I wrote a 100-word statement about encouraging kids to spend less time on devices and more time playing outside and being social. Our principal selected two of the four school captains to move forward, and I was one of them! I worked hard on my speech, and when I presented it, I was thrilled to be voted Junior Mayor. I couldn't wait to start making a difference in the City of Greater Dandenong.

What does it mean to you that Greater Dandenong is a child friendly city?

The City of Greater Dandenong is a child-friendly city because it provides a wide range of festivals, school holiday programs, and outdoor facilities. The idea of having a Junior Mayor and allowing them to contribute to the Council's decision-making shows just how much Greater Dandenong values us kids. This year, we had the Keysie Big Picnic, which was a fantastic experience for children and their families. It featured concerts, food trucks, and fun activities for everyone. Every school holiday, our community hosts programs for kids, including coding workshops, volleyball tournaments, and arts and crafts activities for young people.

How would you like to make a difference in the City of Greater Dandenong?

As Junior Mayor, I want to encourage kids to get out and about again, off their devices and outside, exploring the outdoors with their friends. In my speech, I talked about the need for free facilities that help kids get active and play outside. When my parents were young, they didn't come home to tablets and phones, they came home, knocked on their neighbour's doors, and asked them to come play outside. They'd spend the whole afternoon outside together until it got dark. Kids in our community need that same kind of freedom and fun. That's why I'm here, to help make that change.



Celebrations

Greater Dandenong City Council celebrates its diverse community through a range of festivals and events across the year from Reconciliation Week to Greater Dandenong Carols, Children's Festival, the Keysborough Big Picnic, and the Noble Park Community Fun Day.







Corporate Governance

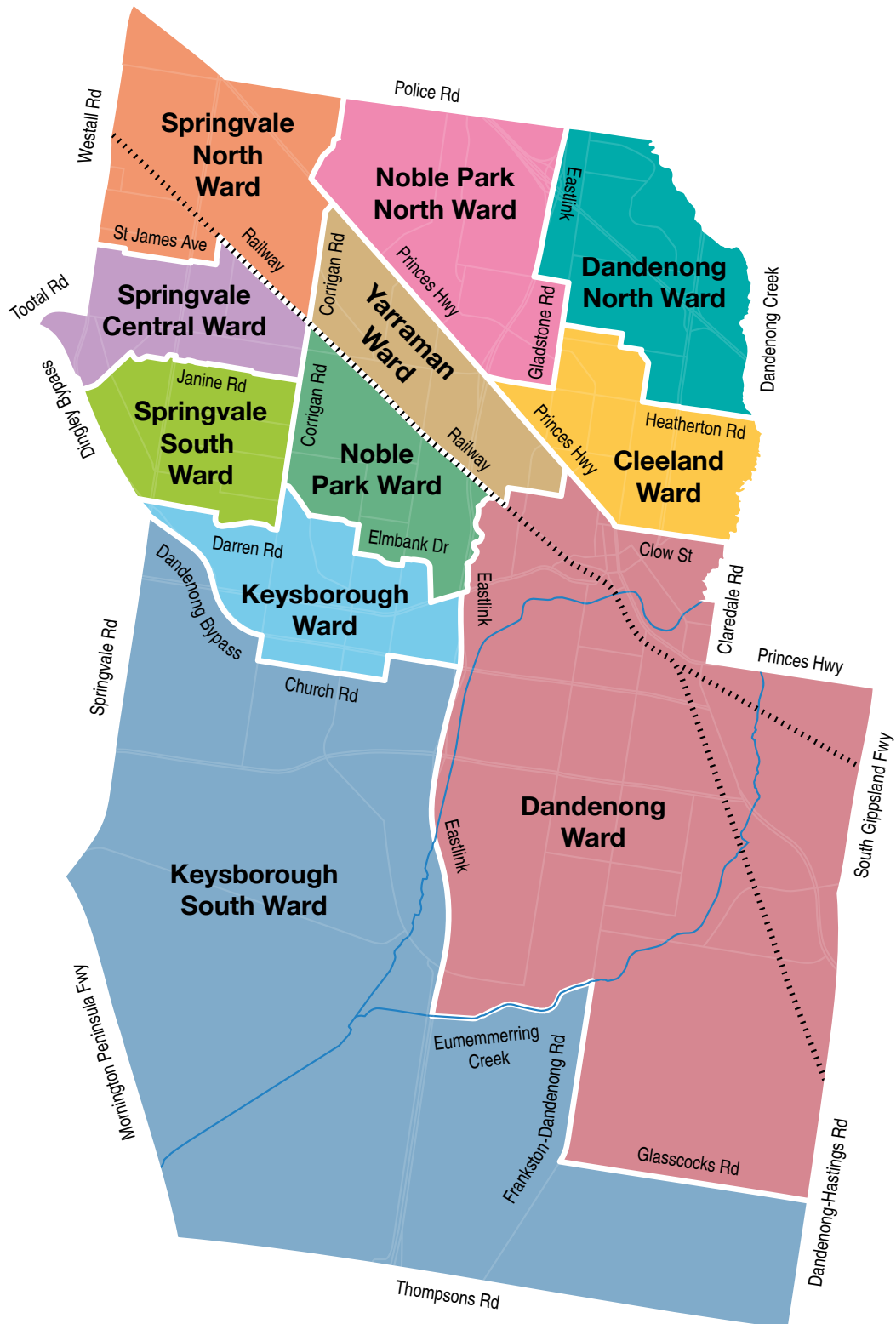
The Council

Greater Dandenong City Council's 11 Councillors (Council) are elected as representatives of all residents and ratepayers within the city and have a statutory responsibility to represent and achieve the best outcomes for all people that live, participate and invest within the City of Greater Dandenong, including future generations. Under the *Local Government Act 2020*, Council's key roles include, but are not limited to:

- acting as a representative government for the diverse communities across the City of Greater Dandenong when making decisions and taking actions in accordance with the relevant law
- promoting the economic, social and environmental sustainability of the municipality, including mitigation and planning for climate change risks
- engaging with the community in strategic planning and strategic decision making, and monitoring its achievements
- pursuing innovation and continuous improvement and collaborating with other councils, Governments and statutory bodies
- maintaining the ongoing financial viability of Council by ensuring that resources are managed in a responsible, transparent and accountable manner
- advocating for the interests of the local community to other communities and governments
- fostering community cohesion and encouraging active participation in civic life
- making all decisions impartially and transparently, and in the best interests of the whole community.

Greater Dandenong City Council was elected on 25 October 2024. The next Council elections are scheduled for 26 October 2028.

Ward Map



Your Councillors



Yarraman Ward
Cr Phillip Danh

Suburbs:
Dandenong, Noble Park

Term as a Councillor:
2024–present



Cleeland Ward
Cr Rhonda Garad

Suburbs:
Dandenong,
Dandenong North

Term as a Councillor:
2020–present



Keysborough South Ward
Cr Isabella Do

Suburbs:
Bangholme, Keysborough,
Keysborough South

Term as a Councillor:
2024–present



Springvale Central Ward
Cr Alice Phuong Le

Suburbs:
Springvale

Term as a Councillor:
2024–present



Noble Park North Ward
Cr Lana Formoso

Suburbs:
Noble Park North,
Dandenong North,
Springvale

Term as a Councillor:
2020–present

Term as Deputy Mayor:
2022–23

Mayoral term:
2023–2024



Dandenong Ward
Mayor, Cr Jim Memeti

Suburbs:
Dandenong, Dandenong
South, Lyndhurst

Term as a Councillor:
2005–present

Mayoral terms:
2009–10, 2013–14,
2016–17, 2019–20,
2021–22, 2024–present



Dandenong North Ward
Cr Bob Milkovic

Suburbs:
Dandenong North

Term as a Councillor:
2020–present



Springvale South Ward
Cr Loi Truong

Suburbs:
Springvale,
Springvale South

Term as a Councillor:
2008–present



Springvale North Ward
Cr Sean O'Reilly

Suburbs:
Springvale, Springvale North

Term as a Councillor:
2012–present

Mayoral term:
2014–15



Keysborough Ward
Cr Melinda Yim

Suburbs:
Keysborough

Term as a Councillor:
2024–present



Noble Park Ward
Deputy Mayor,
Cr Sophie Tan

Suburbs:
Noble Park

Term as a Councillor:
January 2019–present

Deputy Mayor term:
2020–21, 2024–present

Governance

Greater Dandenong City Council is committed to good corporate governance. The development of policies, codes of practice and systems, together with adherence to legislative requirements and transparent reporting, are all part of Greater Dandenong's commitment to open and accountable government.

The Chief Executive Officer (CEO) is appointed by Council for the purpose of managing the operations of the organisation. The CEO then delegates operational functions and duties to Council officers that will be undertaken in an accountable, efficient and effective manner.

Council's Legislative Compliance Policy provides a uniform framework approach to ensure compliance with all laws, regulations, industry and internal codes of conduct relevant to Council and which impact the day to day activities of Council.

Model Code of Conduct – Councillors

Greater Dandenong City Council's Model Councillor Code of Conduct sets out guidelines within which elected representatives must operate. It outlines behaviours and actions which reduce the risk of corruption or misuse of Council assets, including information.

The Model Councillor Code of Conduct is a key component of Greater Dandenong's commitment to open and accountable government and is available online at www.greaterdandenong.vic.gov.au/councillor-code-conduct

Council meetings

Council conducts its business in open and publicly advertised meetings.

Council meetings are generally held on the second and fourth Monday of each month and commence at 7.00pm. All Council meetings are held in the Council Chamber at 225 Lonsdale Street, Dandenong unless otherwise notified.

Council meetings are held to consider items such as planning permit applications, capital improvement works and programs, community service matters, road and traffic management, local laws, administration and financial issues and to annually elect the Mayor and Deputy Mayor.

All Council meetings are conducted in accordance with Council's Governance Rules.

During 2024–25, there were 21 Council meetings. This is inclusive of the Council meeting held on 18 November 2024 to elect a Mayor and Deputy Mayor.

The list below indicates the number of Council meetings attended by individual Councillors

Councillors from 1 July 2024 – 30 June 2025	Council Meetings Eligible to Attend	Council Meetings Attended
Number of meetings held	21	21
Cr Tim Dark (retired on 25 October 2024)	7	5
Cr Angela Long (retired on 25 October 2024)	7	6
Cr Phillip Danh	21	19
Cr Lana Formoso	21	19
Cr Rhonda Garad	21	19
Cr Richard Lim OAM (retired on 25 October 2024)	7	6
Cr Bob Milkovic	21	17
Cr Jim Memeti	21	18
Cr Sean O'Reilly	21	19
Cr Loi Truong	21	17
Cr Sophie Tan	21	19
Cr Alice Phuong Le (since 18 November 2024)	14	10
Cr Melinda Yim (since 18 November 2024)	14	13
Cr Isabella Do (since 18 November 2024)	14	12

Council meetings online

As part of Council's commitment to open and accountable government, all Council meetings are webcast at www.greaterdandenong.vic.gov.au/council-meetings

During 2024–25, the average number of 'logins' to the live webcasts per ordinary Council meeting was 37 with 136 'logins' recorded as an average against each archived (non-live) webcast of each Council meeting.

The *Local Government Act 2020*, and subsequently Council's Governance Rules, provide for virtual (remote) meetings to be held.

Notices of Motion

A notice of motion is a proposal for action by a Councillor submitted to a Council meeting. In the 2024–25 financial year 12 notices of motion were submitted by Councillors.

Mayor, Deputy Mayor and Councillor allowances

Under the *Local Government Act 2020* and the *Victorian Independent Remuneration Tribunal and Improving Parliamentary Standards Act 2019*, the Victorian Independent Remuneration Tribunal (VIRT) sets allowances payable to Mayors, Deputy Mayors and Councillors. At the beginning of July 2024, the Victorian Independent Remuneration Tribunal made a determination providing for an annual adjustment to the values of the allowances payable to Mayors, Deputy Mayors, and Councillors. The Tribunal has determined to increase the value of base allowances by 3.5 per cent with effect from 1 July 2024.

A 3.5 per cent increase was also applied to the base allowance values for Mayors and Deputy Mayors from 18 December 2024.

This increase is reflected in the amounts shown below:

Mayoral allowance	
1 July – 17 December 2024	\$134,954 pa (inclusive of Commonwealth Superannuation Guarantee) Includes use of a fully maintained vehicle
18 December 2024 – 30 June 2025	\$138,506 pa (inclusive of a Commonwealth Superannuation Guarantee) Includes use of a fully maintained vehicle

Deputy Mayoral allowance	
1 July – 17 December 2024	\$67,477 pa (inclusive of Commonwealth Superannuation Guarantee)
18 December 2024 – 30 June 2025	\$69,252 pa (inclusive of a Commonwealth Superannuation Guarantee)

Councillor Expenses, Support and Accountability Policy

The Councillor Expenses, Support and Accountability Policy allows for the administrative support needed by Councillors to perform their role and for the fair reimbursement of the costs associated with their role. The policy also provides for Mayoral and Councillors’ attendances at Council meetings and Councillor Briefing Sessions to be published online together with a record of Councillor expenses.

Councillor Expenses

In accordance with Section 40 of the *Local Government Act 2020*, Council is required to reimburse a Councillor for expenses incurred whilst performing their duties as a Councillor. These expenses can be found on Council's website and are updated monthly. The expenses include information technology and communication, conferences and training, travel expenses, vehicle mileage and any other bona fide expenses claimed. The below table outlines the expenses incurred for the 2024–25 financial year.

2024–25	Cr Phillip Danh	Cr Tim Dark	Cr Lana Formoso	Cr Rhonda Garad	Cr Richard Lim	Cr Angela Long
Information and Communication Technology [#]	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Training and Conferences	\$1,638.90	\$945.00	\$2,583.90	\$1,638.90	\$945.00	\$945.00
Airfares (Travel Expenses)	\$0.00	\$1,049.50	\$444.42	\$0.00	\$440.07	\$763.80
Taxi/Train Fares (Travel Expenses)	\$0.00	\$0.00	\$1,120.98	\$0.00	\$295.40	\$143.73
Accommodation and Meals (Travel Expenses)	\$0.00	\$970.00	\$994.21	\$0.00	\$1,042.01	\$590.00
Child/Family Care	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle/Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$188.16
Functions Attended	\$0.00	\$0.00	\$1,406.78	\$257.13	\$100.00	\$155.00
Other [^]	\$0.00	\$0.00	\$180.71	\$0.00	\$51.50	\$0.00
Total	\$1,638.90	\$2,964.50	\$6,731.00	\$1,896.03	\$2,873.98	\$2,785.69

2024-25	Cr Jim Memeti	Cr Bob Milkovic	Cr Sean O'Reilly	Cr Sophie Tan	Cr Loi Truong	Cr Isabella Do	Cr Alice Phuong Le	Cr Melinda Yim
Information and Communication Technology [#]	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Training and Conferences	\$4,597.90	\$3,562.90	\$5,542.90	\$4,497.90	\$2,583.90	\$4,972.90	\$3,273.90	\$4,274.90
Airfares (Travel Expenses)	\$1,832.18	\$1,224.89	\$1,104.29	\$1,663.79	\$753.54	\$898.75	\$404.18	\$0.00
Taxi/Train Fares (Travel Expenses)	\$186.52	\$1,076.56	\$998.84	\$318.05	\$132.44	\$44.98	\$139.70	\$0.00
Accommodation and Meals (Travel Expenses)	\$3,370.94	\$2,492.06	\$3,503.93	\$2,682.55	\$765.00	\$1,227.59	\$1,126.25	\$197.50
Child/Family Care	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vehicle/Mileage	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$163.80	\$0.00
Functions Attended	\$453.75	\$0.00	\$110.00	\$950.88	\$636.75	\$543.75	\$453.88	\$445.88
Other [^]	\$139.85	\$85.85	\$76.20	\$46.35	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$10,581.14	\$8,442.26	\$11,336.16	\$10,159.52	\$4,871.63	\$7,687.97	\$5,561.71	\$4,918.28

All figures accurate at time of publishing but may be subject to updating and change

Notes:

#Councillors are provided with a range of information technology devices and compatible software to facilitate appropriate communication and business function for official Council purposes under the Councillor Support, Reimbursement and Accountability Policy. Mobile phone services are provided under corporate plans and a maximum allowance of \$100 per month of usage is provided for within the plans.

^These amounts include, but are not limited to, city link tolls, travel insurance and annual membership fees.

26 October – VIC local government election day (by postal vote)

Re-elected Councillors:

Phillip Danh, Lana Formoso, Rhonda Garad, Jim Memeti, Bob Milkovic, Sean O'Reilly, Sophie Tan, Loi Truong

Newly elected Councillors:

Isabella Do, Alice Phuong Le, Melinda Yim

Retiring Councillors:

Tim Dark, Richard Lim, Angela Long

Delegated Committees

The *Local Government Act 2020* allows for councils to establish one or more delegated committees consisting of:

- Councillors
- Council staff
- other persons, or
- any combination of the above

No delegated committees have been established by Greater Dandenong City Council under the Act.

Councillor representation on committees, community organisations and associations, peak industry bodies and regional organisations

In conducting the business of Council and representing Council's interests in the wider community, Greater Dandenong City Council has formal representation and liaison with a wide number of committees, peak industry bodies and regional and community associations.

While the Mayor of the day is typically Council's key representative, the number of associations where Council seeks an involvement is such that representation needs to be shared among all Councillors to ensure a manageable workload. The following indicates Councillor representation across 2024–25:

Community organisations

Organisation	Past Councillor Representative(s) 2023–24 16 Nov 2023 – 26 Oct 2024	New Councillor Liaison(s) 2024–25 18 Nov 2024 – 30 June 2025
Dandenong and District Historical Society	Cr Angela Long	Cr Rhonda Garad
Dandenong Show Committee	Cr Bob Milkovic Alternate – Cr Jim Memeti	Cr Bob Milkovic Alternate – Cr Jim Memeti
Greater Dandenong Interfaith Network	Cr Sophie Tan	Cr Sophie Tan
South East Community Links	Cr Richard Lim OAM Cr Loi Truong	Cr Phillip Danh Cr Loi Truong Alternate – Cr Sean O'Reilly
Springvale and District Historical Society	Cr Sean O'Reilly Cr Loi Truong	Cr Alice Phoung Le Cr Sean O'Reilly
Springvale Benevolent Society	Cr Richard Lim OAM Cr Sean O'Reilly Cr Loi Truong	Cr Alice Phuong Le Cr Sophie Tan Cr Loi Truong

***Councillor Liaison**

It is not essential for Council to be involved in these groups – Councillors are only involved when they have the interest, the time and the inclination.

Councillor Liaisons act as a liaison point between the organisation and Council as a whole and provide advice to Council or the organisation when decisions or relevant policy matters are discussed. Councillor Liaisons will generally keep informed about the work and functions of the organisation and support the role of the organisation in accordance with Council policy or direction. If a Councillor chooses to stand as an office bearer of the organisation this is undertaken separately to the role of Councillor Liaison.



Council groups and committees

Organisation	Past Councillor Representative(s) 2023–24 16 Nov 2023 – 26 Oct 2024	New Councillor Representative(s) 2024–25 18 Nov 2024 – 30 June 2025
Arts Advisory Board	Cr Rhonda Garad	Cr Isabella Do
Audit and Risk Committee (ARC)	Mayor of the Day Cr Rhonda Garad	Mayor of the Day Cr Rhonda Garad
Australia Day Community Assessment Panel	Mayor of the Day Cr Lana Formoso Cr Richard Lim OAM Cr Sophie Tan	Mayor of the Day Cr Lana Formoso Cr Rhonda Garad Cr Alice Phuong Le Cr Sophie Tan
CEO Employment and Remuneration Committee (changed from CEO Performance Review Committee by policy)	Mayor of the Day Cr Lana Formoso Cr Rhonda Garad Cr Richard Lim OAM Cr Angela Long Cr Jim Memeti Cr Sean O'Reilly Cr Sophie Tan	Mayor of the Day Cr Isabella Do Cr Lana Formoso Cr Rhonda Garad Cr Alice Phuong Le Cr Jim Memeti Cr Sean O'Reilly Cr Sophie Tan Cr Melinda Yim
Children and Family Partnership	Cr Lana Formoso	Cr Lana Formoso
Community Safety Advisory Committee	Mayor of the Day Cr Angela Long Cr Sophie Tan	Mayor of the Day Cr Phillip Danh Cr Isabella Do Cr Sophie Tan Cr Melinda Yim
Cultural Heritage Advisory Committee	Cr Angela Long	Cr Rhonda Garad
Dandenong Market Pty Ltd	Cr Angela Long Alternate – Cr Tim Dark	Cr Rhonda Garad Alternate – Cr Bob Milkovic
Disability Advisory Committee	Cr Angela Long	Cr Melinda Yim
LGBTIQA+ Advisory Committee		Cr Rhonda Garad
LG Mayoral Taskforce Supporting People Seeking Asylum	Mayor of the Day	Mayor of the Day

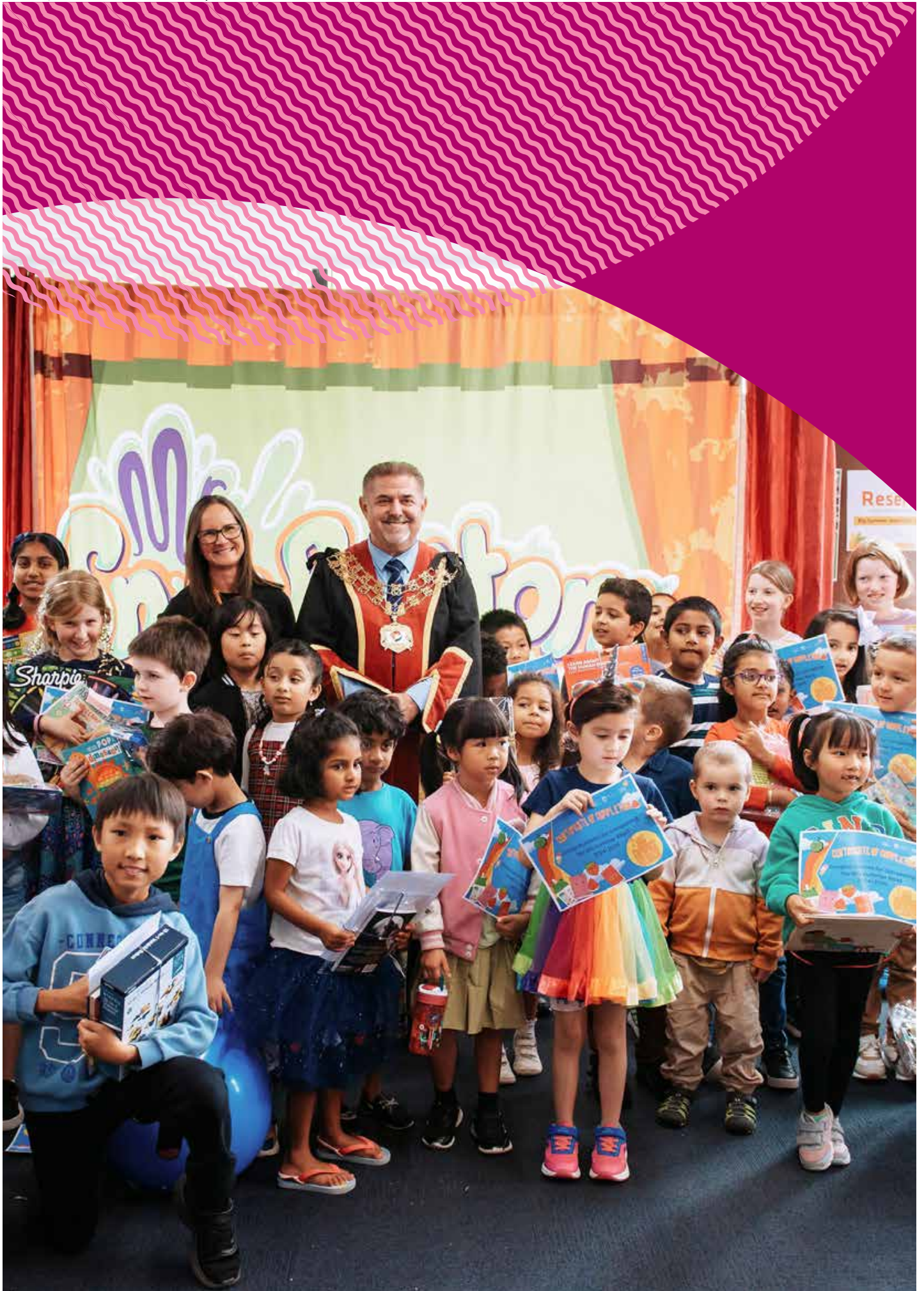
Organisation	Past Councillor Representative(s) 2023–24 16 Nov 2023 – 26 Oct 2024	New Councillor Representative(s) 2024–25 18 Nov 2024 – 30 June 2025
Mills Reserve Precinct Advisory Group (MPAG)	Cr Lana Formoso Cr Angela Long Cr Jim Memeti Cr Sean O'Reilly Cr Sophie Tan	Mayor of the Day Cr Lana Formoso Cr Rhonda Garad Cr Jim Memeti Cr Sean O'Reilly Cr Sophie Tan
Multicultural and People Seeking Asylum Advisory Committee	Mayor of the Day	Mayor of the Day
Positive Ageing Advisory Committee	Cr Richard Lim OAM Cr Loi Truong	Cr Sophie Tan Cr Loi Truong Cr Melinda Yim
South East Leisure Pty Ltd	Cr Lana Formoso Alternate – Cr Angela Long	Cr Lana Formoso Alternate – Cr Rhonda Garad
Springvale Community Hub Committee	Cr Richard Lim OAM Cr Loi Truong	Cr Alice Phuong Le Cr Sean O'Reilly Alternate – Cr Isabella Do Alternate – Cr Loi Truong
Sustainability Advisory Committee	Cr Rhonda Garad	Cr Isabella Do
Taylors Road Landfill Community Reference Group #	Cr Angela Long Alternate – Cr Sean O'Reilly	Cr Rhonda Garad Alternate – Cr Jim Memeti

***Councillor Representative**

An essential or mandatory appointment that it is in Council's best interests to engage in, the organisation's constitution requires a Councillor Representative, or a Councillor or Council representative is a requirement of Council funding.

Council representatives participate as a member of these groups by representing Council's views and to inform Council of key issues related to these organisations/groups. They act as a reference point between the organisation/group and Council as a whole and provide advice to Council or the organisation/group when decisions or major policy matters are discussed.

#denotes alternate Councillor required when nominated Councillor cannot attend a meeting.



Peak industry bodies

Organisation	Past Councillor Representative(s) 2023–24 16 Nov 2023 – 26 Oct 2024	New Councillor Representative(s) 2024–25 18 Nov 2024 – 30 June 2025
Australian Local Government Women's Association (ALGWA)	Cr Angela Long Alternate – Cr Sophie Tan	Cr Lana Formoso Alternate – Cr Sophie Tan
Municipal Association of Victoria (MAV) [#]	Cr Rhonda Garad Alternate – Cr Lana Formoso	Cr Sean O'Reilly Alternate – Cr Lana Formoso
Victorian Local Governance Association (VLGA) [#]	Cr Lana Formoso Alternate – Cr Sophie Tan	Cr Lana Formoso Alternate – Cr Sophie Tan

Regional organisations and committees

Organisation	Past Councillor Representative(s) 2023–24 16 Nov 2023 – 26 Oct 2024	New Councillor Representative(s) 2024–25 18 Nov 2024 – 30 June 2025
2020 Local Government Mayoral Advisory Panel	Appointment by Minister only	Appointment by Minister only
Alliance for Gambling Reform	Cr Sophie Tan	Cr Sophie Tan Alternate – Cr Rhonda Garad
Eastern Transport Coalition [#]	Cr Rhonda Garad	Cr Isabella Do
Greater South East Melbourne (GSEM)	Mayor of the Day	Mayor of the Day
Recycling Victoria Local Government Advisory Committee	Appointment by Minister only	Appointment by Minister only
South Eastern Councils Biodiversity Network (SECBN)		Cr Rhonda Garad
South East Councils Climate Change Alliance (SECCCA) Councillor Advisory Group	Cr Rhonda Garad	Cr Lana Formoso

[#]denotes alternate Councillor required when nominated Councillor cannot attend a meeting.

Audit and Risk Committee

Under section 53 of the *Local Government Act 2020*, Council has established an Audit and Risk Committee. This committee operates as an independent advisory committee to Council with the primary objective of assisting Council in the effective and efficient management of its responsibilities for financial reporting, risk and Council's internal and external audit functions.

As part of Council's governance obligations to its community, Council constituted an Audit and Risk Committee Charter which guides Council and the Audit and Risk Committee to:

- monitor the compliance of Council policies and procedures with the overarching governance principles of the *Local Government Act 2020* and associated regulations and Ministerial directions
- effectively monitor Council's financial and performance reporting
- monitor and provide advice on risk management and fraud prevention systems and controls
- oversee an effective and thorough internal and external audit function
- adopt an annual work program
- undertake an annual assessment of its performance against the Charter
- prepare a biannual audit and risk report as prescribed in the *Local Government Act 2020*

The members and advisors of the Audit and Risk Committee for 2024–25 were:

Members	
Geoff Harry 1 July 2024–30 June 2025	Chair
Jen Johansen 1 July 2024– 30 November 2024	External Member
Peter Smith 1 July 2024– 30 November 2024	External Member
Suzie Thoraval 1 December 2024– 30 June 2025	External Member
Michael Shatter 1 December 2024– 30 June 2025	External Member
Cr Lana Formoso 1 July 2024– 17 November 2024	Mayoral Representative
Cr Jim Memeti 18 November 2024– 30 June 2025	Mayoral Representative
Cr Rhonda Garad 1 July 2024–30 June 2025	Councillor Representative

Advisors	
Chief Executive Officer	Non-voting
Executive Manager Strategic Growth and Advocacy	Non-voting
Manager Governance, Legal and Risk	Non-voting

NB: Only two Councillors had voting rights if three or more Councillors were in attendance at any meeting.

The Audit and Risk Committee met on four occasions during 2024-25. Matters considered included:

- financial and performance statements
- the Auditor General's Audit Strategy
- Council's Strategic Internal Audit Plan
- Council's Long-Term Financial Plan, and
- Council's Risk Management Strategy

Sitting fees for external members of the Audit and Risk Committee for 2024–25 were set by Council (on 24 July 2023) as follows:

Chair – \$2,500 per meeting (exclusive of GST)

Member – \$2,000 per meeting (exclusive of GST)

Public Interest Disclosures Act 2012

The *Public Interest Disclosures Act 2012* (formerly the *Protected Disclosure Act 2012*) encourages and facilitates the disclosure of improper conduct by employees, staff, officers or Councillors. The Act also provides protection for persons making disclosures who may suffer reprisals as a result of their actions.

Greater Dandenong City Council recognises the value of transparency and accountability in its administrative and management practices and supports the making of disclosures. Comprehensive written procedures have been established and implemented for public interest disclosures and are fully documented on Council's website. A printed copy can also be obtained on request from Council's customer service centres and libraries.

Public Interest Disclosure Coordinator:
Nicole Rudden – Manager Governance,
Legal and Risk

Public Interest Disclosure Officer:
Matthew LeCouteur – Risk Management
Consultant

The below table outlines the number of disclosures made for 2024–25:

Number of disclosures made to Council as a public body	1
Number of disclosures referred to the Independent Broad-Based Anti-Corruption Commission (IBAC) for determination as to whether they were protected disclosures	0
Number and types of disclosed matters referred from IBAC to the Victorian Ombudsman for investigation	0
Number of disclosed matters referred by the public body to IBAC for investigation	0
Number of protected disclosures that were substantiated (in part) upon investigation, and the action still pending	0

Freedom of Information

Council is committed to open and transparent democracy. Information held on behalf of the community can be accessed in accordance with the *Freedom of Information Act 1982* (The Act).

During the financial year, 28 FOI requests were received, all of which were considered valid and reportable. The table below outlines the results of those requests:

Total number of requests	28
Access granted in full	4
Access granted in part	1
Other*	20
Access denied in full	3
Requests still under consideration	5
Number of reviews sought with the Office of the Victorian Information Commissioner (OVIC)	1
Number of appeals lodged with VCAT	0
Number of requests transferred/ withdrawn	3
Total fees and charges collected	\$922.85

*Other includes requests not proceeded with, requests withdrawn, requests where no documents were found, or documents were provided outside of the Act.

Public Transparency

Under section 57 of the *Local Government Act 2020* (the Act), Council endorsed its Public Transparency Policy on 24 August 2020. Council is committed to the principles of public transparency, good governance, open and accountable conduct and making Council information publicly available, except where that information is confidential under the provisions of the Act or contrary to the public's interest. This policy formalises Council's commitment to transparent decision-making processes and freely available public access to Council information.

It supports and promotes:

- increased community confidence and trust in Council through greater understanding and awareness
- improved Council visibility and performance
- access to information that is current and easily accessible.

This policy includes all forms of Council information and how it will be made available to the public and is an integral part of Council's governance framework. Council's Public Transparency Policy can be found on Council's website www.greaterdandenong.vic.gov.au or you can contact Council's Governance Unit on (03) 8571 1000.

Relevant Legislation

Local Government Act 2020

Council implemented all obligations under the *Local Government Act 2020* that were required prior to 30 June 2025.

Domestic Animals Act 1994

In accordance with the *Domestic Animals Act 1994*, Council is required to prepare a Domestic Animal Management Plan (DAMP) at four yearly intervals and evaluate its implementation in the annual report.

Council adopted its Domestic Animal Management Plan 2021–25 in June 2022.

Food Act 1984

In accordance with section 7E of the *Food Act 1984*, Council is required to publish a summary of any Ministerial Directions received during the financial year in its annual report. No such Ministerial Directions were received by Council.

Road Management Act 2004

In accordance with section 22 of the *Road Management Act 2004*, a Council must publish a copy or summary of any Ministerial Directions in its annual report. No such Ministerial Directions were received by Council during the financial year.

Risk Management

Council's strategic risks were updated in consultation with the Executive Team and Councillors. These align with the strategic objectives and priorities of the Council Plan. Annual Plan items are also cross-referenced to identify risks, and these examples of integration are being applied under various other strategies and plans to identify where operational and longer-term actions address risks.

Insurance renewals for 2024–25 provided favourable terms, in a challenging market, driven by significant international events and a difficult economic environment.

Several system improvements were explored in early 2025, to provide improved monitoring, data and reporting, with dashboard capability for the Executive Team's oversight of risk control actions.

Contracts

All contracts valued at \$300,000 or more were entered into as a result of a competitive process or through the use of a pre-established Local Government or State Government panel arrangement or State Government pre-qualified authorised register.

Council issued 32 tenders in 2024–25 covering various service categories including:

- event infrastructure and equipment hire,
- marketing,
- community services,
- consultancy and professional services,
- building trade, repairs and maintenance,
- construction and operations, and
- technology.

Council did not enter into any other contract valued at \$300,000 or more for goods or services without engaging in a competitive process as per Council's Procurement Policy.

Council operates a centre-led model for managing procurement and suppliers, aiming to ensure value for money, sustainability and local business growth. During 2024–25, Council has become a

leader in procurement practice and continues to strengthen its procurement activities including its Procurement Framework and Training, Value for Money principles and further digital upgrades under the following programs:

- expansion of procurement resources, capability and training
- added functionality and capacity for local and social enterprises
- streamlined policy across the network for value for money
- further procurement training and collaboration with councils.

Municipal Emergency Management

2024–25 was another busy year for our Emergency Management team. Council received a record number of requests to coordinate emergency relief and recovery support for local businesses and residents.

As a result, Council has invested in training and qualifying a larger number of existing staff to perform emergency management roles. These new deputy Municipal Emergency Management Officers (MEMOs) and deputy Municipal Recovery Managers (MRMs) have increased the capacity of Council to provide 24-hour response coverage in accordance with our legislated obligations.

In addition, several staff were trained as Municipal Fire Prevention Officers (MFPO). They supported the work of our local laws team during a longer fire season that ran from 9 December 2024 to 1 May 2025.

Working with our agency partners, the Municipal Emergency Management Planning Committee (MEMPC) has focused on updating the Greater Dandenong Municipal Storm and Flood Sub Plan and continued to mitigate the risks of high-risk waste sites across the region.

Due to several incidents this year, the MEMPC has also established another working group to investigate and support the emergency preparedness of Supported Residential Services (SRSs) and Caravan Parks.

Governance and Management Checklist

Governance and Management Items	Assessment
1. Community engagement policy (policy outlining Council's commitment to engaging with the community on matters of public interest)	Adopted in accordance with section 55 of the Act. Date of adoption: 22/2/2021 Under review in 2025
2. Community engagement guidelines (guidelines to assist staff to determine when and how to engage with the community)	Current guidelines in operation. Date of adoption: 28/6/2022
3. Financial Plan (plan under section 91 of the Act outlining the financial and non-financial resources required for at least the next 10 financial years)	Adopted in accordance with section 91 of the Act. Date of adoption: 23/6/2025
4. Asset Plan (plan that sets out the asset maintenance and renewal needs for key infrastructure asset classes for at least the next 10 years)	Adopted in accordance with section 92 of the Act. Date of adoption: 23/6/2025
5. Revenue and Rating Plan (plan setting out the rating structure of Council to levy rates and charges)	Adopted in accordance with section 93 of the Act. Date of adoption: 23/6/2025
6. Annual budget (plan setting out the services to be provided and initiatives to be undertaken over the next 12 months and the funding and other resources required)	Budget adopted in accordance with section 94 of the Act. Date of adoption: 23/6/2025
7. Risk policy (policy outlining Council's commitment and approach to minimising the risks to Council's operations)	Current policy in operation. Date of adoption: 1/11/2022
8. Fraud policy (policy outlining Council's commitment and approach to minimising the risk of fraud)	Current policy in operation. Date of adoption: 13/11/2023
9. Municipal emergency management planning (participation in meetings of the Municipal Emergency Management Planning Committee)	Municipal Emergency Management Planning Committee (MEMPC) meetings attended by one or more representatives of Council (other than the chairperson of the MEMPC) during the financial year. Dates of the MEMPC meetings attended: 20/8/2024 19/11/2024 18/2/2025 20/5/2025

Governance and Management Items	Assessment
10. Procurement policy (policy outlining the principles, processes and procedures that will apply to all purchases of goods and services by the Council)	Adopted in accordance with section 108 of the Act. Date of approval: 9/12/2021
11. Business continuity plan (plan setting out the actions that will be taken to ensure that key services continue to operate in the event of a disaster)	Current plan in operation. Date of commencement: 31/1/2023 Under review in 2025
12. Disaster recovery plan (plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster)	Current plan in operation. Date of commencement: 28/5/2024 (Municipal Emergency Management Plan) 31/1/2023 (ITS Business Continuity Plan)
13. Complaints policy (policy under section 107 of the Act outlining Council's commitment and approach to managing complaints)	Policy developed in accordance with section 107 of the Act. Date of commencement: 26/4/2022
14. Workforce Plan (plan outlining Council's commitment and approach to planning the current and future workforce requirements of the organisation)	Plan developed in accordance with section 46 of the Act. Date of commencement: 7/12/2021
15. Payment of rates and charges hardship policy (policy outlining Council's commitment and approach to assisting ratepayers experiencing financial hardship or difficulty paying their rates)	Current policy in operation. Date of commencement: 24/6/2019 Currently under review
16. Risk management framework (framework outlining Council's approach to managing risks to the Council's operations)	Current framework in operation. Date of commencement: 14/11/2022
17. Audit and Risk Committee (advisory committee of Council under section 53 and 54 of the Act)	Established in accordance with section 53 of the Act. Date of establishment: 12/07/2021
18. Internal audit (independent accounting professionals engaged by the Council to provide analyses and recommendations aimed at improving Council's governance, risk and management controls)	Internal auditor engaged. Date of engagement: 12/9/2022
19. Performance reporting framework (a set of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 98 of the Act)	Current framework in operation. Date of adoption: 1/7/2021

Governance and Management Items	Assessment
20. Council Plan report (report reviewing the performance of the Council against the Council Plan, including the results in relation to the strategic indicators, for the first six months of the financial year)	Current report. Date of report: 12/8/2024 25/11/2024 10/2/2025 11/3/2025 12/5/2025
21. Quarterly budget reports (quarterly reports to Council under section 97 of the Act, comparing actual and budgeted results and an explanation of any material variations)	Quarterly statements presented to Council in accordance with section 97(1) of the Act. Dates reports presented to Council: 23/9/2024 25/11/2024 11/3/2025 12/5/2025
22. Risk reporting (six-monthly reports of strategic risks to Council's operations, their likelihood and consequences of occurring and risk minimisation strategies)	Risk reports prepared and presented. Dates of reports: 12/9/2024 13/12/2024 6/3/2025 5/6/2025
23. Performance reporting (six-monthly reports of indicators measuring the results against financial and non-financial performance, including performance indicators referred to in section 98 of the Act)	Performance reports prepared. Dates of reports: 12/8/2024 25/11/2024 10/2/2025 11/3/2025 12/5/2025
24. Annual report (annual report under sections 98 and 99 of the Local Government Act 2020 to the community containing a report of operations and audited financial performance statements)	Annual report presented at a meeting of Council in accordance with section 100 of the Act. Date of presentation: 14/10/2024
25. Councillor Code of Conduct (code setting out the standards of conduct to be followed by Councillors and other matters)	Code of conduct reviewed and adopted in accordance with section 139 of the Act. Date reviewed and adopted: 25/11/2024

Governance and Management Items	Assessment
26. Delegations (documents setting out the powers, duties and functions of Council and the Chief Executive Officer that have been delegated to members of staff)	Delegations reviewed in accordance with section 11(7) of the Act and a register kept in accordance with sections 11(8) and 47(7) of the Act. Date of review: 23/10/2023 Under review in 2025
27. Meeting procedures (Governance Rules governing the conduct of meetings of Council and delegated committees)	Currently under review Governance Rules adopted in accordance with section 60 of the Act. Date rules adopted: 22/8/2022

I certify that this information presents fairly the status of Council's governance and management arrangements.



Sanjay Manivasagasivam
Acting Chief Executive Officer
Dated: 22 September 2025



Cr Jim Memeti
Mayor
Dated: 22 September 2025

Our Organisation

Organisational structure



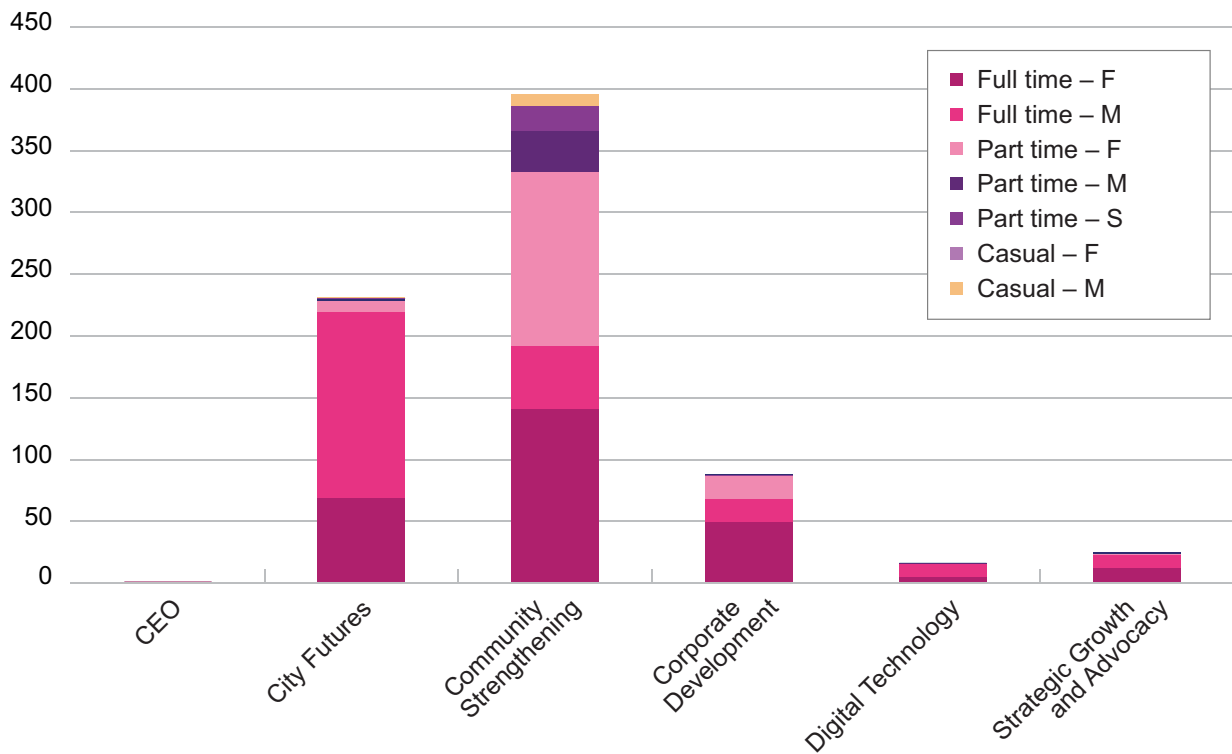
*In 2025 the position of Executive Director Corporate Development was made redundant and temporary arrangements put in place prior to a further organisational alignment planned for July 2025. The previous Corporate Development directorate, minus the Chief Financial Officer functions, was combined with the Strategic Growth and Advocacy department and Executive Manager Marjan Hajjari assumed responsibilities on an acting basis. The Chief Financial Officer reporting line was changed to the Chief Executive Officer.



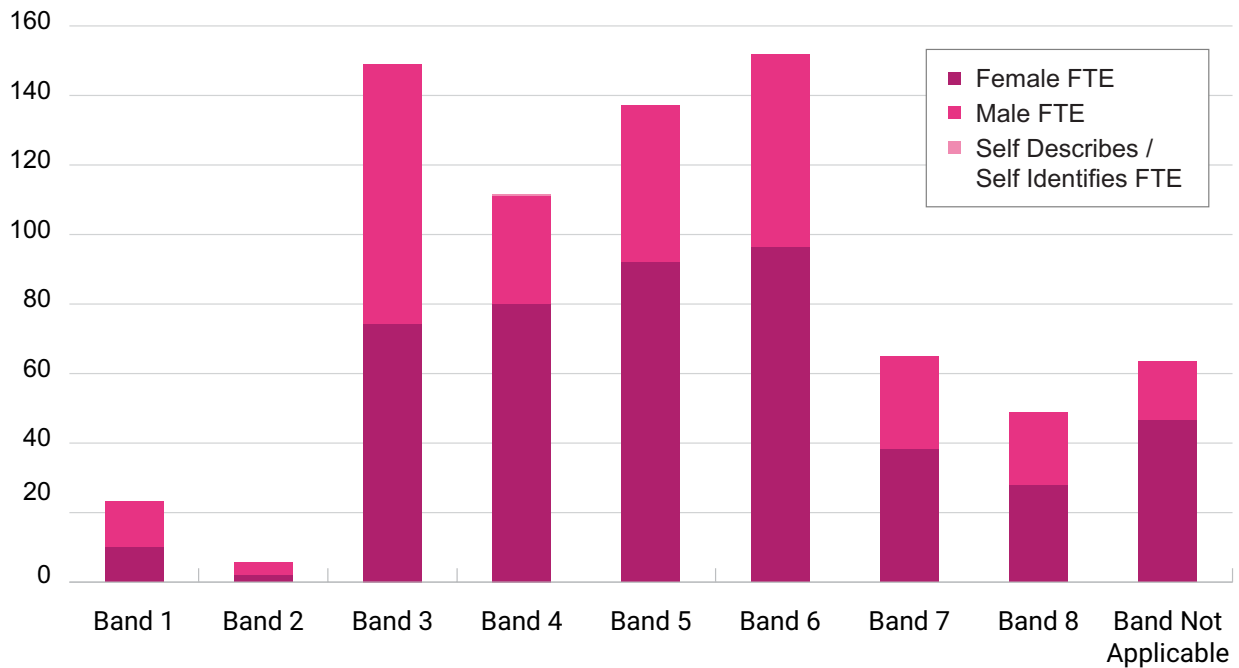
Our Staff

Employment Type / FTE Gender	CEO	City Futures	Community Strengthening	Corporate Development*	Digital Technology	Strategic Growth and Advocacy	TOTAL
Full time – F	1.00	69.00	140.34	49.00	5.00	12.00	276.34
Full time – M	–	150.00	51.00	19.00	10.00	11.00	241.00
Part time – F	–	9.01	141.52	18.09	–	0.76	169.38
Part time – M	–	2.08	32.75	0.84	1.53	–	37.20
Part time – S	–	–	0.63	–	–	–	0.63
Casual – F	–	0.39	19.61	1.18	–	–	21.19
Casual – M	–	0.79	9.91	–	–	–	10.70
Total	1.00	231.27	395.76	88.12	16.53	23.76	756.44

*The Corporate Development directorate was realigned in March 2025. This table reflects the functions of Communications and Customer Service; Chief Financial Officer; Governance, Legal and Risk; and People and Change.



Employment Classification	Female FTE	Male FTE	Self Describes/ Self Identifies FTE	Total
Band 1	10.00	13.42	–	23.42
Band 2	1.84	4.00	–	5.84
Band 3	74.24	74.61	–	148.85
Band 4	80.02	30.99	0.63	111.64
Band 5	91.97	45.38	–	137.36
Band 6	96.30	55.59	–	151.89
Band 7	38.06	26.89	–	64.95
Band 8	27.89	21.00	–	48.89
Band Not Applicable	46.59	17.00	–	63.59
Total	466.92	288.89	0.63	756.44



Employee Satisfaction

Council has continued to utilise a staff pulse survey and this year achieved the highest participation rate ever achieved with this survey. The survey supports the organisation to understand the employee experience, with varying trends across different demographics and departments with action plans supported across each department.

The strong themes across the organisation reflect our strengths as well as areas of ongoing focus. In 2025 these were:

- Workplace culture and work that makes a difference. In particular the opportunity to work with a talented team and supportive leader; delivering for the community.
- Workload, resourcing, role clarity and prioritisation. Managing the balance between planned and unplanned work and an ongoing focus on clarity of priorities.
- The value of leaders who listen and ask questions of all levels of staff.
- Ongoing focus on a holistic approach to safety and wellbeing.
- The value of change processes, and engaging staff and stakeholders in coming up with solutions and understanding issues.
- Council continues to have comparatively low turnover, with an overall turnover rate for the financial year of 12.25 per cent. The last reported average staff turnover in similar Councils was approximately 17.16 per cent in 2021–22.

Innovation

Over the recent months innovation has been a focus across a number of business units in Council with a focus on trust and decision approvals, collaboration and recruitment and selection activities. A major focus of the work performed by the People and Change team has been to improve internal recruitment processes and support for staff.

Our unique core capability framework has been integrated into human resource activities, including personal development planning and the recruitment and selection process. Internal business process management software has been implemented which will enable further efficiencies and improvements to the recruitment and selection process.

Gender Equality

Under the *Gender Equality Act 2020* (GE Act) Council is required to report on progress against its Gender Equality Action Plan (GEAP) to the Commission for Gender Equality in the Public Sector (CGEPS).

A key focus over the 2024–25 financial year has been progressing actions for the 2021–25 GEAP. Council continues to make progress towards improving gender equality within the workplace to ensure an equitable and safe workplace is achieved for all.

Leadership capability

This year, Council enhanced its leadership capability programs designed to strengthen culture, enhance communication, foster collaboration and drive engagement with strategic priorities. Programs were offered at all levels of leadership including a monthly leadership network for senior leaders and quarterly people leaders' forums.

As a focus on continuous improvement, a number of CEO briefings have been implemented to engage with employees and to assist with the communication of organisational priorities and service delivery.

Workplace Health and Safety

Council prioritises a safe working environment, fostering a shared culture of collective responsibility for workplace health and safety. This requires active engagement and cooperation from all employees. Through proactive and practical measures, we aim to eliminate or reduce risks that could cause harm to employees, volunteers, contractors, visitors, and anyone affected by our operations.

In May 2025, Council successfully recruited a Manager, Occupational Health and Safety, reflecting its dedication to workplace health and safety. The appointment signifies a proactive approach in strengthening and enhancing Council's safety systems and performance. The key focus will be to drive strategic initiatives to promote a strong safety culture, robust safety framework and compliance with laws and regulations.

Council continued the utilisation of Preventure to assess the risk of musculoskeletal injuries which are common in workplaces that involve hazardous manual handling. Preventure is a wearable device designed to monitor and display muscle load in real time as individuals perform tasks. Through data analysis, Council has made data driven decisions to improve workplace safety and mitigate the risk of musculoskeletal injuries.

Additionally, Council's ongoing implementation of SafeZone, a personal duress system, highlights its commitment to enhancing employee safety in an emergency response. This technology empowers employees to swiftly alert others in emergency situations, facilitating a prompt and effective response.

As of June 30, Council reported a rate of 7.8 WorkCover lost-time injuries per 1,000,000 hours worked. Council's WorkCover lost time performance is predicted to be lower compared to similar industries which averaged 10.5 in 2023 as per Safe Work Australia industry comparison data.

Training and Employee Development

This year our professional development program was enhanced with programs on offer including:

Program	No. of Attendees
Building mentally healthy workplaces	38
Child Safety	15
Corporate Induction*	176
CPR	145
Difficult Conversations	9
Emotional Intelligence in the Workplace	2
First Aid and CPR	97
Hazardous Chemical Awareness	38
Managing Immunisation Emergencies	9
Manual Handling – Back Safe	35
Mental Health First Aid	31
LGPro Ignite Emerging Leaders Program	4
LGPro Mentoring Program	4
LGPro XLP Executive Leadership Program	1
Prevention of Sexual Harassment	211
Sunflower Awareness	5
Understanding Homelessness and the Dandenong Zero Response	25
Understanding Procurement at CGD	77
Team Leader and Coordinator Leadership Forum	90

*Corporate Induction includes Rights, Responsibilities and Awareness, Disability Inclusion and Indigenous Awareness, OHS, Fraud and Corruption, Information Privacy, Child Safety, and Workplace Bullying and Harassment.

Family Violence Prevention Initiatives

Council continues its commitment to the prevention of family violence both within the community and for any staff who may be experiencing this themselves. Council maintains a network of staff who are able to provide support and resources including referral to appropriate services in the role of Family Violence Contact Officers.

In November 2024, the annual Council sponsored Walk for Family Violence was successfully conducted and the event saw significant attendees from across the community and local service providers. This event continues to demonstrate Council's commitment to raising awareness and building capacity within the community to help reduce the incidence of this issue.

Child Safety and Wellbeing

Victoria's Child Safe Standards effective from July 2022 aim to enhance the safety and protection of children and young people.

Council has reviewed the Child Safety and Wellbeing Policy and has commenced the delivery of organisation-wide child safety training. A Child Safety Officer was appointed to support the future focus and to continue to build on Council's child safety practices.

Asset Management

The City of Greater Dandenong recognises the importance of, and is committed to, improving asset management in accordance with the National Asset Management Assessment Framework (NAMAF). This includes updating information, expanding knowledge and applying the latest tried and tested technology. Asset Management is the combination of management, financial, economic and engineering philosophy and other practices applied to physical assets.

The objective is to support Council's services to provide the required level of service to the community by ensuring the assets are in place in the most cost-effective manner for service delivery. The notion of cost effectiveness is one that is applied to the minimum whole of lifecycle cost.

Council has an Asset Management and Service Delivery unit and a Services and Assets Management Steering Committee. The steering committee oversees the development of asset management policy and strategy, implementation, monitoring and the continuous improvement of asset management projects.

These are supported by an asset management system and processes. Council uses the NAMAF to conduct moderated self-assessments and identify improvements. A Road Management Plan (RMP) has been adopted by Council in accordance with the *Road Management Act 2004* and defines levels of service delivery for roads.

Planning

The Asset Plan required by the *Local Government Act 2020* has been completed and endorsed by Council. This will be updated every four years in accordance with the legislation. There are a number of internal supporting documents to the plan which detail what is required throughout the asset lifecycle including maintenance and renewal of assets. These are regularly reviewed and updated as required. Proposed capital works are aligned to the Asset Plan and supporting documents and the process for projects to be endorsed by Council is supported by the Asset Management and Service Delivery team.

Information and Technology

All asset information is captured into a corporate register to enable whole of life cycle asset management. Council has an asset management system, incorporating works management and strategic asset planning functionality, which provides a single integrated solution for all organisational asset data needs and improves data capture, record keeping and predictive modelling processes across the organisation.

A sustainable data capture and condition assessment program has also been implemented to meet asset management requirements. This system supports predictive modelling, assisting Council to make long term decisions based on condition, functionality and capacity of the assets over the whole of the assets lifecycle.



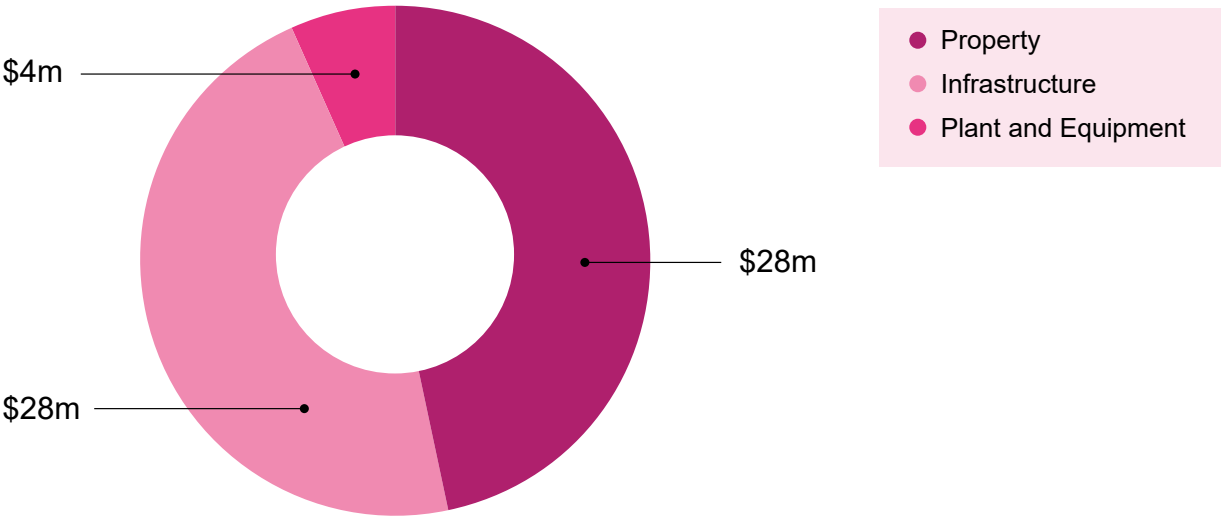
City Improvement Program

The City Improvement Program (CIP) is Council’s ongoing program for the renewal, upgrade, expansion and creation of assets including, but not limited to, buildings, roads, stormwater drainage, parks, artwork, and library books. It consists of programs driven by Council’s asset management plans and strategies, major projects (such as the Keysborough Community Hub) and community initiated requests.

The yearly CIP budget is determined within Council’s annual budget formulation process and the size of this budget depends on the funds available relative to other Council commitments.

Once the budget is approved, the majority of projects are planned, designed and delivered by 30 June each year. In 2024–25, Council invested and delivered \$60 million in capital expenditure across a variety of assets as shown on the below chart.

Capital Expenditure 2024–25



Asset Class	Project
Property	
Buildings	• Contract awarded and works underway for the new Dandenong Wellbeing Centre. • Works are almost complete for the new community hub in Keysborough ahead of its official opening on 6 September 2025. • The annual building renewal program delivering upgrades across several Council owned buildings was completed.
Plant and equipment	
Library books	• The annual program to renew library books and resources continued.
Plant, machinery	• The renewal of kitchen mechanical plant was undertaken at 23 sites. • The renewal of Council's extensive fleet, which supports operations and services across the municipality, including replacement of Council's heavy plant and motor vehicles was ongoing.
Infrastructure	
Drainage	• The renewal and upgrade of Council's stormwater drainage systems was ongoing. • A Gross Pollutant Trap (GPT) was installed in Olinda reserve for the Springvale Activity Centre.
Parks, open space and streetscapes	• 36 projects including lighting projects, sporting facility upgrades and open space projects were delivered. • Approximately \$1.8 million was spent on renewal projects across the sport and public open space portfolios, including coaches boxes, fencing, barbeques, drinking fountains, park furniture and goal posts. • Playground renewal and upgrade works were completed at Barry Powell Reserve, Greaves Reserve and Linden Drive Reserve. • Three tennis courts with lighting and supporting infrastructure were built at Parkfield Reserve in Ellendale Road Noble Park. • New drainage systems were installed at Tatterson Park, Fotheringham Reserve and Coomoora Reserve Park.
Roads	• The upgrade of Perry Road (Stage 2) is complete. • The road resurfacing and rehabilitation program, partially funded by the Commonwealth Government Roads to Recovery Program, was delivered throughout the municipality. • A total of 81 road segments were improved, including 66 segments resurfaced and 15 segments rehabilitated or reconstructed. • The Federal Blackspot Program was delivered at Athol Road, Brady Road, Railway Parade, View Road and Woodlee Street.

Community Relations

Advocacy

A key advocacy activity for the 2024–25 financial year was engagement with Federal Members of Parliament and candidates for the three municipal electorates of Bruce, Hotham and Issacs in the lead up to the May 2025 Federal election and Budget announcement.

To support this engagement an advocacy pack was created as an interim document to ensure Council didn't miss the opportunity to advocate for our community on identified priorities covering four broad themes. These themes were:

- Building vibrant and connected communities
- Safer and healthier living
- Tackling key social issues
- Transforming Greater Dandenong.

These priorities can be found on Council's website www.greaterdandenong.vic.gov.au/advocacy/advocacy-priorities-2025-federal-election

As a result of these advocacy efforts significant commitments were secured by the returning Government for the three municipal electorates and include:

- \$1,600,000 for CCTV upgrades in Noble Park and Dandenong.
- \$900,000 for Ross Reserve amenity upgrades and construction of female inclusive changerooms, and a shade structure for the athletic track.
- \$400,000 to upgrade the sports field lighting at Fotheringham Reserve.
- \$1.5 million to deliver a new Dandenong Employment Hub.
- \$370,000 to build cricket nets, upgrade cricket wickets and install four coaches' boxes at Greaves Reserve.
- \$1.1 million for Dandenong Park playground, Lois Twohig Reserve paths, Tirhatuan Park sensory trail and upgrades at Police Paddocks Reserve relevant to the *Disability Discrimination Act*.

- \$225,000 over three years for Dandenong Ramadan Night Market.

Council remains steadfast in its commitment to advocating for additional local initiatives that serve the interests of our community. We will continue working towards a more prosperous future, striving to enhance Greater Dandenong as an outstanding place to live, work, and visit.

Projects

Key advocacy projects for 2024–25 included the following:

Back Your Neighbour – The Mayoral and Councillor Taskforce Supporting People Seeking Asylum's Back Your Neighbour campaign has grown in support with new Councils and community partners joining in the advocacy to the Federal Government for fair and compassionate policies for people seeking asylum. Council has been proactively leading strategic, direct lobbying with a cross-section of stakeholders during the Federal election campaign, collaborating with the refugee sector and peak bodies, raising awareness via public events and growing the membership of the Taskforce.

Anti-Poverty – Council advanced its Anti-Poverty Strategy and the "Poverty is everyone's business" campaign through strong collaboration with the Anti-Poverty Consortium. The Consortium secured a \$12,000 Game Change Grant to deliver a co-designed skill building workshop series, and a working group was appointed to develop a survey capturing lived experiences of housing hardship.

Gambling – Council maintained a strong partnership with the Alliance for Gambling Reform, contributing data and insights to support advocacy and public education efforts, and contributing to Alliance campaigns for gambling reform. A detailed summary of gambling patterns in Victoria was distributed to guide strategic planning, and efforts were made to enhance public messaging in collaboration with other councils. The year concluded with the release of an updated report on gambling issues in Greater Dandenong and discussions with the Victorian Gambling and Casino Control Commission to explore joint public education initiatives.

Submissions

Where relevant, Council makes submissions to parliamentary enquiries or government reviews to support better outcomes for our community. This year these included contributions to the Federal Government's Multicultural Framework Review, a submission to Infrastructure Victoria's 30 Year Strategy made in collaboration with the Regional Charter Group of Councils, and a submission to the Victorian Legislative Council Legal and Social Issues Committee Enquiry into food security in Victoria.

Advocacy also occurs through the Municipal Association of Victoria (MAV) State Council and the Australian Local Government Association (ALGA) National General Assembly. This year endorsed initiatives included:

- Supporting People Seeking Asylum within our communities.
- Increasing financial sustainability of local governments.
- Increased funding support for Council's Emergency Management obligations.
- Advocacy for a strong and competitive Victorian manufacturing industry.
- Restoring the level of Financial Assistance Grants.
- Implementing recommendations of the Independent Review of Commonwealth Disaster Funding.

Refining our advocacy processes

Throughout this year Council continued to refine its advocacy processes guided by its endorsed Strategic Advocacy Framework, which can be found on Council's website www.greaterdandenong.vic.gov.au/strategic-advocacy-framework. This provides direction for a coordinated and strategic approach to setting Council's annual advocacy priorities and subsequent action plans.

The Framework has been utilised to formulate the 40 endorsed advocacy priorities for 2025–26 aligned against the objectives and priorities of the now endorsed Council Plan 2025–29. Each identified priority requires differing levels of effort and engagement.

Three priority campaigns, Back Your Neighbour, Anti-Poverty, and Housing were identified for the coming year, demonstrating Council's commitment to sustained, strategic, and values-led advocacy.

Health and Wellbeing in Our Community

Greater Dandenong City Council incorporated the Municipal Public Health and Wellbeing Plan (MPHWP) into the Council Plan 2021–25.

The MPHWP is a requirement under the *Public Health and Wellbeing Act 2008*, which states that all Councils must develop a four-year plan within 12 months of each general election of Council.

The MPHWP for 2021–25 outlines how Council will improve and prioritise health and wellbeing by focusing on the priority areas:

- Active living
- Physical health and mental wellbeing
- Tobacco, alcohol and other drugs
- Social cohesion and community safety
- Climate change and health.

Key achievements from the 2024–25 reporting period are outlined below:

Active living

- Implementation of the 'Make Your Move' Greater Dandenong Physical Activity Strategy 2020–30 continued, with key initiatives including the GO Soccer Mums program, volleyball and basketball programs and a focus on empowering women.
- As part of the Open Space Strategy 2020–30 a number of new and improved assets are now available for the community to use and enjoy, increasing the range of recreational opportunities available to residents throughout the municipality.
- A formal memorandum of understanding has been established between Council, City In the Community and Melbourne City Football Club to facilitate a range of social, community and football outcomes and improve the health and wellbeing of the community.

Physical health and mental wellbeing

- Council collaborated with the Department of Health, Monash Health, Women's Health in the South East, the South East Public Health Unit and other health stakeholders within the local prevention system to improve the strategic planning of local health and wellbeing priorities.
- The VicHealth Local Government Partnership has continued to be delivered, with a range of health promotion programs implemented to improve children and young people's physical and mental wellbeing.
- Council continued to deliver aged and disability services, as well as supporting the mental and physical health of children, young people and families through a range of preventative health initiatives and responsive interventions.
- Council's Reconciliation Action Plan has continued to be successfully implemented both internally and in collaboration with community partners including Bunurong Land Council, the Victorian Aboriginal Child Care Agency, the City of Casey and Casey Gathering Place. These initiatives have contributed to Greater Dandenong receiving a number of recent awards and recognition.
- The Indigenous Health Care Program – New Directions Project delivered healthy eating, anti-smoking, hearing checks, oral health checks and immunisation initiatives to Aboriginal and Torres Strait Islander families.

Tobacco, alcohol and other drugs

- Council has worked collaboratively with local health stakeholders on the regional expert advisory group for reducing vaping (e-cigarettes) and tobacco use and related harms.
- Party Safe workshops were delivered to schools, educating young people about strategies to minimise alcohol-related harm and the uptake and use of vape/tobacco and other drugs.
- Council continued to coordinate tobacco control activities and inspections at outdoor dining venues, retail venues, hospitals, Council's sporting facilities, and festivals and events in accordance with the Municipal Association of Victoria guidelines with high compliance rates being achieved.

Social cohesion and community safety

- A dedicated Community Safety Unit has been established within Council with a draft Community Safety Plan to inform the direction of priorities and a collaboration of efforts with partnership agencies, stakeholders and the wider community.
- Council successfully delivered 10 major festivals and events engaging a total of 69,374 attendees.
- Council contributed to the establishment of the South East Anti-Racism Support Network, supported a Pride March, celebrated Refugee Week, offered activities at the Drum Theatre and facilitated public art exhibitions. These events and programs celebrated the cultural diversity in Greater Dandenong and promoted inclusivity within our municipality.
- Council continued to collaborate and work in partnership with local stakeholders to support and advocate for vulnerable families and community. This effort included a range of projects aimed to prevent and address family violence, gambling, gender equity, poverty and homelessness.

Climate Change and Sustainability

Greater Dandenong City Council's Council Plan 2021–25 identifies six key strategic objectives. These include “A socially connected, safe and healthy city” and “A green city committed to a sustainable future”.

Taking Action on the Climate Emergency

Recognising that climate change is the greatest challenge of our time, Council formally acknowledged a 'Climate and Ecological Emergency' in January 2020, committing us to emergency action on climate change.

Over the last 12 months, Council has been busy implementing many of the actions contained within the climate and sustainability strategies.

Progress to Net Zero

Significant progress has been made towards Council's net zero target. In the last 5 years, Council has reduced its operational emissions by 17,000 tonnes of carbon emissions which is a reduction of over 80 per cent.

To achieve this, Council has successfully delivered the VECO Power Purchase Agreement avoiding approx. 11,000 tonnes of emissions per year, delivered 600kW of solar panels across Council buildings, and continued our transition of small gas appliances in Council buildings. Council's electric fleet continues to grow as well with three new electric trucks on the way for our Parks, Works and Cleansing crews.

Council is continuing its commitment and journey to net zero, by decommissioning one of our biggest emitters, Dandenong Oasis. Dandenong Oasis will be replaced with the fully electric Dandenong Wellbeing Centre which will commence construction in 2025–26.

Leading Innovation at Keysborough Community Hub

Council is leading the way in innovation towards a greener future with the installation of a state-of-the-art heating and cooling system at the new Keysborough Community Hub. A high-efficiency air cooled propane heat pump will provide centralised heating and cooling. This pioneering system is believed to be among the first of its kind in Australia. By opting for natural refrigerants like propane and CO₂ instead of conventional high-GWP synthetic refrigerants, the facility will lower its global warming potential (GWP) from around 1,500 to only three. The Keysborough Community Hub will be opening later in the year.

Tree Canopy Grows

The urban forest continues to grow with Council planting 2,389 new trees in priority locations across the municipality. Pruning works were also undertaken on over 24,000 trees, putting strong emphasis on proactive maintenance for risk reduction.

At a community level, the One Tree Per Child event engaged 275 Grade 3 students and distributed over 1,000 trees. The Adopt-a-Park program engaged 220 children and planted 3,900 native and indigenous plants across six local reserves.

Green Wedge Giveaway

Council continues to protect and support the green wedge and its residents. This year a plant giveaway enabled 24 landholders to revegetate with 3,600 native and indigenous plants and trees handed out.

Caring for Biodiversity

Targeted revegetation has continued with a focus on habitat enhancement across priority corridors. This has included intensive weed control across 83.78 hectares, revegetation of 2.72 hectares and more than 22,000 indigenous plants installed. Council is proud to report this has been possible through a collaborative effort between Council and the community with a blend of grant funded projects, community events, and school based initiatives.

Kerbside Waste Diversion Achievements

Council successfully diverted 46.46% percent of household waste from landfill through its kerbside waste services. This included the recovery of over 11,300 tonnes of mixed recyclables via yellow-lidded bins and more than 12,800 tonnes of food and garden organics through green-lidded bins.

Mixed recyclables collected through the kerbside waste service are recycled and turned into new products, while food and garden waste is turned into nutrient-rich compost used in Victorian farms and gardens, contributing to more sustainable and circular economy solutions.

Council Reuse-Recycle Drop-Off Days

Each year, Council hosts four Reuse-Recycle Drop-Off Days, offering residents an opportunity to dispose of unwanted household items at no cost and reduce waste sent to landfill. This year 1,656 vehicles were in attendance, recovering a total of 63 tonnes of items for reuse and recycling. These events accept bulky items suitable for donation, as well as electronic and household items appropriate for recycling.

Community Education Programs

Council delivered 52 waste education incursions across schools and early learning centres, engaging nearly 1,300 students. These sessions focused on topics like waste minimisation, recycle right at school and at home, and setting up recycling and composting programs at schools.

Additionally, Council facilitated 68 community education and engagement sessions, with over 2,000 participants in attendance. Held at venues such as Noble Park Community House, Dandenong Market, and Chisholm Institute, these sessions covered a range of topics such as recycling right at home, understanding circular economy, and waste education.

Sustainability Festival

The annual Sustainability Festival took place on 23 February 2025 at the iconic Dandenong Market. The festival focused on the topic of 'do more with less'. From crafts to planting, searching for water bugs to facepainting, enjoying local and cultural performances while using pedal power to blend your own smoothie, there were opportunities for everyone to get involved and have a great time, while learning tips to live more sustainably.

Op Shop Trail Competition

In the weeks leading up to the Sustainability Festival, Greater Dandenong held its first Op Shop Trail. This ran from 10 January to 10 February and had over 100 participants. The Op Shop Trail helped residents and visitors explore our local neighbourhoods, while also reducing textile waste. Many of the participants shared helpful feedback and that they were impressed

with how well stocked the stores were. We are looking forward to holding another Op Shop trail in 2026.

Sustainable development – planning applications

Over 200 sustainability referrals for planning permit applications were completed in 2024–25, ensuring best practice environmentally sustainable design principles were incorporated into a broad range of private developments across Greater Dandenong.

Disability Action Plan

Council continues to implement the Disability Action Plan while work progresses on developing a new plan. The Disability Advisory Committee remains central to this process, actively contributing to community engagement and shaping the direction of the new plan. Key areas of focus have included:

- Enhancing the use of current and emerging technologies to support people with disability
- Addressing the needs of people with disability who are not eligible for the National Disability Insurance Scheme (NDIS)
- Strengthening leadership opportunities for people with disability
- Collaborating with people with disability from culturally and linguistically diverse (CALD) backgrounds.

Disability Advisory Committee (DAC) – Consultation

The DAC continues to provide valuable input into Council strategies and policies, particularly in response to changes in disability-related programs at the Commonwealth, State, and Local Government levels. In 2024–25, the Committee contributed to strategies including:

- Enhancing community safety
- Shifting community attitudes towards greater inclusion of people with disability
- Improving access to the built environment
- Increasing accessibility of public transport.

Community Participation

Council promoted a variety of inclusive events and initiatives to encourage community participation by people with disability, including:

- Make Your Move All Abilities Sports Day, featuring inclusive sports such as cricket, powerchair sports, pickleball and karate
- Disability Services Expo, showcasing local support services
- Ongoing meetings of the VALID Peer Action Group and Chronic Pain Support Group, fostering community connection and peer support
- An International Day of People with Disability celebration, delivered in partnership with Noble Park Community Centre, Noble Park Aquatic Centre, Burke & Beyond, Reclink, and ADEC attracting over 200 attendees with stalls, food, music and activities.

Council also participated in several expos and forums to raise awareness of its inclusive practices and commitment to accessibility.

The Hidden Disability Sunflower program was rolled out across Council, with libraries and customer service centres serving as key points for face-to-face engagement and support.

National Disability Insurance Scheme (NDIS)

Council continued to monitor developments in the NDIS and assess their impact on local programs and community needs. Community members contributed to consultations on the development of foundational supports for people with disability who are not eligible for the NDIS.

Staff Training

Disability awareness training remains a core component of Council's induction for new staff. Ongoing professional development includes:

- The YouMeUs online training program, developed by Southern Region local governments
- Training aligned with the Hidden Disability Sunflower initiative
- Autism Awareness Training, now part of Council's internal training calendar.

Support for Carers

The Carers Walk program at Noble Park Community Centre continued to grow, offering carers opportunities to connect, improve wellbeing, access support and build skills. Participation increased steadily throughout the year.

Accessible Built Environment

Council engaged people with lived experience of disability in the planning and design of key projects, including the Dandenong Wellbeing Centre, Keysborough Hub and various open space developments. Community members also raised access issues through platforms such as Snap Send Solve, the DAC and direct contact with Council helping to improve the accessibility of public spaces.

Community Satisfaction

In 2025 Council achieved a record performance rating in its annual community satisfaction survey. Residents rated Council's overall performance at 7.5 (out of 10), 13 per cent higher than our 2024 score, and 4 per cent higher than the average for metropolitan councils.

This year's survey was undertaken by Metropolis Research and was carried out through 400 door-to-door, in-person interviews across April and May 2025. Metropolis Research found the overall performance rating was the highest satisfaction score recorded across metropolitan Melbourne councils they surveyed in 2025.

Services where Council outperformed other metropolitan councils included:

- Services for older people (+9 per cent)
- Arts, cultural events, programs and activities (+8 per cent)
- Services for children (+7 per cent)
- Council festivals and events (+5 per cent)
- Council's website (+5 per cent).

Community Grants Programs

Greater Dandenong City Council's Community Grants Programs are designed to strengthen the community by supporting initiatives that are inclusive, diverse, and responsive to local needs. The grants programs encourage active community participation, alignment with Council's strategic objectives, foster partnerships to address social disadvantage, strengthen local organisations, promote intercultural understanding, and enhance access and inclusion for all residents.

In December 2023, Council endorsed a revised Community Grants Program Policy, introducing three streamlined categories – Small, Medium, and Large – to replace the previous Community Response, Support, and Partnership grants. This reform simplifies access for applicants, enhances transparency, and ensures funding is targeted to initiatives that align with Council's strategic objectives, including:

- Strengthening social inclusion and community wellbeing.
- Advancing gender equity and intercultural understanding.
- Supporting climate action and environmental sustainability.
- Promoting arts, culture, and community connection.
- Building capacity in local organisations and services.

Small Grants Program

Open year-round, the Small Grants program provides flexible, responsive funding to individuals and grassroots organisations. It supports participation in elite opportunities, community group activities, entry-level engagement, and local projects that foster inclusion and wellbeing. This year:

- Total amount allocated: \$121,336
- Number of recipients: over 100 individuals and groups.
- Key themes: cultural celebrations, youth engagement, seniors' wellbeing, sports participation, and creative initiatives.

There are four grant categories under this program:

- **Individual Achievement Grants** (up to \$500): supports residents of Greater Dandenong with grant funding to assist participation in elite opportunities, either competitive sports, artistic, or award and recognition.
- **Community Group Activity Grants** (up to \$1,500): Available to small non-profit groups with active membership, such as social or sporting groups, with funding based on the number of members residing in Greater Dandenong.
- **Entry Level Grants** (up to \$1,000): Assist newly established or previously unfunded small non-profit community groups and organisations to engage with Council's grants programs.
- **Responsive Project Grants** (up to \$1,500): Support non-profit legal entities delivering projects or activities that benefit local residents.

Grantee	Project	Amount Granted
African Women's and Family Network	Sustainable future	\$500
Al Hussein Cultural Association Inc.	Ramadan community gathering	\$1,500
Albanian Senior Women's Group Assoc Inc.	2025 Ramadan Iftar dinner for members and family	\$1,500
Al-Hussein Arabic School	Eid Celebration: Embracing Tradition and Togetherness	\$1,500
All Mesopotamian Christian Association	Youth and Junior Christmas celebration	\$1,500
Arabic Women Seniors Group Inc.	Health and Well-being 2025	\$1,500
Association of Ukrainians Noble Park Branch	Varenyku and Borch Community Gatherings	\$1,000
Aurora Bengali Association Inc.	Celebration of Women Empowerment, Diversity and Indian Culture in Australia	\$1,000
Australia – Ceylon Fellowship Inc.	Christmas party	\$500
Australian Hazara Legal Network	Networking event to bring together law students	\$1,500
Bangladesh Cultural Group Inc.	Senior Citizen whole day activities	\$1,500
Bari Community Association in Victoria	Bari Day annual celebration	\$1,000
Bhuminanda Dhaulidevi Foundation	Fun maths workshops for kids	\$1,000
Bosna and Hercegovina Islamic Society – Noble Park	2025 Legal year opening ceremony	\$1,500
Buckley Ridges Cricket Club	Junior cricket equipment players ages 6-18	\$1,490
Burgher Association Australia Inc.	Sri Lankan curry lunch	\$1,000
Burmese Welfare Operation Inc.	Youth recreational program and information sessions	\$1,500
Cantonese Art Association	Mother's Day Cantonese music concert	\$500
Ceylonese Welfare Organisation Inc.	End of Year lunch 2024 and Mid-Year lunch 2025	\$1,500
Circolo Pensionati Campani Italiano di Clayton	Seniors social gathering	\$500
Circolo Pensionati Italiani di Oakleigh e Clayton	Positive Ageing Project for Seniors	\$1,500
Combined Probus Club of Noble Park Inc	Group's 40th Anniversary	\$1,000
Combined Probus Club of Sandown	Annual Christmas lunch	\$1,500

Grantee	Project	Amount Granted
Connection Arts Space	Arts and Literature Exhibition	\$1,450
Cross Purpose Church	Rhythm Dance Talent Showcase	\$1,500
Dandenong and District Orchid Club Inc.	Running of an annual orchid show and rentals	\$1,000
Dandenong Arts Club Inc.	Dandenong Arts Club Carnival 2024	\$1,000
Dandenong Community and Learning Centre	Dandenong Community Garden – Accessible and Inclusive Garden Project	\$1,500
Dandenong Health and Recreation Model Association Inc.	Family outdoor event	\$1,500
Dandenong Low Vision Group	Annual outings for people who have low vision	\$500
Dandenong West Football and Netball Club	Dandenong West FNC Women's Football	\$1,000
Daughters of Jerusalem	Daughters of Jerusalem Community Response Project	\$1,500
Eagles Folk Dance Inc.	Eagles Folk Dance Group	\$1,500
El Hokamaa Senior Citizens	Weekly senior social gathering	\$1,000
Evergreen Seniors Group	Seniors activities	\$1,500
Fiji Islamic Cultural Society of Victoria	Eid Dinner Night	\$500
Fijian Community Association Victoria Inc.	Fiji Day Multicultural Festival	\$1,500
Fraser Boyle	Australian U14 Hockey Championships	\$350
Friendly Carers Group	Friendly Carers Christmas party	\$500
Hope Football and Futsal Academy	Soccer training	\$1,000
Indian Tamil Catholic Arokiya Annai Velankanni Festival Committee – Melbourne (Inc)	Annai Velankanni cultural feast and dinner	\$1,500
Instituto Nazionale per la Guardia D'Onore Alle Reale Tombe Del Pantheon, Dandenong Inc.	Free BBQ and dinners	\$1,500
Interfaith Network of the City of Greater Dandenong	Join the Conversation – Harmony Week community celebration event	\$1,500
Iraqi Australian Solidarity Inc.	Community gathering event	\$1,000
Iraqi Australian Solidarity Association Inc.	Weekly Non-profit Cultural and Heritage Based Activities	\$1,000
Italo-Spanish Club Inc.	40-year Club Anniversary Feb 2025	\$500

Grantee	Project	Amount Granted
Keysborough Chinese Seniors Association Inc.	Weekly funding for Senior Citizen activities	\$1,500
Keysborough Probus Group	Annual outing tram, boat and bus Travel	\$1,000
Lions Club of Brighton Inc.	District 201V5 Convention 2024	\$1,000
Macedonian Senior Citizens Group of the City Of Greater Dandenong St Dimitrija Inc	Undertake activities for our members	\$1,000
Madeenathul Uloom Inc.	Community development	\$500
Melbourne 7 Melody Notes	Grateful to parents concert	\$500
Melbourne Districts United	Cricket club	\$1,000
Melbourne Eagles Cricket Club	Increase participation for economically disadvantaged members	\$1,000
MiSmart Life	Art Smart	\$1,500
Miss Aliya Laksmana	Athlete competing internationally	\$500
Miss Nataly Tormey	Weaving Culture in East Arnhem Land with the Mapuru People"	\$350
Miss Samantha Sharpe	Original pop music album	\$250
Mr Andrew Dinh	2025 Australian Age and MC Age Championships	\$350
Mr Fraser Lucas	2025 Australian Athletics Championships	\$350
Mr James Davis	National Karate Championships	\$250
Mr Nicholas Young	Representing Australia in World's Dodgeball Championships in Austria	\$500
Mr Thomas Lea	U18 Club Championships	\$350
Ms Fiona Luong	Swimming	\$350
Ms Monique McNamara	Creative Space Program	\$250
Multicultural Senior Club Inc.	Celebrate Christmas and Australia Day	\$1,500
Napoli Family Club	Weekly gathering	\$1,500
Nas Recovery Centre Ltd.	Path to home mentoring clients champions	\$1,000
Noble Park Community Centre	Bringing Community Together: Fifi, Fev & Nick Live at NPCC	\$1,500
Noble Park Community Centre/ Ramblers Walking Group	Ramblers walking and social activity	\$1,500

Grantee	Project	Amount Granted
North Dandenong Cricket Club	Increase cricket participation amongst socio-economically disadvantaged population	\$1,500
North Dandenong Senior Citizens Club	Christmas lunch 2024	\$1,500
Nuer Community in Victoria Inc.	Annual cultural day	\$1,500
Polish Senior Citizens Club Inc.	Bus to Polish Jamboree in Geelong	\$1,000
Rajasthani Kutumb of Victoria Inc.	Gangaur Festival at Springvale Town Hall	\$1,000
Refugee Council of Australia	Refugee Week 2025	\$1,500
Rethink Recycling	Community plastic lid sorting and sustainability days	\$1,500
Santhom Cultural Centre Ltd.	Santhom Multicultural Fusion 2025	\$1,500
Senior Citizens of St Athanasios Parish Springvale	Annual senior citizens engagement activities	\$1,500
Seniors Happy Life Club Inc.	These Seniors Can – Group Dancing Project	\$1,500
SisterWorks Inc.	SisterWorks Spectacular 2.0: Everyone Belong, Everyone Thrive	\$1,500
Springvale Garden Club	Subsidise the Clubs Christmas lunch	\$500
Springvale Hearts Community Soccer Club	Equipment replacement	\$1,000
Springvale Italian Senior Citizen Club	Italian cultural day celebration	\$1,500
Springvale Mandarin Network Inc.	Group activities	\$1,500
SSDSV	Faag Sammelan (Holi 2025)	\$600
Stella Clavisque Club Inc.	Club's senior and family Christmas celebration	\$1,000
STEM Incubators Inc.	Battery recycling awareness for young Australian	\$1,500
Tamil Women's Group Dandenong	Tamil Senior Women Health and Wellbeing	\$500
Te Wero Ki Poipiripi	Sports health and cultural event	\$1,500
The Bengali Association of Victoria Inc.	Spring Festival 2024	\$1,500
The Russian Senior Citizens Club in Dandenong Inc.	Exercise, dancing, outings, bingo	\$1,500
United Community Helpers Inc.	Establishment	\$946
United Melbourne Muslim Alliance	Celebration of Eid al Fitr Festival	\$1,000

Grantee	Project	Amount Granted
Vic Lanka Seniors Social Group Inc.	Senior Citizens Social Welfare Project	\$1,000
Victoria Chinese Elderly Culture	Build well-being and healthy activities	\$1,500
Victoria Nagarathar Sangam Australia	Elegant moments with mum because she deserves the best	\$1,500
Victorian Association of Students from Afghanistan (VASA)	Nawruz ceremony and award's night	\$1,500
Victorian Chinese Seniors Inc.	Meeting and activities	\$1,500
Victorian Masters Athletics Springvale	Automatic lap counter and timing system	\$1,000
Vietnamese Australian Senior Association of Victoria Inc (VASA Vic)	Lunch for members present on Wednesday each week	\$1,500
Vietnamese Freedom Day Club	Funday Project of Freedom Day Club 2024	\$1,500
Vipanchika Grandhasala Inc.	Spring of Life	\$1,500
Volleyball Association of Hazaras in Victoria Inc.	Christmas 2024 volleyball tournament	\$1,500
Walking Football 4 Health Victoria Inc.	Walking football at Dandenong Soccer 5s	\$1,500
We Are One Club Inc.	Magic in the Moonlight: A Cinderella Story	\$1,000
Willow Lodge Darts Club	New dart boards for the darts club	\$1,000
Willow Lodge Social Club Inc.	Dinner/dance for approximately 120 residents	\$1,000
Total		\$121,336

Medium Grants Program

Delivered in two rounds annually, the Medium Grants Program supports one-off projects, events, and programs that deliver measurable benefits to the Greater Dandenong community. Funding is capped at \$10,000 per organisation per financial year.

- Total amount allocated: \$302,928
- Focus areas: community development, climate action, arts and festivals, and individual artist support
- Highlights: projects addressing refugee settlement, youth empowerment, environmental education, and cultural festivals.

There are four grant categories under this program:

- **Community Development Grants** (up to \$10,000): Support not-for-profit community groups and organisations deliver initiatives that build community capacity, promote social inclusion, foster healthy partnerships and community health and wellbeing, prevent family violence, advance gender equity, and enhance community harmony and participation.

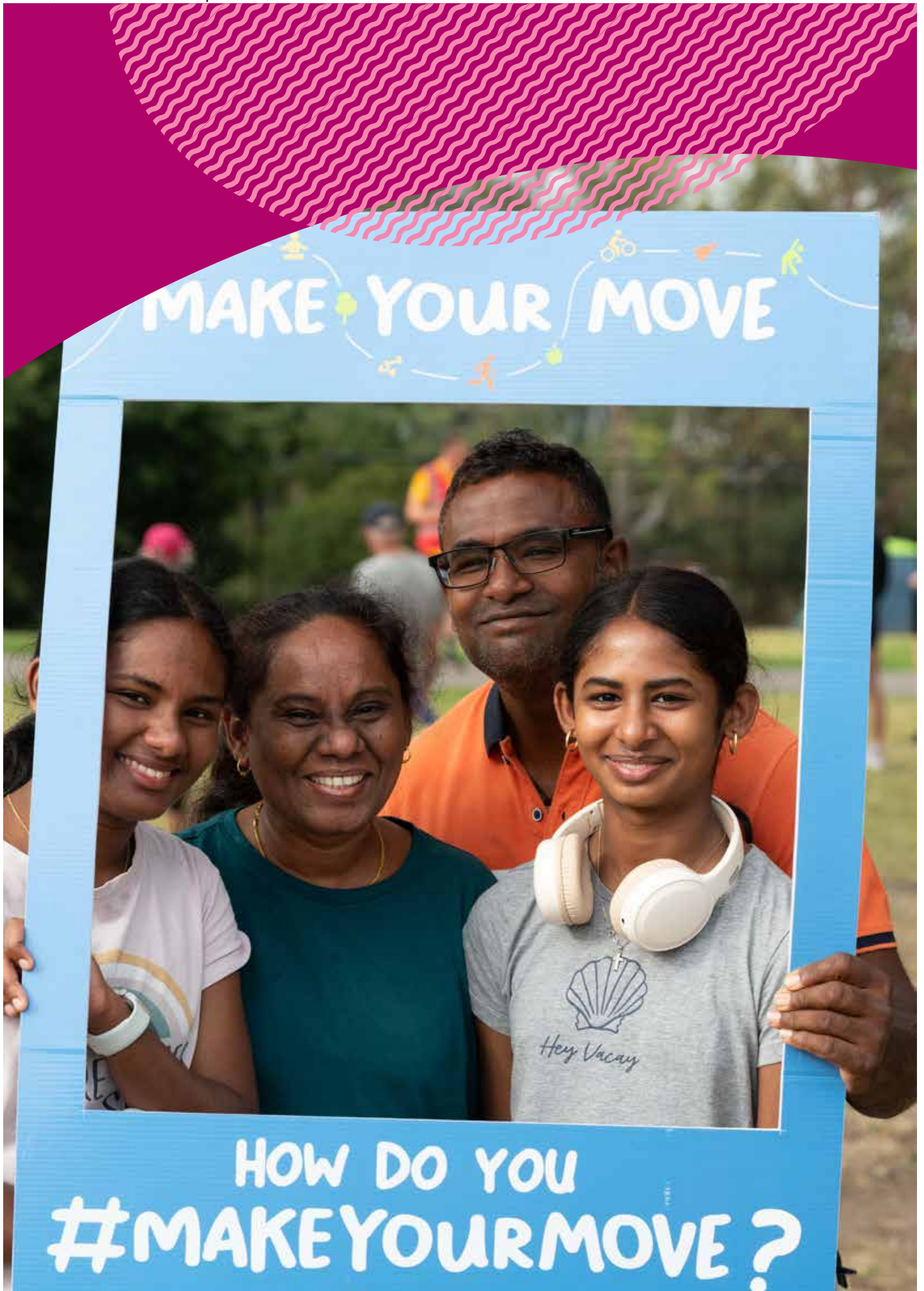
- **Climate Change Action Grants** (up to \$5,000): Fund projects by local small not-for-profit community groups, organisations and schools that deliver environmental benefits and support Council's climate action goals.
- **Arts, Festivals and Events Grants** (up to \$10,000): Enable not-for-profit community groups and organisations to deliver arts, festivals and cultural events that promote community connection, cross-cultural exchange, and celebrate diversity.
- **Individual Artist Grants** (up to \$5,000): Support individuals to develop community-based projects that reflect local needs and foster community engagement.



Grantee	Project	Amount Granted
Active Lifestyle 101	Dandenong Martial Arts Festival	\$6,500
Afghan Australian Philanthropic	Afghan Eid and New Year celebration	\$8,000
Afghan Women's Organisation Victoria	Afghan senior women's social inclusion program 2024	\$9,800
Alberto Burgos	Film Frames of Connection and Community	\$5,000
Al-Hussein Arabic School	Empowerment and integration for Arabic-Australian women and families	\$5,000
Arabic Women Seniors Group Inc.	Well-being program	\$2,560
Archery Ascension Centre Inc.	The Alps	\$2,500
Australian Society of Graduate Tamils Inc.	Tamil youth cultural night	\$6,500
Barat Ali Batoor	History of Hazara Settlement in Dandenong	\$5,000
Bengali Puja and Cultural Society of Victoria	Bengali New Year celebration 2024	\$4,500
Bharathi Academy	Melbourne Tamil Theatre Festival 2024 – Connecting Communities	\$10,000
Cantonese Art Association Inc.	Celebrating 2024 Moon Festival	\$2,488
Connection Arts Space	Southeast and Queer Artists in Residence	\$5,000
Cornerstone Contact Centre Inc.	Pop-up Cornerstone: Connecting Homeless in Dandenong CBD with Support Services	\$8,800
Dandenong South Primary School Community Hub	Annual Women's Health Forum 2024	\$4,037
Garage 35 Art Studio	Collaborative Mural at Garage 35	\$5,000
Greater Dandenong Environment Group	Native verge planting project	\$5,000
Greater Dandenong Football Club	Soccer for all	\$4,980
Hearspace Dandenong (EACH)	My support pocket card	\$4,400
Indian Business Women Network Inc.	Spirit of Dandenong	\$6,500
Interfaith Network City of Greater Dandenong	'Share the Load'	\$8,435
Keysborough Chinese Seniors Association Inc.	Keysborough Chinese Community Spring Festival Gala	\$4,138
Keysborough Scout Group	Camp program for local Scouts	\$8,703

Grantee	Project	Amount Granted
Liberty Unity Organization Life Global Foundation Australia (LUOLGFA) Inc.	Luo Life Women Cultural Harmony 2024 Showcase	\$5,000
Lighthouse Foundation	Southern Hub Home – Therapeutic Play and Study Equipment	\$5,330
Malayalee Association of Victoria Inc.	MAV Onam festival celebration at Springvale Town Hall	\$6,500
Maroulla Radisavic	Crochet Creations – Threads and Yarns	\$5,000
Marta Oktaba	I'm Here to Bring You Comfort	\$5,000
Melbourne Malayali Youth Society	Melam 2024	\$5,580
Noble Park Community Centre Inc.	Art of Well-Being – Creative Wellness for Men and Women	\$10,000
Ondru	Human Thesis: Afghan Stories	\$9,800
Project Respect	Improving Inclusion for Women with Experience in the Sex Industry	\$9,910
Rethink Recycling Co-op Ltd	Rethink Recycling's Climate Action Education Program	\$4,545
Rite Mentoring Inc.	Group Mentoring Program – Young Men	\$8,619
Road Safety Education Ltd	Road Safety Education for Vulnerable Greater Dandenong Young Drivers	\$5,000
Seniors Happy Life Club Inc.	Strengthen the Greater Dandenong Community Program	\$7,790
Serbian Social Services and Support Inc.	Serbian Social Services and Support Inc. – Planned Group Activities	\$1,500
Sewa International (Aust) Inc.	Diwali 2024 – Seniors and Families living in Dandenong	\$3,400
Somaliland Union of Victoria Inc.	Eid Festival and Greater Dandenong Soccer Tournament	\$7,000
South East Volunteers Inc.	Get Involved – Be Included	\$1,680
South Metro Showtime	South Metro Showtime presents: Beyond the Door!	\$10,000
Springvale Learning and Activities Centre	Strengthening Collective Impact for Afghan Women's wellbeing.	\$6,680
St Mary's Catholic Church	Australian Citizenship Classes for the Afghan Community	\$5,000
St Paul's South-Eastern Suburbs Maltese Seniors Association Inc.	St Paul's Maltese Seniors Association	\$2,000

Grantee	Project	Amount Granted
St. Pauls South-Eastern Suburbs Maltese Seniors Association Inc.	Springvale Maltese Seniors Association	\$1,500
Victorian Afghan Associations Network	Afghan Community Iftar 2025	\$6,000
Victorian Afghan Students Association	Empower Youth: Skills Development, Talent Showcase and Storytelling	\$2,000
Victorian Amateur Judo Union Inc.	Australian Kodokan Judo Association National Championship	\$7,000
Victorian Chinese Cultural and Arts Association (VCCAA)	Original multicultural song and dance drama	\$8,560
Wellsprings for Women Inc.	The Open Exchange	\$8,000
Women's Health in the South East	Marketplace of Respect: A Community Campaign for Change	\$6,693
Xinjiang Chinese Association of Australia Inc.	Multicultural singing and dancing event	\$5,000
Total		\$302,928



Large Grants Program

Designed to support strategic partnerships and long-term initiatives, the Large Grants Program provides multi-year funding to organisations delivering essential services and high-impact projects aligned with Council’s health, wellbeing, and inclusion priorities.

- Total amount allocated: \$1,238,132
- Categories: Partnership Grants, Strategic Project Grants, and Festivals and Events Sponsorships
- Impact: Strengthened service delivery in areas such as homelessness, employment pathways, family violence prevention, and community resilience.

Large Grants Program categories:

- **Partnership Grants** (up to \$50,000 per annum): Support ongoing operations of not-for-profit organisations delivering essential services aligned with Council’s strategic objectives and build community capacity, social inclusion, and healthy partnerships.
- **Strategic Project Grants** (up to \$80,000 per annum): Provide up to two years of funding to not-for-profit organisations for self-identified projects, initiatives and activities that directly contribute outcomes towards the delivery of Council’s strategic health and wellbeing priorities.
- **Festivals and Events Sponsorship Grants** (up to \$40,000 per annum): Offer not-for-profit organisations up to two years funding for events that deliver social, environmental or economic benefits to the city.

Partnership Grants

Grantee	Project	Amount Granted
Afghan Women’s Organisation Victoria (AWOV)	Ashiana: Afghan Women’s Organisation Victoria Community Hub	\$36,229
Bakhtar Community Organisation	Bakhtar Refugee Resettlement and Afghan Women Empowerment Process	\$18,771
Cornerstone Contact Centre Inc.	Cornerstone Contact Centre Support Services for Homeless and Disadvantaged	\$35,000
The Cambodian Association of Victoria Inc.	Promoting Integration and Resilience of Cambodian Community in Victoria	\$18,000
We Care Community Services Inc.	Providing Food and Essentials to Families in Need	\$42,000
Total		\$150,000

Strategic Project Grants

Grantee	Project	Amount Granted
Afri-Aus Care	The Ubuntu Women's Project	\$40,000
Arts Access Victoria	Maker Space Dandenong	\$20,000
Asylum Seeker Resource Centre Inc.	Refugee Resource Hub Foodbank and Collaborative Partnership Development	\$50,000
Cornerstone Contact Centre Inc.	Expansion of Cornerstone Drop-In service hours for homeless and disadvantaged	\$70,000
Forum on Australia's Islamic Relations Inc.	Good Governance Gets the Goose	\$15,000
Friends of Refugees	Job skills training and work experience for people seeking asylum	\$35,000
Fusion Theatre	Theatre Without Limits: Breaking Barriers with Workshops and Sensory Theatre	\$47,560
Keysborough Learning Centre	Learn Local – Work local in Aged Care and Disability	\$45,000
Kidsafe Victoria	Greater Dandenong Childhood Injury Prevention Community Champions Program	\$25,572
Noble Park Community Centre Inc.	Growing Together: Cultivating Community Wellness through Kitchen Garden Cooking Classes	\$25,000
North Dandenong Neighbourhood House	Building Community Resilience in North Dandenong	\$50,000
SisterWorks Inc.	Journey to Employment: Dandenong's Migrant and Refugee Women Initiative	\$70,000
SisterWorks Inc.	Empower Her: Creating Jobs for Migrant Women in Greater Dandenong	\$40,000
South East Community Links	HomeLink: Navigating Housing Stability	\$70,000
South -East Monash Legal Service	Mothers Legal Help (MLH)	\$70,000
Springvale Neighbourhood House	Peer Volunteers supporting older people to be active, connected, engaged.\$60,000	\$60,000
St Kilda Gatehouse Inc.	Young women's program	\$40,000
St Kilda Mums Inc/Our Village Network	Providing essentials for vulnerable babies and children	\$40,000
The Cambodian Association of Victoria Inc.	Supporting victims of family violence in the Cambodian community	\$15,000

Grantee	Project	Amount Granted
Wellsprings for Women Inc.	Migrant Women's Safety: Intensifying Efforts to Prevent Technology Facilitated Abuse	\$60,000
Total		\$888,132

Festivals and Events Sponsorship Grants

Grantee	Project	Amount Granted
Casey Tamil Manram	Aadi Pirappu 2024	\$10,000
City of Greater Dandenong Band Inc.	City of Greater Dandenong Band	\$20,000
Dandenong Agricultural and Pastoral Society Inc.	Dandy Show 2024/2025	\$40,000
Melbourne Malaysian Indian Cultural Club	Aatam Paatam Kolattam Community Dance, Indian Music, Malaysian Food Festival	\$10,000
Noble Park Community Centre Inc.	Noble Park Community Centre Art Show 2024	\$15,000
Southern Waters Ski Show Team	Community Water Ski Show	\$5,000
Springvale Asian Business Association Inc.	2025 Springvale Lunar New Year Festival	\$40,000
Springvale Neighbourhood House	Springvale Harmony Festival - Many Voices, One Community	\$20,000
Victorian Afghan Associations Network	Nawroz Festival 2025	\$40,000
Total		\$200,000

Multi-Year Funding Agreements: Neighbourhood Houses and Community Centres

Council has endorsed a multi-year funding and service agreement with seven Neighbourhood Houses and Community Centres. This strategic initiative ensures equitable support across all centres while enabling targeted investment in local community priorities, with total allocated: \$350,000.

Grantee	Project	Amount Granted
Noble Park Community Centre Inc.	Operational funding 2024–25	\$50,000
North Dandenong Neighbourhood House	Operational funding 2024–25	\$50,000
Springvale Neighbourhood House Inc.	Operational funding 2024–25	\$50,000
Springvale Learning and Activities Centre Inc.	Operational funding 2024–25	\$50,000
Wellsprings for Women Inc.	Operational funding 2024–25	\$50,000
Keysborough Learning Centre	Operational funding 2024–25	\$50,000
Dandenong Community and Learning Centre Inc.	Operational funding 2024–25	\$50,000
Total		\$350,000

Interfaith Network of the City of Greater Dandenong – Strategic Partnership Contract

Council has reaffirmed its commitment to social cohesion and intercultural dialogue by extending its funding agreement with the Interfaith Network of the City of Greater Dandenong through to June 2025. This extension ensures the continued delivery of programs that foster mutual respect, understanding, and community harmony across faiths and cultures.

Following a recent review, Council has endorsed a further four-year extension of the Interfaith Network, recognising its ongoing long-standing contribution to community engagement and its alignment with Council's strategic priorities for inclusion and connectedness.

Grantee	Project	Amount Granted
Interfaith Network of the City of Greater Dandenong	Contract	\$70,000
Total		\$70,000

Greater Dandenong Volunteer Resource Service – Strategic Partnership Contract

To strengthen local volunteering and support the not-for-profit sector, Council has extended its contract with the Greater Dandenong Volunteer Resource Service (GDVRS) until December 2025. Delivered by South East Volunteers Inc., the GDVRS plays a vital role in connecting residents with meaningful volunteer opportunities and building the capacity of community organisations to recruit, train, and retain volunteers.

This investment supports Council’s broader goals of civic participation, social inclusion, and community resilience.

Grantee	Project	Amount Granted
South East Volunteers Inc.	Greater Dandenong Volunteer Resource Service	\$91,043
Total		\$91,043

South Eastern Melbourne Vietnamese Associations Council (SEMVAC Inc.) – Strategic Cultural Contribution

As part of the 2024–25 Mid-Year Budget Review (Item No. 84), Council approved a \$40,000 contribution to the South Eastern Melbourne Vietnamese Association (SEMVAC) to support the delivery of its 50 Years Vietnamese Refugee Settlement – 50 Years of Freedom. Endorsed at the Council meeting on 28 January 2025, this investment reflects Council’s commitment to recognising cultural heritage, fostering community pride, and supporting inclusive civic celebrations.

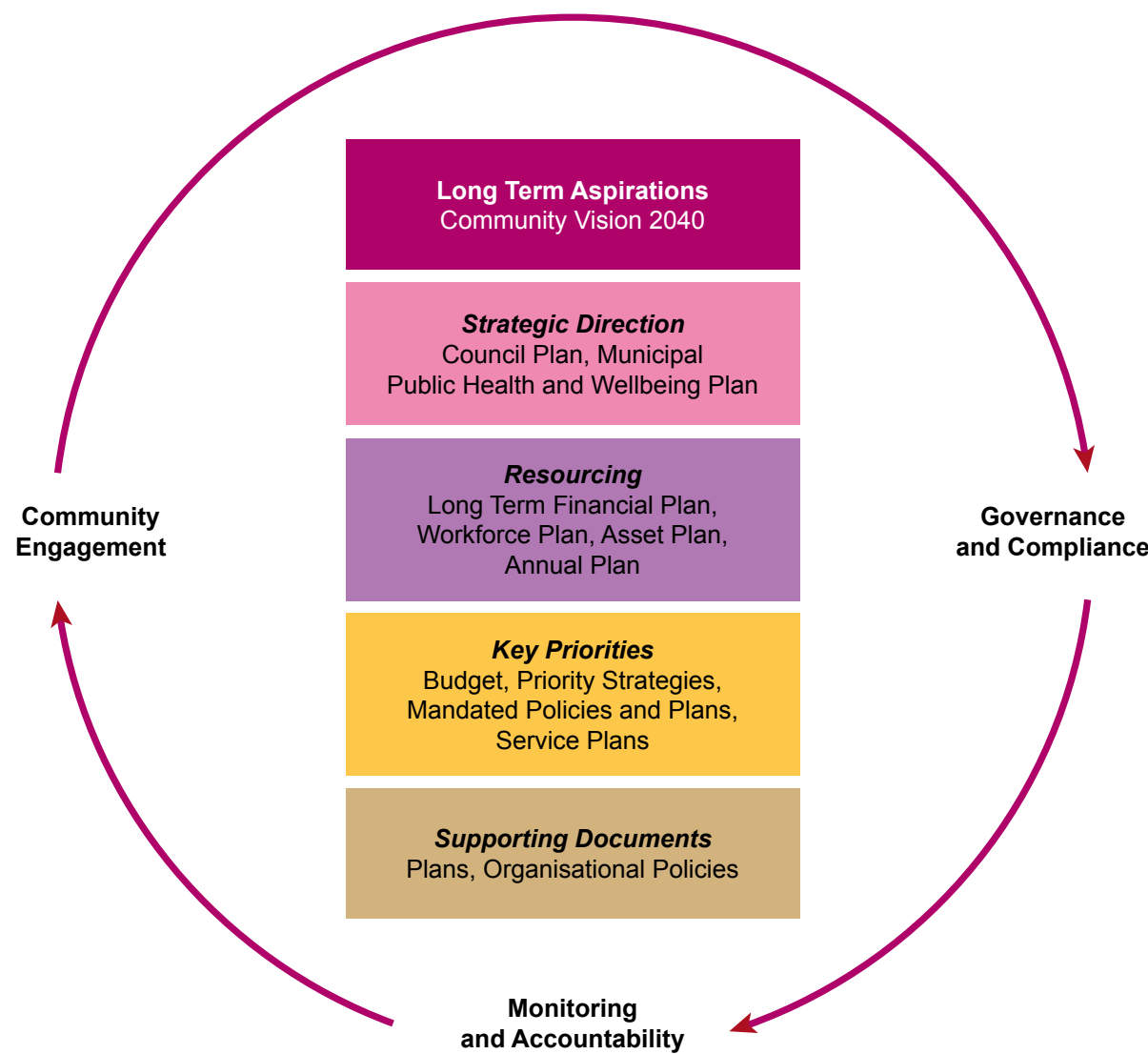
Grantee	Project	Amount Granted
South Eastern Melbourne Vietnamese Associations Council (SEMVAC Inc.)	50 Years Vietnamese Refugee Resettlement – 50 Years Freedom” Festival	\$40,000
Total		\$40,000

Performance

Integrated Planning Framework

Council's suite of corporate plans includes the Community Vision 2040, the Council Plan 2021–25 (incorporating the Municipal Public Health and Wellbeing Plan), Long Term Financial Plan, Budget and several other high-level strategies and plans related to specific services.

Greater Dandenong City Council's Integrated Planning Framework outlines Council's approach to strategic and operational planning. It considers the key priority areas for Council and the resourcing required to effectively implement the community's vision for our city. It also ensures effective monitoring and reporting mechanisms to ensure accountability and community engagement processes to capture and meet the needs and aspirations of our residents and business owners.



Performance Measurement and Reporting

In 2024–25 Council regularly monitored its performance via quarterly performance reports which covered the financial and performance targets outlined in the Council Plan, Annual Plan and Annual Budget. Council regularly communicates its performance outcomes with the community via Council reports, the monthly magazine – Greater Dandenong Council News, regular media releases, the website and an increasing social media presence.

The Annual Report provides a comprehensive overview of Council's activities.

Local Government Performance Reporting Framework (LGPRF)

The Victorian Government introduced a mandatory performance reporting framework in 2014–15 to ensure that all Councils are measuring and reporting on their performance in a consistent way.

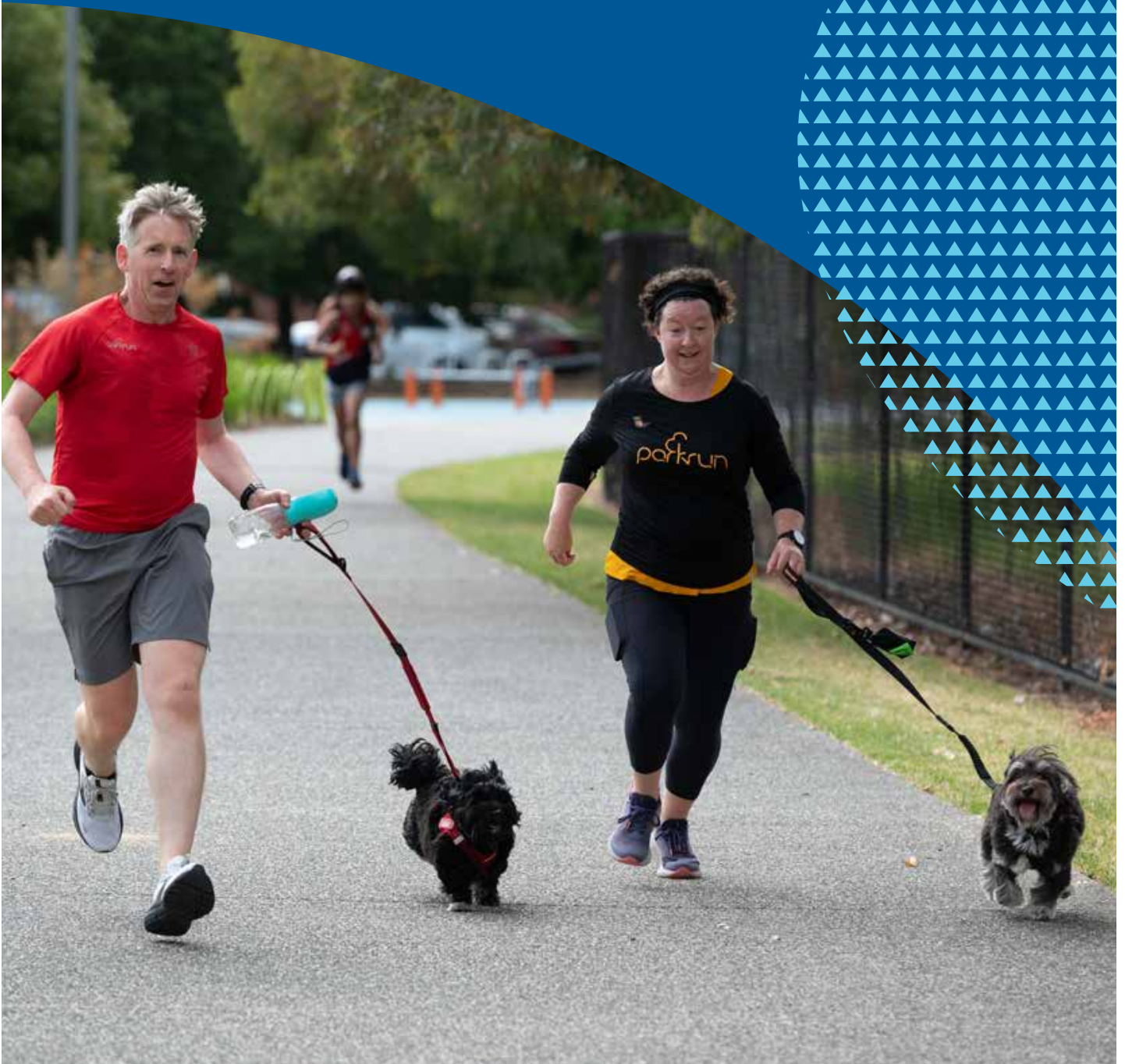
This framework includes both service and financial indicators and all Victorian Council results can be found at **www.localgovernment.vic.gov.au/strengthening-councils/performance-reporting**

The City of Greater Dandenong continued to report on all compulsory indicators in 2024–25.



Strategic Objective 1

A socially connected, safe and healthy city



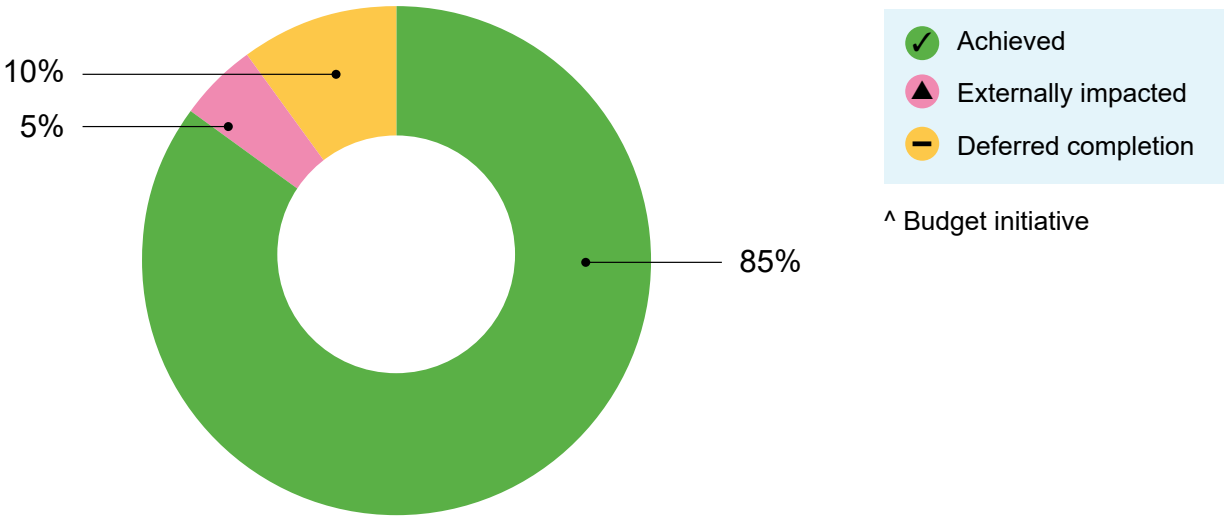
Highlights

- The contract for the Dandenong Wellbeing Centre was awarded, Council's single largest investment in health, wellbeing, inclusion and water safety.
- More than 7,000 volunteer hours were contributed this year, representing an estimated value to the community of \$350,000.
- 15,428 hours of youth and family services was provided to 226 vulnerable families with 450 children.
- 61 community projects were supported through grant funding.
- A new online portal was launched to assist Community Care clients and their families to access services.
- Council agreed to deliver the Commonwealth Home Support Program for eligible residents over 65 until 30 June 2027.
- Seven one-off events and seven multi-week programs were offered to the community as part of the Make Your Move Physical Activity Strategy.
- The #Filtered:The Body Image Project won the Industry and Community Partnerships Award by Chisholm Institute.
- The Refugee Immunisation program won the LGPro Award for Service Delivery

Performance Measures

Measure	Progress
The number of actions commenced or completed in the Make Your Move Greater Dandenong Physical Activity Strategy 2020–30	90% of actions commenced were completed
Number of community projects funded to support health and wellbeing	61
Implementation of the Community Safety Plan	The Community Safety Strategic Framework was endorsed by Council in September. A draft four-year Community Safety Action Plan is underway
Number of volunteering opportunities offered	16
Number of youth and family support contact hours provided	15,428
% of children fully vaccinated according to their age, through to 5 years old, according to the national immunisation register	12-15 months – 90.3% 24-27 months – 86.3% 60-63 months – 90.3%

Our Performance



Priorities	Action	Progress
Improve participation and access to sport and recreation activities to support active living	Deliver programs, activities, and events within the Make Your Move Physical Activity Strategy (MYMPA)^	Achieved
Increase meaningful engagement and facilitate collaboration and partnerships to enhance the health, wellbeing and resilience of the Greater Dandenong community	Continue to implement the VicHealth Local Government Partnership health promotion modules by collaborating with key internal and external stakeholders	Achieved
	Increase and promote meaningful volunteering opportunities within Council and recruit, support and recognise Council volunteers	Achieved
Provide support for older residents by building healthy, respectful and inclusive communities and removing barriers to participation	Implement Council's decision on its future in aged care and disability services following the 2024 review Council has agreed to a two-year extension to deliver the Commonwealth Home Support Program for eligible residents over 65 until 30 June 2027, and will continue as a contracted provider of the Victorian State Government's Home and Community Care Program for Younger People.	Externally impacted

Priorities	Action	Progress
Enhance the lives of children, young people and their families including a focus on the culturally and linguistically diverse and vulnerable	Actively collaborate with the Orange Door and Southern Area Family Partnership to support vulnerable families to address/ prevent family violence	✓
	Implement the Youth and Family Services Strategy year four and five action plans^	✓
	Implement Year Four of the Children's Plan^	✓
Ensure Council's services and supports are inclusive of people with a disability and their carers	Provide information and support to local residents with a disability and their families to successfully find the necessary supports to assist them to actively participate in community life including employment opportunities, how to access the NDIS and support for carers	✓
Support the mental and physical health of children, young people and their families through preventative health initiatives and responsive interventions	Support the mental and physical health of young people through the co-design of health promotion campaigns including positive body image, This Girl Can, youth mental health and transitions programs and service referrals to vulnerable young people	✓
Support alliance and community initiatives to address gambling harm and promote sources of assistance	Work with the Alliance for Gambling Reform to implement initiatives that reduce the level of gambling harm	✓
Support the community and work with partner agencies to address and prevent family violence	Promote gender equity and support and implement initiatives to address and prevent family violence within the municipality	✓
Deliver and support initiatives that raise community awareness of harmful alcohol, tobacco and other drugs use	Proactively deliver and support initiatives that raise young people's awareness of harmful alcohol, vape/tobacco and other drugs use including social media campaigns, school and community workshops on the impacts of vaping, drugs and alcohol, and party safe.	✓
Enhance understanding of, and compliance with alcohol and tobacco regulations within the city	Educate and promote alcohol regulations at community based events within the city and work with Victoria Police on enforcement	✓

Priorities	Action	Progress
Increase emergency, crisis, transitional housing accommodation and support to address the needs of persons who are homeless in the public domain	Increase access and availability of social housing stock in the city by activation of Council and community assets for delivery of social housing, and advocate for increased State and Federal Government provision	✓
Provide welcoming and active community precincts that enable residents and visitors to connect, participate and celebrate	Implement the Springvale Community Hub Action Plan [^]	✓
	Complete the Keysborough Community Hub Strategy and develop an Action Plan [^] <i>An interim plan has been developed to guide the strategic direction for Keysborough Community Hub after extensive community consultation. The interim plan was endorsed in February 2025 while the development of an action plan, including a review of the Community Hub Framework is currently underway.</i>	—
Work with key partners to increase and support community access to affordable, healthy and culturally appropriate services, especially for vulnerable groups	Work with strategic partners and key stakeholders including the Department of Health, Monash Health and the South East Public Health Unit to address Victorian and local health priorities	✓
	Improve the lives of those experiencing poverty in our community through implementation of Council's Anti-Poverty Strategy and the 'Poverty is everyone's business' advocacy campaign [^]	✓
Increase space activation and social inclusiveness to reduce crime and anti-social behaviour in the public realm	Create safer spaces and improve actual and perceived levels of community safety within the municipality	✓
	Develop the Domestic Animal Management Plan 2025–29 [^] <i>The draft DAMP has been completed and is now undergoing community consultation.</i>	—
	Update Council's Local Law to ensure adequate management of community safety and public amenity issues	✓

Local Government Performance Reporting Framework (LGPRF)

The following table provides the results of the LGPRF prescribed service performance indicators and measures including material variations.

Service / Indicator / Measure	2022	2023	2024	2025	Comments
Aquatic Facilities					
Service Standard					
<i>Health inspections of aquatic facilities</i> [Number of authorised officer inspections of Council aquatic facilities / Number of Council aquatic facilities]	0.50	1.50	3.00	1.50	Council conducted 3 health inspections in 2024–25
Service cost					
<i>Cost of aquatic facilities</i> [Direct cost of aquatic facilities less income received / Number of visits to aquatic facilities]	\$10.00	\$11.73	\$4.52	\$4.43	This is the third full year of operations by South East Leisure. 2022–23's income was adversely impacted by capital works at Noble Park Aquatic Centre. 2023–24 saw increased attendance and lower net costs due to completion of the prior year capital works. The figure reported in 2022–23 included other operational expenditure which is not a direct cost to Council so has been removed. The direct cost to Council is the facility management fee.

Service / Indicator / Measure	2022	2023	2024	2025	Comments
Animal Management					
Timeliness					
<i>Time taken to action animal management requests</i> [Number of days between receipt and first response action for all animal management requests / Number of animal management requests]	1.16	1.42	1.33	1.16	
Service Standard					
<i>Animals reclaimed</i> [Number of animals reclaimed / Number of animals collected] x 100	38.42%	25.21%	27.11%	21.60%	Continuing numbers of animal surrenders due to financial pressures on the community has impacted the reclaim rate. The ongoing effects of the increase of the cost of living has affected owners ability to collect their pets from the Pound.
<i>Animals rehomed</i> [Number of unclaimed collected animals rehomed / Number of unclaimed collected animals] x 100	17.89%	38.91%	46.16%	42.83%	Financial strains on the community are evident and have limited people's ability to adopt pets, and owner surrenders continue with affordability being a key reason for surrender.
Service cost					
<i>Cost of animal management service per population</i> [Direct cost of the animal management service / Population]	\$5.55	\$7.12	\$8.93	\$8.46	

Service / Indicator / Measure	2022	2023	2024	2025	Comments
Food Safety					
Timeliness					
<i>Time taken to action food complaints</i> [Number of days between receipt and first response action for all food complaints / Number of food complaints]	3.63	3.12	3.17	2.87	
Service Standards					
<i>Food safety assessments</i> [Number of registered class 1 food premises and class 2 food premises that receive an annual food safety assessment in accordance with the <i>Food Act 1984</i> / Number of registered class 1 food premises and class 2 food premises that require an annual food safety assessment in accordance with the Food Act 1984] x100	95.95%	92.74%	100.00%	176.50%	This is a calendar year indicator and more assessments were undertaken than were required by the <i>Food Act 1984</i> .
<i>Food safety samples</i> [Number of food samples obtained / Required number of food samples] x 100	New	New	92%	103.68%	
Service cost					
<i>Cost of food safety service</i> [Direct cost of the food safety service / Number of food premises registered or notified in accordance with the Food Act 1984]	\$602.62	\$568.80	\$587.57	\$483.89	

Service / Indicator / Measure	2022	2023	2024	2025	Comments
Maternal and Child Health (MCH)					
Service Standard					
<i>Infant enrolments in the MCH service</i> [Number of infants enrolled in the MCH service (from birth notifications received) / Number of birth notifications received] x100	101.14%	100.92%	101.14%	100.89%	
Service cost					
<i>Cost of the MCH service</i> [Cost of the MCH service / Hours worked by MCH nurses]	\$74.20	\$76.50	\$79.38	\$92.21	The Sleep and Settling program carried some vacancies for a period and a number of Sleep and Settling Information sessions that were not well attended resulting in a decrease in hours spent in the program, with an overall increase in cost.
Satisfaction					
<i>Participation in 4-week Key Age and Stage visit</i> [Number of 4-week key age and stage visits / Number of birth notifications received] x100	95.94%	96.41%	96.54%	96.85%	

Services Funded

Service	Description	Net Cost Actual <u>Budget</u> Variance \$000	Notes
Community Strengthening Executive	This function provides the oversight and leadership of the provision of Community Strengthening services to the municipality.	581 <u>654</u> 73	
Community Wellbeing	This department focuses on developing and supporting a range of initiatives and services to enhance the health and wellbeing of families. This includes family day care, family support services, kindergarten and child care committee support, preschool field officer program, and early years projects, immunisation, festivals and events, maternal and child health, parenting programs and youth services.	4,964 <u>6,925</u> 1,961	(a)
Safe, Active and Connected Communities	Focuses on community advocacy, leisure planning, sport and recreation programs, community grant funding and emergency management. Responsible for the areas of community safety, community engagement and support for partner organisations including neighbourhood houses and material aid organisations.	9,344 <u>8,914</u> (430)	
Community Care	Community Care provides services and programs to assist older people and people with a disability to remain living in the community including home based and centre based services, specialised community transport and support for clubs and groups within the city.	1,117 <u>4,256</u> 3,139	(b)
Community Amenity	Provides compliance, education and enforcement functions related to animal management, fire prevention, local laws, planning compliance, public safety and security, litter prevention and school crossings.	98 <u>953</u> 855	

(a) Favourable variance in Community Wellbeing due mainly to the timing gap between recruitment of vacant positions commencing and onboarding occurring as well as challenges in sourcing skilled staff in some areas, mostly for grant funded programs which are committed and will be carried over to the 2025-26 year.

(b) Lower net cost for Community Care program due mainly to \$2.3 million in prior year grant income recognised following the closure of the Regional Assessment Service program on 30 June 2024 and final grant acquittal outcomes for other programs. Additionally, employee costs were lower due to the timing gap between recruitment of vacant positions commencing.

Strategic Objective 2

A city that respects and celebrates diversity, our history and the arts



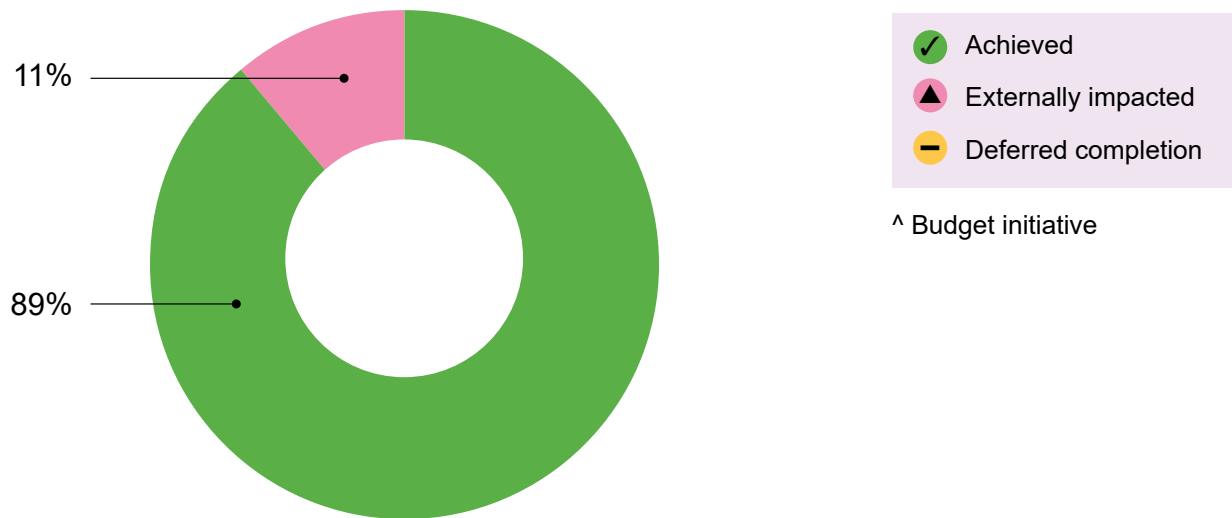
Highlights

- Over 87,000 people engaged in creative programs across more than 300 events.
- 10 major festivals were delivered engaging 69,374 people.
- 821,273 people visited Dandenong and Springvale Libraries and 42,028 people participated in library activities.
- Construction of the Keysborough Community Hub is 99% complete with practical completion expected in early July.
- The HOME24 exhibition won the 2024 Victorian Multicultural Award for Excellence in the Arts and was shortlisted for the Public Galleries Association Victoria Awards.
- Council's first LGBTIQ+ Advisory Committee was established.
- 1,059 children in our city participated in the BIG Summer Read, collectively reading 8,931 books which was the highest number in the state.
- 2,204,698 people registered for the National Simultaneous Storytime streamed from the Springvale Library

Performance Measures

Measure	Progress
Implementation of the Arts, Culture and Heritage Strategy	Council's creative programs engaged over 87,000 people across more than 300 events which were hosted to deliver on the priorities of the Arts, Culture and Heritage Strategy
Number of arts and heritage exhibitions delivered	12
Completion of the Dandenong New Art Gallery and progression of the PEP redevelopment for creative use	The PEP building is being demolished due to structural issues which render it unsafe for public use. Construction of the Dandenong New Art Gallery will commence once the demolition is complete.
Delivery of the Reconciliation Action Plan	A new Reconciliation Action Plan is currently in development
Number of festivals, events and programs celebrating the diversity of cultures	10 major festivals were delivered engaging a total of 69,374 people. Support was also provided on event applications for 348 events within the municipality
Implementation of the Library Strategy	Dandenong and Springvale Libraries recorded 821,273 visits, 651 items were borrowed from the Menzies Avenue Little Library and 2,720 sessions took place, involving 42,028 participants in library activities

Our Performance



Priorities	Action	Progress
Deliver a range of festivals, events and programs across the city which celebrate the diversity of cultures within our community	Deliver a range of major festivals, events and programs across the city which celebrate the diversity of cultures within our community including New Years Eve, Snow Fest and Keysborough Big Picnic^	✓
Promote a socially cohesive, respectful and harmonious community	Support and promote LGBTQIA+, anti-racism and gender equitable initiatives throughout the community	✓
Advocate for and assist People Seeking Asylum and Refugees living in the community	Support and advocate for the rights of people seeking asylum and refugees as part of the 'Back Your Neighbour' campaign	✓
Advance the process of reconciliation to embed reconciliation across policy, business and community structures	Promote reconciliation by continuing ongoing consultation with Bunurong Land Council and the wider local Aboriginal community to develop Council's next Reconciliation Action Plan (RAP) and begin implementation of its actions^	✓
Provide facilities and infrastructure to meet the community's needs now and into the future	Develop a municipal wide Community Infrastructure and Service Plan aligned with Council's Strategy Framework^	✓
Provide facilities and infrastructure to meet the community's needs now and into the future	Complete construction of the Keysborough Community Hub	✓

Priorities	Action	Progress
Provide local and meaningful opportunities for creative and cultural participation, learning, enjoyment and expression	Implement the Arts, Culture and Heritage Strategy 2022–26 [^]	✓
Record, protect, and promote community understanding of local history and heritage	Undertake the Heritage Overlay Planning Scheme Amendment [^] <i>Council has undertaken the majority of the Heritage Overlay Planning Scheme Amendment, and has recently completed the public exhibition process. The amendment has not been able to be completed this financial year due to the long wait for DTP to authorise the amendment.</i>	▲
Support community health and wellbeing through providing opportunities to connect and access programs and resources through welcoming library spaces, online and outreach services	Implement the Greater Dandenong Libraries Strategy 2022–26 [^]	✓

Local Government Performance Reporting Framework (LGPRF)

The following table provides the results of the LGPRF prescribed service performance indicators and measures including material variations.

Service / Indicator / Measure	2022	2023	2024	2025	Comments
Libraries					
Resource currency					
<i>Recently purchased library collection</i> [Number of library collection items purchased in the last 5 years / Number of library collection items] x100	85.43%	62.34%	85.84%	86.51%	
Service cost					
<i>Cost of library service per population</i> [Direct cost of the library service / Population]	\$45.53	\$49.20	\$54.61	\$58.83	
Utilisation					
<i>Loans per head of population</i> [Number of library collection item loans / Population]	New	New	4.30	4.36	
Participation					
<i>Library visits per head of population</i> [Number of library visits / Population]	New	New	4.97	4.91	



Services Funded

Service	Description	Net Cost Actual Budget Variance \$000	Notes
Creative and Engaged City	The Arts, Culture and Libraries business unit supports the management of civic, community and cultural venues, the Drum Theatre, festivals and events, public art, cultural development and planning and precinct operations. Library services provide access to a wide range of information for all ages and cultures in a range of formats and locations and are committed to lifelong learning and self improvement opportunities. Branches include Springvale, Dandenong and online.	10,736 <u>10,824</u> 88	

Strategic Objective 3

A city of accessible, vibrant centres and neighbourhoods



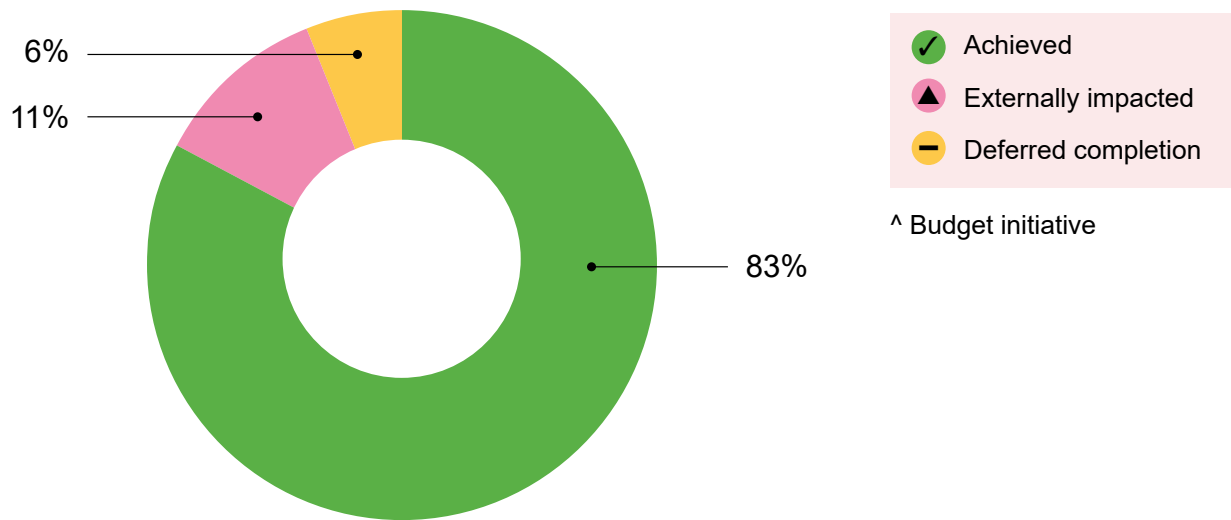
Highlights

- 23 rough sleepers were supported into long term housing outcomes through the Dandenong Zero Project
- Four transitional housing units were completed in Market Street, Dandenong, managed by Wayss, to support women and children affected by homelessness and family violence.
- Over \$4 million in road safety funding was received through the Federal Blackspot Program.
- \$1,647,000 was secured through advocacy for path works following the completion of the Progress Street Level Crossing Removal.
- 75 transport infrastructure projects were delivered and/or advocated for.
- The Noble Park Revitalisation program delivered a number of projects including the flower decoration art installation, Frank Street open space shade and signage, and the Our Street NPK Place Activation Grant Scheme.

Performance Measures

Measure	Progress
Increase in availability of affordable housing stock	The construction of four transitional housing units at 10 Market Street, Dandenong, is now complete, with management by Wayss to support women and children affected by homelessness and family violence
Number of rough sleepers supported into long term housing outcomes	23 – The total number of rough sleepers supported into long term housing outcomes since the Dandenong Zero Project's inception in June 2022 has been 34
Completion of the Springvale Boulevard project	Stage 1 is complete with Stage 2 subject to future funding availability
Number of transport infrastructure projects delivered and/or advocated for	75

Our Performance



Priorities	Action	Progress
Promote and strengthen Greater Dandenong as a tourist and food destination	Support the Dandenong Market in the delivery of its annual food events program	✓
Improve access to quality infrastructure and spaces that enhance community participation, encourage visitors and deliver positive health outcomes for current and future generations	Undertake the five year review of the Dog Off Leash Strategy [^]	✓
Advocate for affordable quality housing and legislated change including the operation of rooming houses	Commence development of a revised Housing Strategy [^]	✓
Ensure an appropriate mix of housing, industrial and commercial development across the city	Progress the Environmentally Sustainable Design 2.0 Planning Scheme Amendment in partnership with CASBE	✓
Ensure an appropriate mix of housing, industrial and commercial development across the city	Support the DTP to complete the Sandown Racecourse Planning Scheme Amendment <i>Council has supported DTP in the progression of the Sandown Racecourse Planning Scheme Amendment to an Advisory Committee Hearing however the Minister has not made a decision on progressing the Planning Scheme Amendment.</i>	▲

Priorities	Action	Progress
Create safe, inclusive and well-designed public spaces which encourage community participation	Prepare a Dandenong Market Precinct Masterplan to facilitate Council led and private sector developments and activate public spaces and places^ <i>The Precinct analysis stage is complete. The proposed Precinct Plan is expected to be finalised and presented to Council for adoption by mid 2026.</i>	
	Commence the Neighbourhood Character Study review^ <i>Council officers are waiting further direction from the Department of Planning and Transport to ascertain the future progression and relevance of the Neighbourhood Character Study review or if an updated study is likely to provide direction in the assessment of future planning permit applications.</i>	
	Activate and promote safe and accessible public spaces for young people and families	
Provide an accessible transport network which caters increasingly for growth and provides a range of options	Advocate for public transport initiatives identified in Council's Greater Dandenong Public Transport Advocacy Statement	
	Advocate for, plan and deliver improved active transport networks and initiatives	
	Roll-out a high priority local road program within Dandenong South, including the Dandenong South Industrial Area Extension Structure Plan's Transport Network	
Provide quality community infrastructure to support the delivery of early years services to children and their families	Review the Municipal Early Years Infrastructure Plan to continue the delivery of three and four-year-old kindergarten at 15 hours working to 30 hours by 2030	

Priorities	Action	Progress
Reduce the occurrence of casualty accidents on roads throughout Greater Dandenong	In collaboration with local school education programs, advocate for, and deliver, transport safety improvements and initiatives to improve road safety awareness and to mitigate road safety risks	✓
	Continue to deliver various road pedestrian safety projects funded by Federal and State Governments	✓
Deliver improved amenity and a range of quality streetscapes and public places that build pride, respond to and respect the unique qualities of the activity centres and meet current and future needs	Implement the Springvale Revitalisation Action Plan to improve the physical and social environment to enhance the quality of life for residents, workers and visitors^	✓
	Develop and implement the Noble Park Revitalisation program to enhance the quality of life for residents, workers and visitors^	✓
Encourage investment and infrastructure improvements through a collaborative approach to creating, enhancing and managing great people focused places	Facilitate the Development Victoria/ Capital Alliance investment project in the Revitalising Central Dandenong Foster Street precinct	✓
	Advocate to Government, Agencies and other influential stakeholders, to identify, support, and deliver targeted renewal initiatives for improved economic and social outcomes in Central Dandenong	✓



Local Government Performance Reporting Framework (LGPRF)

The following table provides the results of the LGPRF prescribed service performance indicators and measures including material variations.

Service / Indicator / Measure	2022	2023	2024	2025	Comments
Roads					
Satisfaction of use					
<i>Sealed local road requests</i> [Number of sealed local road requests / Kilometres of sealed local roads] x100	55.05	87.08	65.25	87.61	The increase in merit requests this year is due to process changes regarding the identification of required works. The implementation of new technology will increase the proactive works undertaken over the next 12-18 months.
Service cost					
<i>Cost of sealed local road reconstruction</i> [Direct cost of sealed local road reconstruction / Square metres of sealed local roads reconstructed]	\$0.00	\$0.00	\$107.87	\$77.29	In 2021–22 and 2022-23 there was no reconstruction undertaken.
Service cost					
<i>Cost of sealed local road resealing</i> [Direct cost of sealed local road resealing / Square metres of sealed local roads resealed]	\$37.91	\$47.65	\$37.73	\$31.49	Cost of resealing is impacted by the treatment type used for roads in poor condition and the volume of patching works involved.

Service / Indicator / Measure	2022	2023	2024	2025	Comments
Satisfaction					
<i>Satisfaction with sealed local roads</i> [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]	66.00	63.00	61.00	76.00	Council changed providers for the Community Satisfaction Survey in 2025 and took a face-to-face, door-knocking approach. The results following this change showed a considerable increase in satisfaction.
Statutory Planning					
Timeliness					
<i>Time taken to decide planning applications</i> [The median number of days between receipt of a planning application and a decision on the application]	105.00	129.00	130.00	122.00	
Service cost					
<i>Cost of statutory planning service</i> [Direct cost of the statutory planning service / Number of planning applications received]	\$3,715.37	\$4,356.91	\$4,663.16	\$5,120.24	

Service / Indicator / Measure	2022	2023	2024	2025	Comments
Decision making					
Council planning decisions upheld at VCAT [Number of VCAT decisions that did not set aside council's decision in relation to a planning application / Number of VCAT decisions in relation to planning applications] x100	30.77%	41.67%	57.89%	61.54%	Council has continued to implement all policies within its Planning Scheme and has seen greater support of these policies from the Victorian Civil and Administrative Tribunal (VCAT).

Services Funded

Service	Description	Net Cost Actual <u>Budget</u> Variance \$000	Notes
Roads	Responsible for the maintenance of the city's road, drainage and footpath network. Road maintenance is a key function of Council, funding the ongoing upkeep of local roads.	5,729 <u>7,164</u> 1,435	(c)
Building Maintenance	Building Maintenance services cover everyday building issues and helps maintain other Council properties and structures, including bus shelters, fencing and building lighting. Also includes nominated building demolitions.	12,911 <u>11,596</u> (1,315)	(d)
City Futures Executive	This function is focused on the built and natural environment and provides the oversight of the planning, development, building, engineering, infrastructure, revitalisation, economic development and place making services.	677 <u>493</u> (184)	
Statutory Planning	This unit administers and applies the provisions of the <i>Planning and Environment Act 1987</i> , <i>Subdivision Act 1988</i> , Greater Dandenong Planning Scheme and other relevant planning acts, regulations, codes of practice, policies and the like, on matters affecting land use development and management across the municipality.	1,478 <u>1,566</u> 88	
Special Projects	Responsible for coordinating the planning, advocacy / funding and development of major projects that provide social, community and economic benefits for Greater Dandenong in line with the strategic priorities of Council.	170 <u>210</u> 40	
Transport and Civil Development	Responsible for long-term planning of transport networks and systems, road safety initiatives, parking infrastructure management, traffic impact assessments, advocacy for improvements to public transport, major road network and rail and road grade separations, development of transport strategies and policies, and submissions on transport policies/strategies.	(17) <u>250</u> 267	

(c) Lower contract costs for road maintenance were primarily driven by the temporary suspension of proactive inspection programs. This pause, due to limited asset condition data, provided an opportunity to reassess and optimise future inspection strategies, while still maintaining essential service levels.

(d) Demolition costs for the Precinct Energy Plant (PEP) building were incurred following the identification of structural deficiencies that rendered the facility unsuitable for public use. The project was funded through internal reserves, ensuring responsible financial management while addressing safety concerns.

Strategic Objective 4

A green city committed to a sustainable future



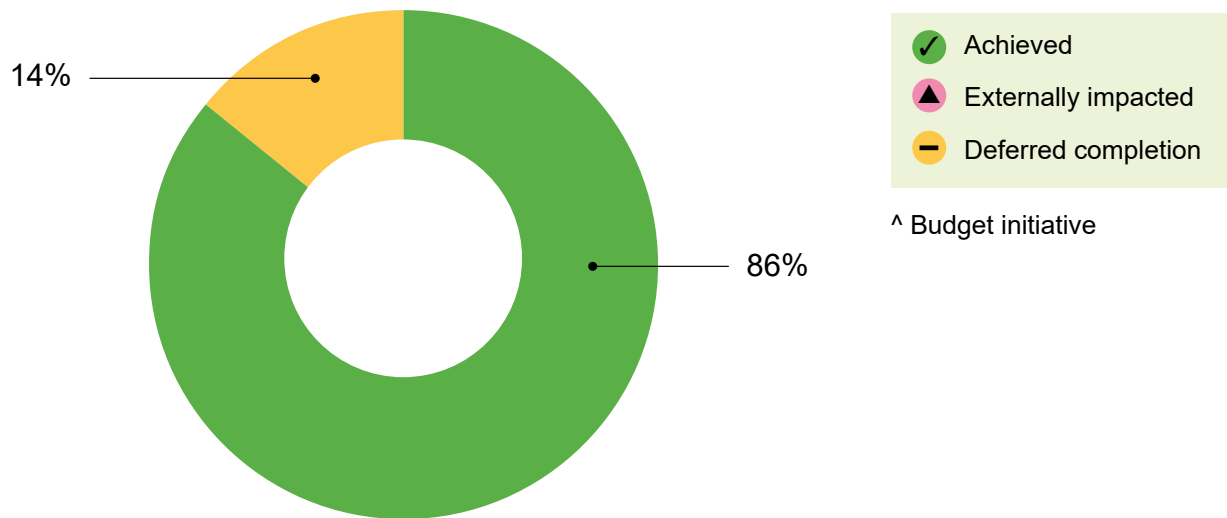
Highlights

- 2,389 trees were planted in public spaces.
- Council has reduced its operational emissions by 82% and continues to transition away from gas as a fuel source.
- Electric vehicle footpath sweepers have been trialled and several small plant items have been purchased to support operations. Two electric trucks have also been ordered to assist the Parks and Waste teams.
- 3,000 people attended the 2025 Sustainability Festival.
- The Adopt-a-Park program involved 220 children who planted 3,900 native and Indigenous plants across six local reserves.
- 46.46% of kerbside collection waste was diverted from landfill.
- 2.72 hectares were revegetated and more than 22,000 Indigenous plants installed.

Performance Measures

Measure	Progress
% of kerbside collection waste diverted from landfill	46.46%
Number of trees planted in public spaces	2,389
Development and implementation of the Biodiversity Action Plan	Targeted revegetation focused on habitat enhancement with intensive weed control across 83.78 hectares, revegetation of 2.72 hectares and more than 22,000 indigenous plants installed
Implementation of the Urban Forest Strategy	Implementation continues with a free tree program conducted for residents in the green wedge which saw a significant number of plants being collected by residents for planting on their properties
Installed Council Solar Panel Capacity	600kW
Compliance with Council's Sustainable Buildings Policy	This policy has been discontinued and its intent captured in other Council documents
Progress of Council operations to net zero emissions (%)	82% - Council has significantly reduced its operational emissions and continues to transition away from gas as a fuel source
% of tree canopy coverage	14.1%

Our Performance



Priorities	Action	Progress
Work in partnership with the state government to minimise waste and maximise resource recovery	Finalise, review and update the Waste and Litter Strategy [^]	—
	<i>Development of a new Waste and Litter Strategy is underway</i>	
	Investigate advanced waste opportunities for Council as an alternative to landfill	✓
Raise community awareness about the importance of tree canopy cover on private land	Implement the Urban Forest Strategy 2021–28 and Green Wedge Management Plan [^]	✓
Improve knowledge and promote participation in protecting biodiversity values within Greater Dandenong and protect and enhance the ecological value of the land	Implement the Biodiversity Action Plan 2021–26 [^]	✓
Increase the quantity and quality of diverse and accessible open spaces across the city	Complete Council's plan for new and improved playgrounds [^]	—
	<i>The revised Playground Plan is underway however due to capacity and priority challenges, the plan has not been able to be finalised at this time. The revised Playground Plan will be completed in 2025–26 and inform the capital works program for future playground projects</i>	
	Implement the Open Space Strategy [^]	✓

Priorities	Action	Progress
Promote a healthy, green and resilient urban forest that is well managed, protected and provides benefits to the community	Implement year seven of the Greening Our City: Urban Tree Strategy 2018–28	✓
Actively support community action to mitigate greenhouse gas emissions and build environmental resilience	Implement the Electric Vehicle Transition Plan^	✓
	Work with partners and key stakeholders to support increased community awareness of climate change risks and their ability to respond	✓
Become a resilient, net zero carbon emission city with an active community prepared for the challenges of changing climate	Implement the Climate Emergency Strategy, Sustainability Strategy, climate emergency declaration, and updated Plastics Policy^	✓
	Deliver the 2025 Sustainability Festival	✓
	Review and update the Sustainable Buildings Policy	✓
Work with key partners to increase the community's awareness of, and preparation for, the social, environmental and health impacts of climate change	Working with key internal and external partners provide our older residents, and residents with a disability, with information on the impacts of climate change and possible ways to mitigate these impacts	✓
In partnership with State Government agencies, continue to protect the health of our community from industrial uses impacting our air and water quality	Advocate to the EPA to improve the quality of Greater Dandenong's waterways^	✓

Local Government Performance Reporting Framework (LGPRF)

The following table provides the results of the LGPRF prescribed service performance indicators and measures including material variations.

Service / Indicator / Measure	2022	2023	2024	2025	Comments
Waste Management					
Service standard					
<i>Kerbside collection bins missed</i> [Number of kerbside garbage and recycling collection bins missed / Number of scheduled kerbside garbage and recycling collection bin lifts] x10,000	5.49	4.81	4.72	3.72	Council is regularly educating residents about bin etiquette in relation to bin presentation and appropriate good waste management practices
Service cost					
<i>Cost of kerbside garbage bin collection service</i> [Direct cost of the kerbside garbage bin collection service / Number of kerbside garbage collection bins]	\$134.22	\$154.68	\$140.27	\$166.90	Increased disposal costs have resulted in higher overall costs for the kerbside garbage collection service
Service cost					
<i>Cost of kerbside recyclables collection service</i> [Direct cost of the kerbside recyclables bin collection service / Number of kerbside recyclables collection bins]	\$62.74	\$61.02	\$56.76	\$54.89	

Services Funded

Service	Description	Net Cost Actual <u>Budget</u> Variance \$000	Notes
Infrastructure Services	Responsible for waste collection services, Spring Valley landfill maintenance and rehabilitation and fleet management. <i>*Please note this Service area excludes waste income, fleet sale proceeds and cost of fleet sold.</i>	32,035 <u>31,602</u> (433)	
Parks	The Parks Service unit maintains the City of Greater Dandenong's parks and public open spaces in order to improve the health and wellbeing of the community, provide accessible, usable open spaces for residents and improve the value of assets within the municipality.	19,627 <u>18,884</u> (743)	(e)
Building and Compliance Services	Building and Compliance Services maintain standards of amenity, habitation and safety in buildings. The unit provides services including building inspections, enforcement of safety standards, advice and consultation on building regulation issues and issuing of building permits. This unit is also responsible for environmental health and food legislation.	3,175 <u>1,652</u> (1,523)	(f)
Strategic and Environmental Planning	This function coordinates, leads and initiates the development of strategic planning, design and open space planning and sustainability planning as they relate to land use and development planning policy.	2,812 <u>2,715</u> (97)	

(e) Actual operating expenditure incurred and budgeted in the Capital Improvement Program (CIP) has been allocated to these service areas in 2024-25 as they were deemed operational in nature at 30 June 2025.

(f) A combination of factors have led to the above budget result, including lower-than-expected income from health registrations and permits, increased legal expenses associated with ongoing proceedings, and higher compliance costs in response to complex health issues. Additionally, some grant-funded expenditure was carried forward from the previous year (carry overs are not reflected in the adopted budget) and part of the variance relates to Note (e) above.

Strategic Objective 5

A city that supports entrepreneurship, quality education and employment outcomes



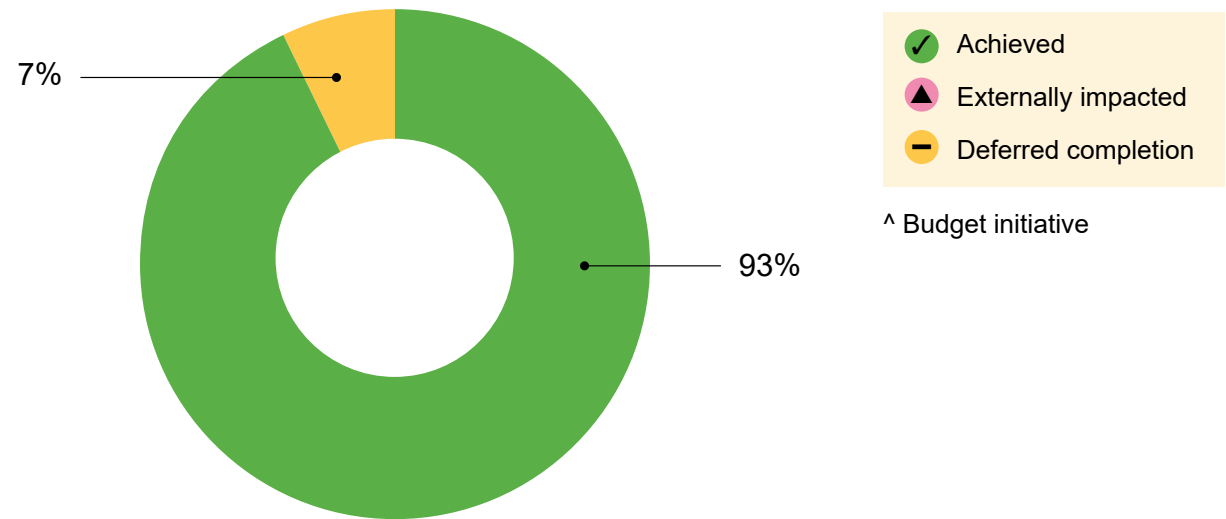
Highlights

- 13 free workshops were delivered to 223 people running local businesses.
- 50 industry and network events were held by SEBN covering topics such as manufacturing, global environment, and workplace health and safety.
- 150 students and industry representatives attended the annual Lunch with the Winners event held in partnership with SELLEN.
- 286 jobseekers, ten local employers and two educational organisations participated in the 'Learn from a Local Employer' initiative.
- The GameChange Dandenong Career and Support Expo was the biggest yet with 300% more attendees than 2023–24.
- 2,913 young people were involved in leadership and personal development opportunities.

Performance Measures

Performance Measure	Result
Number of business networking activities and key events offered to the manufacturing sector	50
Number of leadership and personal development opportunities for young people	2,913 contacts
Number of Women in Business activities and key events offered	16
Number of events held which provide opportunities for business and education providers to support the community	13
Number of library activities and partnerships that support the community to participate in work, entrepreneurship, education, training, social and civic life	1,080 sessions with 8,457 adults and young people participating
Number of engagement opportunities to enhance learning, reading and literacy, digital and technology skills at all life stages	2,720 sessions with 42,028 participants

Our Performance



Priorities	Action	Progress
Support engagement in learning, skill development and employment pathways to improve social, economic and environmental outcomes	Develop a new Economic and Place Strategy^ The draft strategy is scheduled to be finalised in late 2025	—
	Successfully deliver an annual Business Education Program targeted to local entrepreneurs or established businesses^	✓
	Manage, support and deliver activities that strengthen the capability and capacity of jobseekers in our community facing multiple barriers to employment	✓
Facilitate the active participation of young people in the community to enhance leadership and personal development opportunities	Deliver youth programs and initiatives that promote youth voice, build leadership capability and skills that enhance employment	✓
Promote and support the strong manufacturing presence within the city to secure the economy and maintain future employment opportunities	Maintain support, collaboration and board participation of South East Melbourne Manufacturers Alliance (SEMMA)^	✓

Priorities	Action	Progress
Deliver networks and activities that enhance the capability and competitiveness of the manufacturing sector locally and globally	Deliver a range of networks, common interest groups and targeted activities that have relevance and impact for local manufacturers, including exposure to global issues and international opportunities^	✓
Deliver activities that support and strengthen the personal and professional development of women in business	Deliver key events that showcase women in business including International Women's Day and facilitate a Women in Business Network, that is inclusive to all women in business in CGD	✓
	Review the Family Day Care Business and Marketing Plans to maintain market share and community expectation	✓
Contribute to the development of a more resilient and capable workforce through a continued focus on collaborative partnerships, work readiness and promoting local jobs for local people	Guide the 'collective impact' phase of CR#2:GameChange towards a community-led jobs and skills system, Strengthening Pathways to Economic Participation (SPEP)	✓
	Facilitate Playgroup Training Vocational Pathways for local community members	✓
Deliver key events which provide an opportunity for business and education providers to support vulnerable and disadvantaged members of the community	Deliver initiatives in partnership with local schools, industry and SELLEN, that provide opportunities for young people to gain skills and experience that enhance their employment opportunities	✓
	Support the Market Street Child Care Centre with a sustainable business model to expand market share and community expectation	✓
Work with partners to facilitate engaged local business and industry taking action to increase resilience and transition to a net zero carbon economy	Support local business efforts to respond to their climate change risks and transition to a net zero economy by informing them of relevant State and Federal Government policies and programs^	✓
Continue to advocate for and pursue the policy and implementation of decentralisation for government and corporate offices to attract white collar workers to Dandenong and the Greater South East Melbourne (GSEM) region to provide for economic growth	Participate in the GSEM Jobs and Skills Summit	✓

Services Funded

Service	Description	Net Cost Actual <u>Budget</u> Variance \$000	Notes
Business Development and Investment	The department leads and coordinates the revitalisation of activity centres, economic development, supporting existing businesses and measures and monitors the local and regional economy to enhance the economic prosperity of the city. Also includes business networking – bringing people and companies together to protect the economic viability of the region by ensuring a stronger, more resilient and globally engaged business community, and promoting the role of women in business and the development and integration of our diverse community into the workplace.	3,337 <u>3,082</u> (255)	



Strategic Objective 6

A Council that demonstrates leadership and a commitment to investing in the community



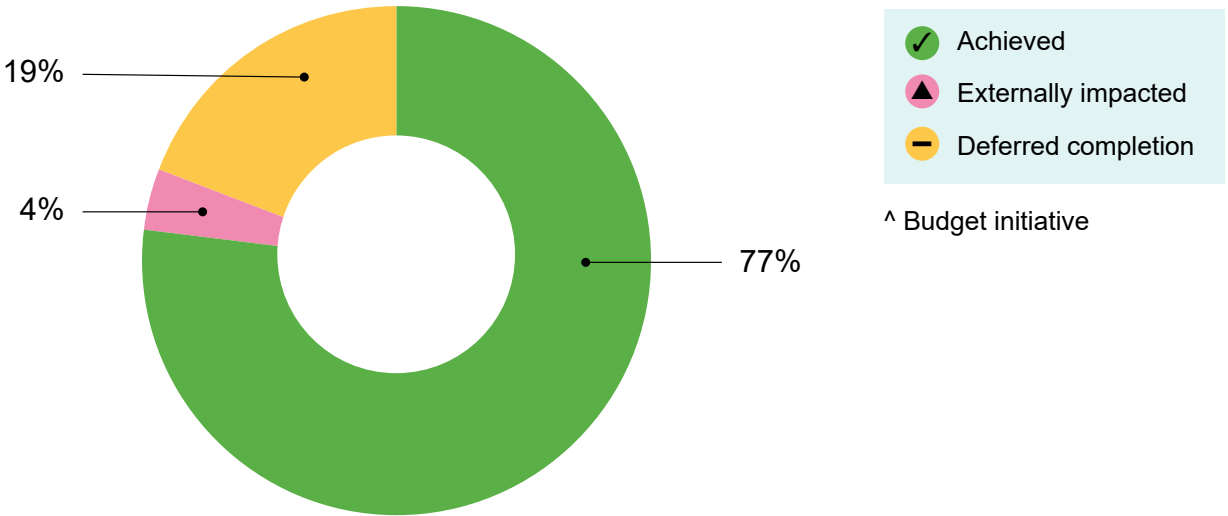
Highlights

- Council achieved the highest overall satisfaction score of all Council's participating in the Metropolis Research Community Satisfaction Survey 2025.
- Council continued to hold transparent and accountable Council meetings with only 2.1% of resolutions made in meetings closed to the public.
- Registered users of Council's digital portal increased from 2023–24 by 1,855 people to 4,071.
- The largest community consultation process for the development of Council's strategic documents was conducted in 2024 with over 3,300 participants.
- Council adopted its Council Plan 2025–29, Long Term Financial Plan 2026–35, Asset Plan 2025–35, Budget 2025–26, and Revenue and Rating Plan 2025–26 on 23 June 2025.
- Council received over 70 emergency relief and support requests, a record number this year.

Performance Measures

Performance Measure	Result
Completion of Asset Plans in accordance with LGA requirements	100% – The 10 Year Asset Plan was endorsed by Council on 23 June 2025
Completion of Council's Capital Works Program	77%
Satisfaction with community consultation (Community Satisfaction Survey)	77/100
Underlying financial result remains in surplus	\$14.06 million
% of decisions made in Council meetings closed to the public	2.10% – 5 resolutions were made in meetings closed to the public
Increase in number of registered users accessing the Council digital portal	4,071 an increase of 1,855 users since 2023–24.

Our Performance



Priorities	Action	Progress
Increase the use of smarter technologies to improve the efficiency and effectiveness of managing Council assets and resources to ensure they meet the community's current and future needs	Improve access to, from, and within major Activity Centres, including the management of parking, harnessing modern and smart technologies to build on existing capacity	✓
Develop long term plans to effectively manage Council's assets	Conduct a comprehensive review of the 10-year Activity Centre Capital Improvement Program including evaluation of ongoing projects^	✓
	Implement Council's infrastructure renewals program <i>Some outstanding work has been carried over to the next financial year due to delays by external parties or other unforeseen circumstances.</i>	▲
	Review the existing Road Management Plan and develop the new Road Management Plan 2025^ <i>A Councillor briefing is scheduled for August, with exhibition and adoption due by 31 October 2025.</i>	—

Priorities	Action	Progress
Provide meaningful engagement opportunities which capture the voices of all ages, genders and cultures within the city	Encourage the voice of children and young people through the facilitation of the Children's and Youth Forums and Advisory Groups to inform planning and policy development	
	Develop a Customer Experience Strategy, and update the Customer Service Charter [^] <i>Data from the CSBA Customer Experience Benchmarking and the Customer Centricity Audit, form a strong foundation for the CX Strategy along with feedback from a community-wide online survey which has helped identify resident priorities and expectations. These initiatives will inform the development of a more responsive and customer-centric service approach.</i>	
	Facilitate better community engagement across a diverse community to promote more accessible engagement	
	Improve Council's customer service and communications to our linguistically diverse community by making more effective use of translation and interpreter services	
	Provide timely and accurate information and tell stories reflecting the best of our community and local economy	
Ensure Council decisions contribute towards building a smarter, more digitally enabled future for our community and organisation	Implement the recommendations of the IT Service Review <i>A market scan is currently being undertaken to identify potential replacements for our ERP system. This forms part of a broader review of all systems, with the objective of developing a strategic roadmap for the next 3-4 years.</i>	

Priorities	Action	Progress
Deliver Council's capital works program	Enhance Council's major projects communications, so they are timely, accurate and promote community trust; and explain project benefits effectively	✓
	Complete Council's capital works program as outlined in the Annual Budget and Long Term Financial Plan <i>Current works completed and underway equate to 77% of the revised mid-year budget of \$98M.</i>	—
Attract investment and build partnerships with key stakeholders to ensure the sustainability, viability and growth of Greater Dandenong and its major activity centres to provide jobs, housing and liveability outcomes	Develop an investment attraction program that facilitates appropriate investment attraction matched to the region's competitive strengths across identified target and growth industry sectors^	✓
Maintain a safe and healthy workplace through a people centred, systematic approach to risk management	Introduce psychosocial education and assessment programs to proactively identify and mitigate workplace risks to employee health and wellbeing	✓
	Continue the rollout of wearable technology to prevent musculoskeletal injuries in high risk work areas	✓
Encourage an organisational culture of innovation and leadership	Implement Leadership Development programs for People Leaders incorporating innovation and change management	✓
Ensure compliance with the <i>Local Government Act 2020</i> , Councillor and Staff Codes of Conduct, Council policies and all legislation relevant to Council	Develop the new Council Plan 2025–29 in accordance with the <i>Local Government Act 2020</i> ^	✓
	Comply with the auditing and reporting requirements of the <i>Gender Equality Act 2020</i> including the preparation for the development of a new Gender Equality Action Plan (GEAP)	✓
	Implement the recommendations of the recent Child Safe Standards Audit Review^ <i>A Child Safety Compliance Officer role was resourced and a number of recommendations from the audit have been implemented. Ongoing activities will continue into 2025-26 with child safety education and best practice initiatives.</i>	—

Priorities	Action	Progress
Manage Council's resources effectively and efficiently to ensure financial sustainability	Meet budget revenue targets for all commercial properties	✓
	Develop a structured framework to streamline the preparation of Council's Strategies	✓
	Review Council's Long Term Financial Plan in line with the <i>Local Government Act 2020</i> [^]	✓
	With the community, strengthen engagement, build capacity and accessibility to Council's grants programs	✓
	Implement the recommendations of the Procurement Review	✓
Ensure all Council's Emergency Management responsibilities and obligations are implemented as described in the Municipal Emergency Management Plan (MEMP)	Facilitate and chair at least four Municipal Emergency Management Planning Committee (MEMPC) meetings with relevant members and emergency service agencies	✓
	Review, implement and monitor progress on mitigation and response (including relief and recovery) risk strategies and actions	✓



Local Government Performance Reporting Framework (LGPRF)

The following table provides the results of the LGPRF prescribed service performance indicators and measures including material variations.

Service / Indicator / Measure	2022	2023	2024	2025	Comments
Governance					
Transparency					
<i>Council decisions made at meetings closed to the public</i> [Number of Council resolutions made at meetings of Council, or at meetings of a delegated committee consisting only of Councillors, closed to the public / Number of Council resolutions made at meetings of Council or at meetings of a delegated committee consisting only of Councillors] x100	0.00%	1.11%	1.06%	2.10%	Council continued to have minimal resolutions made in meetings closed to the public with a total of 5 for this financial year, an increase of 2 from 2023-24.
Attendance					
<i>Councillor attendance at council meetings</i> [The sum of the number of Councillors who attended each Council meeting / (Number of Council meetings) × (Number of Councillors elected at the last Council general election)] x100	88.14%	87.35%	85.38%	86.78%	

Service / Indicator / Measure	2022	2023	2024	2025	Comments
Service cost					
<i>Cost of elected representation</i> [Direct cost of the governance service / Number of Councillors elected at the last Council general election]	\$57,566.91	\$66,111.82	\$63,021.09	\$64,635.91	
Satisfaction					
<i>Satisfaction with council decisions</i> [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]	62.00	60.00	59.00	75.00	Council changed providers for the Community Satisfaction Survey in 2025 and took a face-to-face, door-knocking approach. The results following this change showed a considerable increase in satisfaction.

Services Funded

Service	Description	Net Cost Actual <u>Budget</u> Variance \$000	Notes
Office of the Chief Executive	The Office of the Chief Executive (CEO) has overall responsibility for the operations of the organisation, and carriage of the Strategic Risk Register. Each member of the executive management team reports to the CEO.	900 <u>710</u> (190)	
Corporate Development Executive	Resourcing for the Director of Corporate Development and directorate business support.	675 <u>825</u> 150	
Chief Engineer and Major Projects	The project delivery team performs a project management function with the primary purpose of delivering Council's Capital Works program associated with its roads, drains, facilities and open space.	2,579 <u>2,297</u> (282)	(e)
Communications and Customer Experience	This unit is responsible for all media management, marketing and communications campaigns and activities, web management and community engagement. The Customer Service unit is responsible for the corporate call centre and three face to face customer service centres.	4,458 <u>4,464</u> 6	
Digital Technology	The Digital Technology unit is responsible for the provision of cost-effective information and telecommunication solutions to staff and Councillors.	6,954 <u>8,558</u> 1,604	(g)
Financial Services and Procurement	Financial Services and Procurement exists to enable Council to comply with statutory requirements, provide strategic financial direction, contract management, purchasing and procurement systems, undertake essential business processes and support the organisation with financial assistance and advice. Property Revenue includes the administration of rates and valuation services.	3,873 <u>4,449</u> 576	
Governance, Legal and Risk	This department is responsible for the overall governance of the organisation, insurance and risk management and management of Council's commercial property portfolio. It is also responsible for the management, storage and disposal of corporate records to support business transactions and for evidentiary purposes. Also includes return from Dandenong Market.	4,513 <u>4,336</u> (177)	
People and Change	Responsible for supporting the human resource capital within the organisation. This function also includes occupational health and safety, industrial relations, professional development and continuous improvement.	3,690 <u>3,167</u> (523)	

Service	Description	Net Cost Actual Budget Variance \$000	Notes
Strategic Growth and Advocacy	Coordinates strategic and corporate planning, reporting and advocacy across the organisation including the Council Plan, Asset Plan and Business Planning. This area also includes social research and data collection, social policy development, health and wellbeing planning and planning for community facilities.	3,834 <u>4,017</u> 183	

- (e) Actual operating expenditure incurred and budgeted in the Capital Improvement Program (CIP) has been allocated to these service areas in 2024-25 as they were deemed operational in nature at 30 June 2025.
- (g) Expenditure was impacted due to a deferral of Council's finance system replacement pending the outcome of an Enterprise Resource Planning (ERP) business case review. Employee costs were also below budget as a result of the timing gap between recruitment processes and onboarding of new staff.



Infrastructure and Development Contributions

In accordance with the *Planning and Environment Act 1987*, Greater Dandenong City Council being a collecting agency for infrastructure and development contributions, must prepare and give a report to the Minister for Planning on infrastructure and development contributions including levies and works in kind. Council is the collecting agency for the following two Development Contribution Plans (DCP):

- Keysborough South Development Area
- Dandenong South Industrial Area Extension

For the 2024-25 year the following information about infrastructure and development contributions is disclosed:

Keysborough South Development Contributions Plan

Table 1 Total DCP levies received in 2024-25

Name of DCP (Year approved)	Levies received in 2024-25 financial year	
	Development Infrastructure Levies	Community Infrastructure Levies
Keysborough South Development (2008)	\$38,590,177	-\$214
Total	\$38,590,177	-\$214

Table 2 DCP land, works, services or facilities accepted as works-in-kind in 2024-25 financial year

Name of DCP	Project ID	Project description	Item purpose	Project Value \$
Keysborough South Development (2008)	na	na	na	na
Total				\$0

Table 3 Land, works, services or facilities delivered in 2024-25 financial year from DCP levies collected

Project description	Project ID	DCP name and year approved	DCP expended \$	Works-in-kind accepted \$	Council's contribution \$	Other contributions* \$	Total project expenditure \$	Percentage of item delivered %
Nil	na	Keysborough South Development (2008)	\$0	\$0	\$0	\$0	\$0	0.00%
Total			\$0	\$0	\$0	\$0	\$0	

For the 2024-25 year the following information about infrastructure and development contributions is disclosed:

Dandenong South Industrial Area Extension Development Contributions Plan

The Dandenong South Industrial Area Extension DCP was first approved in 2009 and revised in 2015 following an adjustment to the method of the DCP calculation and extension of the DCP lifetime from 2017 to 2030.

Table 1 Total DCP levies received in 2024-25

Name of DCP (Year approved)	Area	Levies received in 2024-25 financial year	
		Development Infrastructure Levies (cash) \$	
Dandenong South Industrial Area Extension (2015)	LYNDHURST		\$154,564
Dandenong South Industrial Area Extension (2015)	KEYSBOROUGH		\$0
Total			\$154,564

Table 2 DCP land, works, services or facilities accepted as works-in-kind 2024-25

Name of DCP	Area	Project ID	Project description	Item purpose	Project Value \$
na	na	na	na	na	na
Total					\$0



Table 3 Land, works, services or facilities delivered in 2024-25 from DCP contributions collected

Project description	Project ID	DCP name and year approved	DCP expended (cash) \$	Works-in-kind accepted (non cash) \$	Council's contribution \$	Other contributions (external agencies) \$	Total project expenditure \$	Percentage of item delivered %
Perry Road – South (Part A – Greens Road to R6)	KR01a	Dandenong South Industrial Area Extension (2015)	\$1,447,347	\$0	\$1,062,166	\$0	\$2,509,514	31.66%
Perry Road – South (Part B – R6 to R7)	KR01b	Dandenong South Industrial Area Extension (2015)	\$1,448,108	\$0	\$1,594,776	\$0	\$3,042,884	31.66%
Total			\$2,895,456	\$0	\$2,656,943	\$0	\$5,552,398	



Performance Statement

For the year ended 30 June 2025

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Certification of the Performance Statement

In my opinion, the accompanying performance statement has been prepared in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.



Michelle Hansen CPA
Principal Accounting Officer
Date: 22 September 2025
Dandenong

In our opinion, the accompanying performance statement of the Greater Dandenong City Council for the year ended 30 June 2025 presents fairly the results of Council's performance in accordance with the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by the Council and by the *Local Government (Planning and Reporting) Regulations 2020* to certify this performance statement in its final form.



Jim Memeti
Mayor
Date: 22 September 2025
Dandenong



Rhonda Garad
Councillor
Date: 22 September 2025
Dandenong



Sanjay Manivasagasivam
Acting Chief Executive Officer
Date: 22 September 2025
Dandenong

VAGO
Victorian Auditor-General's Office

To the Councillors of Greater Dandenong City Council

Opinion	I have audited the accompanying performance statement of Greater Dandenong City Council (the council) which comprises the: • description of municipality for the year ended 30 June 2025 • service performance indicators for the year ended 30 June 2025 • financial performance indicators for the year ended 30 June 2025 • sustainable capacity indicators for the year ended 30 June 2025 • notes to the accounts • certification of the performance statement. In my opinion, the performance statement of Greater Dandenong City Council in respect of the year ended 30 June 2025 presents fairly, in all material respects, in accordance with the performance reporting requirements of Part 4 of the <i>Local Government Act 2020</i> and Local Government (Planning and Reporting) Regulations 2020.
Basis for Opinion	I have conducted my audit in accordance with the <i>Audit Act 1994</i> which incorporates the Australian Standards on Assurance Engagements. I further describe my responsibilities under that Act and those standards in the <i>Auditor's Responsibilities for the Audit of the performance statement</i> section of my report. My independence is established by the <i>Constitution Act 1975</i>. My staff and I are independent of the council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 <i>Code of Ethics for Professional Accountants</i> (the Code) that are relevant to my audit of the performance statement in Victoria. My staff and I have also fulfilled our other ethical responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.
Councillors' responsibilities for the performance statement	The Councillors are responsible for the preparation and fair presentation of the performance statement in accordance with the performance reporting requirements of the <i>Local Government Act 2020</i> and Local Government (Planning and Reporting) Regulations 2020 and for such internal control as the Councillors determines is necessary to enable the preparation and fair presentation of a performance statement that is free from material misstatement, whether due to fraud or error.

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Auditor's responsibilities for the audit of the performance statement

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the performance statement based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the performance statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Standards on Assurance Engagements will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users taken on the basis of this performance statement. As part of an audit in accordance with the Australian Standards on Assurance Engagements, I exercise professional judgement and maintain professional scepticism throughout the audit. I also:

- identify and assess the risks of material misstatement of the performance statement, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council's internal control
- evaluate the overall presentation, structure and content of the performance statement, including the disclosures, and whether performance statement represents the underlying events and results in a manner that achieves fair presentation.

I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



MELBOURNE
25 September 2025

Travis Derricott
as delegate for the Auditor-General of Victoria

Section 1 – Description of municipality

The City of Greater Dandenong encompasses an area of 129 kilometres in Melbourne's south-east, approximately 35 kilometres from the central business district. Greater Dandenong has a population of over 167,000 people and is the most multicultural municipality in Australia, with residents from over 150 different birthplaces. This adds a wealth of diversity to the city through a range of cultural experiences. The city has a vibrant economy in both the retail and manufacturing sectors and is renowned as the manufacturing hub of Victoria. The wholesale trade, health care, and retail trade sectors also provide a significant proportion of employment opportunities.



Section 2 – Service performance indicators

Service / indicator / measure [formula]	Results 2022	Results 2023	Results 2024	Target 2025	Results 2025	Material Variations and Comments
Aquatic Facilities Utilisation <i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / Municipal population]	2.27	3.82	4.60	N/A	4.89	The utilisation of the aquatic facilities is the number of visits divided by the population and has returned to the pre-COVID figures seen in 2018 and 2019.
Animal Management Health and safety <i>Animal management prosecutions</i> [Number of successful animal management prosecutions / Number of animal management prosecutions] x 100	100.0%	100.0%	100.0%	N/A	100.0%	Council continues to achieve 100% success.
Food Safety Health and safety <i>Critical and major non-compliance outcome notifications</i> [Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance outcome notifications and major non-compliance notifications about a food premises] x 100	100.0%	100.0%	100.0%	N/A	100.0%	Council continues to achieve 100% success.

Service / indicator / measure [formula]	Results 2022	Results 2023	Results 2024	Target 2025	Results 2025	Material Variations and Comments
Governance Consultation and engagement <i>Satisfaction with community consultation and engagement</i> [Community satisfaction rating out of 100 with the consultation and engagement efforts of Council]	59	59	58	61	77	Council changed providers for the Community Satisfaction Survey in 2025 and took a face-to-face, door-knocking approach. The results following this change showed a considerable increase in satisfaction.
Libraries Participation <i>Library membership</i> [percentage of the population that are registered library members] x 100	N/A	N/A	33.47%	N/A	35.64%	
Maternal and Child Health (MCH) Participation <i>Participation in the MCH service</i> [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x 100	72.31%	70.31%	72.81%	N/A	72.22%	
Participation <i>Participation in the MCH service by Aboriginal children</i> [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x 100	83.33%	81.30%	74.17%	N/A	82.40%	This year has seen an increase in the number of Aboriginal Children due to Key Age and Stage consultations. There has also been a targeted approach by an Aboriginal Maternal and Child Health Nurse to engage with Aboriginal families.

Service / indicator / measure [formula]	Results 2022	Results 2023	Results 2024	Target 2025	Results 2025	Material Variations and Comments
Roads Condition <i>Sealed local roads below the intervention level</i> [Percentage of sealed local roads that are below the renewal intervention level set by Council and not requiring renewal]	94.58%	98.37%	97.82%	95.50%	99.94%	
Statutory Planning Service standard <i>Planning applications decided within the relevant required time</i> [Percentage of planning application decisions made within the relevant required time]	89.93%	78.97%	81.64%	83.00%	84.28%	
Waste Collection Waste diversion <i>Kerbside collection waste diverted from landfill</i> [Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100	47.96%	45.25%	47.71%	48.00%	46.46%	

Section 3 – Financial performance indicators

Dimension / indicator / measure [formula]	Results 2022	Results 2023	Results 2024	Target 2025	Results 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Material Variations and Comments
Efficiency Expenditure level <i>Expenses per property assessment</i> [Total expenses / Number of property assessments]	\$3,108.28	\$3,354.91	\$3,561.83	\$3,396.60	\$3,712.00	\$3,781.21	\$3,802.21	\$3,857.65	\$3,920.88	
Revenue level <i>Average rate per property assessment</i> [General rates and Municipal charges / Number of property assessments]	\$1,925.49	\$1,972.70	\$2,053.24	N/A	\$2,122.97	\$2,203.77	\$2,263.23	\$2,323.89	\$2,385.68	

Dimension / indicator / measure [formula]	Results 2022	Results 2023	Results 2024	Target 2025	Results 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Material Variations and Comments
Liquidity Working capital Current assets compared to current liabilities $\frac{\text{Current assets}}{\text{Current liabilities}} \times 100$	200.03%	205.57%	206.67%	153.91%	229.35%	148.44%	148.99%	150.76%	151.12%	The 2025 actual result was greater than the target due mainly to delayed capital expenditure. The forecast working capital ratio for forthcoming years is projected to decrease as closing cash holdings return to normal levels. Council's cash reserves will also be drawn down to fund the Dandenong Wellbeing Centre major capital project.

Dimension / indicator / measure [formula]	Results 2022	Results 2023	Results 2024	Target 2025	Results 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Material Variations and Comments
Liquidity Unrestricted cash <i>Unrestricted cash compared to current liabilities</i> [Unrestricted cash / Current liabilities] x 100	(29.51%)	15.01%	(21.56%)	N/A	(29.06%)	3.84%	2.19%	(1.24%)	(2.69%)	The negative indicator result for 2025 is primarily due to \$179.7 million in investments that are required to be classified as 'other financial assets' as the term deposit period exceeds 90 days. If these investments were included in the ratio calculation, the ratio result would be a positive 135% for 2025. Future years are not comparable as they do not project capital expenditure delays or unspent grants.

Dimension / indicator / measure [formula]	Results 2022	Results 2023	Results 2024	Target 2025	Results 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Material Variations and Comments
Obligations Loans and borrowings <i>Loans and borrowings compared to rates</i> [Interest bearing loans and borrowings / Rate revenue] x 100	34.33%	30.74%	27.84%	N/A	27.41%	43.96%	56.28%	50.61%	45.08%	The upwards trend in future years relates to planned borrowings to fund the Dandenong Wellbeing Centre major capital project.
<i>Loans and borrowings repayments compared to rates</i> [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x 100	3.99%	3.81%	3.63%	N/A	3.71%	4.78%	6.95%	7.27%	7.00%	The upwards trend in future years relates to planned borrowings to fund the Dandenong Wellbeing Centre major capital project.
Obligations Indebtedness <i>Non-current liabilities compared to own source revenue</i> [Non-current liabilities / Own source revenue] x 100	30.54%	26.05%	23.29%	N/A	22.64%	35.93%	46.04%	41.48%	37.21%	The upwards trend in future years relates to planned borrowings to fund the Dandenong Wellbeing Centre major capital project.

Dimension / indicator / measure [formula]	Results 2022	Results 2023	Results 2024	Target 2025	Results 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Material Variations and Comments
Asset renewal and upgrade <i>Asset renewal and upgrade compared to depreciation</i> [Asset renewal and asset upgrade expense / Asset depreciation] x 100	110.26%	121.50%	102.50%	105.57%	66.99%	219.35%	149.11%	75.81%	75.36%	The 2025 result reflects a 33% increase in depreciation expense due to the componentisation of building assets, alongside delays in key renewal programs such as fleet upgrades and road reconstruction. The forecast ratios for 2026 and 2027 are influenced by increased renewal works, primarily driven by the Dandenong Wellbeing Centre major project.

Dimension / indicator / measure [formula]	Results 2022	Results 2023	Results 2024	Target 2025	Results 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Material Variations and Comments
Operating position Adjusted underlying result <i>Adjusted underlying surplus (or deficit)</i> [Adjusted underlying surplus (deficit) / Adjusted underlying revenue] x 100	6.39%	3.04%	(4.50%)	N/A	3.76%	(1.59%)	(1.53%)	(1.32%)	(1.53%)	The positive ratio result for 2025 is primarily driven by increased operating grants, reflecting the timing of Financial Assistance Grant distributions. This uplift has been partially offset by higher depreciation expense. Looking ahead, adjusted underlying deficits are projected in future years due to rate capping, rising costs, and the progression of the significant Dandenong Wellbeing Centre project. Council remains committed to addressing these future challenges with transparency and accountability.

Dimension / indicator / measure [formula]	Results 2022	Results 2023	Results 2024	Target 2025	Results 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	Material Variations and Comments
Stability Rates concentration <i>Rates compared to adjusted underlying revenue</i> [Rate revenue / Adjusted underlying revenue] x 100	68.79%	68.32%	72.20%	71.22%	65.90%	70.52%	71.86%	72.48%	73.23%	
Rates effort <i>Rates compared to property values</i> [Rate revenue / Capital improved value of rateable properties in the municipality] x 100	0.31%	0.27%	0.26%	N/A	0.26%	0.26%	0.26%	0.27%	0.27%	

Section 4 – Sustainable capacity indicators

Indicator / measure [formula]	Results 2022	Results 2023	Results 2024	Results 2025	Material Variations and Comments
Population <i>Expenses per head of municipal population</i> [Total expenses / Municipal population]	\$1,293.37	\$1,445.16	\$1,497.72	\$1,540.13	
<i>Infrastructure per head of municipal population</i> [Value of infrastructure / Municipal population]	\$6,772.05	\$7,343.30	\$7,570.52	\$9,670.62	The increase in the 2024 ratio result is due to fair value asset revaluations of the roads, footpaths and cycleways, drainage and off-street car parks asset classes during 2024–25.
<i>Population density per length of road</i> [Municipal population / Kilometres of local roads]	235.17	228.47	234.73	240.20	
Own-source revenue <i>Own-source revenue per head of municipal population</i> [Own-source revenue / Municipal population]	\$1,095.59	\$1,221.10	\$1,268.07	\$1,296.28	
Recurrent grants <i>Recurrent grants per head of municipal population</i> [Recurrent grants / Municipal population]	\$235.45	\$252.02	\$151.96	\$294.15	This ratio result is affected by the timing of Financial Assistance Grant payments, which are sometimes received in advance of the financial year they relate to. In 2023, the result reflects 125% of the grant allocation due to an early receipt of 100% of the 2023–24 grant allocation plus 25% of the 2022–23 allocation). No early payment was received in 2024, resulting in a lower reported figure. In contrast, the 2025 result includes 150% of the grant allocation (100% from 2024–25 and 50% early from 2025–26), contributing to a higher ratio outcome.

Indicator / measure [formula]	Results 2022	Results 2023	Results 2024	Results 2025	Material Variations and Comments
Disadvantage <i>Relative Socio-Economic Disadvantage</i> [Index of Relative Socio-Economic Disadvantage by decile]	1.00	1.00	1.00	1.00	
Workforce turnover <i>Percentage of staff turnover</i> [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x 100	17.06%	12.92%	12.52%	12.25%	



Section 5 – Notes to the accounts

5.1 Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed service performance, financial performance and sustainable capacity indicators and measures together with a description of the municipal district and an explanation of material variations in the results and notes to the accounts. This statement has been prepared to meet the requirements of the *Local Government Act 2020* and *Local Government (Planning and Reporting) Regulations 2020*.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (e.g. Australian Bureau of Statistics or the Council's satisfaction survey provider).

The performance statement presents the actual results for the current year and the previous three years, along with the current year's target, if mandated by the *Local Government (Planning and Reporting) Regulations 2020*. Additionally, for the prescribed financial performance indicators and measures, the performance statement includes the target budget for the current year and the results forecast for the period 2025–26 to 2028–29 as published in Council's Budget and Long Term Financial Plan (copies can be obtained by contacting Council).

The *Local Government (Planning and Reporting) Regulations 2020* requires explanation of any material variations in the results contained in the performance statement. Council has adopted materiality thresholds relevant to each indicator and measure and explanations have not been provided for variations below the materiality thresholds unless the variance is considered to be material because of its nature.

Important note: The financial indicator information included in the Performance Statement relates to the 2024–25 results of Council. It does not represent Consolidated results.

5.2 Definitions

Key term	Definition
Aboriginal children	means a child who is an Aboriginal person
Aboriginal person	has the same meaning as in the <i>Aboriginal Heritage Act 2006</i>
adjusted underlying revenue	means total income other than: • non-recurrent grants used to fund capital expenditure; and • non-monetary asset contributions; and • contributions to fund capital expenditure from sources other than those referred to above
adjusted underlying surplus (or deficit)	means adjusted underlying revenue less total expenditure
annual report	means an annual report prepared by a council under section 98 of the Act
asset renewal expenditure	means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability
asset upgrade expenditure	means expenditure that – (a) enhances an existing asset to provide a higher level of service; or (b) extends the life of the asset beyond its original life
critical non-compliance outcome notification	means a notification received by council under section 19N(3) or (4) of the <i>Food Act 1984</i> , or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health
current assets	has the same meaning as in the Australian Accounting Standards
current liabilities	has the same meaning as in the Australian Accounting Standards
food premises	has the same meaning as in the <i>Food Act 1984</i>
intervention level	means the level set for the condition of a road beyond which a council will not allow the road to deteriorate and will need to intervene
local road	means a sealed or unsealed road for which the council is the responsible road authority under the <i>Road Management Act 2004</i>
major non-compliance outcome notification	means a notification received by a council under section 19N(3) or (4) of the <i>Food Act 1984</i> , or advice given to council by an authorized officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken
MCH	means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age
non-current assets	means all assets other than current assets
non-current liabilities	means all liabilities other than current liabilities

Key term	Definition
non-recurrent grant	means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council's Financial Plan
own-source revenue	means adjusted underlying revenue other than revenue that is not under the control of council (including government grants)
population	means the resident population estimated by council
rate revenue	means revenue from general rates, municipal charges, service rates and service charges
recurrent grant	means a grant other than a non-recurrent grant
relative socio-economic disadvantage	in relation to a municipal district, means the relative socio-economic disadvantage, expressed as a decile for the relevant financial year, of the area in which the municipal district is located according to the Index of Relative Socio-Economic Disadvantage of SEIFA
residential rates	means revenue from general rates, municipal charges, service rates and service charges levied on residential properties
restricted cash	means cash, cash equivalents and financial assets, within the meaning of the Australian Accounting Standards, not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year
SEIFA	means the Socio-Economic Indexes for Areas published from time to time by the Australian Bureau of Statistics on its Internet site
unrestricted cash	means all cash and cash equivalents other than restricted cash

5.3 Other matters

Overview of 2025

During the 2024–25 financial year, Council achieved stronger-than-expected interest returns on investments, driven by sustained high interest rates and increased cash holdings. These higher cash balances were largely due to delays in delivering multi-year capital projects.

The 2024–25 year was governed by a rate cap of 2.75%, reflecting the broader inflationary pressures affecting both organisations and households. Despite this constraint, progress continued on key infrastructure projects, including the completion of the Keysborough Community Hub in July 2025 and ongoing development of the Dandenong Wellbeing Centre.

Operating grants were higher than the previous year, largely due to the timing of Financial Assistance grant distributions, contributing to a more favourable financial outcome. This was partially offset by increased depreciation expenses, following the componentisation of building assets.

Understanding the Financial Report

Financial Overview

Interpreting Council's financial performance through financial statements prepared in accordance with Australian Accounting Standards can often be complex. This overview aims to provide greater clarity and insight into the financial outcomes for the 2024-25 financial year, helping readers better understand the key results and what they mean for our community.

Council's financial statements present a consolidated view of its financial performance, including the results of entities over which Council has control. This includes Dandenong Market Pty Ltd and South East Leisure Pty Ltd, whose operations are governed by Council to deliver community benefits.

The statements have been prepared in accordance with the Local Government Model Financial Report, as required by the *Local Government (Planning and Reporting) Regulations 2020* and the *Local Government Act 2020*. This ensures consistency, transparency, and compliance with Australian Accounting Standards.

Council recorded a surplus of \$30.91 million for the 2024-25 financial year, a significant increase compared to the \$12.29 million surplus in 2023-24. It's important to note that this result is influenced by a mix of factors – some are recurring operational items, while others are more variable and can fluctuate significantly from year to year. This overview aims to help readers understand the key drivers behind the surplus and the broader financial context.

In 2024-25, Council delivered a strong financial result, supported by early grant funding, favourable investment returns and reduced operating costs in some areas due to non-recurring factors. Delays in multi-year capital projects contributed to increased cash holdings, which, combined with sustained high interest rates, boosted revenue. The broader economic environment – marked by high inflation and interest rates – had mixed effects, benefiting investment income but increasing borrowing costs and dampening development activity in some areas.

Council continued to invest in key infrastructure, including progressing the Keysborough Community Hub and Dandenong Wellbeing Centre major capital projects. Council's commitment for the 2025-26 year is to continue to invest in services and infrastructure in a financially responsible way by balancing the needs of our community while achieving long term financial sustainability.

It should be kept in mind that the surplus for the year is not a cash-based result but remains an accounting surplus which includes capital grants and contributions but excludes net asset revaluation increments.

A comprehensive review of Council's asset valuations in 2024-25 resulted in a significant revaluation increase of \$373 million, contributing to a \$404 million surplus in the Comprehensive Income Statement. The uplift was driven by improvements in valuation methods, including more detailed assessments of asset features, location, and updated construction inputs. Key asset classes such as drainage, footpaths, cycleways, off-street car parks, and roads saw notable increases. These changes reflect both market conditions and updates to accounting standards. For further details, refer to Note 6.2 of the Financial Report.

Comprehensive Income Statement

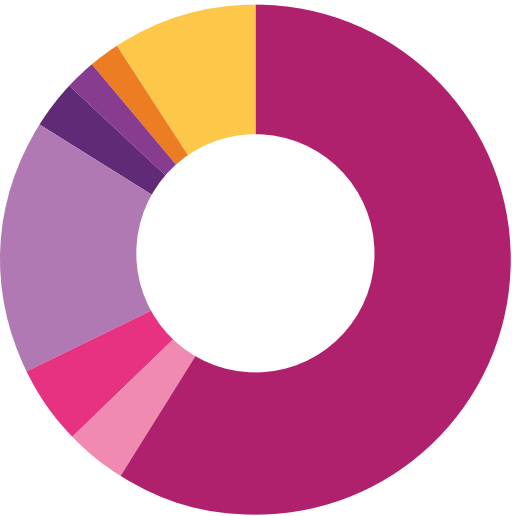
This Statement shows:

- The sources of Council's revenue under various income headings.
- The expenses incurred in running the Council during the year. These expenses relate only to the operations and do not include the cost associated with capital purchases or the building of assets. While capital purchase costs are not included in the expenses there is an item for 'Depreciation'. This is the value of the assets 'used up' during the year.

Income

The consolidated operating income for 2024-25 was \$305.54 million (\$272.60 million in 2023-24) including rates and charges income (\$178.13 million), fees, charges and fines (\$26.67 million), operating grants (\$48.78 million), capital grants (\$9.68 million), monetary contributions (\$7.15 million), contributions of non-monetary assets, mainly from subdivision activity (\$6.00 million), net gain on disposal of property, infrastructure, plant and equipment (\$1.39 million) and other income (\$27.56 million). The breakdown of operating income by major categories is depicted in the graph following:

Operating Income 2025



● Rates and charges	59%
● Statutory fees and fines	4%
● User fees	5%
● Grants – opertaing	16%
● Grants – capital	3%
● Contributions – monetary	2%
● Contributions – non-monetary	2%
● Other income	9%
○ Fair value adjustments for investment property	0%

Rates and charges income (including waste collection charges) – general rate income is based on the Capital Improved Value of properties and a 'rate in the dollar' is applied against each category of property. Waste collection charges are based on full cost recovery including the State Government waste levy, the number of bins and frequency of collections. Refer note 3.1 of Financial Report for further details on rate income.

Fees, charges and fines – Income from these sources were \$26.67 million for the year (\$25.06 million in 2023-24). The major sources of income are:

Fees, charges and fines income

	2024–25 \$ million	2023–24 \$ million	Movement %
Statutory fees and fines	11.69	11.29	3.5%
Registrations and other permits	1.88	1.85	1.6%
Parking fees	3.54	3.28	7.9%
Aged care services	1.24	1.15	7.8%

As can be seen from the above table, statutory fees, fines, and parking revenue increased compared to the previous year, reflecting a higher number of infringements issued and a recovery in business activity across the municipality.

Grants

Where grants have specific performance obligations that have not yet been satisfied at 30 June, the income has been recognised as unearned income in the Balance Sheet (refer note 5.3(c)) of the Financial Report).

Grants operating – operational grant income mainly comprises tied grants across multiple ongoing and non-recurrent programs, mainly in Community Strengthening. Council's most significant single source of grant funding is the Financial Assistance Grant received via the Victoria Local Government Grants Commission of around \$12-13 million per annum. Operating grant income increased significantly in 2024-25, largely due to the timing of the Financial Assistance Grant payments. 2025 includes 150% of these grant allocations (100% of 2024-25 and 50% of 2025-26 distributed early) and 2024 had 0% of these grant allocations as 100% of the 2023-24 allocation was distributed early in 2022-23. These payments can vary year to year depending on early distribution practices. Additional grant income was also recognised following the finalisation of the Regional Assessment Service program and prior year acquittal outcomes of the Commonwealth Home Support Programme.

Grants capital – capital grants recognised of \$9.68 million (2023-24: \$8.28). These grants are mainly non-recurrent in nature essentially for the purposes of funding specific capital projects and are expended on these services in addition to the funds allocated by Council from other sources of revenue. Capital grant income is recognised in the Income Statement as the performance obligations are satisfied (generally as capital expenditure is incurred). The \$1.4 million increase in capital grant income is due primarily to higher funding recognised for the Roads to Recovery program and Dandenong Wellbeing Centre project compared to the prior year. Refer to note 5.3(c) of the Financial Report for further details.

Contributions

Contributions monetary – Council received increased monetary contributions in 2024-25, primarily driven by \$3.99 million in open space contributions (transferred to reserves) and \$2.9 million contribution income from the Development Contributions Plan (DCP). The uplift reflects both stronger development activity and the completion of key capital project milestones for Perry Road stages 1 and 2.

Contributions non-monetary – Capital non-monetary contributions of \$6.00 million were mainly from “gifted” land and infrastructure assets from subdivisions and developer activity.

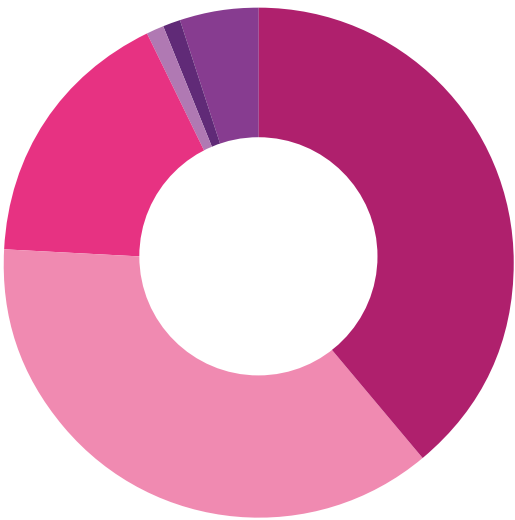
Other income (\$27.56 million) – This comprises a number of income sources including Dandenong Market revenue from operations, recoveries, property rental, interest received on investments and other sundry income.

Expenditure

Total operating expenditure for 2024-25 including depreciation was \$274.63 million (\$260.32 million in 2023-24).

The major items of operating expenditure are depicted in the graph below:

Operating Expenditure



● Employee costs	39%
● Materials and services	37%
● Depreciation	17%
○ Amortisation – intangible assets	0%
○ Amortisation – right of use assets	0%
● Bad and doubtful debts	1%
● Borrowing costs	1%
○ Finance costs – leases	0%
○ Fair value adjustment	0%
● Other	5%

Employee costs (\$106.37 million) – Comprises employee and labour costs including salary on-costs such as WorkCover premium, provision for employee entitlements and Council's superannuation contributions on behalf of employees.

Materials and services (\$101.53 million) –

Included in this category are the following major costs relating to:

	2024–25 \$ million
Waste management	20.73
Parks maintenance	11.31
Other contract payments	10.10
Consultants and professional services	7.40
Cleaning services	7.31
Educator services	7.09
General maintenance	6.70
Office administration	6.28
Utilities	6.08
Information technology	5.93
Building maintenance	3.43
Insurance	2.36
Security services	2.25

Depreciation (\$47.64 million) – The depreciation expense reflects the diminution in the value of assets due to wear and tear and obsolescence. It has no impact on the cash position of Council. Cash flow is impacted only at the time of purchase and sale of assets.

Amortisation – intangible assets (\$20,000) –

This expense item reflects the amortisation of computer software assets.

Depreciation – right of use assets (\$661,000) –

This expense item reflects the depreciation of leased (right of use) assets. Refer note 5.8 of Financial Report for further breakdown.

Allowance for impairment losses

(\$2.74 million) – Mainly relates to provisions recognised for bad and doubtful debts during the year for parking fine debtors (\$1.92 million) and other debtors (\$771,000). The provision for doubtful debts is recognised on an expected credit loss model. This model considers both historical and forward-looking information in determining the level of impairment.

Borrowing costs (\$2.67 million) – Represents interest on Council's long-term borrowings.

Finance costs – leases (\$28,000) – Relates to the interest on lease liabilities.

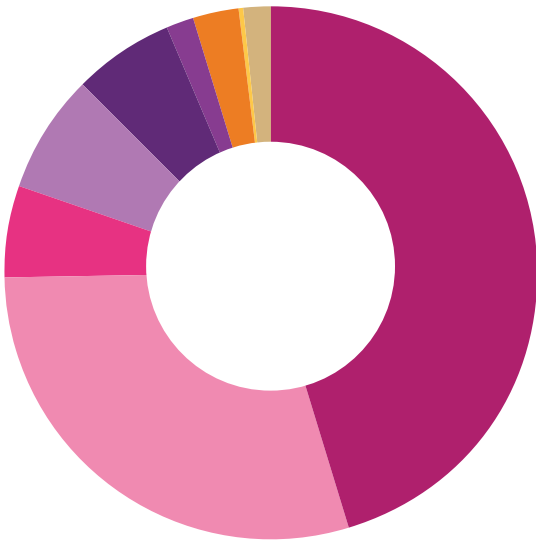
Fair value adjustment for investment property

(\$175,000) – This is a non-cash item and relates to several land and building assets classified as 'Investment property' as they are held primarily to earn rental income. Australian Accounting Standards require any revaluation of these assets to fair value to be recognised in the Comprehensive Income Statement, rather than in the Asset Revaluation Reserve like other fixed assets held at fair value by Council.

Capital Expenditure (as per the Capital Works Statement)

Council spent \$60.69 million on capital expenditure during the year. This comprises upgrade (\$7.08 million), renewal (\$24.71 million) and new asset expenditure (\$28.90 million).

Capital expenditure by asset class is depicted in the chart below:



● Buildings	45.44%
○ Intangibles – software	0%
● Roads and bridges	29.36%
● Parks, open space and streetscapes	5.68%
● Plant and equipment	7.11%
● Recreational, leisure and community facilities	6.05%
● Footpaths and cycleways	1.83%
● Drainage	2.77%
● Off street car parks	0.10%
○ Investment property	0%
● Land	1.66%

Balance Sheet

The Balance Sheet discloses Council’s net worth and clearly defines what the Council owns as assets and what it owes as liabilities. Assets and liabilities are further separated into current and non-current categories. Current assets or current liabilities are those which will fall due in the next 12 months or cannot be deferred for greater than 12 months.

Net assets or total equity represents Council’s accumulated net worth and includes many infrastructure and community assets such as land, buildings, parks, roads and drains.

The components of the Balance Sheet include:

Current and non-current assets

- Cash and cash equivalents include cash and investments, i.e., cash held in the bank and in petty cash and the market value of Council’s investments (where the maturity term is less than 90 days).
- Trade and other receivables are monies owed to Council by ratepayers and others.
- Other financial assets relate to term deposits held by Council with original maturity greater than 90 days.
- Other assets are prepayments of next year’s expenses and monies owed to Council, other than from trading, that is not yet received, combined with any inventory or stock on hand at balance date.
- Property, infrastructure, plant and equipment is the largest component of Council’s worth and represents the value of all the land, buildings, roads, vehicles, equipment, etc. which has been built up by Council over many years.
- Investment property represents land and building assets that are held for the primary purpose of earning rental income.
- Right-of-use assets represent leased assets. Includes property, fleet, IT and office equipment that have been leased under ordinary lease arrangements.
- Intangible assets represent computer software assets.

Current and non-current liabilities

- Trade and other payables are the value to which Council owes money as at 30 June.
- Trust funds and deposits represent monies held in trust by Council.
- Contract and other liabilities (unearned income) relates to revenue transactions where Council provides services or goods under contractual arrangements with specific performance obligations which have not been satisfied at balance date. This comprises mainly Development Contribution Plan contributions and grant agreements.
- Provisions include leave entitlements and landfill restoration works.
- Lease liabilities represent the lease repayment obligations for leased (right of use) assets and are classified as current and non-current based on when the obligation is expected to occur. Includes repayments for property, fleet, IT and office equipment that have been leased under ordinary lease arrangements.

Net assets

This term is used to describe the difference between the value of total assets and the value of total liabilities. It represents the net worth of Council as at 30 June.

Total equity

This always equals net assets. It is made up of the following components:

- Accumulated surplus: this is the value of the Council, other than the asset revaluation reserve and other reserves that has been accumulated over time.

- Reserves: this includes asset revaluation reserve and other reserves. Asset revaluation reserve is the value by which the purchase cost of assets has changed over the years and arises as assets valued at fair value are revalued to their replacement cost from time to time. Other reserves include both statutory reserves and discretionary reserves. The statutory reserves apply where funds are gained from the application of legislative requirements to contribute – and where expenditure of the funds is not entirely discretionary (i.e., the funds need to be used for certain expenditure only). These funds are held for future expenditure.

Council's financial position increased by \$403.67 million during the year, made up of a surplus of \$30.91 million and net asset revaluation increments of \$372.76 million. The difference between the assets and liabilities amounting to \$3.13 billion is the net worth of the Council to its ratepayers and community (\$2.72 billion in 2023-24).

Council's borrowings at 30 June 2025 was \$48.37 million, which is 27% of rates and charges revenue (Government prudential limit is 80%). Loan repayments of \$34.54 million are forecast over the next five years under Council's borrowing strategy, as Council intends to draw down an additional \$68.85 million in new borrowings over the next two years to fund the Dandenong Wellbeing Centre major capital project. Council will retire existing debts through cash flows generated from operations and a reduction in the capital program will fund the debt servicing costs of the new borrowings.

Council's consolidated assets (what Council and its wholly owned entities own) comprise:

Assets	30-Jun-25	
	\$'000	%
Land	1,408,961	42.82
Roads and bridges	499,434	15.18
Drainage	504,490	15.33
Buildings (including leasehold improvements)	319,507	9.71
Cash and other assets	255,021	7.75
Footpaths and cycleways	110,617	3.36
Works in progress	74,159	2.25
Parks, open space and streetscapes	38,746	1.18
Recreational, leisure and community facilities	42,602	1.29
Off street car parks	16,264	0.49
Plant and equipment	12,561	0.38
Investment property	6,895	0.21
Right-of-use assets	680	0.02
Other non-current assets	183	0.01
Intangible assets	19	0.00
	3,290,109	100.00

Council's consolidated liabilities (what Council and its wholly owned entities owe) comprise:

Liabilities	30-Jun-25	
	\$'000	%
Unearned income	54,103	33.46
Borrowings	48,371	29.91
Creditors	27,545	17.03
Provisions	23,934	14.80
Trust funds	6,718	4.15
Lease liabilities	738	0.46
Other interest-bearing liabilities	300	0.19
	161,709	100.00

Statement of Changes in Equity

During the course of the year the value of total equity, as set out in the Balance Sheet, changes. This Statement shows the values of such changes and how these changes arose. The main reasons for a change in equity stem from:

- Net asset revaluation movement reflects the change in the replacement value of assets.
- The surplus for the year is the value that income exceeded operating costs as described in the Comprehensive Income Statement.
- Transfers to or from Council's reserves reflect funds withdrawn for use during the year or allocated for future expenditure.

Cash Flow Statement

The Cash Flow Statement summarises Council's cash payments and cash receipts for the year. This Statement is presented according to a very specific Australian Accounting Standard and needs some care in analysis. It excludes non-cash expenses such as depreciation but includes payments in relation to capital works projects, proceeds from assets sales and movements in cash that Council may hold as a result of holding trust deposits. The values may differ from those shown in the Comprehensive Income Statement as it is prepared on an accrual accounting basis and the Cash Flow Statement is based on the timing of cash receipts and payments.

Council's cash arises from, and is used in, three main areas:

Cash flows from operating activities

All cash received into Council's bank account from ratepayers and others who owed money to Council.

- Receipts include the interest earnings from Council's cash investments and movement in trust deposits taken. It does not include the costs associated with the sale of assets.
- Payments include all cash paid by Council from its bank account to staff, creditors and other persons. Also includes the movement in trust monies repaid. It does not include the costs associated with the creation of assets.

Cash flows from investing activities

Cash flows from investing activities show the cash invested in the creation or purchase of property, infrastructure, plant and equipment assets, the cash received from the sale of these assets or property held for resale and proceeds from investments.

Cash flows from financing activities

Cash flows from financing activities includes proceeds from borrowing, the repayment of loans and lease liabilities.

During the 2024-25 financial year Council repaid \$3.93 million of its long-term debt.

The bottom line of the Statement of Cash Flows represents cash at the end of the financial year. This cash, combined with the cash invested and classified as 'other financial assets', shows the capacity of Council to meet its cash debts and other liabilities. This overall cash balance is allocated for specific future purposes by Council to cover several items including employee provisions, unearned income, reserves and carry forward budgets to 2025-26. For further details, refer to Note 5.1 of the Financial Report.

Glossary of Financial Terms

- *Surplus*: When income exceeds expenses.
- *Depreciation*: Reduction in value of assets over time due to use or aging.
- *Asset Revaluation*: Adjustment of asset values to reflect current market or replacement costs.
- *Capital Grants*: Funds received for specific infrastructure projects.
- *Unearned Income*: Income received for services not yet delivered.

Note: – *The above financial report summary does not form part of statutory reporting and hence is not subject to audit certification. It has been written to assist the Greater Dandenong community in better understanding the financial operations and financial position of their Council. Commentary must be read in conjunction with the Financial Report.*



Annual Financial Report

For the year ended 30 June 2025

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Financial Report

Certification of the Consolidated Financial Statements

In my opinion the accompanying consolidated financial statements have been prepared in accordance with the *Local Government Act 2020*, the *Local Government (Planning and Reporting) Regulations 2020*, the Australian Accounting Standards and other mandatory professional reporting requirements.



Michelle Hansen CPA

Principal Accounting Officer

Date: 22 September 2025

Dandenong

In our opinion the accompanying consolidated financial statements present fairly the consolidated financial transactions of the Greater Dandenong City Council for the year ended 30 June 2025 and the consolidated financial position of the Council as at that date.

As at the date of signing, we are not aware of any circumstances that would render any particulars in the financial statements to be misleading or inaccurate.

We have been authorised by the Council and *by the Local Government (Planning and Reporting) Regulations 2020* to certify the consolidated financial statements in their final form.



Mayor Jim Memeti

Date: 22 September 2025

Dandenong



Councillor Rhonda Garad

Date: 22 September 2025

Dandenong



Sanjay Manivasagasivam

Acting Chief Executive Officer

Date: 22 September 2025

Dandenong

Independent Auditor's Report



Independent Auditor’s Report

To the Councillors of Greater Dandenong City Council

Opinion	I have audited the consolidated financial report of Greater Dandenong City Council (the council) and its controlled entities (together the consolidated entity) which comprises the: - consolidated balance sheet as at 30 June 2025 - consolidated comprehensive income statement for the year then ended - consolidated statement of changes in equity for the year then ended - consolidated statement of cash flows for the year then ended - consolidated statement of capital works for the year then ended - notes to the consolidated financial statements, including material accounting policy information - certification of the consolidated financial statements. In my opinion the financial report presents fairly, in all material respects, the financial position of the consolidated entity as at 30 June 2025 and the consolidated entity’s financial performance and cash flows for the year then ended in accordance with the financial reporting requirements of Part 4 of the <i>Local Government Act 2020</i>, the Local Government (Planning and Reporting) Regulations 2020 and applicable Australian Accounting Standards.
Basis for Opinion	I have conducted my audit in accordance with the <i>Audit Act 1994</i> which incorporates the Australian Auditing Standards. I further describe my responsibilities under that Act and those standards in the <i>Auditor’s Responsibilities for the Audit of the Financial Report</i> section of my report. My independence is established by the <i>Constitution Act 1975</i>. My staff and I are independent of the council and the consolidated entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board’s APES 110 <i>Code of Ethics for Professional Accountants</i> (the Code) that are relevant to my audit of the financial report in Victoria. My staff and I have also fulfilled our other ethical responsibilities in accordance with the Code. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.
Councillors’ responsibilities for the financial report	The Councillors of the council are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, the <i>Local Government Act 2020</i> and the Local Government (Planning and Reporting) Regulations 2020, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error. In preparing the financial report, the Councillors are responsible for assessing the council’s and the consolidated entity’s ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless it is inappropriate to do so.

Level 31 / 35 Collins Street, Melbourne Vic 3000
T 03 8601 7000 enquiries@audit.vic.gov.au www.audit.vic.gov.au

Auditor’s responsibilities for the audit of the financial report	As required by the <i>Audit Act 1994</i>, my responsibility is to express an opinion on the financial report based on the audit. My objectives for the audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report. As part of an audit in accordance with the Australian Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also: • identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. • obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the council’s and consolidation entity’s internal control • evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Councillors • conclude on the appropriateness of the Councillors’ use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the council’s and consolidated entity’s ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor’s report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor’s report. However, future events or conditions may cause the council and consolidated entity to cease to continue as a going concern. • evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation. • obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the council and consolidated entity to express an opinion on the financial report. I remain responsible for the direction, supervision and performance of the audit of the council and the consolidated entity. I remain solely responsible for my audit opinion
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Auditor’s responsibilities for the audit of the financial report (continued)	I communicate with the Councillors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.
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MELBOURNE
25 September 2025



Travis Derricott
as delegate for the Auditor-General of Victoria

Financial Statements

Comprehensive Income Statement

For the year ended 30 June 2025

	Note	Consolidated 2025 \$'000	Consolidated 2024 \$'000
Income / Revenue			
Rates and charges	3.1	178,130	171,109
Statutory fees and fines	3.2	11,693	11,218
User fees	3.3	14,973	13,844
Grants – operating	3.4	48,785	26,058
Grants – capital	3.4	9,676	8,282
Contributions – monetary	3.5	7,149	3,305
Contributions – non-monetary	3.5	6,000	12,098
Net gain on disposal of property, infrastructure, plant and equipment	3.6	1,395	604
Fair value adjustments for investment property	6.4	175	115
Other income	3.7	27,563	25,971
Total income / revenue		305,539	272,604
Expenses			
Employee costs	4.1	106,375	102,319
Materials and services	4.2	101,528	102,858
Depreciation	4.3	47,645	35,881
Amortisation – intangible assets	4.4	20	44
Depreciation – right-of-use assets	4.5	661	715
Allowance for impairment losses	4.6	2,743	3,267
Borrowing costs	4.7	2,669	2,575
Finance costs – leases	4.8	28	41
Other expenses	4.9	12,957	12,617
Total expenses		274,626	260,317
Surplus for the year		30,913	12,287
Other comprehensive income			
Items that will not be reclassified to surplus or deficit in future periods			
Net asset revaluation gain	9.1(a)	372,755	125,688
Impairment loss of previous revaluation	9.1(a)	–	(729)
Total other comprehensive income		372,755	124,959
Total comprehensive result		403,668	137,246

The above Comprehensive Income Statement should be read in conjunction with the accompanying notes.

Balance Sheet

As at 30 June 2025

	Note	Consolidated 2025 \$'000	Consolidated 2024 \$'000
Assets			
Current assets			
Cash and cash equivalents	5.1(a)	36,758	25,170
Trade and other receivables	5.1(c)	32,584	30,802
Other financial assets	5.1(b)	179,708	172,820
Inventories	5.2(a)	67	69
Prepayments	5.2(b)	2,373	1,222
Other assets	5.2(c)	3,531	5,396
Total current assets		255,021	235,479
Non-current assets			
Trade and other receivables	5.1(c)	183	266
Property, infrastructure, plant and equipment	6.2	3,027,341	2,644,801
Investment property	6.4	6,865	6,690
Right-of-use assets	5.8	680	1,169
Intangible assets	5.2(c)	19	40
Total non-current assets		3,035,088	2,652,966
Total assets		3,290,109	2,888,445
Liabilities			
Current liabilities			
Trade and other payables	5.3(a)	27,545	27,816
Trust funds and deposits	5.3(b)	3,808	4,825
Contract and other liabilities	5.3(c)	54,103	56,677
Provisions	5.5	21,872	21,135
Other interest-bearing liabilities	5.4(b)	107	99
Interest-bearing liabilities	5.4(a)	4,379	3,834
Lease liabilities	5.8	494	594
Total current liabilities		112,308	114,980
Non-current liabilities			
Trust funds and deposits	5.3(b)	2,910	2,898
Provisions	5.5	2,062	1,560
Other interest-bearing liabilities	5.4(b)	193	285
Interest-bearing liabilities	5.4(a)	43,992	43,348
Lease liabilities	5.8	244	642
Total non-current liabilities		49,401	48,733
Total liabilities		161,709	163,713
Net assets		3,128,400	2,724,732
Equity			
Accumulated surplus		995,430	974,960
Reserves	9.1(c)	2,132,970	1,749,772
Total equity		3,128,400	2,724,732

The above Balance Sheet should be read in conjunction with the accompanying notes.

Statement of Changes in Equity

For the year ended 30 June 2025

2025	Consolidated				
	Note	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
Balance at beginning of the financial year		2,724,732	974,960	1,655,211	94,561
Surplus for the year		30,913	30,913	–	–
Net asset revaluation gain	9.1(a)	372,755	–	372,755	–
Transfers to other reserves	9.1(b)	–	(22,487)	–	22,487
Transfers from other reserves	9.1(b)	–	12,044	–	(12,044)
Balance at end of the financial year		3,128,400	995,430	2,027,966	105,004

2024	Consolidated				
	Note	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
Balance at beginning of the financial year		2,587,486	969,354	1,530,252	87,880
Surplus for the year		12,287	12,287	–	–
Net asset revaluation gain	9.1(a)	125,688	–	125,688	–
Impairment (loss) reversal of previous revaluation	9.1(a)	(729)	–	(729)	–
Transfers to other reserves	9.1(b)	–	(17,475)	–	17,475
Transfers from other reserves	9.1(b)	–	10,794	–	(10,794)
Balance at end of the financial year		2,724,732	974,960	1,655,211	94,561

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Statement of Cash Flows

For the year ended 30 June 2025

	Note	Consolidated 2025 Inflows/ (Outflows) \$'000	Consolidated 2024 Inflows/ (Outflows) \$'000
Cash flows from operating activities			
Rates and charges		176,944	169,741
Statutory fees and fines		8,494	8,550
User fees		15,668	14,065
Grants – operating		48,360	23,777
Grants – capital		12,244	8,240
Contributions – monetary		4,460	4,153
Interest received		9,785	7,919
Trust funds and deposits taken		37,862	33,731
Other receipts		21,043	19,324
Net GST refund		12,545	12,052
Employee costs		(105,188)	(101,634)
Materials and services		(120,050)	(104,078)
Short-term, low value and variable lease payment		(696)	(727)
Trust funds and deposits repaid		(38,853)	(34,359)
Other payments		(6,005)	(4,963)
Net cash provided by operating activities	9.2	76,613	55,791
Cash flows from investing activities			
Payments for property, infrastructure, plant and equipment		(57,595)	(53,271)
Proceeds from sale of property, infrastructure, plant and equipment		1,505	628
Payments for investments		(371,810)	(338,033)
Proceeds from sale of investments		365,143	290,054
Net cash used in investing activities		(62,757)	(100,622)
Cash flows from financing activities			
Finance costs		(2,655)	(2,591)
Proceeds from borrowings		5,120	1,000
Repayment of borrowings		(3,931)	(3,597)
Repayment of other interest-bearing liabilities		(102)	(81)
Interest paid - lease liability		(30)	(43)
Repayment of lease liabilities		(670)	(680)
Net cash used in financing activities		(2,268)	(5,992)
Net increase (decrease) in cash and cash equivalents		11,588	(50,823)
Cash and cash equivalents at the beginning of the financial year		25,170	75,993
Cash and cash equivalents at the end of the financial year	5.1(a)	36,758	25,170

Financing arrangements

5.6

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Statement of Capital Works

For the year ended 30 June 2025

	Note	Consolidated 2025 \$'000	Consolidated 2024 \$'000
Property			
Land		1,013	10
Total land		1,013	10
Buildings		27,576	15,412
Total buildings		27,576	15,412
Total property	2.1.2	28,589	15,422
Plant and equipment			
Plant, machinery and equipment		2,324	2,259
Fixtures, fittings and furniture		98	49
Computers and telecommunications		1,002	940
Library books		889	791
Total plant and equipment	2.1.2	4,313	4,039
Infrastructure			
Roads		17,820	13,299
Bridges		–	343
Footpaths and cycleways		1,109	700
Drainage		1,682	1,002
Recreational, leisure and community facilities		3,672	9,616
Parks, open space and streetscapes		3,447	5,684
Off street car parks		59	66
Total infrastructure	2.1.2	27,789	30,710
Total capital works expenditure	2.1.2	60,691	50,171
Represented by:			
New asset expenditure		28,899	13,582
Asset renewal expenditure		24,710	21,713
Asset upgrade expenditure		7,082	14,876
Total capital works expenditure		60,691	50,171

The above Statement of Capital Works should be read in conjunction with the accompanying notes.

Notes to the Consolidated Financial Report

Note 1 Overview

The Greater Dandenong City Council was established in December 1994 with the amalgamation of the former City of Springvale and former City of Dandenong, and is a body corporate. The Council's main office is located at 225 Lonsdale Street, Dandenong, 3175.

Statement of compliance

These consolidated financial statements are a general purpose financial report that consists of a Comprehensive Income Statement, Balance Sheet, Statement of Changes in Equity, Statement of Cash Flows, Statement of Capital Works and notes accompanying these financial statements. The general purpose financial report complies with Australian Accounting Standards (AAS), other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 2020*, and the *Local Government (Planning and Reporting) Regulations 2020*.

The Council is a not-for-profit entity and therefore applies the additional AUS paragraphs applicable to a not-for-profit entity under the Australian Accounting Standards.

Accounting policy information

1.1 Basis of accounting

These consolidated financial statements for the year ended 30 June 2025 comprise the results of operations for both Council and its wholly owned subsidiaries, namely the Dandenong Market Pty Ltd and South East Leisure Pty Ltd. Refer to Note 6.3 for further details of Council's subsidiaries.

Accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events is reported. Specific accounting policies applied are disclosed in sections where the related balance or financial statement matter is disclosed.

The accrual basis of accounting has been used in the preparation of these financial statements, whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

The financial statements are based on the historical cost convention unless a different measurement basis is specifically disclosed in the notes to the financial statements.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated judgements are based on professional judgement derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

The financial statements have been prepared on a going concern basis. The financial statements are in Australian dollars. The amounts presented in the financial statements have been rounded to the nearest thousand dollars unless otherwise specified. Minor discrepancies in tables between totals and the sum of components are due to rounding.

Revisions to accounting estimates are recognised in the period in which the estimate is revised and also in future periods that are affected by the revision. Judgements and assumptions made by management in the application of AAS's that have significant effects on the financial statements and estimates relate to:

- the fair value of land, buildings and infrastructure (refer to note 6.2 and 8.4).
- the determination of depreciation for buildings, infrastructure, plant and equipment (refer to note 6.2).
- the determination of employee provisions (refer to note 5.5(a)).
- the determination of landfill provisions (refer to note 5.5(b)).
- the determination of whether performance obligations are sufficiently specific so as to determine whether an arrangement is within the scope of *AASB 15 Revenue from Contracts with Customers* or *AASB 1058 Income of Not-for-Profit Entities* (refer to note 3).
- the determination, in accordance with *AASB 16 Leases*, of the lease term, the estimation of the discount rate when not implicit in the lease and whether an arrangement is in substance short-term or low value (refer to note 5.8).
- other areas requiring judgements.

Unless otherwise stated, all accounting policies are consistent with those applied in the prior year. Where appropriate, comparative figures have been amended to accord with current presentation. Disclosure has been made of any material changes to comparatives (refer to note 10). It is noted that there have been no material changes to comparatives.

Note 1 Overview (*continued*)

Goods and Services Tax (GST)

Income and expenses are recognised net of the amount of associated GST. Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the balance sheet.

1.2 Impact of emergencies and natural disasters

During 2024-25 there were no notable emergencies or natural disasters that impacted Council's operations.

Note 2 Analysis of our results

2.1 Performance against budget

The budget comparison notes compare Council's financial plan, expressed through its annual budget, with actual performance. The *Local Government (Planning and Reporting) Regulations 2020* requires explanation of any material variances. Council has adopted a materiality threshold of greater than 10 per cent and greater than \$1 million or where further explanation is warranted. Explanations have not been provided for variations below the materiality threshold unless the variance is considered to be material because of its nature.

The budget figures detailed below are those adopted by Council on 24 June 2024 (known as the Adopted Budget). The Budget was based on assumptions that were relevant at the time of adoption of the Budget. Council sets guidelines and parameters for income and expense targets in this budget in order to meet Council's planning and financial performance targets for both the short and long-term. The budget did not reflect any changes to equity resulting from asset revaluations, as their impacts were not considered predictable.

These notes are prepared to meet the requirements of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020*.

2.1.1 Income / Revenue and expenditure

	Consolidated Actual 2025 \$'000	Council Actual 2025 \$'000 (note 6.3)	Council Budget 2025 \$'000	Council Variance \$'000 Fav (Unfav)	Council Variance % Fav (Unfav)	Note 2.1.1 Ref
Income / Revenue						
Rates and charges	178,130	178,238	176,177	2,061	1.2%	
Statutory fees and fines	11,693	11,693	10,972	721	6.6%	
User fees	14,973	9,448	9,812	(364)	(3.7%)	
Grants – operating	48,785	48,759	35,216	13,543	38.5%	(a)
Grants – capital	9,676	9,676	8,625	1,051	12.2%	(b)
Contributions – monetary	7,149	7,149	7,676	(527)	(6.9%)	
Contributions – non-monetary	6,000	6,000	7,500	(1,500)	(20.0%)	(c)
Net gain on disposal of property, infrastructure, plant and equipment	1,395	1,395	833	562	67.5%	
Fair value adjustments for investment property	175	175	–	175	100.0%	
Other income	27,563	15,916	11,935	3,981	33.4%	(d)
Total income / revenue	305,539	288,449	268,746	19,703	7.3%	
Expenses						
Employee costs	106,375	96,659	99,649	2,990	3.0%	
Materials and services	101,528	95,234	88,357	(6,877)	(7.8%)	(e)
Depreciation	47,645	47,455	34,885	(12,570)	(36.0%)	(f)
Amortisation – intangible assets	20	–	–	–	0.0%	
Depreciation – right-of-use assets	661	661	598	(63)	(10.5%)	
Allowance for impairment losses	2,743	2,695	2,026	(669)	(33.0%)	
Borrowing costs	2,669	2,637	3,184	547	17.2%	
Finance costs – leases	28	28	55	27	49.1%	
Other expenses	12,957	12,292	5,180	(7,112)	(137.3%)	(g)
Total expenses	274,626	257,661	233,934	(23,727)	10.1%	
Surplus for the year	30,913	30,788	34,812	4,024	11.6%	

2.1.1 Income / Revenue and expenditure (continued)**Explanation of material variations**

Ref	Item	Explanation
(a)	Grants – operating	Operating grant income was \$13.54 million higher due to: – Early distribution of 50% of Council's 2025-26 Financial Assistance grant allocation via the Victorian Local Government Grants Commission (VLGGC) (\$7.24 million) combined with a better than anticipated 2024-25 allocation (\$859,000). – \$2.32 million of prior year Community Care grant income transferred from unearned income due to the cessation of the Regional Assessment Service program at 30 June 2024 and final grant acquittal outcomes. – Higher than anticipated Family Day Care grant income due to an expanded program, mostly offset by higher program expenditure (\$1.17 million). – Additional grant funding for the Child First program (\$763,000) and unbudgeted grant income (\$350,000) for the Housing Innovation Support program which were advised after the adoption of Council's budget.
(b)	Grants – capital	Capital grant income was \$1.05 million favourable to budget due to: – Grant funded projects carried over from the previous financial year (notably Keysborough Community Hub \$1.88 million, Black Spot Works Program projects \$1.26 million and Springvale Reserve \$553,000). Carry overs are not included in the adopted budget. – Funding advised after adoption of Council's budget (Roads to Recovery \$1.88 million, Black Spot Works Program \$685,000, Parkfield Reserve \$325,000 and Greaves Reserve Oval 4 Lighting \$250,000). These favourable variances were partly offset by a delay in the Dandenong Wellbeing Centre multi-year project which means that the grant funding received is not able to be recognised in the Income Statement yet (\$6.18 million).
(c)	Contributions – non-monetary	These contributions represent assets that are transferred to Council's ownership from developers upon completion of subdivisions. Refer to Note 6.2(a) for further details about contributed assets. In 2024-25, non-monetary contributions relate mainly to land titles (land reserves and land under roads), roads, drainage and footpath assets transferred to Council. The number of subdivisions that are completed vary from year to year and the timing of these asset transfers is outside of Council's control and difficult to predict.
(d)	Other income	Other income is \$3.98 million favourable to budget due to: – \$3.17 million higher interest return on investments, driven by the Reserve Bank of Australia maintaining interest rates at higher levels for longer than initially forecast in the budget. – \$378,000 higher than budgeted recovery income relating to prior year expenditure for a legal matter and a storm event, partly offset by lower partner council contributions (\$133,000) for works at Spring Valley Landfill driven by lower expenditure at the site. – Better than anticipated income from the Container Deposit Scheme (\$123,000) and casual parks hire (\$112,000).

2.1.1 Income / Revenue and expenditure (continued)**Explanation of material variations (continued)**

Ref	Item	Explanation
(e)	Materials and services	The unfavourable variance to budget of \$6.88 million is attributable to: – \$6.34 million in capital expenditure that was not able to be capitalised to the asset register because it was not capital in nature, it did not meet the capitalisation threshold or it related to non-Council owned assets (\$3.35 million relating to current year capital expenditure and \$2.99 million relating to prior year capital expenditure in works in progress). – \$1.88 million in costs to demolish the Precinct Energy Plant (PEP) building due to structural deficiencies that mean it is not suitable for public use. – Higher legal costs (\$1.11 million) particularly in relation to a proposed Sandown Racecourse development and an ongoing legal matter. – Higher Family Day Care contract services expenditure as a result of an expanded program (\$1.17 million), offset by higher grant income. These unfavourable variances are partly offset by: – A \$1.45 million reduction in contract costs for Roads and Drains primarily due to the suspension of proactive inspection programs, which typically generate most of the works. This suspension was caused by a lack of asset condition data from the current works management system. Reactive maintenance has continued as normal. – Waste Management (\$1.41 million) lower expected waste collection and processing costs, driven by reduced waste volumes and lower than expected contract gate fee, particularly in recycling. – Lower software implementation costs of \$1.05 million due to a deferral of the replacement of Council's finance system whilst an Enterprise Resource Planning (ERP) business case is assessed.
(f)	Depreciation	The \$12.57 million unfavourable variance to the budget is due primarily to the componentisation of Council's building assets into 3 components in the 2023-24 financial year: substructure, ancillary services and, fixtures and fittings. The useful life on substructure remained consistent (100 years), however, the latter two components had a change in useful life from 100 years to 20 years, thus increasing the depreciation expense significantly.
(g)	Other expenses	The unfavourable variance of \$7.11 million to the budget is due to: – \$6.16 million in asset write offs which are not budgeted for as they are difficult to predict. The asset write offs mainly relate to the renewal and replacement of roads, buildings, bridges and off street car parks. – An increase in the provision for remediation of Spring Valley Landfill of \$356,000. – Donation of two mobile Closed Circuit Television (CCTV) trailers to Victoria Police (\$172,000). – Higher than budgeted Victorian Electoral Commission costs for the 2024 Council election (\$108,000).

2.1.2 Capital works

	Consolidated Actual 2025 \$'000	Council Actual 2025 \$'000 (note 6.3)	Council Budget 2025 \$'000	Council Variance \$'000 Fav (Unfav)	Council Variance % Fav (Unfav)	Note 2.1.2 Ref
Property						
Land	1,013	1,013	-	(1,013)	(100.00%)	(a)
Total land	1,013	1,013	-	(1,013)	(100.00%)	
Buildings	27,576	27,576	58,845	31,269	53.14%	(b)
Total buildings	27,576	27,576	58,845	31,269	53.14%	
Total property	28,589	28,589	58,845	30,256	51.42%	
Plant and equipment						
Plant, machinery and equipment	2,324	2,250	2,980	730	24.50%	
Fixtures, fittings and furniture	98	93	225	132	58.67%	
Computers and telecommunications	1,002	999	3,166	2,167	68.45%	(c)
Library books	889	889	1,100	211	19.18%	
Total plant and equipment	4,313	4,231	7,471	3,240	43.37%	
Infrastructure						
Roads	17,820	17,820	17,976	156	0.87%	
Footpaths and cycleways	1,109	1,109	1,057	(52)	(4.92%)	
Drainage	1,682	1,682	1,600	(82)	(5.13%)	
Recreational, leisure and community facilities	3,672	3,672	2,935	(737)	(25.11%)	
Parks, open space and streetscapes	3,447	3,447	3,540	93	2.63%	
Off street car parks	59	59	50	(9)	(18.00%)	
Total infrastructure	27,789	27,789	27,158	(631)	(2.32%)	
Total capital works expenditure	60,691	60,609	93,474	32,865	35.16%	
Represented by:						
New asset expenditure	28,899	28,817	56,646	27,829	49.13%	(d)
Asset renewal expenditure	24,710	24,710	27,301	2,591	9.49%	(e)
Asset upgrade expenditure	7,082	7,082	9,527	2,445	25.66%	(f)
Total capital works expenditure	60,691	60,609	93,474	32,865	35.16%	

2.1.2 Capital works (continued)**Explanation of material variations**

Ref	Item	Explanation
(a)	Land	A \$1.01 million strategic property acquisition in Blissington Street, Springvale (funded by internal reserves) for the purpose of expanding open space for the community.
(b)	Buildings	Lower expenditure of \$31.27 million due mainly to the Dandenong Wellbeing Centre major project (\$30.45 million). This project is now progressing well with the construction contract awarded in April 2025 and active works underway to deliver this important community facility. Unspent funds will be carried over to the 2025-26 financial year to support project delivery.
(c)	Computers and telecommunications	The favourable variance of \$2.17 million to the budget is due primarily to a delay in progressing two projects that will be carried over to the 2025-26 year: – \$1.65 million CCTV infrastructure – \$458,000 parking meters.
(d)	New asset expenditure	The \$27.83 million favourable budget variance is mainly due to lower-than-expected spending on two major projects – the Dandenong Wellbeing Centre and the Keysborough Community Hub as at 30 June 2025 (\$31.20 million). Construction of the Dandenong Wellbeing Centre is underway, and the Keysborough Community Hub received practical completion in July 2025. Any remaining funds at 30 June 2025 will be carried forward into the 2025-26 financial year. This favourable result is partly offset by: – A \$1.01 million unbudgeted property purchase in Blissington Street, Springvale to expand open space. – \$1.81 million in Black Spot road safety projects carried over from the prior financial year (2023-24), which were not included in the adopted budget. – \$408,000 in expenditure for the Victoria Avenue Gross Pollutant Trap (GPT) project, which was partly carried over from 2023-24.
(e)	Asset renewal expenditure	Capital renewal expenditure was \$2.59 million lower than budget, primarily due to lower expenditure across several projects and programs, most of which will be carried over to the 2025-26 financial year: – \$2.35 million in the Road Resurfacing and Reconstruction program, with \$1.17 million reclassified to operating expenditure as it was not considered capital in nature. – \$1.65 million in CCTV infrastructure. – \$852,000 Fleet Renewal program. – \$600,000 Parking meters. These favourable variances were partly offset by the following unbudgeted capital items: – \$1.74 million transferred from operating expenditure following reassessment as capital in nature. – \$1.35 million in Roads to Recovery grant-funded works.
(f)	Asset upgrade expenditure	Asset upgrade expenditure was \$2.45 million below budget, primarily due to the Perry Road widening project which had a carry over from the prior year of \$1.76 million and benefited from contract costs coming in lower than originally estimated.

2.2 Analysis of Council results by program

2.2.1 Council delivers its functions and activities through the following programs.

Chief Executive Office (CEO)

The Chief Executive Office includes the CEO, Digital Technology and Strategic Growth and Advocacy functions.

The Chief Executive Office has overall responsibility for the operations of the organisation. Each member of the executive team reports to the CEO.

The Digital Technology unit is responsible for the provision of cost-effective information and telecommunication solutions to staff and councillors.

Strategic Growth and Advocacy is responsible for Council's organisational strategy and performance; asset management; and advocacy functions. The business units within this department include Asset Management, Community Advocacy, and Corporate Planning and Performance.

City Futures

City Futures is responsible for a large range of Council activities including parks and waste, roads and transport, major projects, sustainability, statutory planning, growth and investment, place making and revitalisation. It has a key focus on the development of our built and natural environments and ensuring that Council's activities match the community's future needs for facilities, housing, and sustainability.

The departments which make up City Futures are Business Development and Investment, Chief Engineer and Major Projects, Infrastructure Services, Statutory Planning, Strategic and Environmental Planning, and Transport and Civil Development.

Community Strengthening

Community Strengthening provides direct services to the community across a wide range of programs such as sport and recreation, libraries, youth and families, children's services, festivals and events, support for older people and community safety. This directorate manages Community Amenity, Creative and Engaged City; Community Care; Community Wellbeing; and Safe, Active and Connected Communities.

Corporate Development

Corporate Development covers a broad range of organisational functions including financial planning, communications, customer experience, governance, risk management and organisational development. The departments within this directorate include Financial Services; Governance, Legal and Risk; Communications and Customer Experience; and People and Change.

Non-attributable

The items that cannot be reliably attributable to a directorate. For example furniture, fixtures and fittings that cannot be identified by a location or work in progress that cannot be easily allocated to a directorate.

2.2 Analysis of Council results by program

2.2.2 Summary of income / revenue, expenses, assets and capital expenses by program

	Income / Revenue \$'000	Expenses \$'000	Surplus/ (Deficit) \$'000	Grants included in income / revenue \$'000	Total assets \$'000
2025					
Chief Executive Office	456	12,075	(11,619)	386	1,398
City Futures	60,921	120,414	(59,493)	10,289	2,192,479
Community Strengthening	41,465	95,919	(54,454)	26,594	741,294
Corporate Development	185,607	26,265	159,342	21,166	350,045
Non-attributable*	–	2,988	(2,988)	–	26
Council Total	288,449	257,661	30,788	58,435	3,285,242
Dandenong Market Pty Ltd	7,447	7,377	70	–	2,792
South East Leisure Pty Ltd	13,913	13,858	55	26	2,250
Consolidated elimination	(4,270)	(4,270)	–	–	(175)
Consolidated Total	305,539	274,626	30,913	58,461	3,290,109

	Income / Revenue \$'000	Expenses \$'000	Surplus/ (Deficit) \$'000	Grants included in income / revenue \$'000	Total assets \$'000
2024					
Chief Executive Office	289	12,329	(12,040)	222	360
City Futures	58,868	119,109	(60,241)	9,370	1,805,030
Community Strengthening	40,924	79,447	(38,523)	24,135	748,158
Corporate Development	157,318	26,375	130,943	569	329,711
Non-attributable*	–	8,054	(8,054)	–	283
Total for Council	257,399	245,314	12,085	34,296	2,883,542
Dandenong Market Pty Ltd	6,886	6,736	150	–	2,685
South East Leisure Pty Ltd	12,646	12,594	52	44	3,297
Consolidation elimination	(4,327)	(4,327)	–	–	(1,079)
Consolidated Total	272,604	260,317	12,287	34,340	2,888,445

*Non-attributable represents income and expense items that are not specifically attributable to one of the directorates.

Note 3 Funding for the delivery of our services

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
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3.1 Rates and charges

Council uses the Capital Improved Value (CIV) as the basis of valuation of all properties within the municipal district. The CIV of a property is the value of the land and all improvements on it, and is determined by independent valuers and certified by the Valuer General Victoria. The valuation base used to calculate general rates for 2024-25 was \$67.11 billion (\$64.44 billion in 2023-24).

Residential	61,081	59,675
Commercial	13,066	12,818
Industrial	70,812	67,494
Farm	522	501
Cultural and recreational	506	519
Waste management charge - residential	27,115	26,185
Supplementary rates and rates adjustment	1,878	999
Maintenance levy	1,796	1,735
Interest on rates and charges	1,354	1,183
Total rates and charges	178,130	171,109

The date of the general revaluation of land for rating purposes within the municipal district was 1 January 2024 and the valuation was first applied in the rating year commencing 1 July 2024.

Annual rates and charges are recognised as income when Council issues annual rates notices. Supplementary rates are recognised when a valuation and reassessment is completed and a supplementary rates notice issued.

3.2 Statutory fees and fines

Infringements and costs	6,628	6,376
Court recoveries	2,418	2,308
Building and town planning fees	1,817	1,948
Subdivision	154	63
Land information certificates	144	128
Election fines	182	67
Permits	350	328
Total statutory fees and fines	11,693	11,218

Statutory fees and fines (including parking fees and fines) are recognised as income when the service has been provided, the payment is received, or when the penalty has been applied, whichever first occurs.

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
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3.3 User fees

Aged and health services	1,237	1,149
Leisure centre and recreation	5,524	4,744
Child care/children's programs	1,697	1,791
Parking	3,542	3,278
Registration and other permits	1,881	1,850
Asset protection fees	445	458
Other fees and charges	647	574
Total user fees	14,973	13,844

User fees by timing of revenue recognition

User fees recognised over time	390	278
User fees recognised at point in time	14,583	13,566
Total user fees	14,973	13,844

User fees are recognised as revenue at a point in time, or over time, when (or as) the performance obligation is satisfied. Recognition is based on the underlying contractual terms.

3.4 Funding from other levels of government

Grants were received in respect of the following:

Summary of grants

Commonwealth funded grants	41,996	17,824
State funded grants	16,456	16,507
Other grant sources	9	9
Total grants received	58,461	34,340

a) Operating grants

Recurrent - Commonwealth Government

Financial Assistance Grants (via Victoria Local Government Grants Commission)*	21,166	568
Family Day Care	7,091	7,201
General Home Care**	7,495	5,792
Family, Youth and Children Services	—	366
Libraries	246	252
Immunisation	13	15
	36,011	14,194

*Financial Assistance Grants received via the Victorian Local Government Grants Commission can vary year to year due to timing differences in distributions. In 2024-25, approximately 150% of the annual allocation is reflected – comprising 100% of the 2024-25 funding and an early distribution of 50% of the 2025-26 allocation received in June 2025. By contrast, 100% of the 2023-24 allocation was received early in 2022-23. The 2023-24 amount shown represents the adjustment between the preliminary and confirmed funding allocations.

**The increase in General Home Care grants is due primarily to \$1.8 million of prior year grant income transferred from unearned income due to the cessation of the Regional Assessment Service program at 30 June 2024 and final grant acquittal outcomes.

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
3.4 Funding from other levels of government (continued)		
a) Operating grants (continued)		
Recurrent – State Government		
Aged Care	2,794	1,005
Maternal and Child Health	2,774	2,618
Family, Youth and Children Services	3,161	2,960
Libraries	1,137	1,137
School Crossing Supervisors	556	540
General Home Care	426	421
Education and Employment	160	480
Community Health	184	260
Open Space and Environment	–	212
Immunisation	78	86
Emergency Management	40	–
Volunteer Services	8	8
	11,318	9,727
Total recurrent operating grants	47,329	23,921
Non-recurrent – Commonwealth Government		
Immunisation	–	100
Family, Youth and Children Services	10	50
Arts and Culture	61	–
General Home Care	10	–
Community Development	–	22
Libraries	1	1
	82	173
Non-recurrent – State Government		
Community Development	594	501
Immunisation	–	301
Waste Management	29	68
Family, Youth and Children Services	286	394
Maternal and Child Health	–	166
Community Safety	219	200
Open Space and Environment	211	219
COVID Safety and Support	–	60
South East Leisure Pty Ltd	26	44
Other	–	2
	1,365	1,955
Non-recurrent – Other		
Arts and Culture	9	9
	9	9
Total non-recurrent operating grants	1,456	2,137
Total operating grants	48,785	26,058

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
3.4 Funding from other levels of government (continued)		
b) Capital grants		
Recurrent – Commonwealth Government		
Roads to Recovery	1,881	969
Non-recurrent – Commonwealth Government		
Local Roads Community Infrastructure Program	1,109	1,044
Black Spot Program	1,949	1,404
Buildings	924	–
Parks, Open Space and Streetscapes	40	40
	4,022	2,488
Non-recurrent – State Government		
Buildings and Leaseholds	2,597	2,462
Parks, Open Space and Streetscapes	657	1,873
Noble Park Revitalisation Program	26	490
Recreational, Leisure and Community Facilities	275	–
Footpaths and Cycleways	118	–
Plant, Machinery and Equipment	50	–
	3,723	4,825
Non-recurrent – Other		
Recreational, Leisure and Community Facilities	50	–
	50	–
Total non-recurrent capital grants	7,795	7,313
Total capital grants	9,676	8,282

(c) Recognition of grant income

Before recognising funding from government grants as revenue the Council assesses whether there is a contract that is enforceable and has sufficiently specific performance obligations in accordance with *AASB 15 Revenue from Contracts with Customers*. When both these conditions are satisfied, the Council:

- identifies each performance obligation relating to revenue under the contract/agreement
- determines the transaction price
- recognises a contract liability for its obligations under the agreement
- recognises revenue as it satisfies its performance obligations, at the point in time or over time when services are rendered.

Where the contract is not enforceable and/or does not have sufficiently specific performance obligations, the Council applies *AASB 1058 Income of Not-for-Profit Entities*.

Grant revenue with sufficiently specific performance obligations is recognised over time as the performance obligations specified in the underlying agreement are met. Where performance obligations are not sufficiently specific, grants are recognised on the earlier of receipt or when an unconditional right to receipt has been established. Grants relating to capital projects are generally recognised progressively as the capital project is completed. The following table provides a summary of the accounting framework under which grants are recognised.

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
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3.4 Funding from other levels of government (*continued*)

(c) Recognition of grant income (*continued*)

Income recognised under AASB 1058 Income of Not-for-Profit Entities

General purpose	21,166	568
Specific purpose grants to acquire non-financial assets	9,676	8,282
Other specific purpose grants	13,905	15,163

Revenue recognised under AASB 15 Revenue from Contracts with Customers

Specific purpose grants	13,714	10,327
	58,461	34,340

d) Unspent grants for income recognised under AASB 1058

The unspent grant income disclosed below relates to contracts that do not have sufficiently specific performance obligations. The income for these contracts is recognised when Council obtains control of the contribution, which is normally upon receipt. For details of grant funding recognised under AASB 15 and relating to unsatisfied performance obligations and transfers to construct a recognisable non-financial to be controlled by Council, please refer to Note 5.3(c).

Operating

Balance at start of the year	5,912	20,866
Received during the financial year and remained unspent at balance date	11,543	5,471
Received in prior years and spent during the financial year	(4,772)	(20,425)
Balance at year end*	12,683	5,912

Unspent grants are determined and disclosed on a cash basis.

*The large balance of unspent operating grants in the 2025 year relates to the early distribution by the Victorian Local Government Grants Commission of 50% of the Financial Assistance Grants allocation for the following financial year (2025: \$7.24 million and 2024: \$0).

3.5 Contributions

Monetary

Community contributions (for capital works)	9	16
Other contributions	248	91
Total non-developer contributions	257	107

Open space contributions (for future capital works)**	3,996	2,288
Development infrastructure levies (for capital works completed)	2,896	910
Total developer contributions	6,892	3,198
Total monetary contributions	7,149	3,305

Non-monetary	6,000	12,098
Total contributions	13,149	15,403

**Public open space contributions received during the financial year are transferred to the Open Space Planning, Development and Improvements Reserve. Refer note 9.1(b).

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
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3.5 Contributions (*continued*)

Contributions of non-monetary assets were received in relation to the following asset classes:

Land	3,796	1,640
Infrastructure	2,204	10,458
Total non-monetary contributions	6,000	12,098

Monetary and non monetary contributions are recognised as income at their fair value when Council obtains control over the contributed asset.

3.6 Net gain on disposal of property, infrastructure, plant and equipment

Proceeds of sale	1,505	628
Less carrying amount of assets sold	(110)	(24)
Total net gain on disposal of property, infrastructure, plant and equipment	1,395	604

The profit or loss on sale of an asset is determined when control of the asset has passed to the buyer.

3.7 Other income

Interest on investments	9,975	9,593
Interest – other	62	–
Dandenong Market Pty Ltd – revenue from operations	6,807	6,028
Investment property rental	1,566	1,607
Other rent	4,164	3,915
Recoveries	1,773	1,965
South East Leisure Pty Ltd	1,750	1,542
Dandenong Market Pty Ltd – other income	434	449
Other	1,032	872
Total other income	27,563	25,971

Interest is recognised as it is earned.

Other income is measured at the fair value of the consideration received or receivable and is recognised when Council gains control over the right to receive the income.

Note 4 The cost of delivering services

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
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4.1 a) Employee costs

Wages and salaries	82,602	80,172
WorkCover	2,685	2,349
Casual staff	1,423	1,091
Superannuation	9,723	8,885
Long service leave oncost	2,333	1,844
Fringe benefits tax	342	392
Other	7,267	7,586
Total employee costs	106,375	102,319

b) Superannuation

Council made contributions to the following funds:

Defined benefit fund

Employer contribution to Local Authorities Superannuation Fund
(Vision Super)

312	312
312	312

Employer contributions payable at reporting date.

41	34
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Accumulation funds

Employer contribution to Local Authorities Superannuation Fund
(Vision Super)

3,798	3,771
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Employer contribution – other funds

5,438	4,772
9,236	8,543

Employer contributions payable at reporting date.

335	313
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Contributions made exclude amounts accrued at balance date. Refer note 9.3 for further information relating to Council's superannuation obligation.

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
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4.2 Materials and services

Waste management	20,734	20,643
Parks maintenance	11,314	8,840
Other contract payments	10,102	11,430
Consultants and professional services	7,404	7,424
Cleaning services	7,311	7,103
Educator services	7,093	7,187
General maintenance	6,698	5,888
Office administration	6,282	6,534
Utilities	6,076	5,218
Information technology	5,934	5,472
Building maintenance	3,435	3,546
Works in progress (unable to be capitalised)	2,987	8,054
Insurance	2,360	1,832
Security services	2,254	2,187
Library resources	578	587
Meals for delivery	425	354
Cash collection services	269	205
Property valuation services	147	120
Springvalley landfill rehabilitation and monitoring costs	125	234
Total materials and services	101,528	102,858

Expenses are recognised as they are incurred and reported in the financial year to which they relate.

4.3 Depreciation

Property	15,799	8,559
Plant and equipment	4,176	4,202
Infrastructure	27,670	23,120
Total depreciation	47,645	35,881

Refer to 6.2 for a more detailed breakdown of depreciation charges.

4.4 Amortisation – intangible assets

Software	20	44
Total amortisation – intangible assets	20	44

4.5 Depreciation – right-of-use assets

Property	428	430
Vehicles	20	46
IT and office equipment	213	239
Total depreciation – right-of-use assets	661	715

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
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4.6 Allowance for impairment losses

Parking fine debtors	1,925	2,268
Other debtors	771	995
Dandenong Market Pty Ltd	44	3
South East Leisure Pty Ltd	3	1
Total allowance for impairment losses	2,743	3,267

Movement in allowance for impairment losses in respect of debtors

Balance at the beginning of the year	3,208	2,260
New allowances recognised during the year	2,743	3,267
Amounts already allowed for and written off as uncollectible	(1,907)	(2,319)
Balance at end of year	4,044	3,208

An allowance for impairment losses in respect of debtors is recognised based on an expected credit loss model. This model considers both historic and forward looking information in determining the level of impairment.

4.7 Borrowing costs

Interest – borrowings	2,637	2,537
Interest – other interest-bearing liabilities	32	38
Total borrowing costs	2,669	2,575

Borrowing costs are recognised as an expense in the period in which they are incurred, except where they are capitalised as part of a qualifying asset constructed by Council.

4.8 Finance costs – leases

Interest – lease liabilities	28	41
Total finance costs – leases	28	41

4.9 Other expenses

Auditors' remuneration – VAGO – audit of the financial statements, performance statement and grant acquittals	110	123
Auditors' remuneration – Internal Audit	130	171
Auditors' remuneration – Other	3	–
Councillors' allowances	538	514
Council elections	859	129
Operating lease / rentals	725	768
Assets written-off	6,163	6,754
Landfill provision	356	90
Impairment loss	–	56
South East Leisure Pty Ltd	198	192
Dandenong Market Pty Ltd	512	287
Other expenses	831	878
Community grants and contributions	2,532	2,655
Total other expenses	12,957	12,617

Note 5 Investing in and financing our operations

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
5.1 Financial assets		
(a) Cash and cash equivalents		
Cash on hand	16	14
Cash at bank	29,243	25,156
Term deposits	7,499	–
Total cash and cash equivalents	36,758	25,170
(b) Other financial assets		
Current		
Term deposits	179,708	172,820
Total current other financial assets	179,708	172,820
Total other financial assets	179,708	172,820
Total cash and cash equivalents and other financial assets	216,466	197,990
Cash and cash equivalents are subject to external restrictions that limit amounts available for discretionary use. These include:		
– Trust funds and deposits (note 5.3(b))	6,718	7,723
Total restricted funds	6,718	7,723
Total unrestricted cash and cash equivalents	209,748	190,267

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
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Council further restricts its cash and cash equivalents by the following intended allocations:

Intended allocations*

Although not externally restricted the following amounts have been allocated for specific future purposes by Council:

Employee provisions (note 5.5 (a))	22,474	21,591
Development Contribution Plans (DCP) unearned income (note 5.3 (c))	41,415	44,104
Other contract liabilities (note 5.3 (c))	12,688	12,573
Statutory and other reserves (note 9.1(b))	105,004	94,561
Cash held to fund carried forward operational projects (net)**	14,686	6,770
Cash held to fund carried forward capital works (net)**	22,056	18,455
Total funds subject to intended allocations	218,323	198,054
Council's unrestricted cash and cash equivalents	(8,575)	(7,787)

*Users of the financial report should refer to note 9.1(b) for details of funds held in reserve and note 5.7 for details of existing Council commitments.

**Cash amounts held to fund carried forward projects are exclusive of associated reserve funding.

Cash and cash equivalents include cash on hand, deposits at call, and other highly liquid investments with original maturities of 90 days or less, net of outstanding bank overdrafts.

Other financial assets are valued at fair value, being market value, at balance date. Term deposits are measured at amortised cost. Any unrealised gains and losses on holdings at balance date are recognised as either a revenue or expense.

Other financial assets including term deposits and those with original maturity dates of three to 12 months are classified as current, whilst term deposits with maturity dates greater than 12 months are classified as non-current.

(c) Trade and other receivables

Current

Statutory receivables

Rates debtors	17,346	15,960
Infringement debtors	11,906	10,884
Allowance for expected credit loss – infringements	(1,906)	(1,522)
Other statutory debtors	245	291
Allowance for expected credit loss – other debtors	(116)	(88)
Net GST receivable	2,635	1,854

Non statutory receivables

Other debtors	4,496	5,021
Allowance for expected credit loss – other debtors	(2,022)	(1,598)
Total current trade and other receivables	32,584	30,802

Non-current

Non statutory receivables

Narre Warren landfill – financial contribution	180	192
South East Metropolitan Advanced Waste Processing Pty Ltd	3	–
Other debtors – refundable deposit	–	74
Total non-current trade and other receivables	183	266
Total trade and other receivables	32,767	31,068

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
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(c) Trade and other receivables (continued)

Short term receivables are carried at invoice amount. An allowance for expected credit losses is recognised based on past experience and other objective evidence of expected losses. Long term receivables are carried at amortised cost using the effective interest rate method.

i) Ageing of receivables

The ageing of the Council's trade and other receivables (excluding statutory receivables) that are not impaired was:

Current (not yet due)	604	986
Past due by up to 30 days	525	297
Past due between 31 and 180 days	404	982
Past due between 181 and 365 days	224	122
Past due by more than 1 year	900	1,302
Total trade and other receivables	2,657	3,689

ii) Ageing of individually impaired receivables

At balance date, other debtors representing financial assets with a nominal value of \$2.02 million (2024: \$1.59 million) were impaired. The amount of the allowance raised against these debtors was \$2.02 million (2024: \$1.59 million). They individually have been impaired as a result of their doubtful collection. Many of the long outstanding past due amounts have been lodged with Council's debt collectors or are on payment arrangements.

Ageing of all impaired trade and other receivables (excluding statutory receivables)

Current (not yet due)	30	56
Past due by up to 30 days	2	16
Past due between 31 and 180 days	5	31
Past due between 181 and 365 days	50	83
Past due by more than 1 year	1,935	1,412
Total trade and other receivables	2,022	1,598

5.2 Non-financial assets**a) Inventories**

Inventories held for distribution	67	69
Total inventories	67	69

Inventories held for distribution are measured at cost, adjusted when applicable for any loss of service potential. All other inventories, including land held for sale, are measured at the lower of cost and net realisable value. Where inventories are acquired for no cost or nominal consideration, they are measured at current replacement cost at the date of acquisition.

b) Prepayments

Prepayments	2,373	1,222
Total prepayments	2,373	1,222

c) Other assets

Accrued income	3,189	4,729
Other	342	667
Total other assets	3,531	5,396

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
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5.2 Non-financial assets (continued)**(c) Intangible assets**

Software	19	40
Total intangible assets	19	40

*Software***Gross carrying amount**

Balance at 1 July 2024	3,050	3,050
Balance at 30 June 2025	3,050	3,050

Accumulated amortisation and impairment

Balance at 1 July 2024	(3,010)	(2,966)
Amortisation expenses	(21)	(44)
Balance at 30 June 2025	(3,031)	(3,010)

Net book value at 30 June 2024	40	84
Net book value at 30 June 2025	19	40

Intangible assets with finite lives are amortised as an expense on a systematic basis over the asset's useful life (3 years for Computer Software). Amortisation is generally calculated on a straight line basis, at a rate that allocates the asset value, less any estimated residual value over its estimated useful life. Estimates of the remaining useful lives and amortisation method are reviewed at least annually, and adjustments made where appropriate.

5.3 Payables, trust funds and deposits and contract and other liabilities**(a) Trade and other payables****Current***Non-statutory payables*

Trade payables	17,470	17,454
Accrued expenses	9,939	10,124
<i>Statutory payables</i>		
Net GST payable	136	238

Total current trade and other payables	27,545	27,816
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(b) Trust funds and deposits**Current**

Fire services property levy	30	877
Road deposits	290	429
Landscape deposits	996	1,044
Open space contributions	162	212
Other refundable deposits	2,330	2,263
Total current trust funds and deposits	3,808	4,825

Non-current

Other refundable deposits	2,910	2,898
Total non-current trust funds and deposits	2,910	2,898

Total trust funds and deposits	6,718	7,723
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	Consolidated 2025 \$'000	Consolidated 2024 \$'000
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5.3 Payables, trust funds and deposits and contract and other liabilities (*continued*)

Amounts received as deposits and retention amounts controlled by Council are recognised as trust funds until they are returned, transferred in accordance with the purpose of the receipt, or forfeited. Trust funds that are forfeited, resulting in Council gaining control of the funds, are to be recognised as revenue at the time of forfeit.

Purpose and nature of items

Fire Services Property Levy – Council is the collection agent for fire services levy on behalf of the State Government. Council remits amounts received on a quarterly basis. Amounts disclosed here will be remitted to the State Government in line with that process.

Road and landscape deposits – are taken by Council as a form of surety during the maintenance period of a development or held due to outstanding works identified after the maintenance period which have not been addressed by the contracted builder or developer.

Refundable deposits – Deposits are taken by Council as a form of surety in a number of circumstances, including in relation to building works, tender deposits, contract deposits and the use of civic facilities.

(c) Contract and other liabilities

Contract liabilities

Current

Grants received in advance – operating grants*	7,171	8,162
Grants received in advance – capital grants*	3,012	2,177
Unearned income / revenue – Development Contribution Plans (DCP)*	41,415	44,104
Other	2,505	2,234
Total contract liabilities	54,103	56,677

*Movement reconciliations for 2025 provided on the following pages.

Contract liabilities

Contract liabilities reflect consideration received in advance from customers in respect of operating grants with sufficiently specific performance obligations. For example, Home and Community Care grant funding to perform a set number of service hours or meals for clients. Contract liabilities are derecognised and recorded as revenue when promised goods and services are transferred to the customer. Refer to Note 3.

5.3 (c) Contract and other liabilities (continued)

Consolidated 2025					
Revenue from contracts (AASB 15)	Opening balance \$'000	Income received during current year \$'000	Income refunded \$'000	Income recognised due to satisfied obligations \$'000	Closing balance of unsatisfied obligations \$'000
Operating grants					
Home and Community Care*	7,310	9,356	(82)	(10,259)	6,325
Family, Youth and Children	835	3,415	–	(3,404)	846
Parks and Open Space	8	–	–	(8)	–
Other	9	34	–	(43)	–
	8,162	12,805	(82)	(13,714)	7,171

Performance obligations under the above operating grants are based on the contract agreement and generally relate to the number of service hours or meals provided.

*The most significant item above relates to grants received by Council's Community Care department from the Commonwealth Government for the Commonwealth Home Support Program (CHSP) and the Victorian Government for the Home and Community Care (HACC) Program for Younger People (PYP). The \$6.33 million relates to unsatisfied performance obligations from 2022-23, 2023-24 and 2024-25. These funds were received under an agreement that was initially to end in 2019 but due to delays in implementing the new Aged Care Reform Agenda Council has been receiving one- or two-year contract extensions in recent years. The current CHSP contract extension now finishes 30 June 2027. The combining of Home Care Packages (HCP) and CHSP into the new In Home Support Program is currently due to commence 1 July 2027.

Other liabilities

Council receives grant consideration from a variety of funding bodies to support the construction of nominated property and infrastructure assets. Grant consideration is recognised as income following specific guidance under AASB 1058 as the asset is constructed. Income is recognised to the extent of costs incurred-to-date because the costs of construction most closely reflect the stage of completion of the asset. As such, Council has deferred recognition of a portion of the grant consideration received as a liability for outstanding obligations.

The table on the following page outlines the various capital grants Council has recognised as income under AASB 1058 based on the stage of completion of the asset.

5.3 (c) Contract and other liabilities (continued)

The closing balance of transfers received to construct a recognisable non-financial asset to be controlled by Council represents a liability (unearned income) arising from the transfer at balance date.

Consolidated 2025					
Transfers to construct a recognisable non-financial asset to be controlled by Council (AASB 1058)	Opening balance \$'000	Income received and/or accrued \$'000	Income refunded \$'000	Income recognised due to satisfied obligations \$'000	Closing balance of unsatisfied obligations \$'000
Capital grants					
Alex Wilkie Reserve	55	110	–	(27)	138
Black Spot Program	–	2,368	–	(1,949)	418
Dandenong Library Parents, Multi Faith and Quiet Study Spaces Project	–	319	–	–	319
Dandenong Wellbeing Centre	–	2,000	–	(924)	1,076
Greaves Reserve Public Recreation Infrastructure Stage 2	–	225	–	–	225
Intangibles (AI Chatbot)	–	100	–	–	100
Keysborough Community Hub	384	1,500	–	(1,884)	–
Local Roads Community Infrastructure Program	15	1,094	–	(1,109)	–
Lyndale Secondary College Pavilion	22	8	–	(30)	–
Noble Park Revitalisation Program	131	–	–	(26)	104
Open Space and Streetscapes (Ian, Hemmings and Frank Streets)	142	–	–	(142)	–
Other	91	48	(14)	(89)	36
Parkfield Reserve Tennis Court	248	78	–	(325)	1
Railway Parade Streetscape	100	–	–	(92)	8
Redevelopment of former Precinct Energy Plant (PEP) building	454	–	–	(160)	294
Roads to Recovery	–	1,941	–	(1,881)	60
Safe System Pedestrian Infrastructure	175	–	–	(89)	86
Sportsground Lighting (George Andrews, WJ Turner, Lois Twohig, Rowley Allan and Greaves reserves)	360	183	–	(396)	147
Springvale Reserve (various)	–	553	–	(553)	–
	2,177	10,527	(14)	(9,676)	3,012

Council's obligations under the above transfers are to construct a Property, Infrastructure, Plant and Equipment asset and this obligation is considered to be satisfied as the capital project expenditure to construct the asset is progressively incurred.

5.3 (c) Unearned income / revenue (continued)

Consolidated 2025					
Transfers to construct a recognisable non-financial asset to be controlled by Council (AASB 1058)	Opening balance \$'000	Income deferred during current year \$'000	Income recognised due to satisfied obligations \$'000	Developer reimbursements \$'000	Closing balance of unsatisfied obligations \$'000
Development Contribution Plans (DCP)					
Keysborough Residential DCP	28,846	–	–	–	28,846
Dandenong Industrial DCP (Keysborough & Lyndhurst)	15,258	206	(2,895)	–	12,569
	44,104	206	(2,895)	–	41,415

The satisfaction of DCP obligations depends on development activity and the construction of assets by developers. Income / revenue is recognised on practical completion of the asset.

5.4 Interest-bearing liabilities

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
(a) Interest-bearing loans and borrowings		
<i>Current</i>		
Other borrowings – secured	4,379	3,834
	4,379	3,834
<i>Non-current</i>		
Other borrowings – secured	43,992	43,348
	43,992	43,348
Total interest-bearing liabilities	48,371	47,182

Borrowings are secured over the general rates of Council.

(b) Other Interest-bearing loans and borrowings

<i>Current</i>	107	99
Other borrowings – secured	107	99
<i>Non-current</i>	193	285
Borrowings – secured	193	285
Total other interest-bearing loans and borrowings	300	384

Other interest-bearing loans and borrowings relates to a finance lease entered into by South East Leisure Pty Ltd to lease and subsequently purchase gym equipment. Council is a guarantor to this finance lease.

(c) Maturity profile

The maturity profile for Council's borrowings is:

Not later than one year	4,486	3,933
Later than one year and not later than five years	18,159	12,592
Later than five years	26,026	31,041
	48,671	47,566

Borrowings are initially measured at fair value, being the cost of the interest bearing liabilities, net of transaction costs. The measurement basis subsequent to initial recognition depends on whether the Council has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through the profit and loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value is recognised in net result over the period of the borrowing using the effective interest method.

The classification depends on the nature and purpose of the interest bearing liabilities. The Council determines the classification of its interest bearing liabilities based on contractual repayment terms at every balance date.

In classifying borrowings as current or non-current Council considers whether at balance date it has the right to defer settlement of the liability for at least twelve months after the reporting period. Council's loan arrangements include covenants based on Council's financial performance and position at the end of the reporting period. These covenants are assessed for compliance after the reporting period based on specified financial ratios.

5.5 Provisions

	Consolidated		
	Employee \$'000	Landfill restoration \$'000	Total \$'000
2025			
Balance at beginning of the financial year	21,591	1,104	22,695
Additional provisions	9,540	470	10,010
Amounts used	(8,933)	(130)	(9,063)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	276	16	292
Balance at the end of the financial year	22,474	1,460	23,934
<i>Provisions – current</i>	21,771	101	21,872
<i>Provisions – non-current</i>	703	1,359	2,062
	22,474	1,460	23,934
2024			
Balance at beginning of the financial year	21,584	1,014	22,598
Additional provisions	9,142	443	9,585
Amounts used	(9,110)	(234)	(9,344)
Change in the discounted amount arising because of time and the effect of any change in the discount rate	(25)	(119)	(144)
Balance at the end of the financial year	21,591	1,104	22,695
<i>Provisions – current</i>	20,906	229	21,135
<i>Provisions – non-current</i>	685	875	1,560
	21,591	1,104	22,695

5.5 Provisions (continued)

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
(a) Employee provisions		
<i>Current provisions expected to be wholly settled within 12 months</i>		
Annual leave	8,459	8,017
Long service leave	1,041	1,005
Other	735	620
	10,235	9,642
<i>Current provisions expected to be wholly settled after 12 months</i>		
Annual leave	454	477
Long service leave	11,082	10,787
	11,536	11,264
Total current employee provisions	21,771	20,906
<i>Non-current</i>		
Long service leave	703	685
Total non-current employee provisions	703	685
<i>Aggregate carrying amount of employee provisions:</i>		
Current	21,771	20,906
Non-current	703	685
Total aggregate carrying amount of employee provisions	22,474	21,591

The calculation of employee costs and benefits includes all relevant on-costs and are calculated as follows at reporting date.

Annual leave

A liability for annual leave is recognised in the provision for employee benefits as a current liability because the Council does not have an unconditional right to defer settlement of the liability. Liabilities for annual leave are measured at

- nominal value if the Council expects to wholly settle the liability within 12 months
- present value if the Council does not expect to wholly settle within 12 months.

Liabilities that are not expected to be wholly settled within 12 months of the reporting date are recognised in the provision for employee benefits as current liabilities, measured at the present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits. Unconditional LSL is disclosed as a current liability as the Council does not have an unconditional right to defer settlement. Unconditional LSL is measured at nominal value if expected to be settled within 12 months or at present value if not expected to be settled within 12 months. Conditional LSL that has been accrued, where an employee is yet to reach a qualifying term of employment, is disclosed as a non-current liability and measured at present value.

5.5 Provisions (continued)

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
Key assumptions:		
– discount rate	3.67%	4.05%
– index rate	3.50%	3.50%
(b) Landfill restoration	\$'000	\$'000
Current	101	229
Non-current	1,359	875
Total provision for landfill restoration	1,460	1,104

The former Springvalley landfill has been closed to the receipt of refuse since December 1998. The former landfill is located between Clarke Road and Springvale Road and the premises was used as a landfill for disposal of waste from 1993 to 1999 under a licence issued by the Environmental Protection Authority (EPA). The landfill is owned by the Greater Dandenong City Council and is used as recreational open space. Under the terms of a licence agreement with the Environment Protection Authority (EPA) and Pollution Abatement notices, Council is required to monitor, progressively rehabilitate and conduct rectification works.

Council reviews the landfill restoration provision on an annual basis, including the key assumptions listed below.

The Greater Dandenong City Council shares the commitment for rehabilitation and aftercare management of the landfill with other stakeholder Council's. Council's interest or share of the costs is 19.88%. In the financial report for 30 June 2025, Council has an amount of \$1.46 million (30 June 2024 \$1.10 million) as a provision for the restoration of the Springvalley Road landfill site which includes aftercare costs to meet EPA obligations.

Key assumptions:		
– discount rate	3.89%	4.26%
– index rate	3.00%	3.00%
– settlement period	15 years	15 years

5.6 Financing arrangements

Bank overdraft	2,500	2,500
Credit card facilities	200	200
Interest-bearing liabilities – secured	48,371	47,182
Other interest-bearing liabilities – secured	300	384
Total facilities	51,371	50,266
Used facilities	48,675	47,611
Unused facilities	2,696	2,655

5.7 Commitments

The Council has entered into the following commitments. Commitments are not recognised in the Balance Sheet. Commitments are disclosed at their nominal value by way of note and presented inclusive of the GST payable.

(a) Commitments for expenditure

	Consolidated				
	Not later than 1 year \$'000	Later than 1 year and not later than 2 years \$'000	Later than 2 years and not later than 5 years \$'000	Later than 5 years \$'000	Total \$'000
2025					
Operating					
Animal pound services	438	–	–	–	438
Building maintenance services	2,180	55	51	–	2,286
Building Demolition	1,852	–	–	–	1,852
Cleaning services	3,019	584	–	–	3,603
Dandenong Market Pty Ltd commitments	2,765	2,849	419	–	6,033
Festivals and events	259	–	–	–	259
Garbage collection (incl. garden waste)	9,291	9,041	4,076	–	22,408
Hard waste and dumped rubbish	2,311	–	–	–	2,311
Meals for delivery	306	–	–	–	306
Open space management	33	204	–	–	237
Other contracts	1,120	456	1,368	–	2,944
Parking management	90	–	–	–	90
Recycling	1,069	–	–	–	1,069
Renewable electricity	489	489	977	–	1,955
South East Leisure Pty Ltd commitments	1,324	223	9	–	1,556
Works (Roads and drains) services	627	14	–	–	641
Total operating	27,173	13,915	6,900	–	47,988
Capital					
Buildings*	68,640	35,209	–	–	103,849
Drainage	626	626	156	–	1,408
Parks, open space and streetscapes	5,671	1,580	4	–	7,255
Roads	102	–	–	–	102
Total capital commitments	75,039	37,415	160	–	112,614
Total commitments 2025	102,212	51,330	7,060	–	160,602

*Capital contract commitments for building projects have increased significantly in 2024-25 following Council's appointment of ADCO Constructions Pty Ltd to deliver the landmark Dandenong Wellbeing Centre project.

5.7 Commitments (continued)**(a) Commitments for expenditure (continued)**

	Consolidated				
	Not later than 1 year \$'000	Later than 1 year and not later than 2 years \$'000	Later than 2 years and not later than 5 years \$'000	Later than 5 years \$'000	Total \$'000
2024					
Operating					
Animal pound services	151	107	–	–	258
Building maintenance services	2,893	212	307	–	3,412
Cleaning services	1,109	1,084	1,945	–	4,138
Dandenong Market Pty Ltd commitments	2,569	2,145	2,160	362	7,236
Garbage collection (incl. garden waste)*	8,055	5,826	12,300	142	26,323
Hard waste and dumped rubbish	562	500	850	–	1,912
Meals for delivery	230	–	–	–	230
Open space management	128	–	–	–	128
Other contracts	1,318	345	1,001	–	2,664
Parking management	55	–	–	–	55
Recycling*	450	450	1,935	–	2,835
Renewable electricity	489	489	1,466	–	2,444
South East Leisure Pty Ltd commitments	1,042	1,082	30	–	2,154
Works (roads and drains) services	441	119	–	–	560
Total operating commitments	19,492	12,359	21,994	504	54,349
Capital					
Buildings	13,245	5	4	–	13,254
Drainage	953	–	–	–	953
Parks, open space and streetscapes	1,267	1,525	5,803	–	8,595
Roads	317	–	–	–	317
Total capital commitments	15,782	1,530	5,807	–	23,119
Total commitments 2024	35,274	13,889	27,801	504	77,468

Note* – Comparative figures from the prior year have been updated ensuring consistent treatment across both financial years

(b) Operating lease receivables

The Council has entered into commercial property leases on selected properties. These properties are held under operating leases and have remaining non-cancellable lease terms of between 1 and 50 years. All leases include a CPI based revision of the rental charge annually.

Future undiscounted minimum rentals receivable under non-cancellable operating leases are as follows:

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
Not later than one year	1,181	1,034
Later than one year and not later than five years	2,089	1,827
Later than five years	102	200
	3,372	3,061

5.8 Leases

At inception of a contract, Council assesses whether a contract is, or contains, a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. To identify whether a contract conveys the right to control the use of an identified asset, it is necessary to assess whether:

- The contract involves the use of an identified asset;
- Council has the right to obtain substantially all of the economic benefits from use of the asset throughout the period of use; and
- Council has the right to direct the use of the asset.

This policy is applied to contracts entered into, or changed, on or after 1 July 2019.

As a lessee, Council recognises a right-of-use asset and a lease liability at the lease commencement date. The right-of-use asset is initially measured at cost which comprises the initial amount of the lease liability adjusted for:

- any lease payments made at or before the commencement date less any lease incentives received; plus
- any initial direct costs incurred; and
- an estimate of costs to dismantle and remove the underlying asset or to restore the underlying asset or the site on which it is located.

The right-of-use asset is subsequently depreciated using the straight-line method from the commencement date to the earlier of the end of the useful life of the right-of-use asset or the end of the lease term. The estimated useful lives of right-of-use assets are determined on the same basis as those of property, plant and equipment. In addition, the right-of-use asset is periodically reduced by impairment losses, if any, and adjusted for certain measurements of the lease liability.

The lease liability is initially measured at the present value of the lease payments that are not paid at the commencement date, discounted using the interest rate implicit in the lease or, if that rate cannot be readily determined, an appropriate incremental borrowing rate. Generally, Council uses an appropriate incremental borrowing rate as the discount rate.

Lease payments included in the measurement of the lease liability comprise the following:

- Fixed payments
- Variable lease payments that depend on an index or a rate, initially measured using the index or rate as at the commencement date;
- Amounts expected to be payable under a residual value guarantee; and
- The exercise price under a purchase option that Council is reasonably certain to exercise, lease payments in an optional renewal period if Council is reasonably certain to exercise an extension option, and penalties for early termination of a lease unless Council is reasonably certain not to terminate early.

When the lease liability is remeasured in this way, a corresponding adjustment is made to the carrying amount of the right-of-use asset, or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

Under *AASB 16 Leases*, Council as a not-for-profit entity has elected not to measure right-of-use assets at initial recognition at fair value in respect of leases that have significantly below-market terms.

5.8 Leases (continued)

	Consolidated			
	Property \$'000	Vehicles \$'000	IT and Office Equip. \$'000	Total \$'000
Right-of-use assets				
Balance at 1 July 2024	803	23	343	1,169
Additions/lease modifications	110	-	62	172
Depreciation charge	(428)	(20)	(213)	(661)
Balance at 30 June 2025	485	3	192	680

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
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Lease liabilities

Maturity analysis – contractual undiscounted cash flows:

Less than one year	508	622
One to five years	247	658
Total undiscounted lease liabilities as at 30 June	755	1,280

Lease liabilities included in the Balance Sheet at 30 June:

Current	494	594
Non-current	244	642
Total lease liabilities	738	1,236

Short-term and low value leases

Council has elected not to recognise right-of-use assets and lease liabilities for short-term leases that have a lease term of 12 months or less and leases of low-value assets (individual assets worth less than existing capitalisation thresholds for a like asset up to a maximum of \$10,000). This includes IT and office related equipment. Council recognises the lease payments associated with these leases as an expense on a straight-line basis over the lease term.

Expenses relating to:

Leases of low value assets	725	768
Total	725	768

Non-cancellable lease commitments – short-term and low-value leases

Commitments for minimum lease payments for short-term and low-value leases are payable as follows:

Within one year	697	389
Later than one year but not later than five years	755	373
Total lease commitments	1,452	762

Note 6 Assets we manage

Note content:

6.1 Non-current assets classified as held for sale

6.2 Property, infrastructure, plant and equipment

(a) Summary of Property, Infrastructure, Plant and Equipment

(b) Summary of Work in Progress (WIP)

(c) Property

(d) Plant and Equipment

(e) Infrastructure

(f) Recognition

(g) Depreciation

(h) Valuation

(i) Reconciliation of Specialised Land

8.4 *Fair value measurement

**This note includes additional details about the fair value hierarchy and impairment of assets.*

6.1 Non-current assets classified as held for sale

Non-current assets classified as held for sale are measured at the lower of its carrying amount and fair value less costs of disposal, and are not subject to depreciation. Non-current assets and related liabilities are treated as current and classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use. This condition is regarded as met only when the sale is highly probable and the asset's sale is expected to be completed within 12 months from the date of classification.

There are no non-current assets classified as held for sale at 30 June 2025.

6.2 Property, infrastructure, plant and equipment

(a) SUMMARY OF PROPERTY, INFRASTRUCTURE, PLANT AND EQUIPMENT (net carrying amount)

Consolidated

	Carrying amount 30 June 2024	Acquisitions	Contributions	Revaluation	Depreciation	Impairment (loss) / reversal	Disposals	Write Offs	Transfers	Carrying amount 30 June 2025
(Related FS note)		Strmt Cap Works	(Note 3.5)	(Note 9.1(a))	(Note 4.3)	(Note 4.9 and 9.1(a))	(Note 3.6)	(Note 4.2 & 4.9)		
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Land	1,404,199	1,008	3,796	–	–	–	(52)	–	10	1,408,961
Buildings	330,919	1,340	–	–	(15,799)	–	–	(1,268)	4,315	319,507
Plant and equipment	12,207	3,551	–	–	(4,176)	–	(31)	(54)	1,064	12,561
Infrastructure	851,388	5,438	2,204	372,755	(27,670)	–	(27)	(4,840)	12,905	1,212,153
Work in progress (WIP)	46,086	49,354	–	–	–	–	–	(2,987)	(18,294)	74,159
Total carrying amount	2,644,799	60,691	6,000	372,755	(47,645)	–	(110)	(9,149)	–	3,027,341

(b) SUMMARY OF WORK IN PROGRESS

	*Opening WIP \$'000	Additions \$'000	Transfers \$'000	Write Offs \$'000	Closing WIP \$'000
Property	25,076	26,366	(4,325)	(906)	46,211
Plant and equipment	799	802	(1,064)	(61)	476
Infrastructure	20,211	22,186	(12,905)	(2,020)	27,472
Total	46,086	49,354	(18,294)	(2,987)	74,159

*The opening WIP balance at 1 July 2024 has been reclassified across property, infrastructure, and plant and equipment to reflect the correct categorisation. While the overall WIP opening balance remains unchanged, the allocation between asset classes has been updated from the 2023-24 Financial Statements.

6.2 Property, infrastructure, plant and equipment (continued)

(c) PROPERTY

Consolidated

	*Land – specialised \$'000	*Land and under roads – specialised \$'000	Land – non-specialised \$'000	Total land \$'000	Buildings – specialised \$'000	Leasehold improvements \$'000	Total buildings \$'000	Work in progress \$'000	TOTAL PROPERTY \$'000
At cost 1 July 2024	–	–	–	–	–	3,740	3,740	25,076	28,816
At fair value 1 July 2024	1,119,498	92,381	192,320	1,404,199	569,412	–	569,412	–	1,973,611
Accumulated depreciation at 1 July 2024	–	–	–	–	(240,204)	(2,029)	(242,233)	–	(242,233)
	1,119,498	92,381	192,320	1,404,199	329,208	1,711	330,919	25,076	1,760,194
Movements in fair value/cost									
Additions	–	–	1,008	1,008	1,128	212	1,340	26,366	28,714
Contributed assets	2,740	1,056	–	3,796	–	–	–	–	3,796
Fair value/cost of assets disposed	–	(52)	–	(52)	–	–	–	–	(52)
Fair value/cost of assets written off	–	–	–	–	(2,315)	–	(2,315)	(906)	(3,221)
Transfers in (out)	–	–	10	10	4,240	75	4,315	(4,325)	–
	2,740	1,004	1,018	4,762	3,053	287	3,340	21,135	29,237
Movements in accumulated depreciation									
Depreciation	–	–	–	–	(15,665)	(134)	(15,799)	–	(15,799)
Accumulated depreciation of write offs	–	–	–	–	1,047	–	1,047	–	1,047
	–	–	–	–	(14,618)	(134)	(14,752)	–	(14,752)
At cost 30 June 2025	–	–	–	–	–	4,027	4,027	46,211	50,238
At fair value 30 June 2025	1,122,238	93,385	193,338	1,408,961	572,465	–	572,465	–	1,981,426
Accumulated depreciation at 30 June 2025	–	–	–	–	(254,822)	(2,163)	(256,985)	–	(256,985)
Carrying amount	1,122,238	93,385	193,338	1,408,961	317,643	1,864	319,507	46,211	1,774,679

*Refer to note 6.2(i) for a reconciliation of specialised land at fair value.

6.2 Property, infrastructure, plant and equipment (continued)

(d) PLANT AND EQUIPMENT						Consolidated	
	Plant, machinery and equipment \$'000	Fixtures, fittings and furniture \$'000	Computers and telecomm's \$'000	Library books \$'000	Work in progress \$'000	TOTAL PLANT AND EQUIPMENT \$'000	
At fair value 1 July 2024	17,724	9,302	8,730	11,754	799	48,309	
Accumulated depreciation at 1 July 2024	(10,851)	(8,098)	(6,922)	(9,432)	–	(35,303)	
	6,873	1,204	1,808	2,322	799	13,006	
Movements in cost							
Additions	2,286	90	294	881	802	4,353	
Cost of assets disposed	(1,488)	–	–	–	–	(1,488)	
Cost of assets written off	(202)	(66)	–	–	(61)	(329)	
Transfers in (out)	54	66	937	7	(1,064)	–	
	650	90	1,231	888	(323)	2,536	
Movements in accumulated depreciation							
Depreciation	(2,128)	(384)	(927)	(737)	–	(4,176)	
Accumulated depreciation of disposals	1,457	–	–	–	–	1,457	
Accumulated depreciation of write offs	164	50	–	–	–	214	
	(507)	(334)	(927)	(737)	–	(2,505)	
At fair value 30 June 2025	18,374	9,392	9,961	12,642	476	50,845	
Accumulated depreciation at 30 June 2025	(11,358)	(8,432)	(7,849)	(10,169)	–	(37,808)	
Carrying amount	7,016	960	2,112	2,473	476	13,037	

6.2 Property, infrastructure, plant and equipment (continued)

(e) INFRASTRUCTURE

Consolidated

	Roads \$'000	Bridges \$'000	Footpaths and cycleways \$'000	Drainage \$'000	Recreational, leisure and community facilities \$'000	Parks, open space and streetscapes \$'000	Off street car parks \$'000	Work in progress \$'000	TOTAL INFRA- STRUCTURE \$'000	GRAND TOTAL PROPERTY, PLANT & EQUIP, INFRASTR. \$'000
At cost 1 July 2024	–	–	–	–	–	–	–	20,211	20,211	97,336
At fair value 1 July 2024	567,315	84,251	108,318	561,158	66,453	56,804	19,154	–	1,463,453	3,437,064
Accumulated depreciation at 1 July 2024	(280,672)	(28,802)	(43,474)	(210,812)	(23,744)	(17,716)	(6,845)	–	(612,065)	(889,601)
	286,643	55,449	64,844	350,346	42,709	39,088	12,309	20,211	871,599	2,644,799
Movements in fair value/cost										
Additions	2,727	–	383	603	452	1,263	10	22,186	27,624	60,691
Contributed assets	1,703	–	177	593	–	–	–	–	2,473	6,269
Revaluation increments	340,919	–	84,894	257,099	–	–	7,718	–	690,630	690,630
Fair value/cost of assets disposed	(57)	–	(14)	–	–	–	–	–	(71)	(1,611)
Fair value/cost of assets written off	(4,771)	(1,423)	(882)	(468)	(523)	(755)	(958)	(2,020)	(11,800)	(15,350)
Transfers in (out)	2,975	–	502	2,295	3,966	2,931	236	(12,905)	–	–
	343,496	(1,423)	85,060	260,122	3,895	3,439	7,006	7,261	708,856	740,629
Movements in accumulated depreciation										
Depreciation	(9,622)	(1,065)	(2,507)	(5,819)	(4,310)	(3,984)	(363)	–	(27,670)	(47,645)
Accumulated depreciation of contributed assets	(213)	–	(18)	(38)	–	–	–	–	(269)	(269)
Accumulated depreciation of disposals	40	–	4	–	–	–	–	–	44	1,501
Accumulated depreciation of write offs	3,111	408	387	203	319	203	309	–	4,940	6,201
Revaluation (increments) decrements	(177,364)	–	(37,194)	(100,333)	–	–	(2,984)	–	(317,875)	(317,875)
Transfers in (out)	(26)	–	41	9	(11)	–	(13)	–	–	–
	(184,074)	(657)	(39,287)	(105,978)	(4,002)	(3,781)	(3,051)	–	(340,830)	(358,087)
At cost 30 June 2025	–	–	–	–	–	–	–	27,472	27,472	128,555
At fair value 30 June 2025	910,811	82,828	193,378	821,280	70,348	60,243	26,160	–	2,165,048	4,146,474
Accumulated depreciation at 30 June 2025	(484,746)	(29,459)	(82,761)	(316,790)	(27,746)	(21,497)	(9,896)	–	(952,895)	(1,247,688)
Carrying amount	446,065	53,369	110,617	504,490	42,602	38,746	16,264	27,472	1,239,625	3,027,341

6.2 Property, infrastructure, plant and equipment (continued)

(f) Recognition

Acquisition

The purchase method of accounting is used for all acquisitions of assets, being the fair value of assets provided as consideration at the date of acquisition plus any incidental costs attributable to the acquisition. Fair value is the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. Refer also to Note 8.4 for further disclosure regarding fair value measurement.

Where assets are constructed by Council, cost includes all materials used in construction, direct labour, borrowing costs incurred during construction and an appropriate share of directly attributable variable and fixed overheads.

In accordance with Council's policy, the threshold limits detailed in note 6.2(g) have been applied when recognising assets within an applicable asset class and unless otherwise stated are consistent with the prior year.

Land under roads

Council recognises all land under roads acquired after 30 June 2008 at fair value. Council does not recognise land under roads that it controlled prior to that period in its financial report.

Repairs and maintenance

Where the repair relates to the replacement of a component of an asset and the cost exceeds the capitalisation threshold, the cost is capitalised and depreciated. The carrying value of the replaced asset is expensed.

Leasehold improvements

Leasehold improvements are recognised at cost and are amortised over the unexpired period of the lease or the estimated useful life of the improvement, whichever is the shorter. At balance date, leasehold improvements are amortised over a 5 to 30 year period.

(g) Depreciation

All asset classes except land, land under roads and art works, having limited useful lives are systematically depreciated over their useful lives to the Council in a manner which reflects consumption of the service potential embodied in those assets. Estimates of remaining useful lives are made on a regular basis with major asset classes reassessed annually. Depreciation rates and methods are reviewed annually.

Where assets have separate identifiable components that are subject to regular replacement, these components are assigned distinct useful lives and residual values and a separate depreciation rate is determined for each component.

Straight line depreciation is charged based on the residual useful life as determined each year.

Asset recognition thresholds and depreciation periods

Depreciation periods used are listed below and are consistent with the prior year unless marked with an *.

Council has also set a threshold limit for all classes of assets, which means that all assets with a value equal or greater than this threshold are recognised in these financial statements.

6.2 Property, infrastructure, plant and equipment (*continued*)**(g) Depreciation (*continued*)**

	Depreciation period (years)	Threshold limit \$'000
<i>Property</i>		
Land		
Land	N/A	–
Land under roads	N/A	–
Buildings		
Building components:		
Superstructure	100	10
Ancillary services	20	5
Fitout and fittings	20	5
Leasehold improvements	Lease term	5
<i>Plant and equipment</i>		
Plant and equipment		
Heavy plant and equipment	7	3
Buses, quads and trailers	10	3
Light plant and equipment, passenger and light commercial vehicles	5	3
Fixtures, fittings and furniture		
Fixtures, fittings, furniture and equipment	6	3
Musical instruments	20	3
Art works	N/A	3
Computers and telecommunications		
Hand held devices / mobile phones	5	3
Hardware and equipment	5	3
Library resources	5	–
<i>Infrastructure</i>		
Roads		
Seal	12-20	20
Substructure	100	20
Kerb and channel	15-80	5
Local Area Traffic Management (LATM) devices	5-30	2
On-street car parks	20-100	5
Bridges	20-100	5
Footpaths and cycleways	10-50	5
Drainage		
Pipes	100	5
Pits	100	2
Gross pollutant traps	50	5
Recreational, leisure and community facilities		
Recreational equipment and facilities, minor outdoor electronic screens, signs and scoreboards. Sportsgrounds, grass (turf), courts, hardstand, other ground surfaces. Minor structures (sporting, shade structures and retaining walls), irrigation, sportsfield drainage, controllers, sensors, water tanks/pumps.	10-20	3
Major outdoor LED screens	5	3
Playgrounds	15	3
Outdoor pools	50	3

6.2 Property, infrastructure, plant and equipment (continued)**(g) Depreciation (continued)**

	Depreciation period (years)	Threshold limit \$'000
<i>Infrastructure(continued)</i>		
Parks, open space and streetscapes		
Open space furniture, fencing, bollards and gates.	10-50	3
Flood prevention – retarding/detention basins	20	3
Surface drainage – unformed open drains, water quality devices – wetlands, rain gardens and bioretention swales.	10	3
Surface drainage – formed open drains. Public art.	50	3
Signs, parking meters, ticket machines and equipment.	10-20	3
Lighting, landscaping, passive grass/surface and gardens.	10-20	3
Off street car parks	20-100	5

(h) Valuation*Valuation of land and buildings*

The last formal valuation of land and buildings at 1 January 2024 was undertaken by qualified independent valuers, Patel Dore Valuers Pty Ltd. The valuation of land and buildings is at fair value, being market value based on highest and best use permitted by relevant land planning provisions. Where land use is restricted through existing planning provisions the valuation is reduced to reflect this limitation. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the Comprehensive Income Statement.

The next valuation of land and buildings is scheduled for 1 January 2026.

Specialised land is valued at fair value using site values adjusted for englobo (undeveloped and/or unserviced) characteristics, access rights and private interests of other parties and entitlements of infrastructure assets and services. This adjustment is an unobservable input in the valuation. The adjustment has no impact on the Comprehensive Income Statement.

Any significant movements in the unobservable inputs for land will have a significant impact on the fair value of these assets.

The date and type of the current valuation is detailed in the following table.

Details of the Council's land and buildings and information about the fair value hierarchy as at 30 June 2025 are as follows:

	Level 1 \$'000s	Non-specialised Level 2 \$'000s	Specialised Level 3 \$'000s	Date of last valuation	Type of valuation
Land	–	193,338	1,122,238	1-Jan-24	Full
Land under roads	–	–	93,385	1-Jan-24	Full
Buildings*	–	–	317,643	1-Jan-24	Full
Total written down value	–	193,338	1,533,266		

**Buildings at fair value excludes leasehold improvements which are valued at cost.*

Additional details about the fair value hierarchy (Levels 1-3) can be found in Note 8.4.

6.2 Property, infrastructure, plant and equipment (*continued*)

(h) Valuation (*continued*)

Valuation of Infrastructure

Valuation of infrastructure assets at fair value has been determined in accordance with a Council valuation or using an appropriate index.

The valuation is at fair value based on current replacement cost less accumulated depreciation at the date of valuation.

The date and type of the current valuation is detailed in the following table. The indexed revaluations that were conducted in the prior year used CPI index as the basis of the valuation.

Details of Council's infrastructure and information about the fair value hierarchy as at 30 June 2025 are as follows:

	Level 1 \$'000s	Non-specialised Level 2 \$'000s	Specialised Level 3 \$'000s	Date of last valuation	Type of valuation
Roads	–	–	446,065	31-May-25	Full
Bridges	–	–	53,369	30-Jun-24	Index
Footpaths and cycleways	–	–	110,617	31-May-25	Full
Drainage	–	–	504,490	31-May-25	Full
Recreational, leisure and community facilities	–	–	42,602	31-May-24	Index
Parks, open space and streetscapes	–	–	38,746	31-May-24	Index
Off street car parks	–	–	16,264	31-May-25	Full
Total written down value	–	–	1,212,153		

During 2024-25, Council adopted ARC360, an online asset valuation platform developed by Insight Valuations, to enhance the accuracy and transparency of infrastructure asset replacement rates. The transition from spreadsheet-based models to ARC360 enabled more granular assessments incorporating asset-specific features, location, and updated construction inputs, which along with input cost increases, resulted in significant revaluation increases across Roads, Footpaths and Cycleways, Off-street Car Parks and Drainage. These increases also reflect the application of AASB 13 amendments, including site preparation and disruption costs, which contributed \$40.4 million to the overall revaluation increment. Valuations were undertaken by Ashay Prabhu, MIE(Aust), CPEng, NPER (Membership 1102199), a qualified valuer with over 25 years' experience in infrastructure asset valuation.

As part of this process, Council also incorporated recent amendments to AASB 13, which require the inclusion of overheads related to site preparation and disruption. These overheads are estimated to account for approximately 10-11% of the total infrastructure asset revaluation increase of \$372.8 million in 2024-25. The remaining infrastructure asset classes are scheduled for a similar review in the 2025-26 financial year.

Description of significant unobservable inputs into level 3 valuations

Specialised land and land under roads are valued using a market based direct comparison technique. Significant unobservable inputs include the extent and impact of restrictions of use and the market cost of land per square metre. The extent and impact of restrictions on use varies and results in a reduction to surrounding land values between 5% and 98%. Where there is an assessed advantage (such as location, frontage, access and zoning), land values have been increased by 3% to 55%. The market value of land varies significantly depending on the location of the land and the current market conditions. Currently, land values range between \$2 and \$7,250 per square metre.

Specialised buildings are valued using a current replacement cost technique. Significant unobservable inputs include the current replacement cost and remaining useful lives of buildings. Current replacement costs are calculated on a square metre basis and range from \$340 to \$66,000 per square metre. The remaining useful lives of specialised buildings are determined on the basis of the current condition of buildings and vary from 1 year to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of buildings are sensitive to changes in expectations or requirements that could either shorten or extend the useful lives of buildings.

Infrastructure assets are valued based on the current replacement cost. Significant unobservable inputs include the current replacement cost and remaining useful lives of infrastructure. The remaining useful lives of infrastructure assets are determined on the basis of the current condition of the asset and vary from 1 year to 100 years. Replacement cost is sensitive to changes in market conditions, with any increase or decrease in cost flowing through to the valuation. Useful lives of infrastructure are sensitive to changes in use, expectations or requirements that could either shorten or extend the useful lives of infrastructure assets.

Note – 'Work in progress' is valued at cost.

(i) Reconciliation of specialised land at fair value*

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
Parks and reserves	648,055	648,055
Floodway	7,615	7,615
Public use	23,160	23,160
Industrial	121,769	112,746
Other	415,024	420,303
Total specialised land	1,215,623	1,211,879

6.3 Investments in associates, joint arrangements and subsidiaries

a) Principles of consolidation

The consolidated financial statements of Council incorporate all entities controlled by Council as at 30 June 2025, and their income and expenses for that part of the reporting period in which control existed. Subsidiaries are all entities over which Council has control. Council controls an entity when it is exposed to, or has rights to, variable returns from its involvement with the entity and has the ability to affect those returns through its power to direct the activities of the entity. Subsidiaries are fully consolidated from the date on which control is transferred to the Council. They are deconsolidated from the date that control ceases.

Where dissimilar accounting policies are adopted by entities and their effect is considered material, adjustments are made to ensure consistent policies are adopted in these financial statements.

Entities consolidated into Council are Dandenong Market Pty Ltd and South East Leisure Pty Ltd.

Reconciliation of Council, its subsidiaries and consolidated accounts

Dandenong Market Pty Ltd

Dandenong Market Pty Ltd (DMPL) is a wholly owned subsidiary company of the Greater Dandenong City Council, established in 2012. DMPL is managed in accordance with the terms set out in a Management Service Agreement which was updated and approved by Council on the 25 August 2021. This Agreement took effect from 1 July 2021 and continues until 30 June 2026. The Management Service Agreement

runs concurrently with the Lease Agreement (50 years) and provides for annual agreement extensions at Council's discretion.

In recent years, the broader economic environment has presented ongoing challenges, with rising interest rates and cost-of-living pressures contributing to a decline in business confidence. These conditions have placed sustained pressure on DMPL's revenue streams, while operational costs have continued to rise.

Despite these headwinds, DMPL delivered a stronger than forecast financial return in 2024-25, reflecting prudent management and resilience in a difficult market. Looking ahead, a return is also budgeted for 2025-26, and DMPL remains focused on adapting to economic conditions while continuing to deliver value to Council and the community.

South East Leisure Pty Ltd

South East Leisure Pty Ltd (SEL) is another wholly owned subsidiary company of the Greater Dandenong City Council, established in 2021 and commenced operations from 1 July 2022. SEL manages and operates four leisure centres on the terms set out in a Management Services Agreement dated September 2021 from 1 July 2022 through to 30 June 2032:

- Dandenong Oasis
- Noble Park Aquatic Centre (NPAC)
- Springers Leisure Centre
- Dandenong Stadium.

Council also granted a lease to SEL in respect of each of the four major leisure facilities which runs concurrently with the Management Services Agreement for the next 10 years.

a) Principles of consolidation (continued)

The following Comprehensive Income Statement, Balance Sheet and Statement of Cash Flows has been provided to show the individual financial positions of the Council, The Dandenong Market Pty Ltd, South East Leisure Pty Ltd and consolidated accounts for the 2024-25 financial year. These financial statements should be read in conjunction with the accompanying notes in the financial report.

Comprehensive Income Statement

For the year ended 30 June 2025

Consolidated

	Council 2025 \$'000	DMPL 2025 \$'000	SEL 2025 \$'000	Consolidation Adjustment 2025 \$'000	Consolidated Accounts 2025 \$'000
Income / revenue					
Rates and charges	178,238	—	—	(108)	178,130
Statutory fees and fines	11,693	—	—	—	11,693
User fees	9,448	—	5,528	(3)	14,973
Grants – operating	48,759	—	26	—	48,785
Grants – capital	9,676	—	—	—	9,676
Contributions – monetary	7,149	—	—	—	7,149
Contributions – non-monetary	6,000	—	—	—	6,000
Net gain on disposal of property, infrastructure, plant and equipment	1,395	—	—	—	1,395
Fair value adjustments for investment property	175	—	—	—	175
Other income	15,916	7,447	8,359	(4,159)	27,563
Total income / revenue	288,449	7,447	13,913	(4,270)	305,539
Expenses					
Employee costs	96,659	1,770	7,946	—	106,375
Materials and services	95,234	4,609	5,468	(3,783)	101,528
Depreciation	47,455	20	170	—	47,645
Amortisation – intangible assets	—	—	20	—	20
Depreciation – right-of-use assets	661	—	—	—	661
Allowance for impairment losses	2,695	47	1	—	2,743
Borrowing costs	2,637	—	32	—	2,669
Finance costs – leases	28	—	—	—	28
Other expenses	12,292	931	221	(487)	12,957
Total expenses	257,661	7,377	13,858	(4,270)	274,626
Surplus for the year	30,788	70	55	—	30,913
Other comprehensive income					
Items that will not be reclassified to surplus or deficit in future periods					
Net asset revaluation gain	372,755	—	—	—	372,755
Total comprehensive result	403,543	70	55	—	403,668

a) Principles of consolidation (*continued*)**Balance Sheet****As at 30 June 2025****Consolidated**

	Council 2025 \$'000	DMPL 2025 \$'000	SEL 2025 \$'000	Consolidation Adjustment 2025 \$'000	Consolidated Accounts 2025 \$'000
Assets					
Current assets					
Cash and cash equivalents	32,822	2,556	1,380	–	36,758
Trade and other receivables	32,253	161	260	(90)	32,584
Other financial assets	179,708	–	–	–	179,708
Inventories	–	–	67	–	67
Prepayments	2,287	25	61	–	2,373
Other assets	3,608	8	–	(85)	3,531
Total current assets	250,678	2,750	1,768	(175)	255,021
Non-current assets					
Trade and other receivables	183	–	–	–	183
Property, infrastructure, plant and equipment	3,026,836	42	463	–	3,027,341
Investment property	6,865	–	–	–	6,865
Right-of-use assets	680	–	–	–	680
Intangible assets	–	–	19	–	19
Total non-current assets	3,034,564	42	482	–	3,035,088
Total assets	3,285,242	2,792	2,250	(175)	3,290,109
Liabilities					
Current liabilities					
Trade and other payables	25,669	1,005	1,046	(175)	27,545
Trust funds and deposits	3,201	607	–	–	3,808
Contract and other liabilities	54,054	5	44	–	54,103
Provisions	21,504	89	279	–	21,872
Other interest-bearing liabilities	–	–	107	–	107
Interest-bearing liabilities	4,379	–	–	–	4,379
Lease liabilities	494	–	–	–	494
Total current liabilities	109,301	1,706	1,476	(175)	112,308
Non-current liabilities					
Trust funds and deposits	2,910	–	–	–	2,910
Provisions	1,957	9	96	–	2,062
Other interest-bearing liabilities	–	–	193	–	193
Interest-bearing liabilities	43,992	–	–	–	43,992
Lease liabilities	244	–	–	–	244
Total non-current liabilities	49,103	9	289	–	49,401
Total liabilities	158,404	1,715	1,765	(175)	161,709
Net assets	3,126,838	1,077	485	–	3,128,400
Equity					
Accumulated surplus	993,868	1,077	485	–	995,430
Reserves	2,132,970	–	–	–	2,132,970
Total equity	3,126,838	1,077	485	–	3,128,400

Statement of Cash Flows

For the year ended 30 June 2025

Consolidated

	Council 2025 \$'000	DMPL 2025 \$'000	SEL 2025 \$'000	Consolidation Adjustment 2025 \$'000	Consolidated Accounts 2025 \$'000
Cash flows from operating activities					
Rates and charges	177,052	—	—	(108)	176,944
Statutory fees and fines	8,494	—	—	—	8,494
User fees	10,143	—	5,528	(3)	15,668
Grants – operating	48,334	—	73	(47)	48,360
Grants – capital	12,244	—	—	—	12,244
Contributions – monetary	4,460	—	—	—	4,460
Interest received	9,675	49	62	(1)	9,785
Trust funds and deposits taken	37,862	—	—	—	37,862
Other receipts	6,538	8,244	9,788	(3,527)	21,043
Net GST refund / (payment)	13,478	(216)	(1,903)	1,186	12,545
Employee costs	(95,826)	(1,773)	(6,490)	(1,099)	(105,188)
Materials and services	(111,492)	(6,156)	(6,662)	4,260	(120,050)
Short-term, low value and variable lease payments	(694)	(2)	—	—	(696)
Trust funds and deposits repaid	(38,853)	—	—	—	(38,853)
Other payments	(5,361)	—	—	(644)	(6,005)
Net cash provided by operating activities	76,054	146	396	17	76,613
Cash flows from investing activities					
Payments for property, infrastructure, plant and equipment	(57,513)	(32)	(33)	(17)	(57,595)
Proceeds from sale of property, infrastructure, plant and equipment	1,505	—	—	—	1,505
Payments for investments	(371,810)	—	—	—	(371,810)
Proceeds from sale of investments	365,143	—	—	—	365,143
Net cash used in investing activities	(62,675)	(32)	(33)	(17)	(62,757)
Cash flows from financing activities					
Finance costs	(2,623)	—	(32)	—	(2,655)
Proceeds from borrowings	5,120	—	—	—	5,120
Repayment of borrowings	(3,931)	—	—	—	(3,931)
Repayment of other interest-bearing liabilities	—	—	(102)	—	(102)
Interest paid – lease liability	(30)	—	—	—	(30)
Repayment of lease liabilities	(670)	—	—	—	(670)
Net cash used in financing activities	(2,134)	—	(134)	—	(2,268)
Net increase in cash and cash equivalents	11,245	114	229	—	11,588
Cash and cash equivalents at the beginning of the financial year	21,577	2,442	1,151	—	25,170
Cash and cash equivalents at the end of the financial year	32,822	2,556	1,380	—	36,758

6.3 Investments in associates, joint arrangements and subsidiaries

(b) Committees

All entities controlled by Council that have material revenues, expenses, assets or liabilities, such as committees of management, have been included in this financial report. Any transactions between these entities and Council have been eliminated in full.

6.4 Investment property

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
Balance at beginning of financial year	6,690	6,575
Fair value adjustments	175	115
Balance at end of financial year	6,865	6,690

Valuation of investment property

Investment property, comprising retail complexes, are held to generate long-term rental yields. Investment property is measured initially at cost, including transaction costs. Costs incurred subsequent to initial acquisition are capitalised when it is probable that future economic benefit in excess of the originally assessed performance of the asset will flow to the Council. Subsequent to initial recognition at cost, investment property is carried at fair value, determined annually by independent valuers. Changes to fair value are recorded in the Comprehensive Income Statement in the period that they arise. Investment property are not subject to depreciation. Rental income from the leasing of investment properties is recognised in the Comprehensive Income Statement on a straight line basis over the lease term.

Valuation of investment property has been determined in accordance with an independent valuation by Patel Dore Valuers who have recent experience in the location and category of the property being valued. The valuation is at fair value, based on the current market value for the property.

Note 7 People and relationships

7.1 Council and key management remuneration

(a) Related parties

Parent entity
City of Greater Dandenong

Subsidiaries
Dandenong Market Pty Ltd – detailed in note 6.3
South East Leisure Pty Ltd – detailed in note 6.3

(b) Key Management Personnel

Key management personnel (KMP) are those people with the authority and responsibility for planning, directing and controlling the activities of City of Greater Dandenong. The Councillors, Chief Executive Officer, Executive Directors and Executive Managers are deemed KMP.

Details of KMP at any time during the year are:

Councillors	Consolidated 2025 No.	Consolidated 2024 No.
From 1 July 2024 to current		
Councillor Jim Memeti	Mayor, 18 November 2024 – current	
Councillor Sophie Tan	Deputy Mayor, 18 November 2024 – current	
Councillor Lana Formoso	Mayor, 10 October 2023 – 26 October 2024	
Councillor Sean O'Reilly		
Councillor Loi Truong		
Councillor Bob Milkovic		
Councillor Rhonda Garad		
Councillor Phillip Danh		
From 11 November 2024 to current		
Councillor Isabella Do		
Councillor Melinda Yim		
Councillor Alice Phuong Le		
From 1 July 2024 to 26 October 2024		
Councillor Tim Dark		
Councillor Angela Long		
Councillor Richard Lim	Deputy Mayor, 10 November 2023 – 26 October 2024	
Total number of Councillors	14	12

(b) Key Management Personnel (continued)

	Consolidated 2025 No.	Consolidated 2024 No.
Other key management personnel		
Peta Gillies – Executive Director Community Strengthening		
Sanjay Manivasagasivam – Executive Director City Futures		
Marjan Hajjari – Executive Manager Strategic Growth and Advocacy		
Yuri Guzman – Chief Information Officer		
Michelle Hansen – Chief Financial Officer (Executive member from 10 March 2025)		
Andrew Foley – Executive Director Corporate Development (1 July 2024 – 7 March 2025)		
Total number of other key management personnel	6	9
Chief Executive Officer		
Jacqui Weatherill	1	1
Total key management personnel	21	22
Dandenong Market Board Members		
Board Members	5	6
Executives	5	3
Total number of Dandenong Market Board Members	10	9
South East Leisure Board Members		
Board Members	6	5
General Managers	4	4
Chief Executive Officer	1	1
Total number of South East Leisure Board Members	11	10

(c) Remuneration of Key Management Personnel

Remuneration comprises employee benefits including all forms of consideration paid, payable or provided by Council, or on behalf of the Council, in exchange for services rendered. Remuneration of Key Management Personnel and Other senior staff is disclosed in the following categories.

Short-term employee benefits include amounts such as wages, salaries, annual leave or sick leave that are usually paid or payable on a regular basis, as well as non-monetary benefits such as allowances and free or subsidised goods or services.

Other long-term employee benefits include long service leave, other long service benefits or deferred compensation.

Post-employment benefits include pensions, and other retirement benefits paid or payable on a discrete basis when employment has ceased.

Termination benefits include termination of employment payments, such as severance packages.

7.1 Council and key management remuneration (continued)**(c) Remuneration of Key Management Personnel (continued)**

	Consolidated 2025 No.	Consolidated 2024 No.
Total remuneration of key management personnel was as follows:		
Short-term benefits	4,404	3,779
Long-term benefits	40	50
Post employment benefit	410	353
Termination benefits	141	620
	4,995	4,802

The numbers of key management personnel, whose total remuneration from Council and any related entities fall within the following bands:

	No.	No.
\$1 – \$9,999	–	1
\$10,000 – \$19,999	5	3
\$20,000 – \$29,999	8	6
\$30,000 – \$39,999	5	7
\$40,000 – \$49,999	4	5
\$50,000 – \$59,999	1	1
\$60,000 – \$69,999	1	–
\$70,000 – \$79,999	–	1
\$80,000 – \$89,999	1	–
\$90,000 – \$99,999	–	1
\$100,000 – \$109,999	2	1
\$110,000 – \$119,999	2	–
\$120,000 – \$129,999	–	1
\$130,000 – \$139,999	–	1
\$160,000 – \$169,999	–	3
\$180,000 – \$189,999	–	2
\$190,000 – \$199,999	–	1
\$200,000 – \$209,999	3	1
\$210,000 – \$219,999	1	–
\$220,000 – \$229,999	1	–
\$230,000 – \$239,999	–	1
\$240,000 – \$249,999	–	1
\$250,000 – \$259,999	1	–
\$260,000 – \$269,999	1	–
\$270,000 – \$279,999	1	–
\$280,000 – \$289,999	1	–
\$320,000 – \$329,999	–	1
\$340,000 – \$349,999	2	–
\$410,000 – \$419,999	–	1
\$420,000 – \$429,999	1	1
\$430,000 – \$439,999	–	–
\$440,000 – \$449,999	1	–
\$600,000 – \$609,999	–	1
Total	42	41

(d) Remuneration of other senior staff

Other senior staff are officers of Council, other than Key Management Personnel, whose total remuneration exceeds \$170,000 and who report directly to a member of the KMP.

The number of Senior Officers are shown below in their relevant income bands:

	Consolidated 2025 No.	Consolidated 2024 No.
Income range:		
\$170,000 – \$179,999	2	–
\$180,000 – \$189,999	1	–
\$190,000 – \$199,999	5	3
\$200,000 – \$209,999	3	2
\$210,000 – \$219,999	1	4
\$220,000 – \$229,999	2	1
\$230,000 – \$239,999	1	2
\$240,000 – \$249,999	2	1
\$250,000 – \$259,999	1	1
\$290,000 – \$299,999	1	–
	19	14
	\$'000	\$'000
Total remuneration for the reporting year for Senior Officers included above, amounted to:	4,051	3,061

7.2 Related party disclosure**(a) Transactions with related parties**

(i) During 2024-25 Council entered into the following transactions with related parties Dandenong Market Pty Ltd (DMPL) and South East Leisure Pty Ltd (SEL).

	Consolidated 2025 Excl GST \$'000	Consolidated 2024 Excl GST \$'000
Dandenong Market Pty Ltd		
Received from DMPL		
Rent received	406	264
Other charges	108	103
Total received	514	367
Paid to DMPL		
Contributions for festival/events	80	82
Payment for gift vouchers	7	2
Payment for other items	120	315
Total paid	207	399

Councillor Memeti has a financial interest in a stall at Dandenong Market. The financial arrangements are at arms length based on commercial terms. A number of related parties have minority shareholdings in public companies, which have dealings with the Council from time to time.

(a) Transactions with related parties (continued)

	Consolidated 2025 Excl GST \$'000	Consolidated 2024 Excl GST \$'000
South East Leisure Pty Ltd		
Received from SEL		
Other reimbursements	4	4
Total received	4	4
Paid to SEL		
Management fee	3,505	3,406
Payment for other items	40	135
Total paid	3,545	3,541

(b) Outstanding balances with related parties

The following transaction was outstanding at 30 June

Other reimbursements	2	20
	2	20

(c) Loans to/from related parties

On the 26 September 2022, Council resolved to serve as a guarantor for the finance lease facility in favour of South East Leisure Pty Ltd. The amount outstanding at 30 June 2025 is \$362,918.

(d) Commitments to/from related parties*Dandenong Market Pty Ltd*

Under the Management Services Agreement with Dandenong Market Pty Ltd (DMPL) an extension has been exercised up to 30 June 2026.

A commitment for rent of the Market premises is as follows	372	322
	372	322

South East Leisure Pty Ltd

Under the Management Services Agreement Council appoints South East Leisure Pty Ltd to provide management services to Council, Council is required to pay a Management Fee under the terms and conditions of the Management Services Agreement which ends 30 June 2032.

A commitment to pay a Management Fee to South East Leisure Pty Ltd	3,637	3,505
	3,637	3,505

Note 8 Managing uncertainties

8.1 Contingent assets and liabilities

Contingent assets and contingent liabilities are not recognised in the Balance Sheet, but are disclosed by way of a note and, if quantifiable, are measured at nominal value. Contingent assets and liabilities are presented inclusive of GST receivable or payable respectively.

(a) Contingent assets

Contingent assets are possible assets that arise from past events, whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Council.

The following are potential contingent assets to be considered by Council.

Developer contributions

Greater Dandenong acquires infrastructure assets, such as local roads, footpaths, kerb and channel and drains etc, from developers, as subdivisional contributions. The amount and value of assets acquired depends on the size of the development and the level of growth within the municipality. Developers construct infrastructure assets which are vested with Council when Council issues a Statement of Compliance. These assets are brought to account as revenue (Contributions – Non-Monetary) and capitalised. At reporting date, developers had commenced construction of assets that will eventually be transferred to the Council subject to Council issuing a Statement of Compliance. Council cannot reliably measure the value of the assets involved prior to completion and the timing of recognition.

(b) Contingent liabilities

Contingent liabilities are:

- possible obligations that arise from past events, whose existence will be confirmed only by the occurrence or non-occurrence of one or more uncertain future events not wholly within the control of the Council; or
- present obligations that arise from past events but are not recognised because:
- it is not probable that an outflow of resources embodying economic benefits will be required to settle the obligation; or
- the amount of the obligation cannot be measured with sufficient reliability.

The following are potential contingent liabilities to be considered by Council.

Superannuation

Council has obligations under a defined benefit superannuation scheme that may result in the need to make additional contributions to the scheme, matters relating to this potential obligation are outlined in Note 9.3. As a result of the volatility in financial markets the likelihood of making such contributions in future periods exists

Development Contribution Plans (DCP)

Council has three sites that are subject to formal development contribution plans, two are in Keysborough and one in Lyndhurst. All three sites are covered by a DCP.

A DCP provides the framework for the provision and funding of infrastructure to facilitate the set development area and the purpose of a DCP is to provide a “fair distribution of costs for works and services, including roads, traffic management and community facilities to all the proper servicing in the area”.

New development in each of the areas is required to meet its share of the total cost of delivering the required infrastructure works – as measured by its projected share of usage – through development contributions collected under the DCP's. The balance of works not covered by development contributions has been agreed to be funded by Council. The total value of these works is estimated to be around \$10 million.

Landfills

The Greater Dandenong City Council may be liable for the consequences of disposing refuse at a number of legacy landfill sites. A legacy site refers to a landfill that has been decommissioned and is no longer receiving waste. At balance date Council is unable to assess whether there are any financial implications.

Legal actions

Council is presently involved in a number of confidential legal matters, which are being conducted through Council's solicitors. The estimated potential financial effect of these matters may be up to \$2.15 million (\$1.0 million as at 30 June 2024).

MAV Workcare

Council was a participant of the MAV WorkCare Scheme. The MAV WorkCare Scheme provided workers compensation insurance. MAV WorkCare commenced business on 1 November 2017 and the last day the Scheme operated as a self-insurer was 30 June 2021. In accordance with the *Workplace Injury Rehabilitation and Compensation Act 2013*, there is a six year liability period following the cessation of the Scheme (to 30 June 2027). During the liability period, adjustment payments may be required. Since 30 June 2021, Council has paid \$1.39 million in adjustment

payments (2024-25: \$29,327 and 2023-24: \$32,260). The determination of any adjustment payments is dependent upon revised actuarial assessments of the Scheme's tail claims liabilities as undertaken by Work Safe Victoria. If required, adjustments will occur at the 3-year and 6-year points during the liability period, and will affect participating members. The 30 June 2024 marks the three-year anniversary of the schemes cessation. In August 2025, Council received an invoice for an additional adjustment payment of \$447,000 which will be paid in 2025-26.

8.1 (c) Guarantees for loans to other entities

The amount disclosed for financial guarantee in this note is the nominal amount of the underlying loan that is guaranteed by the Council, not the fair value of the financial guarantee.

Financial guarantee contracts are not recognised as a liability in the Balance Sheet unless the lender has exercised their right to call on the guarantee or Council has other reasons to believe that it is probable that right will be exercised. Details of guarantees that Council has provided, that are not recognised in the Balance Sheet are disclosed below.

Entities	Amount outstanding 30 June 2025 \$'000	Amount outstanding 30 June 2024 \$'000	Date commenced
Keysborough Bowls Club Inc.	23	31	18 May 2015
Total Guarantees for loans to other entities	23	31	

8.2 Change in accounting standards

Certain new Australian Accounting Standards and interpretations have been published that are not mandatory for the 30 June 2025 reporting period. Council assesses the impact of these new standards. As at 30 June 2025 there were no new accounting standards or interpretations issued by the AASB which are applicable for the year ending 30 June 2025 that are expected to impact Council.

In September 2024 the Australian Accounting Standards Board (AASB) issued two Australian Sustainability Reporting Standards (ASRS). This followed Commonwealth legislation establishing Australia's sustainability reporting framework. Relevant entities will be required to undertake mandatory reporting of climate-related disclosures in future financial years. Public sector application issues remain under consideration and Council will continue to monitor developments and potential implications for future financial years.

8.3 Financial instruments

(a) Objectives and policies

The Council's principal financial instruments comprise cash assets, term deposits, receivables (excluding statutory receivables), payables (excluding statutory payables) and bank borrowings. Details of the significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument is disclosed in notes of the financial statements. Risk management is carried out by senior management

under policies approved by the Council. These policies include identification and analysis of the risk exposure to Council and appropriate procedures, controls and risk minimisation.

(b) Market risk

Market risk is the risk that the fair value or future cash flows of our financial instruments will fluctuate because of changes in market prices. The Council's exposures to market risk is primarily through interest rate risk with only insignificant exposure to other price risks and no exposure to foreign currency risk.

Interest rate risk

Interest rate risk refers to the risk that the value of a financial instrument or cash flows associated with the instrument will fluctuate due to changes in market interest rates. Interest rate risk arises primarily from long term loans and borrowings at fixed rates which exposes us to fair value interest rate risk. We do not hold any interest bearing financial instruments that are measured at fair value, and therefore has no exposure to fair value interest rate risk. Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Council has minimal exposure to cash flow interest rate risk through its cash and deposits that are at floating rates.

Investment of surplus funds is made with approved financial institutions under the *Local Government Act 2020*. We manage interest rate risk by adopting an investment policy that ensures:

- diversification of investment product
- monitoring of return on investment and
- benchmarking of returns and comparison with budget.

There has been no significant change in the Council's exposure, or its objectives, policies and processes for managing interest rate risk or the methods used to measure this risk from the previous reporting period.

Interest rate movements have not been sufficiently significant during the year to have an impact on the Council's year end result.

(c) Credit risk

Credit risk is the risk that a contracting entity will not complete its obligations under a financial instrument and cause us to make a financial loss. We have exposure to credit risk on some financial assets included in the Balance Sheet. Particularly significant area of credit risk exists in relation to outstanding fees and fines as well as loans and receivables from sporting clubs and associations. To help manage this risk:

- we have a policy for establishing credit limits for the entities we deal with
- we may require collateral where appropriate and
- we only invest surplus funds with financial institutions which have a recognised credit rating specified in our investment policy.

Receivables consist of a large number of customers, spread across the ratepayer, business and government sectors. Credit risk associated with the Council's financial assets is minimal. Rates debtors are secured by a charge over the rateable property. Council has assessed that 16% of parking infringement debts owing to Council are unlikely to be collected and has raised a provision for doubtful debts over those debts based on an assessment of collectability. The collection of long overdue parking infringement debts is managed by Fines Victoria.

Refer note 5.1 for financial assets which are determined to be impaired.

Council may also be subject to credit risk for transactions which are not included in the Balance Sheet, such as when Council provides a guarantee for another party. Details of Council's contingent liabilities are disclosed in note 8.1(b).

The maximum exposure to credit risk at the reporting date to recognised financial assets is the carrying amount, net of any allowance for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. Council does not hold any collateral.

(d) Liquidity risk

Liquidity risk includes the risk that, as a result of our operational liquidity requirements we will not have sufficient funds to settle a transaction when required or will be forced to sell a financial asset at below value or may be unable to settle or recover a financial asset.

To help reduce these risks Council:

- has a liquidity policy which targets a minimum and average level of cash and cash equivalents to be maintained.
- has readily accessible standby facilities and other funding arrangements in place.
- has a liquidity portfolio structure that requires surplus funds to be invested within various bands of liquid instruments.
- monitors budget to actual performance on a regular basis, and
- sets limits on borrowings relating to the percentage of loans to rate revenue and percentage of loan principal repayments to rate revenue.

The Council's maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed in the face of the Balance Sheet and the amounts related to financial guarantees disclosed in note 8.1(c), and is deemed insignificant based on prior periods' data and current assessment of risk.

There has been no significant change in Council's exposure, or its objectives, policies and processes for managing liquidity risk or the methods used to measure this risk from the previous reporting period.

With the exception of borrowings, all financial liabilities are expected to be settled within normal terms of trade. Details of the maturity profile for borrowings are disclosed at note 5.4.

Unless otherwise stated, the carrying amount of financial instruments reflect their fair value.

(e) Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Council believes the following movements are 'reasonably possible' over the next 12 months:

- A parallel shift of +1% and - 1% in market interest rates (AUD) from year-end rates of 4.57%.

These movements will not have a material impact on the valuation of Council's financial assets and liabilities, nor will they have a material impact on the results of Council's operations.

8.4 Fair value measurement

Fair value hierarchy

Council's financial assets and liabilities are not valued in accordance with the fair value hierarchy, Council's financial assets and liabilities are measured at amortised cost.

Council measures certain assets and liabilities at fair value where required or permitted by Australian Accounting Standards. AASB 13 'Fair value measurement', aims to improve consistency and reduce complexity by providing a definition of fair value and a single source of fair value measurement and disclosure requirements for use across Australian Accounting Standards.

Council has considered the amendments to AASB 13 Fair Value Measurement that apply for the 2024-25 financial year as a result of AASB 2022-10 Amendments to Australian Accounting Standards – Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities. For assets, where the Council adopts a current replacement cost approach to determine fair value, the Council now considers the inclusion of site preparation costs, disruption costs and costs to restore another entity's assets in the underlying valuation.

The AASB 13 amendments apply prospectively, comparative figures have not been restated.

The AASB 13 amendments have impacted Council's financial statements as follows: The current replacement cost of Council assets, such as infrastructure assets, has increased by \$40.4 million due to the inclusion of site preparation costs, disruption costs and costs to restore another entity's assets.

All assets and liabilities for which fair value is measured or disclosed in the financial statements are categorised within a fair value hierarchy, described as follows, based on the lowest level input that is significant to the fair value measurement as a whole:

Level 1 – Quoted (unadjusted) market prices in active markets for identical assets or liabilities.

Level 2 – Valuation techniques for which the lowest level input that is significant to the fair value measurement is directly or indirectly observable

Level 3 – Valuation techniques for which the lowest level input that is significant to the fair value measurement is unobservable

For the purpose of fair value disclosures, Council has determined classes of assets and liabilities on the basis of the nature, characteristics and risks of the asset or liability and the level of the fair value hierarchy as explained above.

In addition, Council determines whether transfers have occurred between levels in the hierarchy by re-assessing categorisation (based on the lowest level input that is significant to the fair value measurement as a whole) at the end of each reporting period.

Revaluation

Subsequent to the initial recognition of assets, non-current physical assets, other than plant and equipment, works in progress and leasehold improvements are measured at their fair value, being the price that would be received to sell an asset (or paid to transfer a liability) in an orderly transaction between market participants at the measurement date. For assets valued at cost, the carrying amount is considered to approximate fair value given short useful lives. At balance date, the Council reviewed the carrying value of the individual classes of assets measured at fair value to ensure that each asset materially approximated its fair value. Where the carrying value materially differed from the fair value at balance date, the class of asset was revalued.

Fair value valuations are determined in accordance with a valuation hierarchy. Changes to the valuation hierarchy will only occur if an external change in the restrictions or limitations of use of an asset result in changes to the permissible or practical highest and best use of the asset. In addition, Council undertakes a formal revaluation of land, buildings, and infrastructure assets on a regular basis ranging from 1 to 5 years. The valuation is performed either by experienced council officers or independent experts. The following table sets out the frequency of revaluations by asset class.

Asset class	Revaluation frequency
Land	1 to 2 years
Buildings	1 to 2 years
Roads	2 to 5 years
Bridges	2 to 5 years
Footpaths and cycleways	2 to 5 years
Drainage	2 to 5 years
Off street car parks	2 to 5 years

Where the assets are revalued, the revaluation increases are credited directly to the asset revaluation reserve except to the extent that an increase reverses a prior year decrease for that class of asset that had been recognised as an expense in which case the increase is recognised as revenue up to the amount of the expense. Revaluation decreases are recognised as an expense except where prior increases are included in the asset revaluation reserve for that class of asset in which case the decrease is taken to the reserve to the extent of the remaining increases. Within the same class of assets, revaluation increases and decreases within the year are offset. Impairment of assets.

Impairment of assets

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the Comprehensive Income Statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

At each reporting date, the Council reviews the carrying value of its assets to determine whether there is any indication that these assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs of disposal and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the Comprehensive Income Statement, unless the asset is carried at the revalued amount in which case, the impairment loss is recognised directly against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

8.5 Events occurring after balance date

No matters have occurred after balance date that require disclosure in the financial report.

8.6 Adjustments directly to equity

There were no adjustments to opening equity balances in the 2024-25 financial year.

Note 9 Other matters

9.1 Reserves

	Balance at beginning of reporting period \$'000	Increase (decrease) \$'000	Reversal of previous revaluations for assets disposed \$'000	Impairment loss (credited against previous increments)/ reversal \$'000	Balance at end of reporting period \$'000
(a) Asset revaluation reserves					
2025					
Property					
Land	1,025,776	–	–	–	1,025,776
Buildings	75,851	–	–	–	75,851
	1,101,627	–	–	–	1,101,627
Infrastructure					
Roads	216,246	163,555	–	–	379,801
Bridges	31,829	–	–	–	31,829
Footpaths and cycleways	22,752	47,700	–	–	70,452
Drainage	270,429	156,766	–	–	427,195
Off street car parks	3,329	4,734	–	–	8,063
Parks, open space and streetscapes	4,516	–	–	–	4,516
Recreational, leisure and community facilities	4,483	–	–	–	4,483
	553,584	372,755	–	–	926,339
Total asset revaluation reserves	1,655,211	372,755	–	–	2,027,966
2024					
Property					
Land	963,143	62,633	–	–	1,025,776
Buildings	74,677	1,903	–	(729)	75,851
	1,037,820	64,536	–	(729)	1,101,627
Infrastructure					
Roads	216,246	–	–	–	216,246
Bridges	26,141	5,688	–	–	31,829
Footpaths and cycleways	22,752	–	–	–	22,752
Drainage	223,964	46,465	–	–	270,429
Off street car parks	3,329	–	–	–	3,329
Parks, open space and streetscapes	–	4,516	–	–	4,516
Recreational, leisure and community facilities	–	4,483	–	–	4,483
	492,432	61,152	–	–	553,584
Total asset revaluation reserves	1,530,252	125,688	–	(729)	1,655,211

The asset revaluation reserve is used to record increments and decrements on the revaluation of non-current assets, as described in accounting policy note 6.2(h).

9.1 Reserves (continued)

	Balance at beginning of reporting period \$'000	Transfer to accumulated surplus \$'000	Transfer from accumulated surplus \$'000	Balance at end of reporting period \$'000
(b) Other reserves				
2025				
Insurance reserve	469	–	246	715
Re-vegetation reserves	200	(30)	–	170
Open space – planning, development and improvements	3,756	(1,026)	3,997	6,727
Open space – acquisitions	6,000	(1,026)	1,026	6,000
Keysborough South maintenance levy	3,008	(1,122)	1,796	3,682
Major projects reserve	49,308	(8,501)	8,457	49,264
General reserve	4,155	(34)	2,315	6,436
Council funded development contributions reserve	16,314	(31)	1,145	17,428
Spring Valley landfill rehabilitation	4,063	(25)	1,417	5,455
Springvale Activity Precinct – parking and development	235	–	–	235
Dandenong Activity Precinct – parking and development	3,013	(1)	1,000	4,012
Future maintenance reserve	4,040	(248)	–	3,792
Digital technology reserve	–	–	1,088	1,088
Total other reserves	94,561	(12,044)	22,487	105,004
2024				
Insurance reserve	469	–	–	469
Re-vegetation reserves	229	(29)	–	200
Open space – planning, development and improvements	2,309	(841)	2,288	3,756
Open space – acquisitions	6,000	(10)	10	6,000
Keysborough South maintenance levy	2,581	(1,308)	1,735	3,008
Major projects reserve	42,566	(2,172)	8,914	49,308
General reserve	2,662	(245)	1,738	4,155
Council funded development contributions reserve	19,546	(4,421)	1,189	16,314
Spring Valley landfill rehabilitation	3,148	(36)	951	4,063
Springvale Activity Precinct – parking and development	235	–	–	235
Dandenong Activity Precinct – parking and development	3,074	(711)	650	3,013
Future maintenance reserve	4,341	(301)	–	4,040
Grants in Advance	720	(720)	–	–
Total other reserves	87,880	(10,794)	17,475	94,561

(b) Other reserves (continued)**Nature and purpose of other reserves:**Insurance reserve

The insurance reserve has been created to meet large and unexpected policy excesses on multiple insurance claims.

Re-vegetation reserves

The purpose of this reserve fund is to meet native re-vegetation requirements on Council's reserves.

Open space – planning, development and improvements

Funds set aside in this reserve will be utilised exclusively for allocation towards enhancing the City's open space via planning, development and improvements.

Open space – acquisitions

Funds set aside in this reserve will be utilised exclusively for open space land acquisitions.

Keysborough South maintenance levy

This reserve has been established to ensure full accountability of the levies received for the Keysborough and Somerfield Estates reflecting costs of maintaining an additional 15% open space beyond that of traditional estates.

Major projects reserve

The major projects reserve holds proceeds from the sale of Council's property assets or surplus Council funds and will be utilised for investing in other properties or funding future major projects.

General reserve

This reserve relates to financial impacts of future aged care sector reforms and fixed term contracts in community service programs.

Council funded development contributions reserve

The reserve for Council funded development contribution plans holds funds in respect of Council's contribution to the two major developments in Dandenong South (C87) and Keysborough (C36).

Spring Valley landfill rehabilitation reserve

The purpose of this reserve is to rehabilitate the Spring Valley landfill site at Clarke Road, Springvale South.

Springvale Activity Precinct – parking and development reserve

The purpose of the reserve is to fund development in the Springvale Activity Centre.

Dandenong Activity Precinct – parking and development reserve

The purpose of the reserve is to fund development in the Dandenong Activity Centre.

Future maintenance reserve

This reserve holds contribution funds for future works to address level crossing removal authority defects.

Digital Technology reserve

This reserve is dedicated to advancing Council's digital capabilities. This reserve supports initiatives that drive innovation, improve operational efficiency, enhance customer and employee experiences, and ensure long-term technological resilience.

	Note	Consolidated 2025 \$'000	Consolidated 2024 \$'000
--	------	--------------------------------	--------------------------------

(c) Total reserves summary

Asset revaluation reserve	9.1(a)	2,027,966	1,655,211
Other reserves	9.1(b)	105,004	94,561
Total reserves		2,132,970	1,749,772

9.2 Reconciliation of cash flows from operating activities to surplus

	Consolidated 2025 \$'000	Consolidated 2024 \$'000
Surplus for the year	30,913	12,287
Non-cash adjustments:		
Depreciation	47,645	35,881
Amortisation intangible assets	20	44
Depreciation right of use assets	661	715
Impairment loss	–	56
Investments in other entities	10	–
Gain on disposal of property, infrastructure, plant and equipment	(1,395)	(604)
Fair value adjustments for investment property	(175)	(115)
Contributions of non-monetary assets	(6,000)	(12,098)
Works in progress (unable to be capitalised)	2,987	8,054
Assets written-off	6,163	6,754
Borrowing costs	2,669	2,575
Finance cost – leases	28	41
Other interest bearing liabilities net present value adjustment	18	–
Change in assets and liabilities		
(Increase)/decrease in trade and other receivables	(2,529)	366
(Increase)/decrease in prepayments	1,313	(137)
Increase/(decrease) in trust funds and deposits taken/repaid	(1,005)	(862)
Increase/(decrease) in trade and other payables	(3,377)	4,947
Increase/(decrease) in contract and other liabilities	(2,574)	(2,203)
Increase in provisions	1,239	97
(Increase)/decrease in inventories	2	(7)
Net cash provided by operating activities	76,613	55,791

9.3 Superannuation

Council makes the majority of its employer superannuation contributions in respect of its employees to the Local Authorities Superannuation Fund (the Fund). This Fund has two categories of membership, accumulation and defined benefit, each of which is funded differently.

Obligations for contributions to the Fund are recognised as an expense in Comprehensive Income Statement when they are made or due.

Accumulation

The Fund's accumulation category, Vision MySuper/ Vision Super Saver, receives both employer and employee contributions on a progressive basis. Employer contributions are normally based on a fixed percentage of employee earnings (for the year ended 30 June 2025, this was 11.5% as required under Superannuation Guarantee (SG) legislation (2024:11.0%)).

Defined Benefit

Council does not use defined benefit accounting for its defined benefit obligations under the Fund's Defined Benefit category. This is because the Fund's Defined Benefit category is a pooled multi-employer sponsored plan.

There is no proportional split of the defined benefit liabilities, assets or costs between the participating employers as the defined benefit obligation is a floating obligation between the participating employers and the only time that the aggregate obligation is allocated to specific employers is when a call is made. As a result, the level of participation of Council in the Fund cannot be measured as a percentage compared with other participating employers. Therefore, the Fund Actuary is unable to allocate benefit liabilities, assets and costs between employers for the purposes of AASB 119.

Funding arrangements

Council makes employer contributions to the Defined Benefit category of the Fund at rates determined by the Trustee on the advice of the Fund Actuary. As at 30 June 2024, an interim actuarial investigation was held as the Fund provides lifetime pensions in the Defined Benefit category. The vested benefit index (VBI) of the Defined Benefit category as at 30 June 2024 (of which Council is a contributing employer) was 105.4%. The financial assumptions used to calculate the VBI were:

– Net investment returns	5.60% pa
– Salary information	3.50% pa
– Price inflation (CPI)	2.70% pa

As at 30 June 2025, an interim actuarial investigation is underway as the Fund provides lifetime pensions in the Defined Benefit category. It is expected to be completed by 31 October 2025.

Vision Super has advised that the VBI at 30 June 2025 was 110.5%. Council was notified of the 30 June 2025 VBI during August 2025 (2024: August 2024). The financial assumptions used to calculate this VBI were:

– Net investment returns	5.70% pa
– Salary information	3.50% pa
– Price inflation (CPI)	2.60% pa

The VBI is used as the primary funding indicator. Because the VBI was above 100%, the 30 June 2024 actuarial investigation determined the Defined Benefit category was in a satisfactory financial position and that no change was necessary to the Defined Benefit category's funding arrangements from prior years. Employer contributions

(a) Regular contributions

On the basis of the results of the 2024 interim actuarial investigation conducted by the Fund Actuary, Council makes employer contributions to the Fund's Defined Benefit category at rates determined by the Fund's Trustee. For the year ended 30 June 2025, this rate was 11.5% of members' salaries (11.0% in 2023-24). This rate is expected to increase in line with any increases in the SG contribution rate and was reviewed as part of the 30 June 2023 triennial valuation.

In addition, Council reimburses the Fund to cover the excess of the benefits paid as a consequence of retrenchment above the funded resignation or retirement benefit.

(b) Funding calls

If the Defined Benefit category is in an unsatisfactory financial position at an actuarial investigation or the Defined Benefit category's VBI is below its shortfall limit at any time other than the date of the actuarial investigation, the Defined Benefit category has a shortfall for the purposes of SPS 160 and the Fund is required to put a plan in place so that the shortfall is fully funded within three years of the shortfall occurring. The Fund monitors its VBI on a quarterly basis and the Fund has set its shortfall limit at 98% from 26 July 2024 (previously 97%).

In the event that the Fund Actuary determines that there is a shortfall based on the above requirement, the Fund's participating employers (including Council) are required to make an employer contribution to cover the shortfall.

Using the agreed methodology, the shortfall amount is apportioned between the participating employers based on the pre-1 July 1993 and post-30 June 1993 service liabilities of the Fund's Defined Benefit category, together with the employer's payroll at 30 June 1993 and at the date the shortfall has been calculated.

9.3 Superannuation (continued)

Due to the nature of the contractual obligations between the participating employers and the Fund, and that the Fund includes lifetime pensioners and their reversionary beneficiaries, it is unlikely that the Fund will be wound up.

If there is a surplus in the Fund, the surplus cannot be returned to the participating employers.

In the event that a participating employer is wound-up, the defined benefit obligations of that employer will be transferred to that employer's successor.

The 2024 interim actuarial investigation surplus amounts

An actuarial investigation is conducted annually for the Defined Benefit category of which Council is a contributing employer. Generally, a full actuarial investigation is conducted every three years and interim actuarial investigations are conducted for each intervening year. An interim investigation was conducted as at 30 June 2024 while a full investigation was conducted as at 30 June 2023.

The Fund's actuarial investigation identified the following for the Defined Benefit category of which Council is a contributing employer:

	2024 (Triennial) \$ million	2023 (Interim) \$ million
– A VBI surplus	108.4	84.7
– A total service liability surplus	141.4	123.6
– A discounted accrued benefits surplus	156.7	141.9

The VBI surplus means that the market value of the fund's assets supporting the defined benefit obligations exceed the vested benefits that the defined benefit members would have been entitled to if they had all exited on 30 June 2024.

The total service liability surplus means that the current value of the assets in the Fund's Defined Benefit category plus expected future contributions exceeds the value of expected future benefits and expenses as at 30 June 2024.

The discounted accrued benefit surplus means that the current value of the assets in the Fund's Defined Benefit category exceeds the value of benefits payable in the future but accrued in respect of service to 30 June 2024.

The 2025 interim actuarial investigation

An interim actuarial investigation is being conducted for the Fund's position as at 30 June 2025 as the Fund provides lifetime pensions in the Defined Benefit category.

Vision Super has advised that the VBI at 30 June 2025 was 110.5%. Council was notified of the 30 June 2025 VBI during August 2025 (2024: August 2024). The financial assumptions used to calculate this VBI were:

– Net investment returns	5.70% pa
– Salary information	3.50% pa
– Price inflation (CPI)	2.60% pa

It is anticipated that this actuarial investigation will be completed by 31 October 2025.

9.3 Superannuation (*continued*)

The 2023 triennial investigation

The last triennial actuarial investigation conducted prior to 30 June 2023 was at 30 June 2020. This actuarial investigation was completed by 31 December 2020. The financial assumptions for the purposes of that investigation was:

	2023 Triennial investigation	2020 Triennial investigation
– Net investment return	5.7% pa	5.6% pa
– Salary inflation	3.5% pa	2.5% pa for the first two years and 2.75% pa thereafter
– Price inflation	2.8% pa	2.0% pa

Superannuation contributions

Contributions by Council (excluding any unfunded liability payments) to the above superannuation plans for the financial year ended 30 June 2025 are detailed below:

Scheme	Type of scheme	Rate	Consolidated 2025 \$'000	Consolidated 2024 \$'000
Vision Super	Defined benefits	11.5% (2024: 11.0%)	312	312
Vision Super	Accumulation	11.5% (2024: 11.0%)	3,798	3,771
Other funds	Accumulation	11.5% (2024: 11.0%)	5,438	4,772

In addition to the above contributions, Council has paid \$0 unfunded liability payments to Vision Super in 2024-25 (2023-24: \$0).

There were \$376,000 contributions outstanding and no loans issued from or to the above schemes as at 30 June 2025.

The expected contributions to be paid to the Defined Benefit category of Vision Super for the year ending 30 June 2026 is \$322,000.

Note 10 Change in accounting policy

There have been no changes to accounting policies in the 2024-25 year.

There are no pending accounting standards that are likely to have a material impact on Council.

Customer Service Centre locations

Dandenong Civic Centre
Level 2, 225 Lonsdale Street, Dandenong
8.30am–5pm Monday to Friday

Springvale Community Hub
5 Hillcrest Grove, Springvale
8.30am–5pm Monday to Friday

Parkmore
Shop A7, Parkmore Shopping Centre Cheltenham Road, Keysborough
9am–5pm Monday to Friday, 9am–1pm Saturday

 (03) 8571 1000	 TTY: 133 677	 Acknowledging Bunurong Country
 council@cgd.vic.gov.au	Speak and listen: 1300 555 727 Online: relayservice.gov.au	
 greaterdandenong.vic.gov.au	 TIS:13 14 50	

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4.1.3 Review of Council Policies for Abolition

Responsible Officer:	Executive Director Strategy & Corporate Services
Attachments:	1. Policy for Abolition - Asset Management - 2019 08 [4.1.3.1 - 7 pages] 2. Policy for Abolition - Parking Fees Management - 2016 11 [4.1.3.2 - 3 pages] 3. Policy for Abolition - Guarantee of Community Loans - 2021 01 [4.1.3.3 - 4 pages]

Officer Recommendation

That Council ABOLISH the following policies attached to this report:

- **Asset Management Policy (attachment 1);**
- **Parking Fees Management Policy (attachment 2); and**
- **Guarantee of Community Loans Policy (attachment 3).**

Executive Summary

1. Council policies are in place to ensure accordance with relevant legislation, regulations and best practice. Council's policies are reviewed as part of a cyclic program to ensure they remain current and meet Council's operational needs.
2. The attached policies have been reviewed and found to be superfluous to Council's operational needs and are presented to Council for abolishment.

Background

3. Essentially, policies developed by Council are aimed at ensuring good governance and decision-making processes, as well as the effective and efficient management of community resources and the day-to-day business of Council. They help govern how Council operates and provide a clear set of principles that provide a definite direction for Council.
4. Each policy is developed in order to address specific matters and objectives as outlined in the Council Plan 2025-2029 or as required by legislation.
5. Existing council policies are subject to an ongoing review process to ensure they remain up-to-date and comply with current legislation. Policies are also reviewed and updated if legislation requires it; or when Council's functions, structure or activities change; or when technological advances or new systems are implemented.
6. Council policies should be read in conjunction with any related legislation, relevant internal policies, codes of practice or guidelines. A Council policy is considered to be automatically revoked upon readoption of the latest version of that policy.
7. Policies that are superseded or superfluous to Council needs it must be formally abolished by resolution of Council.



Proposal

8. It is proposed that the following policies found surplus to Council's needs be abolished for the reasons provided in the table:

Policy Name	Reason for Abolition
Assent Management Policy	This policy now forms part of the 10-year Asset Plan.
Parking Fees Management Policy	This policy was found superfluous to Council operational needs and has not been required or exercised post 2015.
Guarantee of Community Loans Policy	This policy was found superfluous to Council's operational needs and will be replaced with a set of guidelines.

Governance Compliance

Financial/Asset Resource Implications (consider Service Statements, Budget, Long Term Financial Strategy and Asset Plan)

Operating Budget Implications

9. There are no financial implications associated with this report.

Asset Implications

10. This item does not affect any existing assets.

Legal/Risk Implications

11. There are no legal / risk implications relevant to this report.

Environmental Implications

12. There are no environmental implications relevant to this report.

Community and Stakeholder Consultation

13. Prior to this report, the Policies attached to this report were reviewed and evaluated by the Executive Team.
14. Council's Policy Register is regularly reviewed by Council's Audit and Risk Committee.

Links to Community Vision, Council Plan, Strategy, Notice of Motion

15. This report is consistent with the following principles in the Community Vision 2040:
- Not Applicable
16. This report is consistent with the following strategic objectives from the Council Plan 2025-29:
- Not Applicable



Legislative and Policy Obligations

17. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:

- Related Council Policies, Strategies or Frameworks.



Greater Dandenong Policy

Asset Management Policy

File Number:	A1296033	Authority:	Council
Directorate:	Engineering	Responsible Officer:	Coordinator Asset Management
Policy Type:	Discretionary	Version No:	3
1 st Adopted by Council	28 May 2007 Minute No. 584	Last Adopted by Council:	10 August 2015 Minute No. 1041
Review Period:	4 years	Next Review:	August 2019

1. Purpose

The purpose of this policy is to outline what strategies and processes are employed at the City of Greater Dandenong (Council) to ensure comprehensive and effective asset management practices are developed and utilised for all assets owned or controlled by Council. This policy is to be read in conjunction with the Asset Management Strategy.

2. Background

The City of Greater Dandenong is responsible for management of physical infrastructure with a replacement value of more than \$2 billion. Council's infrastructure network represents an immense investment, made over many generations and provides the foundation for the social, environmental and economic values of the community. This infrastructure plays an integral part in delivering the services provided by Council and achieving its vision of '*Greater Dandenong is a safe, vibrant city of opportunity for all – to visit, work, live and play.*'

The Council Plan also identifies the following objectives which relate to this policy:

1. *Effective planning and management of Council's infrastructure to ensure it is responsive to contemporary environmental conditions*
2. *Implement the City Improvement Program*
3. *Sound financial management for a sustainable Council.*

Stewardship of infrastructure is a core Council function. Millions of dollars are spent annually managing and maintaining infrastructure. It is important that Council employs high-level management skills and practices to ensure that services are delivered economically and sustainably.

Council is developing a best practice asset management framework to enhance Council's asset management practices. This framework extends from this Asset



Greater Dandenong Policy

Management Policy to asset operations and information systems. The framework enables and encourages Council to implement a coordinated approach to the management of all assets under its stewardship.

3. Scope

This policy applies to Council, Executive Management, officers and interested members of the community involved in the acquisition, operations, maintenance, renewal, upgrading and disposal of the City's existing and new assets. It encompasses all asset classes essential for service delivery. They include assets such as Roads, Buildings & Facilities, Stormwater Drainage, Open Space, Plant Fleet and Equipment.

4. Human Rights and Responsibilities Charter – Compatibility Statement

The Victorian Charter of Human Rights and Responsibilities has been considered in the preparation of this Policy but is not relevant to the content of the Policy.

5. References

- Local Government Act 1989
- Local Government (Planning and Reporting) Regulations 2014
- Road Management Act 2004
- Victorian Charter of Human Rights and Responsibilities Act 2006

6. Definitions

Asset: A physical component of a facility which has value, enables services to be provided and has an economic life of greater than 12 months.

Asset Management: The systematic and co-ordinated activities and practices of an organisation to optimally and sustainably deliver on its objectives through the cost-effective lifecycle management of assets.

Infrastructure Assets: Stationary systems forming a network and serving whole communities, where the system as a whole is intended to be maintained indefinitely at a particular level of service potential by the continuing replacement and refurbishment of its components. The network may include normally recognised ordinary assets as components.

Lifecycle: The time interval that commences with the identification of the need for an asset and terminates with the decommissioning of the asset or any liabilities thereafter.



Greater Dandenong Policy

7. Council Policy

Vision

As custodians of community assets, the City of Greater Dandenong will provide assets that are accessible, safe, sustainable and responsive to the needs of the community and the contemporary environment.

Objectives

- To achieve Best Appropriate Practice in Asset Management as it applies to the different asset groups.
- To adopt a long term sustainable asset management approach, incorporating life cycle costing into capital investment decisions, including new, expansion or upgrade projects funded by external grants.
- To develop and review Asset Management Plans for each infrastructure asset group, that link to the Long Term Financial Strategy and local government performance and financial reporting frameworks.
- To develop and review service targets and standards in consultation with the community, to ensure long term sustainability of the assets supporting service delivery.
- To give priority to asset renewal or refurbishment when making capital investment decisions thereby ensuring Council's existing assets are properly maintained for ongoing provision of acceptable levels of service.
- To develop effective and affordable preventative maintenance programs aimed at minimising life cycle costs and maximising the service potential of assets.
- To apply appropriate risk management principles and practices for staff, contractors, property and the community.
- To implement and maintain an integrated Asset Management System to ensure a common asset data set is available for strategic, operational and financial reporting purposes.
- To be a progressive Council in Asset Management by incorporating cross collaboration and cultural change.

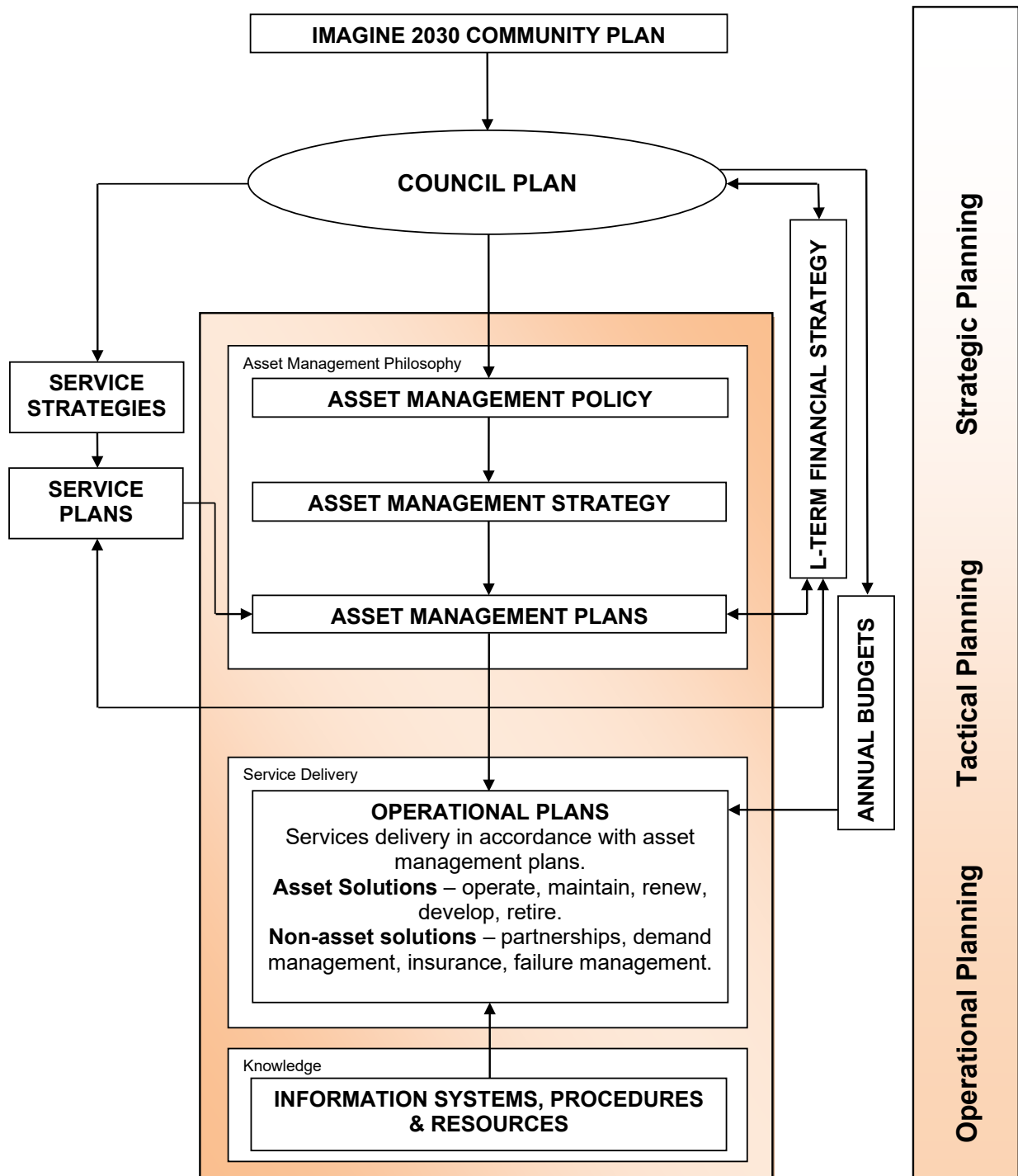
Policy Implementation

Council's vision and objectives for Asset Management are to be achieved through the continued implementation of Council's Asset Management Framework shown in Figure 1 below.



Greater Dandenong Policy

FIGURE 1: ASSET MANAGEMENT FRAMEWORK





Greater Dandenong Policy

Responsibilities and Relationships

Council does recognise that asset management requires a 'whole of organisation' approach. Therefore, the appropriate training programs will be initiated in order to increase awareness and build the required capacity for asset management delivery. Capacity building will include presentations for Councillors and training for Council personnel. A session on Asset Management will also be held for Councillors following the start of every Council Election cycle. Council also recognises the importance of establishing well defined roles and responsibilities for its staff and Council regarding asset management. The asset management responsibilities for key stakeholders are summarised below:

Council

- Act as stewards for infrastructure assets and set corporate asset management policy and vision.
- Approve Long Term Financial Plans and provide appropriate resources for asset management activities.
- Endorse Asset Management Plans and monitor their outcomes.

CEO & Executive

- Promote asset management to the organisation, councillors and the community.
- Ensure that asset management policies, strategies and plans are integrated into the corporate governance framework.
- Foster and support a multi-disciplinary Service and Asset Management Steering Group.
- Ensure that accurate and reliable asset information is presented to Council for decision-making.
- Ensure staff are appropriately trained and skilled to perform the required asset management functions.

Service & Asset Management Steering Group (SAS Group)

- Develop the strategic direction for asset management.
- Provide a coordinated, consistent and collaborative approach to asset management and asset management improvement across Council.
- Adopt a cross-functional view and resolve differences between business units when necessary and provide asset management leadership and support to achieve the benefits sought by Council.
- Monitor and review the Asset Management Policy, Asset Management Strategy and individual Asset Management Plans for major asset classes.
- Monitor and evaluate asset management practice and the implementation of the asset management strategy.
- Endorse the long term renewal and upgrade programs for consideration by the CIP Steering Group.
- Report to the Executive Management Team every 6 months and Council every 12 months on asset management performance and improvement actions.



Greater Dandenong Policy

Manager Infrastructure Planning and Asset Planning Staff

- Develop and review Council policy, strategy, objective, guidelines, practices and procedures for Asset Management.
- Oversee development and implementation of asset management plans for all key infrastructure assets, using principles of lifecycle analysis.
- Develop and implement improvement plans for management of infrastructure assets.
- Consult with stakeholders and deliver levels of service to agreed risk and cost standards.
- Manage infrastructure assets in consideration of long term sustainability
- Utilise an integrated Asset Management System appropriately for asset management tasks.
- Review and disseminate asset management information to interested stakeholders
- Raise awareness throughout the organisation of the benefits of sound asset management.
- Communicate Council's commitment to asset management externally through the use of documents such as the Council Plan.

Manager Financial Services

- Prepare financial reports on assets based on accounting standards and financial reporting regulations.

Roles and Responsibilities regarding Asset Classes

This Policy identifies that every Asset Type (e.g. Playgrounds) must have eight (8) accountability roles associated with its management. The roles are: service planning, operations, design, construction/acquisition, maintenance, renewal planning, disposal and asset data management.

Audit and Review

The SAS Group will monitor the relevance of this policy in terms of operational and service needs, along with expectations, corporate goals and targets. Compliance with this policy will also be reviewed on an ongoing basis and the policy shall be amended if it is no longer deemed relevant. A formal review of this policy shall be undertaken as part of the Council Plan process in association with the new Council Terms and will be completed no later than 30 June 2017. There are no financial implications arising from this policy. The policy formalises the framework of asset management practices which have been implemented over the past decade and clarifies the roles and responsibilities.

8. Related Documents

- Council Plan 2013-2017 (revised 2015)
- International Infrastructure Management Manual
- Risk Management Policy



Greater Dandenong Policy

- Fixed Asset Accounting Policy
- City Improvement Program



Greater Dandenong Policy

PARKING FEES MANAGEMENT

File Number:	A700661	Authority:	Council
Directorate:	Development Services	Responsible Officer:	Mngr. Regulatory Services
Policy Type:	Discretionary	Version No.	2
1 st Adopted by Council	23 August 2010 Minute No. 580	Last Adopted by Council:	11 November 2013
Review Period:	3 yearly	Next Review:	November 2016

1. Purpose

To provide clear and consistent processes for considering whether parking fees in Council owned car parking areas should be suspended in relation to particular events, times of year or other special circumstances that may arise from time to time.

2. Background

Prior to Christmas 2002, Council regularly suspended parking fees around that time of year, to encourage more shoppers to visit the Dandenong CAD. The period of time for which fees were suspended varied from three days to two weeks.

In 2002, instead of suspending fees, Council provided a form of subsidy to Dandenong retailers, to assist in implementing a range of activities aimed at encouraging people to visit the area. The subsidy remains in place to the present time.

No suspension of fees occurred for the next three years. In 2005, fees were waived for six weeks commencing mid December. In that year, the initiative was the subject of some criticism from local traders, who were concerned that it had a detrimental impact on their businesses due to reduced access to parking for their customers.

Fees have also been suspended on other occasions in response to specific activities such as construction/re-development activity and special events.

This policy was developed to ensure that a consistent and balanced approach is used to assess whether it is appropriate to suspend parking fees in any particular circumstances, including over the Christmas trading period each year.



Greater Dandenong Policy

3. Scope

This policy will apply to all decisions made by Council and/or the Chief Executive Officer.

4. References

- Local Government Act 1989

5. Definitions

'Parking fee' means:

The fee required to be paid for parking in a given parking area owned by the Greater Dandenong City Council, in accordance with signage displayed in that area.

'Chief Executive Officer'(CEO) means :

The person appointed by Council to be its Chief Executive Officer or any person acting in that position.

6. Council Policy

In October each year the CEO shall request a report from the relevant Council Officers, to determine whether parking fees should be suspended for the Christmas period of that year.

The report will provide information on the following:

- Current parking space occupancy rates;
- Local economic conditions;
- Trader organisation views;
- Councillor views;
- Any other relevant matters.

Upon receipt of this report, the Chief Executive Officer or his delegate may authorise the waiving of parking fees for a specified interval during the Christmas trading period each year.

This decision should be made no later than 15 November each year, to allow effective advertising of the fee waiver to the community.



Greater Dandenong Policy

At any other time deemed necessary, the Chief Executive Officer may request a report from officers to determine whether parking fees should be suspended in respect of any other particular circumstances that may arise, as outlined in this policy. Any such report will provide the same range of information as set out above.

Upon receipt of this report, the Chief Executive Officer or his delegate may authorise the waiving of parking fees for a specified interval in relation to the subject circumstances. This decision should be made in sufficient time to allow effective advertising of the fee waiver to the community.

7. Related Documents

Nil.



Greater Dandenong Policy

Guarantee of Community Loans

File Number:	A657444	Directorate:	Corporate Services
Authority:	Council	Responsible Officer:	Manager Financial Services
Policy Type:	Discretionary	Version Number:	03
1 st Adopted by Council:	26 July 2010 Minute No. 551	Last Adopted by Council:	19 January 2018 Minute No 531
Review Period	Every Three Years	Next Review	January 2021

1. Purpose

The purpose of this policy is to provide general guidelines for the approval of Loan Guarantees for Community organisations. Its objective is to provide a mechanism to support local communities and sporting organisations to self fund capital asset projects that provide community benefit and that will ultimately vest in or be controlled by Council.

2. Background

This policy was developed to provide a framework for the approval of Loan Guarantees for Community organisations.

3. Scope

This policy will apply to all Council staff and Council. This policy will also apply to Community organisations within the Greater Dandenong City Council municipality.

4. References

- Local Government Act
- Long Term Financial Strategy

5. Definitions

Not applicable.



Greater Dandenong Policy

6. Council Policy

As a guiding principal, Council will not undertake to provide Guarantees for loans or other borrowings taken out by Community or other Organisations within Greater Dandenong unless there are exceptional reasons and benefits to the broader Greater Dandenong community in doing so. In all circumstances, Council should only consider provision of a guarantee where Council has and will retain ownership of the Asset.

In considering applications for the City of Greater Dandenong to guarantee community projects, the following issues and factors are to be considered:

Benefits

- Benefit derived by Greater Dandenong citizens from the proposal.
- Capacity for the facility to be used by the broader Greater Dandenong community at times when it is not required for that organisation's purposes.
- Where the proposal satisfies an identified need in the community and the project is consistent with the objectives established in the Council Plan or other strategic planning documents endorsed by Council.

Risks

- Ability of the organisation to meet repayments of any borrowings undertaken, and the likelihood of council having to absorb debt.
- Any impact the proposal may have on Council's budget in respect of revenue streams or operating expenditure such as grants, building maintenance etc.
- Ability of the organisation to manage the proposal to ensure effective completion of project.
- Demonstrated track record of the organization in having a stable administration and governance performance, including the meeting of the requirements of any previous planning permits and compliance with legislative requirements in respect of neighbourhood amenity.

General Considerations

- The nature of work of the organisation and its relation to Council's Community and Council Plan.
- Securities and guarantees from the organisation regarding repayment of such loans to comply with the provisions of the Local Government Act.
- A guarantee should only be considered where the asset to be established resides on Council land and represents a fixed asset that ownership vests with Council.
- Where an asset is to be constructed on Council land, Council should oversee the construction to ensure all Council standards and policies are adhered to.
- Guarantee not to exceed 50% of the value of the asset or project for any one asset or project. The aggregate Council exposure for all Loan Guarantees is not to exceed, at any point in time, one percent (1%) of the annual revenue from Rates income.



Greater Dandenong Policy

- Consideration be given in relation to alternative funding arrangements or schemes available to or sought by the organisation. E.g. Availability of Government grants, creation of a cooperative, commercial sponsorship.
- Consideration must be given to Council's Gaming Policy. As a principle, loan guarantees will not be provided to support the establishment or enhancement of gaming facilities on Council owned land.
- Guarantees will not be provided where works have commenced unless at Council's discretion, where extenuating circumstances exist.

The community organisation would be required to demonstrate:

- A benefit to the community by way of ongoing or increased services as a result of acquisition of the capital asset. Provision of the capital asset would need to provide community, sporting, recreational, cultural or similar benefits that are consistent with the objectives of Council.
- The extent to which broader, multi-purpose access to the facility is provided to other organizations or individuals from Greater Dandenong City Council.
- They satisfy the criteria of a "not for profit" organisation and have an "incorporated" status and have a lease or licence agreement to cover the asset.
- Their capacity to service the loan repayments. This would include presentation to Council of prior year(s) audited financial reports and future cashflow statements that demonstrate financial viability over the period of the loan guarantee. Where the requested guarantee is significant in terms of amount (in excess of \$200,000) Council, at its discretion, may require independent review and assessment of the ability to make loan repayments.
- That the guarantee is not to exceed 50% of the value of the capital asset or project, to be vested in Council, for any one asset or project.
- That the life of the capital asset, to be vested in Council, exceeds the life of the loan guarantee.
- That the organization must settle all outstanding debts to Greater Dandenong City Council prior to Council agreeing to a loan guarantee.

Following Council approval of the loan guarantee, the community organisation would be required to:

- Support any necessary amendments to the loan guarantee documentation to the satisfaction of Council. Council reserves the right to review and amend the loan guarantee documentation in order to minimise exposure from "generic" loan guarantee documents issued by lending institutions.
- Enter into an agreement with Council that should the loan guarantee be called upon by the lending institution, that the community group relinquishes all usage right/access to the asset with this becoming at the sole discretion of Council. It should be noted that this agreement will supersede any previous ground allocations made.
- Provide Council with bi-annual loan statements that demonstrate the status of loan repayments as well as immediately notify Council in the event that any repayments are in default of the loan schedule.
- Provide Council with minutes of the annual general meeting plus annual audited financial statements.



Greater Dandenong Policy

7. Related Documents

- Financial Management Policy
- Council Plan
- Drug and Alcohol Plan
- Gambling Policy



4.2 OTHER

4.2.1 Noble Park Community Centre DDA Facilities

Responsible Officer: Executive Director City Futures
Deputy Director Chief Engineer & Major Projects

Attachments: 1. Comparison Table of Options 1, 2 and 3 [4.2.1.1 - 1 page]

Officer Recommendation

That Council:

1. **APPROVES** the progression of Option 1 for the internal refurbishment of Noble Park Community Centre Building 2 male and female bathrooms to include ambulant toilets and the construction of a new Disability Discrimination Act (DDA) accessible bathroom, subject to procurement outcomes and within the allocated budget;
2. **APPROVES** the progression of the internal refurbishment of Noble Park Community Centre Building 1 foyer kitchenette, subject to procurement outcomes and within the allocated budget; and
3. **NOTES** that funding for these works is proposed to be sourced from the Major Projects Reserve for community infrastructure upgrades.

Executive Summary

1. The Noble Park Community Centre comprises two 40+ year old buildings with recent need for accessibility upgrades. Building 1 received a \$28,000 upgrade in 2024 to its accessible bathroom. Building 2 contains a non-compliant accessible bathroom that does not meet the 2022 Building Code of Australia standards. Building 2 users with accessibility needs are required to use the compliant accessible bathroom in Building 1, All Abilities Playground Toilet Block or Ross Reserve Sports Pavilion.
2. In response to this, Council initiated a \$50,000 design project in FY 2024/25 to achieve Building 2 bathroom compliance. A July 2024 audit confirmed that the existing Building 2 accessible bathroom cannot be made compliant within its current footprint, necessitating structural changes. The audit also identified the need to add ambulant toilets to the male and female bathrooms.
3. Three Building 2 accessible bathroom design options were developed as follows:
 - Option 1: New internal room containing accessible toilet amenities
 - Option 2: Extension to new external room containing accessible toilet amenities
 - Option 3: Extension to prefabricated accessible toilet block pod
4. Outside of the above three options, consideration was also given to a low cost 'Portaloo' style arrangement, which is a temporary toilet would need to be located outside the building that is typically used at short term functions and events.
5. Given the temporary nature of this style of toilet, potentially without connection to existing services, poor aesthetics, odour management, unknown longevity, as well as the need for users to travel outdoors with exposure to wet weather to access a Portaloo, this option was investigated and carefully considered by Officers but is not able to be recommended due to its shortfalls.

6. Following stakeholder consultation, Options 1 and 2 were endorsed, with a preference for Option 2 due to increased space. However, Option 1 was recognised as more cost-effective and lower risk. Option 3 was rejected due to high cost, limited asset lifespan, and reduced quality.
7. Concurrently, Noble Park Community Centre management proposed upgrades to Building 1's kitchenette to improve accessibility for disabled users. The proposed works include motorised benchtops and cabinetry to enhance usability for all needs.
8. These upgrades will significantly enhance equity and accessibility across the Noble Park Community Centre, aligning with Council's commitment to inclusive and compliant community infrastructure.
9. The Noble Park Community Centre currently provide community facilities for the Dandenong Disability Advisory Committee as well as running several of all abilities programs to support arts, gardens, health and wellbeing.
10. The estimated costs (including contingency) for the proposed works are:
 - Up to \$450,000 (ex GST) for Building 2-bathroom refurbishments.
 - Up to \$70,000 (ex GST) for Building 1 foyer kitchenette refurbishment.

Background

11. The Noble Park Community Centre is a vital Council facility that serves approximately 1,000 patrons weekly and is comprised of Building 1 and Building 2. Building 1 is a larger building constructed in 1976 containing meeting rooms, a basketball court, stage, kitchen, male and female changerooms and bathrooms and a compliant accessible bathroom that received upgrades in 2024 to the value of \$28k.
12. Building 2 is a smaller building constructed in 1987 containing a hall, kitchen, male and female bathrooms and a non-compliant accessible bathroom that technically can only cater to ambulant users. Building 2 was compliant with standards at the time of construction but is no longer deemed compliant according to 2022 Building Codes of Australia.
13. This non-compliant accessible toilet requires Building 2 patrons with accessibility needs to leave the facility and navigate outdoor conditions to enter Building 1, All Abilities Playground Toilet Block (constructed in 2021) or Ross Reserve Sports Pavilion (constructed in 2023).



Image 0.1 (above) - Accessible bathroom locations in and around the Noble Park Community Centre



14. In March 2024, a notice of motion requested that Council acknowledge the need for a compliant accessible bathroom facility within Building 2 of the Noble Park Community Centre and prioritise its installation. Accordingly, a 24/25 accessible bathroom design project was considered by Council and approved to commence with a budget of \$50k.
15. An audit conducted by a DDA consultant in July 2024 found the non-compliant Building 2 accessible bathroom to be significantly undersized with no opportunity to achieve compliance within the room's existing footprint. Therefore, any refurbishment solution would require demolition of walls to increase the available space and achieve compliance. The audit also found that the male and female bathrooms do not include ambulant toilets which would need to be remedied if any work is done.
16. To support Noble Park Community Centre programming, the use free of charge of the Ross Reserve Sports Pavilion social room containing a compliant accessible bathroom was offered to relocate affected user groups as an alternative to Building 2. Noble Park Community Centre use the Ross Reserve Sports Pavilion social room once a month for committee meetings.
17. In September 2024, a meeting was held commencing this design project inviting Noble Park Community Centre staff and relevant stakeholders to discuss the direction of the upcoming process. During this meeting it was agreed by all that the project will produce 3 compliant accessible bathroom concept designs, and one will be selected for detailed refinement based on a cost and benefit analysis.
18. The scope was determined to include other non-compliances such as provision of male and female ambulant toilets and widening entry doors for DDA access. An architect was appointed in November 2024 with the design phase and surrounding site investigations occurring until June 2025.
19. Concurrent to this Building 2 accessible bathroom design project, Noble Park Community Centre management have been exploring potential improvements to the kitchenette area in Building 1's foyer. While Building 1 boasts a robust commercial kitchen containing two 6-burner stovetop/oven units, two fridges and three sinks, the kitchenette adjacent is a leaner offering for casual patrons. It contains approximately 2.5m of benchtop including overhead and underneath cabinetry, a sink, an instant boiling tap, a microwave and a bar fridge.
20. The kitchenette in Building 1 is not arranged to allow wheelchair-using patrons access to its amenities. The under-bench cabinetry is a blockage for wheelchair traffic, and the standard sink fitting is not suitable for accessibility needs without an extended mixer tap. Equally the overhead cabinetry cannot be reached by most disabled users or particularly short patrons.
21. A quote was sought to identify a scope including modern motorised benchtop and cabinetry fittings. As well as increasing the size of the kitchenette and revamping the space with new finishes and compliant fixtures, the works will allow wheelchair users access to operate motorised overhead cabinets and adjustable benchtops with use of an up and down controller.

Key Issues and Discussion

22. To produce three compliant accessible bathroom options connecting to Building 2, the architectural design phase employed the use of feature level surveying, services scanning, and geotechnical analysis with consultancy by a structural engineer, a quantity surveyor and a building surveyor.



23. The three concepts were developed beyond typical concept designs to provide an accurate comparison of each option's cost exclusive of unknowns such as building permit implications, surrounding non-compliances, authority overlays, etc. It should be noted that all construction options developed will share some portion of work aimed at remedying these surrounding non-compliances.
24. The architectural design process has determined three different directions that the refurbishment can take, such as options 1, 2 and 3, with their own costs, benefits and limitations. Please refer attached document for a comparison of concept options.
25. In consideration of the costs, benefits and constraints outlined in Table 1.1, the only options that appear cost effective for Council are Option 1 and Option 2 (internal refurbishment valued at \$388,500 or extension valued at \$488,127).
 - Option 1 presents the least risk to Council in terms of unknown factors such as latent conditions causing time and cost variations during construction.
 - Option 2 offers increased trafficable area within Building 2 and locates the bathroom further away from the hall.
 - Option 3 which is valued at \$460,947 is a needlessly expensive endeavour using portable solutions in fixed locations. It is similarly priced to Option 2 with lesser quality finishes and lesser asset lifespan including a typical 5-year warranty on structural elements.
26. With the conclusion of the Building 2 accessible bathroom concept design phase in June 2025, a meeting was held inviting Noble Park Community Centre staff and relevant stakeholders to review the findings of the architectural design and quantity surveying consultancies including the perceived benefits and constraints of each concept option as well as a cost indication for construction.
27. During this meeting, all attendees agreed that Option 3 was not a viable solution and that an event-style portable bathroom unit in any other location such as the carpark in front of the building would not achieve the equity that is intended as an outcome of this project. Noble Park Community Centre staff supported options 1 and 2 conceptually, indicating a particular preference for Option 2 but understanding that Option 1 may be a more achievable cost within Council's budget.
28. During this discussion Noble Park Community Centre management also presented their intent to upgrade the kitchenette in Building 1. The Building 1 works, which are aimed at enabling DDA access to the kitchenette amenities.
29. These facilities will provide for the Dandenong Disability Advisory Committee as well as running a number of all abilities programs to support arts, gardens, health and wellbeing.
30. In early September 2025, the Noble Park Community Centre Committee of Management met for their regular monthly committee meeting. The Council officer recommendation to undertake 'Option 1' Building 2 internal refurbishment including a new compliant accessible bathroom was discussed as an agenda item and supported.
31. Based on the findings of the concept design phase, quantity surveying and discussions with the Noble Park Community Centre staff, it is recommended to undertake an internal refurbishment of Building 2's male and female bathrooms to include ambulant toilets and construction of a new DDA accessible bathroom (Option 1) for \$450,000 ex GST (including contingency). It is also recommended to undertake an internal refurbishment of Building 1's foyer kitchenette for \$70,000 ex GST (including contingency).



Governance Compliance

Human Resource Implications

32. This item does not have an impact on existing human resources.

Financial/Asset Resource Implications

Operating Budget Implications

33. Funding for the proposed refurbishments at the Noble Park Community Centre is intended to be drawn from the Major Projects Reserve.

34. The estimated costs for the proposed works are:

- **Up to \$450,000 (ex GST)** for Building 2-bathroom refurbishments (including contingency).
- **Up to \$70,000 (ex GST)** for Building 1 foyer kitchenette refurbishment (including contingency).

Asset Implications

35. This item increases the use of council assets. The ongoing maintenance costs have been assessed and included in operating and resource costings.

Legal/Risk Implications

36. There are no legal or risk implications.

Environmental Implications

37. There are no environmental implications relevant to this report.

Community Consultation

38. There was no requirement for community consultation.

Links to Community Vision, Council Plan, Strategy, Notice of Motion

39. This report is consistent with the following principles in the Community Vision 2040:

- Safe and peaceful community.
- Embrace diversity and multiculturalism.
- Mind, body and spirit.

40. This report is consistent with the following strategic objectives from the Council Plan 2025-29:

- A socially connected, safe and healthy city.
- A city that respects and celebrates diversity, our history and the arts.
- A city of accessible, vibrant centres and places.
- A Council that demonstrates leadership, responsible use of public resources, and a commitment to investing in the community.

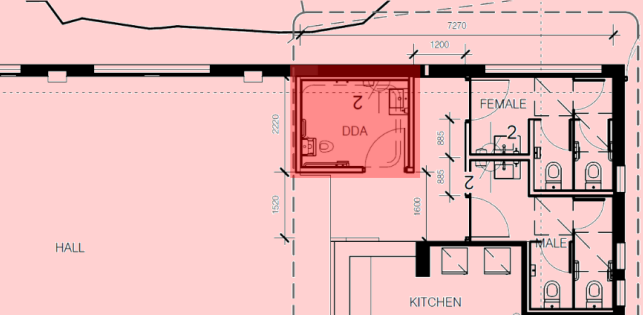
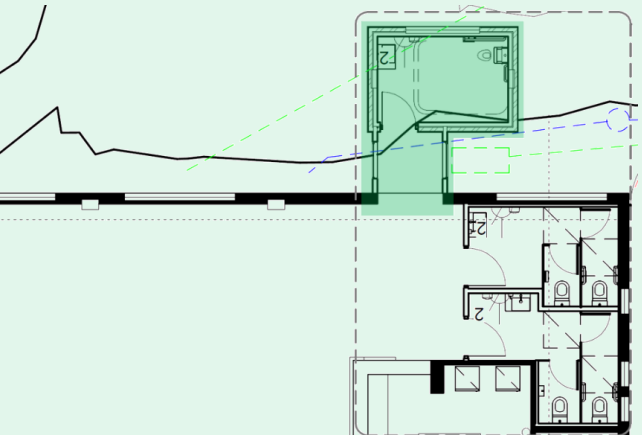
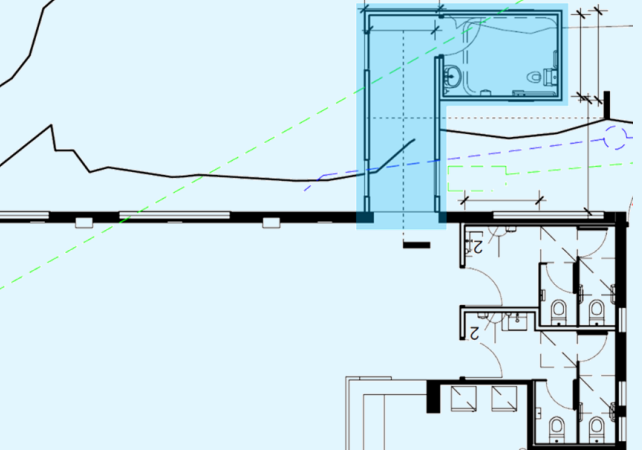
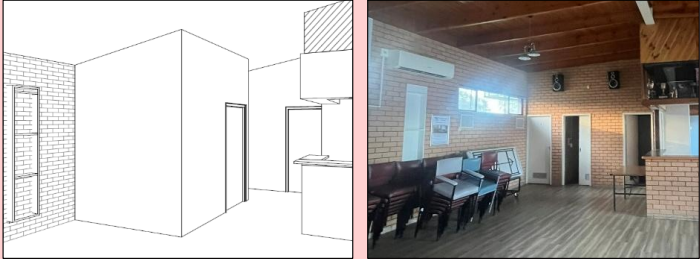
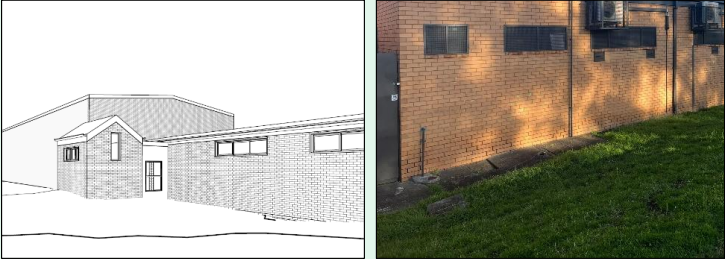
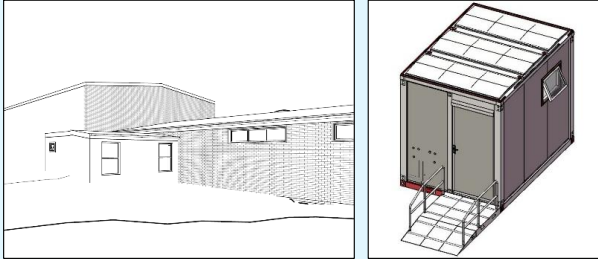
41. This report relates to Notice of Motion 25 March 2024.



Legislative and Policy Obligations

42. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:

- *Victorian Charter of Human Rights and Responsibilities* 2006.
- Related Council Policies, Strategies or Framework

	Option 1	Option 2	Option 3
Description	New internal room containing accessible toilet amenities	Extension to new external room containing accessible toilet amenities	Extension to prefabricated accessible toilet pod
Construction Cost Per Cost Plan C 5638-C2	\$388,500 ex GST	\$488,127 ex GST	\$460,947 ex GST
Floor Plan Excerpt from drawings A1.100-A3.100			
Inclusions	• Replacement of double doors with ‘cat and kitten doors’ • Widening kitchen entry • Demolition and refurbishment of male and female bathrooms adding ambulant toilets • Construction of new accessible bathroom inside Building 2	• Replacement of double doors with ‘cat and kitten doors’ • Widening kitchen entry • Demolition and refurbishment of male and female bathrooms adding ambulant toilets • Construction of extension to Building 2 including a new accessible bathroom	• Replacement of double doors with ‘cat and kitten doors’ • Widening kitchen entry • Demolition and refurbishment of male and female bathrooms adding ambulant toilets • Construction of extension connecting to a prefabricated accessible toilet unit
Benefits	• Cheapest option • No earthworks required • Less risk of latent conditions	• More internal trafficable area • Bathroom located further away from hall	• Less construction labour • Predetermined compliant bathroom arrangement
Constraints	• Less internal trafficable area	• Most expensive option • Earthworks creates latent conditions risk	• Expensive with lesser quality finishes • Portable container in fixed position • Difficult to maintain ie. replacing fittings
Supporting Images			



4.2.2 Community Engagement Submissions - Proposed Sale of 275 Lonsdale Street, Dandenong

Responsible Officer:	Executive Director Strategy & Corporate Services
Attachments:	1. 2025 Objections and Petition - Proposed Sale 275 Lonsdale Street, Dandenong [4.2.2.1 - 6 pages]

Officer Recommendation

That Council:

1. **NOTES** all community members and local business owners who objected to the sale of 275 Lonsdale Street, Dandenong were invited to present their submissions to Council at the Pre-Council Meeting on 13 October 2025. One community member/business owner, has indicated their intent to attend on the 13 October 2025 Pre-Council Meeting to present their objection. At the time of writing this report, officers have not received any further acceptances to attend the abovementioned Council Meeting;
2. **ACKNOWLEDGES** that the property at 275 Lonsdale Street, Dandenong is surplus to Council's requirements; and
3. **AUTHORISES** the sale of 275 Lonsdale Street, Dandenong (the Land) by a public process and the Chief Executive Officer to execute all documentation associated with the sale of the Land, ensuring the property will not be sold for less than the market value of the Land.

Executive Summary

1. A four-week community engagement process was conducted regarding the proposed sale of Land.
2. Council received a total of six submissions from the community, comprising:
 - Two (2) responses in support of the proposal
 - Three (3) responses objecting to the proposal
 - One (1) petition

Please refer to the Attachment for the three (3) written objections and petition.

Background

3. The Land was fire damaged in 2017.
4. Council purchased the Land in 2019 with the strategic intent to demolish the damaged building and integrate it with Vanity Lane.
5. The goal was to enhance pedestrian connectivity between the station, market, and Thomas Street multi-deck car park.
6. On 8 July 2024, Council resolved to discontinue the project, reallocating remaining funds to the DNA Gallery.



7. On 23 June 2025 Council endorsed that the CEO commence the process to sale of the Land by way of public notices and community engagement proposing the Land is no longer required.
8. In July 2025, a public notice and community engagement process was undertaken in accordance with the Local Government Act 2020.
9. Six (6) responses were received from community members and business owners, two (2) in support of the proposal, three (3) objections to the proposal and one (1) petition.
10. All who objected to the sale were invited to present their submissions at the Pre-Council Meeting scheduled for Monday, 13 October 2025.

Key Issues and Discussion

11. The objections and petition were from a variety of community and business owners, with concerns grouped into four main themes:
 - Preservation of Strategic Opportunity – Concerns about losing a site with long-term value to the community.
 - Community Expectations and Trust – Concerns about transparency and alignment with public interest.
 - Economic Impact on Local Businesses – Potential negative effects on nearby businesses.
 - Business Owner's Perspective – Negative impact the sale is going to have on the businesses operating in the area. Disappointment in the original project not going ahead.

Governance Compliance

Human Resource Implications (consider Workforce Planning and Service Statements)

12. This item does not have an impact on existing human resources.

Financial/Asset Resource Implications (consider Service Statements, Budget, Long Term Financial Strategy and Asset Plan)

Operating Budget Implications

13. The financial implications associated with this report include the sale price of the Land, with any associated costs being funded by the sale.

Asset Implications

14. This item proposes to remove the use of a council asset.

Legal/Risk Implications

15. The risks regarding the property included have been outlined in the Officer's Report tabled at the 23 June 2025 Council Meeting.

Environmental Implications

16. There are no environmental implications relevant to this report.

Gender Impact Assessment

17. A gender impact assessment is not required.

Community Consultation

18. Community consultation was conducted in accordance with the Local Government Act 2020 and Council 's Community Engagement Policy from Tuesday 29 July to Monday 25 August 2025.



Links to Community Vision, Council Plan, Strategy, Notice of Motion

19. This report is consistent with the following principles in the Community Vision 2040:

- Safe and peaceful community.

20. This report is consistent with the following strategic objectives from the Council Plan 2025-29:

- A city of accessible, vibrant centres and places.
- A city that supports business, entrepreneurship, quality education and employment outcomes.

Legislative and Policy Obligations

21. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:

- The Overarching Governance Principles of the *Local Government Act 2020*.
- Related Council Policies, Strategies or Frameworks.

i object to the sale of 275 Lonsdale Street as this removes the possibility of future improvements to pedestrian amenity. Just as councillors can vote to reallocate funds away from a project, a future council budget could allocate funds towards this project.

Personal Statement – Objection to the Sale of 275 Lonsdale Street, Dandenong

As a business owner who has proudly operated on Lonsdale Street for over **two decades**, I am writing to express my **strong objection** to the proposed sale of **275 Lonsdale Street, Dandenong**.

Over the years, I have witnessed many changes to the area—including the removal of one side of the street parking, which resulted in a significant drop in customer numbers for many local businesses. The community was told that the purchase of 275 Lonsdale Street by Council would help address these concerns by opening a pedestrian connection from **Thomas Street to Lonsdale Street**, encouraging foot traffic and revitalizing our precinct.

Now, after waiting patiently for years in the hope that this would bring life back to our part of the city, we are deeply disappointed to learn that Council is considering selling the property instead. This would be a step backwards for Lonsdale Street and for the many small business owners like me who have remained committed to this area despite the challenges.

We urge Council to reconsider this decision and work with us to ensure this site is used in a way that supports long-term growth, accessibility, and economic revitalization of the Dandenong CBD.

Sincerely,

Sayed Roman Sadath

Ariana Home Décor

Hanan Home

To whom it may concern,

Re: Request to reconsider City of Greater Dandenong sale of 275 Lonsdale Street, Dandenong

I understand from reading council's website that this property was acquired to support the Vanity Lane project, which has now ceased.

I also understand from reading council's website that any surplus funds will go towards supporting the Dandenong New Art gallery.

I believe that an open market sale of the property is a mistake, and council should.

Instead – retain ownership of the property and partner with the market or sell it to a not-for-profit housing provider and develop a mixed-use building with a mixture of retail, office and affordable/social housing.

The land is zoned within the CDZ2, right in the heart of the Dandenong MAC. It is likely that any future purchaser will essentially do the same, except for private housing.

At least if council facilitates the project, it can retain some degree of control as to design quality and perhaps set a good example for design direction within the Dandenong (and ergo, the City of Greater Dandenong) with a good community benefit.

Multiple council's have done the same in the past years. Have a look at:

- Darebin City Council – 52-60 Townhall Avenue, Preston (Preston MAC) – this was a council carpark, but council sold the air rights to a non-for-profit housing provider who then developed social housing above.
- Merri-bek City Council – 2 Wilkinson Street, Brunswick (Brunswick MAC) – again this was a council car park, but council retained ownership of it and divested responsibility of this property to a non-for-profit housing provider.

Furthermore, if the council is worried about town planning processes delaying approvals to facilitate redevelopment, they should consider engaging the Department of Transport and Planning's Development Facilitation Program.

I am personally aware that a majority sitting councillors fundamentally are opposed to the notion of social housing because of the stigma that is associated with social housing residents, but at the end of the day – housing is right, no matter how diverse humanity is.

In summary, I believe that an open market sale of the property should be reconsidered or at least truncated to either be delivered in partnership with the private market or sold to a non-for-profit housing provider to deliver a high quality mixed use project.

Thank you for considering my submission

-Rebecca Alberse.

PETITION TO THE CITY OF GREATER DANDENONG COUNCIL

Subject: OBJECTION TO THE PROPOSED SALE OF 275 LONSDALE STREET, DANDENONG

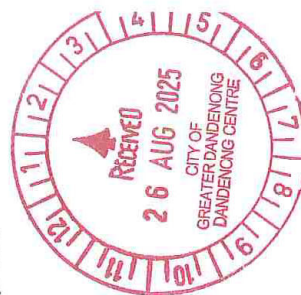
To: The Mayor and Councillors
City of Greater Dandenong
225 Lonsdale Street
Dandenong VIC 3175

We, the undersigned property owners and business operators of Lonsdale Street and surrounding precincts, formally object to the proposed sale of **275 Lonsdale Street, Dandenong**.

As members of the local business community, we have endured several challenging years following changes to Lonsdale Street's infrastructure and parking layout. When the Council redeveloped Lonsdale Street, one side of the street parking was removed—this had a **major negative impact on foot traffic and customer numbers**. Many of us lost long-standing customers who could no longer find convenient parking.

The **purchase of 275 Lonsdale Street by Council** was originally welcomed by local stakeholders because we were told it would be used to **create a pedestrian connection between Lonsdale Street and Thomas Street**, enhancing accessibility and drawing people from the Thomas Street parking area to the heart of Lonsdale Street. This would have directly benefited businesses by increasing foot traffic, as well as activating underutilized parts of the street.

Now, after **years of waiting**, we are disappointed to learn that Council is considering selling this strategically located property. This move contradicts the original intention and will likely **deny Lonsdale Street the opportunity to fully recover and thrive**.



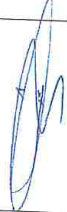
We respectfully request that the Council:

1. **Immediately halt any proposed sale** of 275 Lonsdale Street.
2. **Recommit to the original vision** of using the site as a pedestrian corridor or public space to link Thomas Street and Lonsdale Street.
3. **Engage with local property owners and business operators** to develop a shared strategy for revitalizing the area and improving pedestrian access.

We believe that with thoughtful planning and community collaboration, 275 Lonsdale Street can become a key asset in bringing back the vibrancy and economic activity our businesses need to survive and grow.

Signatures:

Business/Property Owner Name	Business name	Address	Contact Number	Signature
BAVEED BOWMAN SPARTAN	Ariana Home Decor	261-263 Lonsdale St Dandenong VIC 3175	0452298667	
ABBAS SAYED	Building owner	261-263 Lonsdale St Dandenong VIC 3175		
ELHAM SHAATH	Building owner	255-263 Lonsdale St Dandenong VIC 3175		
John Maximidis	Men Instyle Bankers	251 Lonsdale St Dandenong 3175	0409013869	
Heng Jaring	Yen Huot	218 Lonsdale St. 3175	— 6 —	
SIMON ALEX	CASHMART	255 LONSDALE ST 3175	—	

Abdul Hadi	Afghan man	301-303 Lonsdale St Dandenong	0413803036	
Qambar	Dandenong Restaurant	305 Lonsdale St Dandenong	0448118315	
Rahmatullah	Victoria Bakery	307 Lonsdale St Dandenong		
NHUNG	Dandenong Hot Bread	293 Lonsdale St Dandenong	0450121868	



4.2.3 S6 Instrument of Delegation by Council to Members of Council Staff and S18 Instrument of Sub- Delegation under the Environment Protection Act 2017

This item was previously presented at the Council Meeting held on 22 September 2025. However, due to a procedural irregularity, it is now being re-submitted for formal consideration by Council.

Responsible Officer: Executive Director Strategy & Corporate Services

Attachments:

1. Section 11 of the Local Government Act 2020 [4.2.3.1 - 2 pages]
2. S6 Instrument of Delegation by Council to Members of Staff 251020 [4.2.3.2 - 145 pages]
3. S18 Instrument of Sub- Delegation under the Environment Protection Act 2017 251020 [4.2.3.3 - 6 pages]

Officer Recommendation 1

In the exercise of the powers conferred by the legislation referred to in the attached Instrument of Delegation, Greater Dandenong City Council (Council) **RESOLVES** that:

1. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the *S6 Instrument of Delegation to members of Council staff (Attachment 2)*, the powers, duties and functions set out in that Instrument, subject to the conditions and limitations specified in that Instrument. The Instrument comes into force immediately once the common seal of Council is affixed to the Instrument;
2. On the coming into force of the Instrument all previous delegations to members of Council staff (other than the Chief Executive Officer) are revoked; and
3. The duties and functions set out in the Instrument must be performed, and the powers set out in the Instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

Officer Recommendation 2

In the exercise of the power conferred by s 437(2) of the *Environment Protection Act 2017* and the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021, Greater Dandenong City Council (Council) **RESOLVES THAT:**

1. There be delegated to the members of Council staff holding, acting in or performing the duties of the offices or positions referred to in the *S18 Instrument of Sub-delegation to members of Council staff (Attachment 3)*, the powers, duties and functions set out in that Instrument, subject to the conditions and limitations specified in that Instrument;
2. The Instrument comes into force immediately the common seal of Council is affixed to the Instrument; and
3. The duties and functions set out in the Instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.



Executive Summary

1. In accordance with section 11(7) of the *Local Government Act 2020*, provided as **Attachment 1**, Council is required to review and update its Instruments of Delegation within 12 months of a general election.
2. The last review of Council's S6 Instrument of Delegation made directly to staff was conducted in August 2022.
3. This report presents:
 - An updated S6 Instrument of Delegation by Council to Members of Council Staff, reflecting changes to legislation, conditions and limitations, and delegate titles since August 2022.
 - A new S18 Instrument of Sub-Delegation, required under the *Environment Protection Act 2017*, to enable Council officers to perform statutory duties under this legislation.

Background

4. Council, as a statutory body, is responsible for carrying out various powers, duties and functions under a range of State legislation and Council's Local Laws under the *Local Government Act 2020*.
5. Council and the Chief Executive Officer (CEO) may delegate many powers, duties and functions to Council officers, particularly those of an administrative or operational nature, those that require officers with certain qualifications to undertake them and those that generally do not require formal Council consideration. Delegation is an important tool which allows for the efficient and effective function of the organisation.
6. The S6 Instrument of Delegation by Council to members of Council Staff (**Attachment 2**), provided by Maddocks Law Firm, includes all recent legislative updates and conditions/limitations specifically for Greater Dandenong City Council.
7. The S18 Instrument of Sub-Delegation (**Attachment 3**) is essential for Council to meet its obligations under the *Environment Protection Act 2017*, particularly in relation to environmental health and protection. It enables authorised officers to perform functions related to environmental compliance and enforcement. This is a new delegation required due to an update in the legislation.
8. Whilst the Local Government Act 2020 only allows Council to delegate to the CEO or delegated committees, other Acts do contain provisions that allow Council to directly delegate powers, duties and functions to staff.
9. These Acts often include clauses that explicitly empower Council to delegate to staff, and in some cases, do not permit sub-delegation, making direct delegation necessary.
10. To support this approach, Maddocks Law Firm provide regular updates to Victorian Councils, including Greater Dandenong, on delegation formats and maintains that direct delegation is appropriate under these other legislative frameworks.



11. Examples of legislation where Council can still delegate directly to Council staff are:

- a. *Domestic Animals Act 1994*
- b. *Food Act 1984*
- c. *Heritage Act 2017*
- d. *Local Government Act 1989*
- e. *Planning and Environment Act 1987*
- f. *Residential Tenancies Act 1997*
- g. *Road Management Act 2004*

12. Regulations:

- a. *Planning and Environment Regulations 2015*
- b. *Planning and Environment (Fees) Regulations 2016*
- c. *Road Management (General) Regulations 2016*
- d. *Road Management (Works and Infrastructure) Regulations 2015*
- e. *Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024*

Key Issues and Discussion

- 13. Delegations are where a member of Council staff is empowered to act on Council's behalf. The decision of the delegate is deemed to be a decision of Council. Powers, duties and functions are delegated to a Council position.
- 14. The S6 Instrument of Delegation by Council to Members of Council Staff is a key administrative tool that delegates powers from Council-to-Council staff to ensures staff can continue to act on Council's behalf in accordance with updated legislative requirements.
- 15. The document has been reviewed by internal staff and the Executive Leadership Team. Minor updates have been made to formatting and position titles to reflect current organisational structure.
- 16. The S18 Instrument of Sub-Delegation under the Environment Protection Act 2017 is a new Instrument to Greater Dandenong City Council. The Environment Protection Authority (EPA) allows councils to appoint officers under the Environmental Protection Act 2017. These officers can then be provided with specific EPA powers.
- 17. The Environment Protection Act 2017 supports the EPA and other authorities in reducing pollution and managing waste. Recent legislative changes have enabled the EPA to delegate specific powers to local councils. As a result, it is now necessary for Council to formally delegate these functions to relevant staff to ensure they are exercised appropriately and in accordance with legislative requirements.
- 18. Both instruments have been reviewed in consultation with Maddocks Law Firm to ensure legal accuracy and operational relevance.



Governance Compliance

Human Resource Implications (consider Workforce Planning and Service Statements)

19. This item does not have an impact on existing human resources.

Financial/Asset Resource Implications (consider Service Statements, Budget, Long Term Financial Strategy and Asset Plan)

Operating Budget Implications

20. There are no financial implications with the development and establishment of Instruments of Delegation and all resources required are taken from existing budget and resource allocations.

21. Instruments of Delegation do not affect the salaries of the positions that receive delegated authority to act on behalf of Council.

Asset Implications

22. This item does not affect any existing assets.

Legal/Risk Implications

23. The updates mitigate risk by ensuring Council's delegations are current and compliant with relevant legislation.

Environmental Implications

24. The S18 Instrument supports Council's environmental responsibilities under the *Environment Protection Act 2017*, enhancing its ability to respond to environmental issues.

Community Consultation

25. Delegations are internal administrative tools. There is no requirement for Council to consult with the community in relation to delegations, however under Council's Public Transparency Policy and section 11(8) of the *Local Government Act 2020*, these Instruments of Delegation must be made available to the public.

Links to Community Vision, Council Plan, Strategy, Notice of Motion

26. This report is consistent with the following principles in the Community Vision 2040:

- Not Applicable

27. This report is consistent with the following strategic objectives from the Council Plan 2025-29:

- Not Applicable

Legislative and Policy Obligations

28. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:

- The Overarching Governance Principles of the *Local Government Act 2020*.
- Related Council Policies, Strategies or Frameworks.

Attachment 1 – Section 11 of the *Local Government Act 2020*

- (1) A Council may by instrument of delegation delegate to:
 - (a) the members of a delegated committee; or
 - (b) the Chief Executive Officer;
 - (c) any power, duty or function of a Council under this Act or any other Act other than a power, duty or function specified in subsection (2).
- (2) The following are specified for the purposes of subsection (1) *(these things cannot be delegated to the CEO)*:
 - (a) the power of delegation *(to the CEO)*;
 - (b) the power to elect a Mayor or Deputy Mayor;
 - (c) the power to grant a reasonable request for leave under section 35;
 - (d) subject to subsection (3), the power to appoint the Chief Executive Officer, whether on a permanent or acting basis;
 - (e) the power to make any decision in relation to the employment, dismissal or removal of the Chief Executive Officer;
 - (f) the power to approve or amend the Council Plan;
 - (g) the power to adopt or amend any policy that the Council is required to adopt under this Act;
 - (h) the power to adopt or amend the Governance Rules;
 - (i) the power to appoint the chair or the members to a delegated committee;
 - (j) the power to make, amend or revoke a local law;
 - (k) the power to approve the budget or revised budget;
 - (l) the power to borrow money;
 - (m) subject to section 181H(1)(b) of the Local Government Act 1989, the power to declare general rates, municipal charges, service rates and charges and special rates and charges;
 - (n) any power, duty or function prescribed by the regulations for the purposes of this subsection.
- (3) A Council may delegate to the Chief Executive Officer the power to appoint an Acting Chief Executive Officer for a period not exceeding 28 days.
- (4) A delegation may be made subject to any conditions or limitations specified in the instrument of delegation.
- (5) A delegation that includes the power to enter into a contract or make any expenditure must specify a maximum monetary limit that cannot be exceeded.
- (6) A member of a delegated committee to whom a delegation is given under subsection (1)(a) can only exercise the delegation while acting as a member of the delegated committee at a meeting of the delegated committee.

- (7) A Council must review, within the period of 12 months after a general election, all delegations which have been made under this section and are still in force.
- (8) A Council must keep a public register of delegations made under this section.
- (9) Unless sooner revoked, a delegation made by a Council under the *Local Government Act 1989* continues in force until 1 September 2020.



INSTRUMENT OF DELEGATION

S6 INSTRUMENT OF DELEGATION – BY COUNCIL TO MEMBERS OF COUNCIL STAFF

20 OCTOBER 2025

Preamble

Instrument of Delegation

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
2. declares that:
 - 2.1. this Instrument of Delegation is authorised by a resolution of Council passed 13 October 2025; and
 - 2.2. the delegation:
 - 2.2.1. comes into force immediately when the common seal of Council is affixed to this Instrument of Delegation or where the Chief Executive Officer of Council is authorised under resolution, the Chief Executive Officer executes the Instrument of Delegation;
 - 2.2.2. remains in force until varied or revoked;
 - 2.2.3. is subject to any conditions and limitations set out in sub-paragraph 3.3, and the Schedule; and
 - 2.2.4. must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
 - 2.3. the delegate must not determine the issue, take the action or do the act or thing:
 - 2.3.1. if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
 - 2.3.2. if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or
 - (b) strategyadopted by Council;
 - 2.3.3. if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
 - 2.3.4. the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.

The **Common Seal of the Greater Dandenong**)
City Council was hereunto affixed in the presence of:)

.....
Signed by:

Jacqueline Weatherill
Chief Executive Officer

Instrument of Delegation – S6 Instrument of Delegation by Council to Members of Council Staff

In the presence of:

.....
Witness: Nicole Rudden
20 October 2025

.....
Signed by:
Mayor, Cr Jim Memeti

In the presence of:

.....
Witness: Nicole Rudden
20 October 2025

Delegation Sources

- Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024
- Domestic Animals Act 1994
- Food Act 1984
- Heritage Act 2017
- Local Government Act 1989
- Planning and Environment Act 1987
- Residential Tenancies Act 1997
- Road Management Act 2004
- Planning and Environment Regulations 2015
- Planning and Environment (Fees) Regulations 2016
- Road Management (General) Regulations 2016
- Road Management (Works and Infrastructure) Regulations 2015

Positions

Position
Chief Executive Officer
Chief Financial Officer
Chief Infrastructure Officer
Coordinator Asset Management
Coordinator Climate & Open Space Planning
Coordinator Planning Compliance
Coordinator Public Health
Coordinator Statutory Planning
Coordinator Strategic Planning
Executive Director City Futures
Executive Director Strategy and Corporate Services

Position
Manager Business Development & Investment
Manager City Development
Manager City Works
Manager Community Amenity and Compliance
Manager Financial Services
Manager Governance, Integrity, Legal & Risk
Manager Infrastructure Strategy
Manager Organisational Planning and Strategy
Manager Parks and Open Space
Manager Strategic & Environmental Planning
Manager Strategic Communications and Engagement
Municipal Building Surveyor
Senior Environmental Health Officer
Senior Planning Compliance Officer
Service Unit Leader - Fleet
Team Leader Administration Building & Compliance Services
Team Leader Planning Support

Position
Works Supervisor

Positions Groups

Positions Group	Positions
Asset Management Engineers	Asset Management Engineer 1, Asset Management Engineer 2
Civil Development Engineers	Civil Development Engineer 1, Coordinator Civil Development & Asset Protection, Civil Development Engineer 2
Environmental Health Officers	Environmental Health Officer 1, Environmental Health Officer 2, Environmental Health Officer 3, Environmental Health Officer 4, Environmental Health Officer 5, Environmental Health Officer 6, Environmental Health Officer 7
Planning Compliance Officers	Planning Compliance Officer 1, Planning Compliance Officer 2, Planning Compliance Officer 3
Principal Statutory Planners	Principal Statutory Planner 1, Principal Statutory Planner 2, Principal Statutory Planner 3
Principal Strategic Planners	Principal Strategic Planner 1, Principal Strategic Planner 2, Principal Strategic Planner 3
Senior Statutory Planners	Senior Statutory Planner 1, Senior Statutory Planner (Project Planner), Senior Statutory Planner 2, Senior Statutory Planner 3
Senior Strategic Planners	Senior Strategic Planner 1, Senior Strategic Planner 2
Statutory Planners	Statutory Planner 1, Statutory Planner 2, Statutory Planner 3
Strategic Planners	Strategic Planner
Team Leader Statutory Planners	Team Leader Statutory Planning 1, Team Leader Statutory Planning 2, Team Leader Statutory Planning 3

S6 Instrument of Delegation - Members of Staff

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 7	Power to enter into a written agreement with a caravan park owner	Manager City Development, Executive Director City Futures	
r 10	Function of receiving application for registration	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 11	Function of receiving application for renewal of registration	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 12(1)	Duty to grant the registration if satisfied that the caravan park complies with these regulations	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 12(1)	Power to refuse to grant the registration if not satisfied that the caravan park complies with these regulations	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 12(2)	Duty to renew the registration if satisfied that the caravan park complies with these regulations	Coordinator Public Health, Manager City Development, Executive Director City Futures	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 12(2)	Power to refuse to renew the registration if not satisfied that the caravan park complies with these regulations	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 12(3)	Duty to have regard to matters in determining an application for registration or an application for renewal of registration	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 12(4) & (5)	Duty to issue certificate of registration	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 14(1)	Function of receiving notice of transfer of ownership.	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 14(3)	Power to determine where notice of transfer is displayed	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 15(1)	Duty to transfer registration to new caravan park owner	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 15(2)	Duty to issue a certificate of transfer of registration	Coordinator Public Health, Manager City Development,	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Executive Director City Futures	
r 15(3)	Power to determine where certificate of transfer of registration is displayed	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 16(1)	Power to determine the fee to accompany applications for registration or applications for renewal of registration	Manager City Development, Executive Director City Futures	
r 17	Duty to keep register of caravan parks	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 21(1)	Duty to notify a caravan park owner of the relevant emergency services agencies for the caravan park, on the request of the caravan park owner	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 21(2)	Duty to consult with relevant emergency services agencies	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 22	Power to determine places in which caravan park owner must display a copy of emergency procedures	Coordinator Public Health, Manager City Development, Executive Director City Futures	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 23	Power to determine places in which caravan park owner must display copy of public emergency warnings	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 24(2)	Power to consult with relevant floodplain management authority	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 26(b)(i)	Power to approve system for the discharge of sewage and wastewater from a movable dwelling	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 38	Function of receiving notice of proposed installation of unregistrable movable dwelling or rigid annexe	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 38(b)	Power to require notice of proposal to install unregistrable movable dwelling or rigid annexe	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 39(3)	Function of receiving installation certificate	Coordinator Public Health, Manager City Development, Executive Director City Futures	

Residential Tenancies (Caravan Parks and Movable Dwellings Registration and Standards) Regulations 2024			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 45(3)	Power to determine places in which caravan park owner must display name and telephone number of an emergency contact person	Coordinator Public Health, Manager City Development, Executive Director City Futures	
r 45(5)	Power to determine places in which caravan park owner must display the certificate of registration or certificate of renewal of registration, the plan of the caravan park and a copy of the caravan park rules	Coordinator Public Health, Manager City Development, Executive Director City Futures	

Domestic Animals Act 1994			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 41A(1)	Power to declare a dog to be a menacing dog	Executive Director City Futures, Manager Community Amenity and Compliance	Council may delegate this power to a Council authorised officer

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19(2)(a)	Power to direct by written order that the food premises be put into a clean and sanitary condition	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	If s 19(1) applies
s 19(2)(b)	Power to direct by written order that specified steps be taken to ensure that food prepared, sold or handled is safe and suitable	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	If s 19(1) applies
s 19(3)	Power to direct by written order that the food premises not be kept or used for the sale, or handling for sale, of any food, or for the preparation of any food, or for any other specified purpose, or for the use of any specified equipment or a specified process	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	If s 19(1) applies Only in relation to temporary food premises or mobile food premises
s 19(4)(a)	Power to direct that an order made under s 19(3)(a) or (b), (i) be affixed to a conspicuous part of the premises, (ia) displayed at any point of sale, (ib) be published on the food business's Internet site and (ii) inform the public by notice in a published newspaper, on the Internet site or otherwise	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	If s 19(1) applies

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19(6)(a)	Duty to revoke any order under section 19 if satisfied that an order has been complied with	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	If s 19(1) applies
s 19(6)(b)	Duty to give written notice of revocation under section 19(6)(a) if satisfied that an order has been complied with	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	If s 19(1) applies
s 19AA(2)	Power to direct, by written order, that a person must take any of the actions described in (a)-(c).	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
s 19AA(4)(c)	Power to direct, in an order made under s 19AA(2) or a subsequent written order, that a person must ensure that any food or class of food is not removed from the premises	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Note: the power to direct the matters under s 19AA(4)(a) and (b) not capable of delegation and so such directions must be made by a Council resolution Only in relation to temporary food premises or mobile food premises

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19AA(7)	Duty to revoke order issued under s 19AA and give written notice of revocation, if satisfied that that order has been complied with	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
s 19CB(4)(b)	Power to request copy of records	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
s 19E(1)(d)	Power to request a copy of the food safety program	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 19EA(3)	Function of receiving copy of revised food safety program	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 19FA(1)	Power to direct a proprietor of a food premises to revise the food safety program for the premises or comply with any requirements specified in the food safety program	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority. Subject to s 19FA(2), which requires a time limit for compliance

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19FA(1) cont.			to be specified
s 19FA(3)(a)	Power to refuse to approve an application for registration or renewal of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 19FA(3)(b)	Power to revoke a registration granted in respect of premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
s 19FA(3)(c)	Power to suspend the registration of the premises, where a proprietor of a food premises fails to comply with a direction given under s 19FA(1)	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
s 19GB	Power to request proprietor to provide written details of the name, qualification or experience of the current food safety supervisor	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s19IA(1)	Power to form opinion that the food safety requirements or program are non-compliant.	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 19IA(2)	Duty to give written notice to the proprietor of the premises	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority Note: Not required if Council has taken other appropriate action in relation to deficiencies (see s 19IA(3))
s 19M(4)(a) & (5)	Power to conduct a food safety audit and take actions where deficiencies are identified	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 19N(2)	Function of receiving notice from the auditor	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 19NA(1)	Power to request food safety audit reports	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19NA(1) cont.		Officer, Executive Director City Futures	
s 19U(3)	Power to waive and vary the costs of a food safety audit if there are special circumstances	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	
s 19UA	Power to charge fees for conducting a food safety assessment or inspection	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Except for an assessment required by a declaration under s 19C or an inspection under ss 38B(1)(c) or 39.
s 19W	Power to direct a proprietor of a food premises to comply with any requirement under Part IIIB	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
s 19W(3)(a)	Power to direct a proprietor of a food premises to have staff at the premises undertake training or instruction	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19W(3)(b)	Power to direct a proprietor of a food premises to have details of any staff training incorporated into the minimum records required to be kept or food safety program of the premises	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
	Power to register or renew the registration of a food premises	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 36A	Power to accept an application for registration or notification using online portal	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 36B	Duty to pay the charge for use of online portal	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 38AA(5)	Power to (a) request further information; or (b) advise the proprietor that the premises must be registered if the premises are not exempt	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
s 38AB(4)	Power to fix a fee for the receipt of a notification under s 38AA in accordance with a declaration under s 38AB(1)	Manager City Development, Executive Director City Futures, Manager Community Amenity and Compliance	Where Council is the registration authority
s 38A(4)	Power to request a copy of a completed food safety program template	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
s 38B(1)(a)	Duty to assess the application and determine which class of food premises under s 19C the food premises belongs	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 38B(1)(b)	Duty to ensure proprietor has complied with requirements of s 38A	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 38B(2)	Duty to be satisfied of the matters in s 38B(2)(a)-(b)	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 38D(1)	Duty to ensure compliance with the applicable provisions of s 38C and inspect the premises if required by s 39	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 38D(2)	Duty to be satisfied of the matters in s 38D(2)(a)-(d)	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 38D(3)	Power to request copies of any audit reports	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 38E(2)	Power to register the food premises on a conditional basis	Coordinator Public Health, Manager City Development, Executive Director City Futures	Where Council is the registration authority not exceeding the prescribed time limit defined under s 38E(5)

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 38E(4)	Duty to register the food premises when conditions are satisfied	Coordinator Public Health, Manager City Development, Executive Director City Futures	Where Council is the registration authority
s 38F(3)(b)	Power to require proprietor to comply with requirements of this Act	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
s 38G(1)	Power to require notification of change of the food safety program type used for the food premises	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 38G(2)	Function of receiving notice from proprietor if there is a change of the food safety program type used for the food premises	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 38G(4)	Power to require the proprietor of the food premises to comply with any requirement of the Act	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	Where Council is the registration authority
s 39(2)	Duty to carry out an inspection of the premises during the period of	Environmental Health Officers, Coordinator Public Health,	

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 39(2) cont.	registration before the registration of the food premises is renewed	Senior Environmental Health Officer	
s 39A	Power to register, or renew the registration of a food premises despite minor defects	Coordinator Public Health, Manager City Development, Executive Director City Futures	Where Council is the registration authority Only if satisfied of matters in s 39A(2)(a)-(c)
s 39A (6)	Duty to comply with a direction of the Secretary	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	
s 40(1)	Duty to give the person in whose name the premises is to be registered a certificate of registration	Coordinator Public Health, Manager City Development, Executive Director City Futures	Where Council is the registration authority
s 40(2)	Power to incorporate the certificate of registration in one document with any certificate of registration under Part 6 of the Public Health and Wellbeing Act 2008	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 40C(2)	Power to grant or renew the registration of food premises for a period of less than 1 year	Coordinator Public Health, Manager City Development, Executive Director City Futures	Where Council is the registration authority
s 40D(1)	Power to suspend or revoke the registration of food premises	Coordinator Public Health, Manager City Development, Executive Director City Futures	Where Council is the registration authority
s 40E	Duty to comply with direction of the Secretary	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	
s 40F	Power to cancel registration of food premises	Coordinator Public Health, Manager City Development, Executive Director City Futures	Where Council is the registration authority
s 43	Duty to maintain records of registration	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority

Food Act 1984			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 43F(6)	Duty to be satisfied that registration requirements under Division 3 have been met prior to registering, or renewing registration of a component of a food business	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority
s 43F(7)	Power to register the components of the food business that meet requirements in Division 3 and power to refuse to register the components that do not meet the requirements	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	Where Council is the registration authority Refusal to grant or renew the registration of a food premises must be ratified by Council or the CEO (see s 58A(2))
s 45AC	Power to bring proceedings	Environmental Health Officers, Coordinator Public Health, Manager City Development, Executive Director City Futures	
s 46(5)	Power to institute proceedings against another person where the offence was due to an act or default by that other person and where the first person charged could successfully defend a prosecution, without proceedings first being instituted against the person first charged	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Team Leader Administration Building & Compliance Services, Executive Director City Futures	Where Council is the registration authority

Heritage Act 2017			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 116	Power to sub-delegate Executive Director's functions, duties or powers	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Infrastructure Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Business Development & Investment, Manager Strategic & Environmental Planning	Must first obtain Executive Director's written consent Council can only sub-delegate if the Instrument of Delegation from the Executive Director authorises sub-delegation

Local Government Act 1989			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 185L(4)	Power to declare and levy a cladding rectification charge	Chief Executive Officer	The only member of staff who can be a delegate is the CEO.

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 4B	Power to prepare an amendment to the Victorian Planning Provisions	Principal Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	If authorised by the Minister
s 4G	Function of receiving prescribed documents and a copy of the Victorian Planning Provisions from the Minister	Principal Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 4H	Duty to make amendment to Victoria Planning Provisions available in accordance with public availability requirements	Principal Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 4I(2)	Duty to make and copy of the Victorian Planning Provisions and other documents available in accordance with public availability requirements	Principal Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 8A(2)	Power to prepare amendment to the planning scheme where the Minister has given consent under s 8A	Principal Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 8A(3)	Power to apply to Minister to prepare an amendment to the planning scheme	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 8A(5)	Function of receiving notice of the Minister's decision	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 8A(7)	Power to prepare the amendment specified in the application without the Minister's authorisation if no response received after 10 business days	Principal Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 8B(2)	Power to apply to the Minister for authorisation to prepare an amendment to the planning scheme of an adjoining municipal district	Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 12(3)	Power to carry out studies and do things to ensure proper use of land and consult with other persons to ensure co-ordination of planning scheme with these persons	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 12B(1)	Duty to review planning scheme	Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 12B(2)	Duty to review planning scheme at direction of Minister	Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s.12B(5)	duty to report findings of review of planning scheme to Minister without delay	Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s.12B(5) cont.		Futures, Manager Strategic & Environmental Planning	
s 14	Duties of a Responsible Authority as set out in s 14(a) to (d)	Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 17(1)	Duty of giving copy amendment to the planning scheme	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 17(2)	Duty of giving copy s 173 agreement	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 17(3)	Duty of giving copy amendment, explanatory report and relevant documents to the Minister within 10 business days	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 18	Duty to make amendment etc. available in accordance with public availability requirements	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	Until the proposed amendment is approved or lapsed
s 19	Power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under s 19 to a planning scheme	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 19	Function of receiving notice of preparation of an amendment to a planning scheme	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is not the planning authority and the amendment affects land within Council's municipal district; or Where the amendment will

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19 cont.			amend the planning scheme to designate Council as an acquiring authority.
s 20(1)	Power to apply to Minister for exemption from the requirements of s 19	Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is a planning authority
s 21(2)	Duty to make submissions available in accordance with public availability requirements	Principal Strategic Planners, Senior Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	Until the end of 2 months after the amendment comes into operation or lapses
s 21A(4)	Duty to publish notice	Principal Strategic Planners, Senior Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 22(1)	Duty to consider all submissions received before the date specified in the notice	Principal Strategic Planners, Senior Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	Except submissions which request a change to the items in s 22(5)(a) and (b)
s 22(2)	Power to consider a late submission Duty to consider a late submission, if directed by the Minister	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 23(1)(b)	Duty to refer submissions which request a change to the amendment to a panel	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 23(2)	Power to refer to a panel submissions which do not require a change to the amendment	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 24	Function to represent Council and present a submission at a panel hearing (including a hearing referred to in s 96D)	Principal Strategic Planners, Senior Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Chief Infrastructure Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Business Development & Investment, Manager Strategic & Environmental Planning	
s 26(1)	Power to make report available for inspection in accordance with the requirements set out in s 197B of the Act	Principal Strategic Planners, Senior Strategic Planners, Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 26(2)	Duty to keep report of panel available in accordance with public availability requirements	Principal Strategic Planners, Senior Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	During the inspection period

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 27(2)	Power to apply for exemption if panel's report not received	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 28(1)	Duty to notify the Minister if abandoning an amendment	Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	Note: the power to make a decision to abandon an amendment cannot be delegated
s 28(2)	Duty to publish notice of the decision on Internet site	Principal Strategic Planners, Senior Strategic Planners, Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 28(4)	Duty to make notice of the decision available on Council's Internet site for a period of at least 2 months	Principal Strategic Planners, Senior Strategic Planners, Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 30(4)(a)	Duty to say if amendment has lapsed	Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 30(4)(b)	Duty to provide information in writing upon request	Principal Strategic Planners, Senior Strategic Planners, Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 32(2)	Duty to give more notice if required	Principal Strategic Planners, Senior Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 33(1)	Duty to give more notice of changes to an amendment	Principal Strategic Planners, Senior Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 36(2)	Duty to give notice of approval of amendment	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 38(5)	Duty to give notice of revocation of an amendment	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 39	Function of being a party to a proceeding commenced under s 39 and duty to comply with determination by VCAT	Principal Strategic Planners, Senior Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 40(1)	Function of lodging copy of approved amendment	Principal Strategic Planners, Senior Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 41(1)	Duty to make a copy of an approved amendment available in accordance with the public availability requirements during inspection period	Principal Strategic Planners, Senior Strategic Planners, Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 41(2)	Duty to make a copy of an approved amendment and any documents lodged with it available in person in accordance with the requirements set out in s 197B of the Act after the inspection period ends	Principal Strategic Planners, Senior Strategic Planners, Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 42(2)	Duty to make copy of planning scheme available in accordance with the public availability requirements	Principal Strategic Planners, Senior Strategic Planners, Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 46AAA	Duty to prepare an amendment to a planning scheme that relates to Yarra River land that is not inconsistent with anything in a Yarra Strategic Plan which is expressed to be binding on the responsible public entity	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is a responsible public entity and is a planning authority

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46AW	Function of being consulted by the Minister	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is a responsible public entity
s 46AX	Function of receiving a draft Statement of Planning Policy and written direction in relation to the endorsement of the draft Statement of Planning Policy Power to endorse the draft Statement of Planning Policy	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is a responsible public entity
s 46AZC(2)	Duty not to prepare an amendment to a declared area planning scheme that is inconsistent with a Statement of Planning Policy for the declared area that is expressed to be binding on the responsible public entity	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is a responsible public entity
s 46AZK	Duty not to act inconsistently with any provision of the Statement of Planning Policy that is expressed to be binding on the public entity when performing a function or duty or exercising a power in relation to the declared area	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is a responsible public entity

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GI(2)(b)(i)	Power to agree to a lower rate of standard levy for a class of development of a particular type of land than the rate specified in a Minister's direction	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is the planning authority, the municipal Council of the municipal district in which the land is located and/or the development agency
s 46GJ(1)	Function of receiving written directions from the Minister in relation to the preparation and content of infrastructure contributions plans	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GK	Duty to comply with a Minister's direction that applies to Council as the planning authority	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GN(1)	Duty to arrange for estimates of values of inner public purpose land	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GO(1)	Duty to give notice to owners of certain inner public purpose land	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GP	Function of receiving a notice under s 46GO	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency
s 46GQ	Function of receiving a submission from an affected owner who objects to the estimated value per hectare (or other appropriate unit of measurement) of the inner public purpose land	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GR(1)	Duty to consider every submission that is made by the closing date for submissions included in the notice under s 46GO	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GR(2)	Power to consider a late submission Duty to consider a late submission if directed to do so by the Minister	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GS(1)	Power to accept or reject the estimate of the value of the inner public purpose land in a submission made under s 46GQ	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GS(2)	Duty, if Council rejects the estimate of the value of the inner public purpose land in the submission, to refer the matter to the valuer-general, and notify the affected owner of the rejection and that the matter has been referred to the valuer-general	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GT(2)	Duty to pay half of the fee fixed by the valuer-general for arranging and attending the conference	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GT(4)	Function of receiving, from the valuer-general, written confirmation of the agreement between the planning authority's valuer and the affected owner's valuer as to the estimated value of the inner public purpose land	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GT(6)	Function of receiving, from the valuer-general, written notice of a determination under s 46GT(5)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GU	Duty not to adopt an amendment under s.29 to an infrastructure contributions plan that specifies a land credit amount or a land equalisation amount that relates to a parcel of land in the ICP plan area of the plan unless the criteria in s 46GU(1)(a) and (b) are met	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GV(3)	Function of receiving the monetary component and any land equalisation amount of the infrastructure contribution Power to specify the manner in which the payment is to be made	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency
s 46GV(3)(b)	Power to enter into an agreement with the applicant	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency
s 46GV(4)(a)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the development agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GV(4)(b)	Function of receiving the inner public purpose land in accordance with s 46GV(5) and (6)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency
s 46GV(7)	Duty to impose the requirements set out in s 46GV(3) and (4) as conditions on the permit applied for by the applicant to develop the land in the ICP plan area	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46GV(9)	Power to require the payment of a monetary component or the provision of the land component of an infrastructure contribution to be secured to Council's satisfaction	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency
s 46GX(1)	Power to accept works, services or facilities in part or full satisfaction of the monetary component of an infrastructure contribution payable	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency
s 46GX(2)	Duty, before accepting the provision of works, services or facilities by an applicant under s 46GX(1), to obtain the agreement of the development agency or agencies specified in the approved infrastructure contributions	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager	Where Council is the collecting agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GX(2) cont.	plan	Strategic & Environmental Planning, Chief Financial Officer	
s 46GY(1)	Duty to keep proper and separate accounts and records	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency
s 46GY(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency
s 46GZ(2)(a)	Duty to forward any part of the monetary component that is imposed for plan preparation costs to the planning authority that incurred those costs	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is that planning authority
s 46GZ(2)(a)	Function of receiving the monetary component	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where the Council is the planning authority

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZ(2)(a) cont.			This duty does not apply where Council is also the collecting agency
s 46GZ(2)(b)	Duty to forward any part of the monetary component that is imposed for the provision of works, services or facilities to the development agency that is specified in the plan, as responsible for those works, services or facilities	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
s 46GZ(2)(b)	Function of receiving the monetary component	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the development agency under an approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZ(4)	Duty to use any land equalisation amounts to pay land credit amounts under s 46GZ(7), except any part of those amounts that are to be forwarded to a development agency under s 46GZ(5)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(5)	Duty to forward any part of a land equalisation amount required for the acquisition of outer public purpose land by a development agency specified in the approved infrastructure contributions plan to that development agency	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan This provision does not apply where Council is also the relevant development agency
s 46GZ(5)	Function of receiving any part of a land equalisation amount required for the acquisition of outer public purpose land	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the development agency specified in the approved infrastructure contributions plan This provision does not apply where Council is also the collecting agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZ(7)	Duty to pay to each person who must provide an infrastructure contribution under the approved infrastructure contributions plan any land credit amount to which the person is entitled under s 46GW	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZ(9)	Duty to transfer the estate in fee simple in the land to the development agency specified in the approved infrastructure contributions plan as responsible for the use and development of that land	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	If any inner public purpose land is vested in Council under the Subdivision Act 1988 or acquired by Council before the time it is required to be provided to Council under s 46GV(4) Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZ(9)	Function of receiving the fee simple in the land	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the development agency under an approved infrastructure

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZ(9) cont.			contributions plan This duty does not apply where Council is also the collecting agency
s 46GZA(1)	Duty to keep proper and separate accounts and records	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZA(2)	Duty to keep the accounts and records in accordance with the Local Government Act 2020	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is a development agency under an approved infrastructure contributions plan
s 46GZB(3)	Duty to follow the steps set out in s 46GZB(3)(a) – (c)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is a development agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZB(4)	Duty, in accordance with requirements of the VPA, to report on the use of the infrastructure contribution in the development agency's annual report and provide reports on the use of the infrastructure contribution to the VPA	Chief Executive Officer, Executive Director City Futures	If the VPA is the collecting agency under an approved infrastructure contributions plan Where Council is a development agency under an approved infrastructure contributions plan
s 46GZD(2)	Duty, within 6 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZD(2)(a) and (b)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZD(3)	Duty to follow the steps set out in s 46GZD(3)(a) and (b)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZD(5)	Duty to make payments under s 46GZD(3) in accordance with ss 46GZD(5)(a) and 46GZD(5)(b)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZE(2)	Duty to forward the land equalisation amount back to the collecting agency within 6 months after the expiry date if any part of a land equalisation amount paid or forwarded to a development agency for acquiring outer public purpose land has not been expended by the development agency to acquire that land at the date on which the approved infrastructure contributions plan expires	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the development agency under an approved infrastructure contributions plan This duty does not apply where Council is also the collecting agency
s 46GZE(2)	Function of receiving the unexpended land equalisation amount	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan This duty does not apply where Council is also the development agency
s 46GZE(3)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to follow the steps set out in s 46GZE(3)(a) and (b)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZF(2)	Duty, within 12 months after the date on which the approved infrastructure contributions plan expires, to use the public purpose land for a public purpose approved by the Minister or sell the public purpose land	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the development agency under an approved infrastructure contributions plan
s.46GZF(3)	Duty, if land is sold under s.46GZF(2)(b), to follow the steps in s.46GZF(3)(a) and (b)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the development agency under an approved infrastructure contributions plan
s 46GZF(3)	Function of receiving proceeds of sale	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collection agency under an approved infrastructure contributions plan This provision does not apply where Council is also the development agency
s 46GZF(4)	Duty to divide the proceeds of the public purpose land among the current owners of each parcel of land in the ICP plan area and pay each current owner a portion of the proceeds in accordance with s 46GZF(5)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46GZF(6)	Duty to make the payments under s 46GZF(4) in accordance with s 46GZF(6)(a) and (b)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZH	Power to recover the monetary component, or any land equalisation amount of the land component, payable under Part 3AB as a debt in any court of competent jurisdiction	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is the collecting agency under an approved infrastructure contributions plan
s 46GZI	Duty to prepare and give a report to the Minister at the times required by the Minister	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is a collecting agency or development agency
s 46GZK	Power to deal with public purpose land which has vested in, been acquired by, or transferred to, Council	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Where Council is a collecting agency or development agency
s 46LB(3)	Duty to publish, on Council's Internet site, the payable dwelling amount for a financial year on or before 1 July of each financial year for which the amount is adjusted under s 46LB (2)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46N(1)	Duty to include condition in permit regarding payment of development infrastructure levy	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 46N(2)(c)	Function of determining time and manner for receipt of development contributions levy	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 46N(2)(d)	Power to enter into an agreement with the applicant regarding payment of development infrastructure levy	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 46O(1)(a) & (2)(a)	Power to ensure that community infrastructure levy is paid, or agreement is in place, prior to issuing building permit	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46O(1)(d) & (2)(d)	Power to enter into agreement with the applicant regarding payment of community infrastructure levy	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46P(1)	Power to require payment of amount of levy under s 46N or s 46O to be satisfactorily secured	Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46P(2)	Power to accept provision of land, works, services or facilities in part or full payment of levy payable	Chief Executive Officer, Chief Financial Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager Business Development & Investment, Manager City Works, Manager Parks and Open Space, Manager Strategic & Environmental Planning	
s 46Q(1)	Duty to keep proper accounts of levies paid	Chief Executive Officer, Manager Financial Services, Chief Financial Officer	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46Q(1A)	Duty to forward to development agency part of levy imposed for carrying out works, services, or facilities on behalf of development agency or plan preparation costs incurred by a development agency	Manager Financial Services, Chief Financial Officer	
s 46Q(2)	Duty to apply levy only for a purpose relating to the provision of plan preparation costs or the works, services and facilities in respect of which the levy was paid etc	Manager Infrastructure Strategy, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	
s 46Q(3)	Power to refund any amount of levy paid if it is satisfied the development is not to proceed	Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager Business Development & Investment, Manager Financial Services, Manager City Works, Chief Financial Officer	Only applies when levy is paid to Council as a 'development agency'
s 46Q(4)(c)	Duty to pay amount to current owners of land in the area if an amount of levy has been paid to a municipal council as a development agency for plan preparation costs incurred by the Council or for the provision by the Council of works, services or facilities in an area under s 46Q(4)(a)	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Financial Services, Manager Strategic & Environmental Planning, Chief Financial Officer	Must be done within six months of the end of the period required by the development contributions plan and with the consent of, and in the manner approved by, the Minister

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46Q(4)(d)	Duty to submit to the Minister an amendment to the approved development contributions plan	Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	Must be done in accordance with Part 3
s46Q(4)(e)	Duty to expend that amount on other works etc.	Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager Business Development & Investment, Manager City Works, Manager Strategic & Environmental Planning, Manager Parks and Open Space	With the consent of, and in the manner approved by, the Minister
s 46QC	Power to recover any amount of levy payable under Part 3B	Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager Business Development & Investment, Manager Financial Services, Manager City Works, Manager Strategic & Environmental Planning, Chief Financial Officer, Manager Parks and Open Space	
s 46QD	Duty to prepare report and give a report to the Minister	Chief Executive Officer, Chief Financial Officer, Executive Director City Futures	Where Council is a collecting agency or development agency

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46V(3)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with the public availability requirements, during the inspection period	Chief Executive Officer, Executive Director City Futures	
s 46V(4)	Duty to make a copy of the approved strategy plan (being the Melbourne Airport Environs Strategy Plan) and any documents lodged with it available in accordance with s 197B of the Act and on payment of the prescribe fee, after the inspection period	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 46V(5)	Duty to keep a copy of the approved strategy plan incorporating all amendments to it	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 46V(6)	Duty to make a copy of the approved strategy plan incorporating all amendments to it available in accordance with the public available requirements	Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 46Y	Duty to carry out works in conformity with the approved strategy plan	Chief Executive Officer, Executive Director City Futures	
s 47	Power to decide that an application for a planning permit does not comply with that Act	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 49(1)	Duty to keep a register of all applications for permits and determinations relating to permits	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 49(2)	Duty to make register available for inspection in accordance with the public availability requirements	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 50(4)	Duty to amend application	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 50(5)	Power to refuse to amend application	Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 50(6)	Duty to make note of amendment to application in register	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 50A(1)	Power to make amendment to application	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 50A(3)	Power to require applicant to notify owner and make a declaration that notice has been given	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 50A(4)	Duty to note amendment to application in register	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 51	Duty to make copy of application available for inspection in accordance with the public availability requirements	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 52(1)(a)	Duty to give notice of the application to owners/occupiers of adjoining allotments unless satisfied that the grant of permit would not cause material detriment to any person	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 52(1)(b)	Duty to give notice of the application to other municipal council where appropriate	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 52(1)(c)	Duty to give notice of the application to all persons required by the planning scheme	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 52(1)(ca)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if may result in breach of covenant	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 52(1)(cb)	Duty to give notice of the application to owners and occupiers of land benefited by a registered restrictive covenant if application is to remove or vary the covenant	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 52(1)(d)	Duty to give notice of the application to other persons who may be detrimentally effected	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s.52(1AA)	Duty to give notice of an application to remove or vary a registered restrictive covenant	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 52(3)	Power to give any further notice of an application where appropriate	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 53(1)	Power to require the applicant to give notice under s 52(1) to persons specified by it	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 53(1A)	Power to require the applicant to give the notice under s 52(1AA)	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 54(1)	Power to require the applicant to provide more information	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 54(1A)	Duty to give notice in writing of information required under s 54(1)	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 54(1B)	Duty to specify the lapse date for an application	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 54A(3)	Power to decide to extend time or refuse to extend time to give required information	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 54A(4)	Duty to give written notice of decision to extend or refuse to extend time under s 54A(3)	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 55(1)	Duty to give copy application, together with the prescribed information, to every referral authority specified in the planning scheme	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 57(2A)	Power to reject objections considered made primarily for commercial advantage for the objector	Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 57(3)	Function of receiving name and address of persons to whom notice of decision is to go	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 57(5)	Duty to make a copy of all objections available in accordance with the public availability requirements	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 57A(4)	Duty to amend application in accordance with applicant's request, subject to s 57A(5)	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 57A(5)	Power to refuse to amend application	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 57A(6)	Duty to note amendments to application in register	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 57B(1)	Duty to determine whether and to whom notice should be given	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 57B(2)	Duty to consider certain matters in determining whether notice should be given	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 57C(1)	Duty to give copy of amended application to referral authority	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 58	Duty to consider every application for a permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 58A	Power to request advice from the Planning Application Committee	Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 60	Duty to consider certain matters	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 60(1A)	Duty to consider certain matters	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 60(1B)	Duty to consider number of objectors in considering whether use or development may have significant social effect	Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 61(1)	Power to determine permit application, either to decide to grant a permit, to decide to grant a permit with conditions or to refuse a permit application	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	The permit must not be inconsistent with a cultural heritage management plan under the Aboriginal Heritage Act 2006 Limitation - except where: - more than three (3) objections have been received*; or - an application that deals with matters as detailed by the Planning Scheme relating to electronic gaming machines, refuse disposal facilities or the sex industry. * Except Townhouse and Low Rise Code compliant developments assessed under Clause 55 where approval must

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 61(1) cont.			be granted and no third party appeal rights apply.
s 61(2)	Duty to decide to refuse to grant a permit if a relevant determining referral authority objects to grant of permit	Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 61(2A)	Power to decide to refuse to grant a permit if a relevant recommending referral authority objects to the grant of permit	Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 61(3)(a)	Duty not to decide to grant a permit to use coastal Crown land without Minister's consent	Chief Executive Officer, Executive Director City Futures	
s 61(3)(b)	Duty to refuse to grant the permit without the Minister's consent	Chief Executive Officer, Executive Director City Futures	
s 61(4)	Duty to refuse to grant the permit if grant would authorise a breach of a registered restrictive covenant	Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 62(1)	Duty to include certain conditions in deciding to grant a permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 62(2)	Power to include other conditions	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 62(4)	Duty to ensure conditions are consistent with paragraphs (a),(b) and (c)	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 62(5)(a)	Power to include a permit condition to implement an approved development contributions plan or an approved infrastructure contributions plan	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 62(5)(b)	Power to include a permit condition that specified works be provided on or to the land or paid for in accordance with s 173 agreement	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 62(5)(c)	Power to include a permit condition that specified works be provided or paid for by the applicant	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 62(6)(a)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except in accordance with ss 46N(1), 46GV(7) or 62(5)	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 62(6)(b)	Duty not to include a permit condition requiring a person to pay an amount for or provide works except a condition that a planning scheme requires to be included as referred to in s 62(1)(a)	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 63	Duty to issue the permit where made a decision in favour of the application (if no one has objected)	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 64(1)	Duty to give notice of decision to grant a permit to applicant and objectors	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64(3)	Duty not to issue a permit until after the specified period	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	This provision applies also to a decision to grant an amendment to a permit - see s 75

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 64(5)	Duty to give each objector a copy of an exempt decision	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	This provision applies also to a decision to grant an amendment to a permit - see s 75
s 64A	Duty not to issue permit until the end of a period when an application for review may be lodged with VCAT or until VCAT has determined the application, if a relevant recommending referral authority has objected to the grant of a permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	This provision applies also to a decision to grant an amendment to a permit - see s 75A
s 65(1)	Duty to give notice of refusal to grant permit to applicant and person who objected under s 57	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 66(1)	Duty to give notice under s 64 or s 65 and copy permit to relevant determining referral authorities	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 66(2)	Duty to give a recommending referral authority notice of its decision to grant a permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	If the recommending referral authority objected to the grant of the permit or the responsible authority decided not to include a condition on the permit recommended by the recommending referral authority
s 66(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	If the recommending referral authority objected to the grant of the permit or the recommending referral authority recommended that a permit condition be included on the permit

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 66(6)	Duty to give a recommending referral authority a copy of any permit which Council decides to grant and a copy of any notice given under s 64 or 65	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	If the recommending referral authority did not object to the grant of the permit or the recommending referral authority did not recommend a condition be included on the permit
s 69(1)	Function of receiving application for extension of time of permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 69(1A)	Function of receiving application for extension of time to complete development	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 69(2)	Power to extend time	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 70	Duty to make copy permit available for inspection in accordance with the public availability requirements	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures	
s 71(1)	Power to correct certain mistakes	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 71(2)	Duty to note corrections in register	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 73	Power to decide to grant amendment subject to conditions	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 74	Duty to issue amended permit to applicant if no objectors	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 76	Duty to give applicant and objectors notice of decision to refuse to grant amendment to permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 76A(1)	Duty to give relevant determining referral authorities copy of amended permit and copy of notice	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 76A(2)	Duty to give a recommending referral authority notice of its decision to grant an amendment to a permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	If the recommending referral authority objected to the amendment of the permit or the responsible authority decided not to include a condition on the amended permit recommended by the recommending referral authority
s 76A(4)	Duty to give a recommending referral authority notice of its decision to refuse a permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	If the recommending referral authority objected to the amendment of the permit or the recommending referral authority recommended that a permit condition be included on the amended permit

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 76A(6)	Duty to give a recommending referral authority a copy of any amended permit which Council decides to grant and a copy of any notice given under s 64 or 76	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	If the recommending referral authority did not object to the amendment of the permit or the recommending referral authority did not recommend a condition be included on the amended permit
s 76D	Duty to comply with direction of Minister to issue amended permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 83	Function of being respondent to an appeal	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 83B	Duty to give or publish notice of application for review	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 84(1)	Power to decide on an application at any time after an appeal is lodged against failure to grant a permit	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 84(2)	Duty not to issue a permit or notice of decision or refusal after an application is made for review of a failure to grant a permit	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 84(3)	Duty to tell principal registrar if decide to grant a permit after an application is made for review of its failure to grant a permit	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 84(6)	Duty to issue permit on receipt of advice within 3 business days	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 84AB	Power to agree to confining a review by the Tribunal	Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 86	Duty to issue a permit at order of Tribunal within 3 business days	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 87(3)	Power to apply to VCAT for the cancellation or amendment of a permit	Team Leader Statutory Planners, Planning Compliance Officers, Coordinator Planning Compliance, Coordinator Statutory Planning, Manager City Development, Senior Planning Compliance Officer, Chief Executive Officer, Team Leader Administration Building & Compliance Services, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 90(1)	Function of being heard at hearing of request for cancellation or amendment of a permit	Team Leader Statutory Planners, Coordinator Planning Compliance, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Team Leader Administration Building & Compliance Services, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 91(2)	Duty to comply with the directions of VCAT	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 91(2A)	Duty to issue amended permit to owner if Tribunal so directs	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 92	Duty to give notice of cancellation/amendment of permit by VCAT to persons entitled to be heard under s 90	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 93(2)	Duty to give notice of VCAT order to stop development	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Planning Compliance, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 95(3)	Function of referring certain applications to the Minister	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 95(4)	Duty to comply with an order or direction	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 96(1)	Duty to obtain a permit from the Minister to use and develop its land	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 96(2)	Function of giving consent to other persons to apply to the Minister for a permit to use and develop Council land	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 96A(2)	Power to agree to consider an application for permit concurrently with preparation of proposed amendment	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 96C	Power to give notice, to decide not to give notice, to publish notice and to exercise any other power under s 96C	Team Leader Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 96F	Duty to consider the panel's report under s 96E	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 96G(1)	Power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under s 23 of the Planning and Environment (Planning Schemes) Act 1996	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 96H(3)	Power to give notice in compliance with Minister's direction	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 96J	Duty to issue permit as directed by the Minister	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 96K	Duty to comply with direction of the Minister to give notice of refusal	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 96Z	Duty to keep levy certificates given to it under ss 47 or 96A for no less than 5 years from receipt of the certificate	Chief Executive Officer, Executive Director City Futures	
s 97C	Power to request Minister to decide the application	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 97D(1)	Duty to comply with directions of Minister to supply any document or assistance relating to application	Team Leader Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 97G(3)	Function of receiving from Minister copy of notice of refusal to grant permit or copy of any permit granted by the Minister	Team Leader Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 97G(6)	Duty to make a copy of permits issued under s 97F available in accordance with the public availability requirements	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 97L	Duty to include Ministerial decisions in a register kept under s 49	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 97MH	Duty to provide information or assistance to the Planning Application Committee	Team Leader Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 97MI	Duty to contribute to the costs of the Planning Application Committee or subcommittee	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 97O	Duty to consider application and issue or refuse to issue certificate of compliance	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 97P(3)	Duty to comply with directions of VCAT following an application for review of a failure or refusal to issue a certificate	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 97Q(2)	Function of being heard by VCAT at hearing of request for amendment or cancellation of certificate	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 97Q(4)	Duty to comply with directions of VCAT	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 97R	Duty to keep register of all applications for certificate of compliance and related decisions	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 98(1)&(2)	Function of receiving claim for compensation in certain circumstances	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 98(4)	Duty to inform any person of the name of the person from whom compensation can be claimed	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 101	Function of receiving claim for expenses in conjunction with claim	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 103	Power to reject a claim for compensation in certain circumstances	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s.107(1)	Function of receiving claim for compensation	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 107(3)	Power to agree to extend time for making claim	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 113(2)	Power to request a declaration for land to be proposed to be reserved for public purposes	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 114(1)	Power to apply to the VCAT for an enforcement order	Team Leader Statutory Planners, Planning Compliance Officers, Coordinator Planning Compliance, Coordinator Statutory Planning, Manager City Development, Senior Planning Compliance Officer, Chief Executive Officer, Team Leader Administration Building & Compliance Services, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 117(1)(a)	Function of making a submission to the VCAT where objections are received	Team Leader Statutory Planners, Planning Compliance Officers, Coordinator Planning Compliance, Coordinator Statutory Planning, Manager City Development, Senior Planning Compliance Officer, Chief Executive Officer, Team Leader Administration Building & Compliance Services, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 120(1)	Power to apply for an interim enforcement order where s 114 application has been made	Team Leader Statutory Planners, Planning Compliance Officers, Coordinator Planning Compliance, Coordinator Statutory Planning, Manager City Development, Senior Planning Compliance Officer, Chief Executive Officer, Team Leader Administration Building & Compliance Services, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 123(1)	Power to carry out work required by enforcement order and recover costs	Team Leader Statutory Planners, Planning Compliance Officers, Coordinator Planning Compliance, Coordinator Statutory Planning, Manager City Development, Senior Planning Compliance Officer, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 123(2)	Power to sell buildings, materials, etc salvaged in carrying out work under s 123(1)	Chief Executive Officer, Executive Director City Futures	Except Crown Land
s 125(1)	Power to apply to any court of competent jurisdiction or to the tribunal for an injunction restraining any person from contravening an enforcement order or an interim enforcement order.	Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Community Amenity and Compliance	Section 123 of the Victorian Civil and Administrative Tribunal Act 1998 applies on an application to the Tribunal.

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 129	Function of recovering penalties	Coordinator Planning Compliance, Manager City Development, Chief Executive Officer, Team Leader Administration Building & Compliance Services, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 130(5)	Power to allow person served with an infringement notice further time	Coordinator Planning Compliance, Manager City Development, Chief Executive Officer, Team Leader Administration Building & Compliance Services, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 149A(1)	Power to refer a matter to the VCAT for determination	Team Leader Statutory Planners, Coordinator Planning Compliance, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Team Leader Administration Building & Compliance Services, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 149A(1A)	Power to apply to VCAT for the determination of a matter relating to the interpretation of a s.173 agreement	Team Leader Statutory Planners, Coordinator Planning Compliance, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Team Leader Administration Building & Compliance Services, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 149B	Power to apply to the Tribunal for a declaration.	Coordinator Planning Compliance, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 156	Duty to pay fees and allowances (including a payment to the Crown under s 156(2A)), and payment or reimbursement for reasonable costs and expenses incurred by the panel in carrying out its functions unless the Minister directs otherwise under s 156(2B) power to ask for contribution under s 156(3) and power to abandon amendment or part of it under s 156(4)	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is the relevant planning authority
s 171(2)(f)	Power to carry out studies and commission reports	Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 171(2)(g)	Power to grant and reserve easements	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 172C	Power to compulsorily acquire any outer public purpose land that is specified in the approved infrastructure contributions plan	Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	Where Council is a development agency specified in an approved infrastructure contributions plan
s 172D(1)	Power to compulsorily acquire any inner public purpose land that is specified in the plan before the time that the land is required to be provided to Council under s 46GV(4)	Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	Where Council is a collecting agency specified in an approved infrastructure contributions plan
s 172D(2)	Power to compulsorily acquire any inner public purpose land, the use and development of which is to be the responsibility of Council under the plan, before the time that the land is required to be provided under s 46GV(4)	Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	Where Council is the development agency specified in an approved infrastructure contributions plan

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 173(1)	Power to enter into agreement covering matters set out in s 174	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager Infrastructure Strategy, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Business Development & Investment, Manager Strategic & Environmental Planning	
s 173(1A)	Power to enter into an agreement with an owner of land for the development or provision of land in relation to affordable housing	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Business Development & Investment, Manager Strategic & Environmental Planning, Manager Parks and Open Space	Where Council is the relevant responsible authority
	Power to decide whether something is to the satisfaction of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires something to be to the satisfaction of Council or Responsible Authority	Coordinator Planning Compliance, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager Infrastructure Strategy, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Business	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Development & Investment, Manager City Works, Manager Strategic & Environmental Planning	
	Power to give consent on behalf of Council, where an agreement made under s 173 of the Planning and Environment Act 1987 requires that something may not be done without the consent of Council or Responsible Authority	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Business Development & Investment, Manager Strategic & Environmental Planning	
s 177(2)	Power to end a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Business Development & Investment, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178	power to amend a s 173 agreement with the agreement of all those bound by any covenant in the agreement or otherwise in accordance with Division 2 of Part 9	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Business Development & Investment, Manager Strategic & Environmental Planning	
s 178A(1)	Function of receiving application to amend or end an agreement	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 178A(3)	Function of notifying the owner as to whether it agrees in principle to the proposal under s 178A(1)	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178A(4)	Function of notifying the applicant and the owner as to whether it agrees in principle to the proposal	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 178A(5)	Power to propose to amend or end an agreement	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 178B(1)	Duty to consider certain matters when considering proposal to amend an agreement	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178B(2)	Duty to consider certain matters when considering proposal to end an agreement	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 178C(2)	Duty to give notice of the proposal to all parties to the agreement and other persons who may be detrimentally affected by decision to amend or end	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 178C(4)	Function of determining how to give notice under s 178C(2)	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178E(1)	Duty not to make decision until after 14 days after notice has been given	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s.178E(2)(a)	Power to amend or end the agreement in accordance with the proposal	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	If no objections are made under s 178D Must consider matters in s 178B
s 178E(2)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	If no objections are made under s 178D Must consider matters in s 178B

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178E(2)(c)	Power to refuse to amend or end the agreement	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	If no objections are made under s 178D Must consider matters in s 178B
s 178E(3)(a)	Power to amend or end the agreement in accordance with the proposal	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	After considering objections, submissions and matters in s 178B
s 178E(3)(b)	Power to amend or end the agreement in a manner that is not substantively different from the proposal	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	After considering objections, submissions and matters in s 178B

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s.178E(3)(c)	power to amend or end the agreement in a manner that is substantively different from the proposal	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	After considering objections, submissions and matters in s.178B
s 178E(3)(d)	Power to refuse to amend or end the agreement	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	After considering objections, submissions and matters in s 178B
s 178F(1)	Duty to give notice of its decision under s 178E(3)(a) or (b)	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178F(2)	Duty to give notice of its decision under s 178E(2)(c) or (3)(d)	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 178F(4)	Duty not to proceed to amend or end an agreement under s 178E until at least 21 days after notice has been given or until an application for review to the Tribunal has been determined or withdrawn	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 178G	Duty to sign amended agreement and give copy to each other party to the agreement	Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 178H	Power to require a person who applies to amend or end an agreement to pay the costs of giving notices and preparing the amended agreement	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 178I(3)	Duty to notify, in writing, each party to the agreement of the ending of the agreement relating to Crown land	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 179(2)	Duty to make available copy of each agreement available in accordance with the public availability requirements	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 179(2) cont.		Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 181	Duty to apply to the Registrar of Titles to record the agreement	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 181(1A)(a)	Power to apply to the Registrar of Titles to record the agreement	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 181(1A)(b)	Duty to apply to the Registrar of Titles, without delay, to record the agreement	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 182	Power to enforce an agreement	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 183	Duty to tell Registrar of Titles of ending/amendment of agreement	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 184F(1)	Power to decide to amend or end an agreement at any time after an application for review of the failure of Council to make a decision	Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 184F(2)	Duty not to amend or end the agreement or give notice of the decision after an application is made to VCAT for review of a failure to amend or end an agreement	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning,	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 184F(3)	Duty to inform the principal registrar if the responsible authority decides to amend or end an agreement after an application is made for the review of its failure to end or amend the agreement	Team Leader Statutory Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 184F(5)	Function of receiving advice from the principal registrar that the agreement may be amended or ended in accordance with Council's decision	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic &	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 184F(5) cont.		Environmental Planning	
s 184G(2)	Duty to comply with a direction of the Tribunal	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	
s 184G(3)	Duty to give notice as directed by the Tribunal	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 185B(1)	Duty to comply with a request from the Minister to provide the name, address, email address or telephone number of any person to whom the Minister is required to give notice	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Senior Strategic Planners, Coordinator Statutory Planning, Municipal Building Surveyor, Manager Governance, Integrity, Legal & Risk, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Executive Director Strategy and Corporate Services, Team Leader Planning Support, Manager Strategic & Environmental Planning	
s 198(1)	Function to receive application for planning certificate	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 199(1)	Duty to give planning certificate to applicant	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 201(1)	Function of receiving application for declaration of underlying zoning	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 201(3)	Duty to make declaration	Team Leader Statutory Planners, Coordinator Statutory Planning, Manager City Development, Executive Director City Futures, Manager Strategic & Environmental Planning	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing has or has not been done to the satisfaction of Council	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager Business Development & Investment, Manager Strategic & Environmental Planning	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be altered or modified with Council's consent	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager Business Development & Investment, Manager Strategic & Environmental Planning	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
-	Power to decide, in relation to any planning scheme or permit, that a specified thing may be done subject to Council's prior consent or must not be done without Council's prior consent	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager Business Development & Investment, Manager Strategic & Environmental Planning	
-	Power to decide, in relation to any planning scheme or permit, that a specified thing is required to be approved and or endorsed by Council	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager Business Development & Investment, Manager Strategic & Environmental Planning	
-	Power, in relation to any planning scheme or permit, to consent or refuse to consent to any matter which requires the consent or approval of Council	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
-	Power to approve and or endorse any plan or any amendment to a plan or other document in accordance with a provision of a planning scheme or condition in a permit	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager Business Development &	

Planning and Environment Act 1987			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
		Investment, Manager Strategic & Environmental Planning	
-	Power to give written authorisation in accordance with a provision of a planning scheme	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 201UAB(1)	Function of providing the Victoria Planning Authority with information relating to any land within municipal district	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Executive Director City Futures, Manager Strategic & Environmental Planning	
s 201UAB(2)	Duty to provide the Victoria Planning Authority with information requested under s 201UAB(1) as soon as possible	Team Leader Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Executive Director City Futures, Manager Strategic & Environmental Planning	

Residential Tenancies Act 1997

Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 518F	Power to issue notice to caravan park regarding emergency management plan if determined that the plan does not comply with the requirements	Coordinator Public Health, Manager City Development, Executive Director City Futures	
s 522(1)	Power to give a compliance notice to a person	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	
s 525(2)	Power to authorise an officer to exercise powers in s 526 (either generally or in a particular case)	Chief Executive Officer, Executive Director City Futures	
s 525(4)	Duty to issue identity card to authorised officers	Chief Executive Officer, Executive Director City Futures	
s 526(5)	Duty to keep record of entry by authorised officer under s 526	Environmental Health Officers, Coordinator Public Health, Senior Environmental Health Officer	

Residential Tenancies Act 1997			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 526A(3)	Function of receiving report of inspection	Environmental Health Officers, Coordinator Public Health, Manager City Development, Senior Environmental Health Officer, Executive Director City Futures	
s 527	Power to authorise a person to institute proceedings (either generally or in a particular case)	Manager City Development, Executive Director City Futures	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 11(1)	Power to declare a road by publishing a notice in the Government Gazette	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Obtain consent in circumstances specified in s 11(2)
s 11(8)	Power to name a road or change the name of a road by publishing notice in Government Gazette	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 11(9)(b)	Duty to advise Registrar	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 11(10)	Duty to inform Secretary to Department of Environment, Land, Water and Planning of declaration etc.	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Subject to s 11(10A)
s 11(10A)	Duty to inform Secretary to Department of Environment, Land, Water and Planning or nominated person	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
s 12(2)(b)	Function of providing consent to the Head, Transport for Victoria for the discontinuance of a road or part of a road	Manager Governance, Integrity, Legal & Risk, Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 12(10)	Duty to notify of decision made	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Duty of coordinating road authority where it is the discontinuing body Does not apply where an exemption is specified by the regulations or given by the Minister
s 13(1)	Power to fix a boundary of a road by publishing notice in Government Gazette	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Power of coordinating road authority and obtain consent under s 13(3) and s 13(4) as appropriate
s 14(4)	Function of receiving notice from the Head, Transport for Victoria	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 14(7)	Power to appeal against decision of the Head, Transport for Victoria	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 15(1A)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 15(2)	Duty to include details of arrangement in public roads register	Asset Management Engineers, Manager Infrastructure Strategy, Coordinator Asset Management, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager City Works, Manager Organisational Planning and Strategy	
s 16(7)	Power to enter into an arrangement under s 15	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 16(8)	Duty to enter details of determination in public roads register	Asset Management Engineers, Manager Infrastructure Strategy, Coordinator Asset Management, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager City Works, Manager Organisational Planning and Strategy	
s 17(2)	Duty to register public road in public roads register	Asset Management Engineers, Manager Infrastructure Strategy, Coordinator Asset Management, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager City Works, Manager Organisational Planning and Strategy	Where Council is the coordinating road authority
s 17(3)	Power to decide that a road is reasonably required for general public use	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 17(3)	Duty to register a road reasonably required for general public use in public roads register	Asset Management Engineers, Manager Infrastructure Strategy, Coordinator Asset Management, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager City Works, Manager Organisational Planning and Strategy	Where Council is the coordinating road authority
s 17(4)	Power to decide that a road is no longer reasonably required for general public use	Asset Management Engineers, Manager Governance, Integrity, Legal & Risk, Manager Infrastructure Strategy, Coordinator Asset Management, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager City Works, Manager Organisational Planning and Strategy	Where Council is the coordinating road authority
s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	Asset Management Engineers, Manager Governance, Integrity, Legal & Risk, Manager Infrastructure Strategy, Coordinator Asset Management, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager City Works, Manager Organisational Planning and Strategy	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 18(1)	Power to designate ancillary area	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority, and obtain consent in circumstances specified in s 18(2)
s 18(3)	Duty to record designation in public roads register	Asset Management Engineers, Manager Infrastructure Strategy, Coordinator Asset Management, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager City Works, Manager Organisational Planning and Strategy	Where Council is the coordinating road authority
s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	Asset Management Engineers, Manager Infrastructure Strategy, Coordinator Asset Management, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager City Works, Manager Organisational Planning and Strategy	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 19(4)	Duty to specify details of discontinuance in public roads register	Asset Management Engineers, Manager Governance, Integrity, Legal & Risk, Manager Infrastructure Strategy, Coordinator Asset Management, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager City Works, Manager Organisational Planning and Strategy	
s 19(5)	Duty to ensure public roads register is available for public inspection	Asset Management Engineers, Manager Governance, Integrity, Legal & Risk, Manager Infrastructure Strategy, Coordinator Asset Management, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager City Works, Manager Organisational Planning and Strategy	
s 21	Function of replying to request for information or advice	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Obtain consent in circumstances specified in s 11(2)
s 22(2)	Function of commenting on proposed direction	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 22(4)	Duty to publish a copy or summary of any direction made under s 22 by the Minister in its annual report.	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Executive Director Strategy and Corporate Services, Manager Strategic Communications and Engagement, Manager City Works	
s 22(5)	Duty to give effect to a direction under s 22	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 40(1)	Duty to inspect, maintain and repair a public road.	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 40(5)	Power to inspect, maintain and repair a road which is not a public road	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 42(1)	Power to declare a public road as a controlled access road	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Power of coordinating road authority and sch 2 also applies
s 42(2)	Power to amend or revoke declaration by notice published in Government Gazette	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Power of coordinating road authority and sch 2 also applies
s 42A(3)	Duty to consult with Head, Transport for Victoria and Minister for Local Government before road is specified	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority If road is a municipal road or part thereof
s 42A(4)	Power to approve Minister's decision to specify a road as a specified freight road	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority If road is a municipal road or part thereof and where road is to be specified a freight road

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 48EA	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the responsible road authority, infrastructure manager or works manager
s 48M(3)	Function of consulting with the relevant authority for purposes of developing guidelines under s 48M	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 49	Power to develop and publish a road management plan	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 51	Power to determine standards by incorporating the standards in a road management plan	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 53(2)	Power to cause notice to be published in Government Gazette of amendment etc of document in road management plan	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 54(2)	Duty to give notice of proposal to make a road management plan	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 54(6)	Power to amend road management plan	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 54(7)	Duty to incorporate the amendments into the road management plan	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 55(1)	Duty to cause notice of road management plan to be published in Government Gazette and newspaper	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 63(1)	Power to consent to conduct of works on road	Civil Development Engineers, Manager Infrastructure Strategy, Works Supervisor, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works, Service Unit Leader - Fleet, Manager Parks and Open Space	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the infrastructure manager
s 64(1)	Duty to comply with cl 13 of sch 7	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the infrastructure manager or works manager
s 66(1)	Power to consent to structure etc	Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
s 67(3)	Power to request information	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager Community Amenity and Compliance, Manager City Works	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 68(2)	Power to request information	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager Community Amenity and Compliance, Manager City Works	Where Council is the coordinating road authority
s 71(3)	Power to appoint an authorised officer	Chief Executive Officer	
s 72	Duty to issue an identity card to each authorised officer	Chief Executive Officer, Executive Director City Futures	
s 85	Function of receiving report from authorised officer	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
s 86	Duty to keep register re s 85 matters	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
s 87(1)	Function of receiving complaints	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 87(2)	Duty to investigate complaint and provide report	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
s 96	Power to authorise a person for the purpose of instituting legal proceedings	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager Community Amenity and Compliance, Manager City Works	
s 112(2)	Power to recover damages in court	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
s 116	Power to cause or carry out inspection	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
s 119(2)	Function of consulting with the Head, Transport for Victoria	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the Head, Transport for Victoria)	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
s 120(2)	Duty to seek consent of the Head, Transport for Victoria to exercise road management functions before exercising power in s 120(1)	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
s 121(1)	Power to enter into an agreement in respect of works	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
s 122(1)	Power to charge and recover fees	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
s 123(1)	Power to charge for any service	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 2 cl 3(1)	Duty to make policy about controlled access roads	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
sch 2 cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
sch 2 cl 4	Function of receiving details of proposal from the Head, Transport for Victoria	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
sch 2 cl 5	Duty to publish notice of declaration	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	
sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the infrastructure manager or works manager
sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the infrastructure manager or works manager

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cla 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the infrastructure manager or works manager responsible for non-road infrastructure
sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the infrastructure manager or works manager
sch 7 cl 10(2)	Where Sch 7 cl 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the infrastructure manager or works manager
sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
sch 7 cl 12(5)	Power to recover costs	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to sch 7 cl 13(2)	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the works manager
sch 7 cl 13(2)	Power to vary notice period	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	Where Council is the coordinating road authority
sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under sch 7 cl 13(1)	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	Where Council is the infrastructure manager

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl 16(1)	Power to consent to proposed works	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	Where Council is the coordinating road authority
sch 7 cl 16(4)	Duty to consult	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority, responsible authority or infrastructure manager
sch 7 cl 16(5)	Power to consent to proposed works	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
sch 7 cl 16(6)	Power to set reasonable conditions on consent	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
sch 7 cl 16(8)	Power to include consents and conditions	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7 cl18(1)	Power to enter into an agreement	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
sch7 cl 19(1)	Power to give notice requiring rectification of works	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
sch 7A cl 2	Power to cause street lights to be installed on roads	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
sch 7 cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	Where Council is the responsible road authority

Road Management Act 2004			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
sch 7A cl 3(1)(e)	Duty to pay installation and operation costs of street lighting - where road is a service road on an arterial road and adjacent areas	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	Where Council is the responsible road authority
sch 7A cl (3)(1)(f)	Duty to pay installation and percentage of operation costs of street lighting - for arterial roads in accordance with cls 3(2) and 4	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures	Duty of Council as responsible road authority that installed the light (re: installation costs) and where Council is relevant municipal council (re: operating costs)

Planning and Environment Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r.6	function of receiving notice, under section 19(1)(c) of the Act, from a planning authority of its preparation of an amendment to a planning scheme	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Strategic Planners, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.

Planning and Environment Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r.21	power of responsible authority to require a permit applicant to verify information (by statutory declaration or other written confirmation satisfactory to the responsible authority) in an application for a permit or to amend a permit or any information provided under section 54 of the Act	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
r.25(a)	Duty to make copy of matter considered under section 60(1A)(g) in accordance with the public availability requirements	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is the responsible authority
r.25(b)	Function of receiving a copy of any document considered under section 60(1A)(g) by the responsible authority and duty to make the document available in accordance with the public availability requirements	Team Leader Statutory Planners, Senior Statutory Planners, Principal Statutory Planners, Statutory Planners, Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	Where Council is not the responsible authority but the relevant land is within Council's municipal district

Planning and Environment Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r.42	function of receiving notice under section 96C(1)(c) of the Act from a planning authority of its preparation of a combined application for an amendment to a planning scheme and notice of a permit application	Team Leader Statutory Planners, Principal Statutory Planners, Principal Strategic Planners, Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	where Council is not the planning authority and the amendment affects land within Council's municipal district; or where the amendment will amend the planning scheme to designate Council as an acquiring authority.

Planning and Environment (Fees) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 19	Power to waive or rebate a fee relating to an amendment of a planning scheme	Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Planning and Environment (Fees) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 20	Power to waive or rebate a fee other than a fee relating to an amendment to a planning scheme	Coordinator Statutory Planning, Manager City Development, Chief Executive Officer, Executive Director City Futures, Manager Strategic & Environmental Planning	
r 21	Duty to record matters taken into account and which formed the basis of a decision to waive or rebate a fee under r 19 or 20	Coordinator Statutory Planning, Manager City Development, Coordinator Strategic Planning, Chief Executive Officer, Coordinator Climate & Open Space Planning, Executive Director City Futures, Manager Strategic & Environmental Planning	

Road Management (General) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 8(1)	Duty to conduct reviews of road management plan	Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures	
r 9(2)	Duty to produce written report of review of road management plan and make report available	Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures	

Road Management (General) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures	Where Council is the coordinating road authority
r.10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under s 41 of the Act	Manager Infrastructure Strategy, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	
r 13(1)	Duty to publish notice of amendments to road management plan	Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures	Where Council is the coordinating road authority
r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures	
r 16(3)	Power to issue permit	Manager Infrastructure Strategy, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
r 18(1)	Power to give written consent re damage to road	Manager Infrastructure Strategy, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority

Road Management (General) Regulations 2016			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 23(2)	Power to make submission to Tribunal	Manager Infrastructure Strategy, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
r 23(4)	Power to charge a fee for application under s 66(1) Road Management Act	Manager Infrastructure Strategy, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the coordinating road authority
r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	Manager Infrastructure Strategy, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the responsible road authority
r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3))	Manager Infrastructure Strategy, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	Where Council is the responsible road authority
r 25(5)	Power to recover in the Magistrates' Court, expenses from person responsible	Manager Infrastructure Strategy, Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures, Manager City Works	

Road Management (Works and Infrastructure) Regulations 2015			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
r 15	Power to exempt a person from requirement under cl 13(1) of sch 7 of the Act to give notice as to the completion of those works	Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures	Where Council is the coordinating road authority and where consent given under s 63(1) of the Act
r 22(2)	Power to waive whole or part of fee in certain circumstances	Chief Executive Officer, Chief Infrastructure Officer, Executive Director City Futures	Where Council is the coordinating road authority



INSTRUMENT OF DELEGATION

S18 INSTRUMENT OF SUB-DELEGATION UNDER THE ENVIRONMENT PROTECTION ACT 2017

20 OCTOBER 2025

Preamble

Instrument of Sub-Delegation

By this Instrument of Sub-Delegation, in exercise of the power conferred by s 437(2) of the Environment Protection Act 2017 ('Act') and the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described in column 3 of the Schedule;
2. this Instrument of Sub-Delegation is authorised by a resolution of Council passed on 13 October 2025 pursuant to a power of sub-delegation conferred by the Instrument of Delegation of the Environment Protection Authority under the Act dated 4 June 2021;
3. the delegation:
 - 3.1 comes into force immediately once the common seal of Council is affixed to this Instrument of Sub-Delegation;
 - 3.2 remains in force until varied or revoked;
 - 3.3 is subject to any conditions and limitations set out in sub-paragraph 5, and the Schedule; and
 - 3.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
4. this Instrument of Sub-Delegation is subject to the following limitations:
 - 4.1 the powers, duties and functions described in column and summarised in column 2 of the Schedule are only delegated for the purpose of regulating:
 - 4.1.1 onsite wastewater management systems with a design or actual flow rate of sewage not exceeding 5000 litres on any day; and
 - 4.1.2 noise from the construction, demolition or removal of residential premises;
5. the delegate must not determine the issue, take the action or do the act or thing:
 - 5.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of Council;
 - 5.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - a. policy; or
 - b. strategyadopted by Council;
 - 5.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
 - 5.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff.

Instrument of Delegation - S18 Instrument of Sub-Delegation under the Environment Protection Act 2017 continued:

The **Common Seal of the Greater Dandenong**)
City Council was hereunto affixed in the presence of:)

.....
Signed by:
Jacqueline Weatherill
Chief Executive Officer

In the presence of:

.....
Witness: Nicole Rudden
20 October 2025

.....
Signed by:
Mayor, Cr Jim Memeti

In the presence of:

.....
Witness: Nicole Rudden
20 October 2025

Delegation Sources

- Environment Protection Act 2017

Positions

Position
Coordinator Public Health
Manager City Development
Senior Environmental Health Officer

Positions Groups

Positions Group	Positions
Environmental Health Officers	Environmental Health Officer 1, Environmental Health Officer 2, Environmental Health Officer 3, Environmental Health Officer 4, Environmental Health Officer 5, Environmental Health Officer 6, Environmental Health Officer 7

S18 Instrument of Sub-Delegation under the Environment Protection Act 2017

Environment Protection Act 2017			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 271	Power to issue improvement notice	Coordinator Public Health, Environmental Health Officers, Manager City Development, Senior Environmental Health Officer	
s 272	Power to issue prohibition notice	Coordinator Public Health, Environmental Health Officers, Manager City Development, Senior Environmental Health Officer	
s 279	Power to amend a notice	Coordinator Public Health, Environmental Health Officers, Manager City Development, Senior Environmental Health Officer	
s 358	Functions of the Environment Protection Authority	Coordinator Public Health, Environmental Health Officers, Manager City Development, Senior Environmental Health Officer	
s 359(1)(b)	Power to do all things that are necessary or convenient to be done for or in connection with the performance of the Environment Protection Authority's functions and duties and to enable the Authority to achieve its objective.	Coordinator Public Health, Environmental Health Officers, Manager City Development, Senior Environmental Health Officer	

Environment Protection Act 2017			
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations
s 359(2)	Power to give advice to persons with duties or obligations	Coordinator Public Health, Environmental Health Officers, Manager City Development, Senior Environmental Health Officer	



4.2.4 Multicultural and People Seeking Asylum Advisory Committee (MAPSAAC) Minutes - 19 August 2025

Responsible Officer: Executive Director Strategy & Corporate Services

Attachments: 1. Multicultural and People Seeking Asylum Advisory Committee MAPSAAC Minutes 19 Aug 2025 [4.2.4.1 - 6 pages]

Officer Recommendation

That Council NOTES the draft Minutes of the meeting for the Multicultural and People Seeking Asylum Advisory Committee (MAPSAAC) as provided in Attachment 1 to this report.

Executive Summary

1. At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.
2. This report recommends that the Multicultural and People Seeking Asylum Advisory Committee (MAPSAAC) meeting held on 19 August 2025 as provided in Attachment 1 to this report be noted by Council.

Background

3. Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Meeting to elect the Mayor and Deputy Mayor and is available via Council's website.
4. The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees or Reference Groups to be submitted to Council for information purposes and for noting. To ensure they are provided to Council in a timely manner, Minutes of these Advisory Committees or Reference Groups are submitted to Council typically in a draft form (in that they have not yet been adopted by the relevant Committee). If significant material changes occur when they are adopted by the Advisory Committee or Reference Group, then those particular Minutes would then be resubmitted to Council for noting.
5. As such, Draft Minutes are provided as Attachment 1 to this report.
6. There are no financial implications associated with the development and submission of this report.



Links to Community Vision and Council Plan

7. This report is consistent with the following principles in the Community Vision 2040:
 - Safe and peaceful community.
 - Education, training, entrepreneurship and employment opportunities.
 - Embrace diversity and multiculturalism.
8. This report is consistent with the following strategic objectives from the Council Plan 2025-29:
 - A socially connected, safe and healthy city.
 - A city that respects and celebrates diversity, our history and the arts.
 - A city of accessible, vibrant centres and places.
 - A Council that demonstrates leadership, responsible use of public resources, and a commitment to investing in the community.

Legislative and Policy Obligations

9. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
 - *The Overarching Governance Principles of the Local Government Act 2020.*
 - *Victorian Charter of Human Rights and Responsibilities 2006.*



Multicultural and People Seeking Asylum Advisory Committee Minutes			
Date	Tuesday 19 August 2025		
Time	9.30 – 11.30am		
Venue	Springvale Community Hub, Community Room 2 & 3, 5 Hillcrest Grove Springvale		
Chair	Coordinator Community Advocacy		
Attendees:	Kylie Reid (Chisholm Institute), Abbas Amiry (Refugee Resource Hub - Asylum Seeker Resource Centre [ASRC]), Jacquie McBride (Monash Health), Ifrin Fitlock (Sisterworks), Peter McNamara (South East Community Links [SECL]), Marziyah Razi (Settlement Service International [SSI]), Chaw Po (Community Member), Hafiz Asadi (Victorian Afghan Association Network [VAAN]), Abdul Wahid Niazi (Community Member), Adwin Town (Voice of Outer South East), Diversity and Literacy Librarian-CGD, Coordinator Community Advocacy - CGD, Community Advocacy Officer – CGD Guest: Elvis Tran (Scanlon Foundation), Community Safety Program Officer – CGD		
Apologies	Dhileepan Amirthalingam (Justice and Freedom for Ceylon Tamils), Lauren Riddle (Life Without Barriers), Vinay Lakshman (South East Monash Legal Service)		
	AGENDA ITEM	Action	LEAD
1.	Welcome - Acknowledgement of Country <i>We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respects to their Elders past and present.</i> <i>We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respects and acknowledge all Aboriginal and Torres Strait Islander peoples, and their Elders present here today, in acknowledging their journey.</i>		
2.	Introductions and Welcome to New Committee Members The meeting began with introductions of new and existing members from various community organizations and Community Members. Members had previously received the Terms of Reference (TOR) via email. The Chair asked whether members had read and understood the document and requested they sign the hard copies provided during the meeting.	- Scan & save the signed TOR in Objective	Officer (CGD)
3.	Guest Presenter - Scanlon Foundation (Elvis Tran provided an overview of the Scanlon Foundation's mission to enhance and measure social cohesion in Australia. Key points included: Annual Community Grants Program: - Focus areas: 1. Building Pathways to Employment 2. Increasing Applied English Literacy - Grants up to \$30,000 for 12-month projects (Jan–Dec 2026). - Priority given to regional and rural communities. - Applications close Friday 29 August 2025.		



	- Eligibility requires DGR-1 status or auspicing by a DGR-1 organisation. Key Criteria for Employment Stream: - Employment pathways, local business engagement, mentorship, diverse group inclusion, and needs analysis. Key Criteria for English Literacy Stream: - Applied English, targeted design, practical application, interaction with fluent speakers, and childcare needs. General Grants are also open with no fixed deadlines, supporting broader social cohesion initiatives. Discussion and Comments: - A question was raised about funding thresholds and decision-making: - Projects under \$50,000 are approved internally by the foundation. - Projects above \$50,000 or multi-year require board approval. - Projects above \$500,000 and multi-year are considered major grants and require higher-level review. - Committee member suggested linking English language programs with skill building training and employment pathways. - Suggestion to explore micro-business and entrepreneurship opportunities for migrant women.	-Share the presentation slides with Committee Members Option to consider project options for next financial year	Officer (CGD) Officer & Members (CGD)
4.	Guest Presenter –Community Safety Program Officer (CGD)– Alcohol Harm Prevention Consultation The Community Safety Program Officer provided an overview on the impacts of alcohol and drug-related harm in the community of Greater Dandenong including: - Strong feedback from the Community Safety Survey highlighted concerns about alcohol and drug-related safety issues - Council Plan and Community Safety Strategic Framework priorities harm prevention and community wellbeing - Increase in incidents with a rise in number of ambulance attendances and assaults - Slight decrease in family violence reports, however this may be due to underreporting Victoria Police and Council have identified four key hotspot locations where there are known high rates of public alcohol consumption and intoxication including Palm Plaza in Dandenong, Dandenong Skate Park, Aubrey Moss Memorial Garden in Noble Park and Douglas Street, Noble Park. As of June 2025, there was 291 liquor licences recorded in Greater Dandenong in comparison to 306 licences in June 2024, a slight decrease in a year. Greater Dandenong has a smaller number of liquor licences in June 2025 recorded in comparison to neighbouring councils – City of		



	Monash with 509 licences, City of Casey with 366 licences, City of Kingston with 495 licences and Frankston City Council with 268 licences. The Committee raised several key points during the discussion on alcohol and drug-related harm in Greater Dandenong: • Despite having fewer liquor licences than neighbouring councils, Greater Dandenong experiences significant harm due to the concentration of alcohol outlets, highlighting the need for targeted local strategies. • The importance of considering not just the number of licences, but also the impact and accessibility of alcohol when developing harm minimisation approaches. • Strong support for community-led, place-based prevention strategies tailored to the specific needs of Greater Dandenong. • Strategies must reflect the cultural diversity of the municipality, incorporate the perspectives and lived experiences of different communities to ensure programs are inclusive, culturally appropriate, and accessible. • The need to strengthen community awareness of available support programs and harm minimisation initiatives, using tailored communication approaches that resonate with diverse groups across the municipality. Discussion and Comments: • Council no longer assesses alcohol management plans for new licenses; this is now handled by Victorian Liquor Commission. • There was a suggestion to analyse per capita alcohol harm among drinkers rather than the general population. • Suggestions for mapping hotspots and improving data transparency. • Committee members mentioned that cultural norms and fear of visa cancellation contribute to non-reporting among migrant communities. • Some individuals may not recognize behaviours as family violence due to upbringing in patriarchal societies. • There was interest in accessing triple-zero call data for specific precincts to better understand incident volumes.		
5.	Responsibilities of Chairperson & Chair Nominations Members were invited to express interest if they wish to nominate for the Chairperson role in future terms. This allows for leadership opportunities for other members who may wish to step into the role. Kylie Reid (Chisholm Institute – Foundation College) was re-nominated by the committee and accepted the role of Chair for the next 12 months (30 June 2025). The committee acknowledged her previous contributions.		
6.	Develop Themes for Each Meeting		



	The committee discussed developing themes for each meeting to guide presentations and discussions. Previous themes included Housing, Poverty Alleviation. Proposed themes for the upcoming year: Food and Financial Assistant - Engage Service providers to discuss. Family Violence - Suggested guest speakers and lived experience sharing. - Invite Family Violence Support Services and Organisations Language and Training Pathways - Emphasis on improving English language skills to enable access to training and employment. - Noted that many migrants require IELTS 5.5 to enter vocational training, creating a gap that needs bridging. Women's Empowerment and Microenterprise - Highlighting initiatives like SisterWorks and micro-loan programs for migrant women. Members expressed interest in inviting speakers from the anti-racism collective operating across Greater Dandenong, Cardinia and Casey. The committee agreed to remain flexible with themes and to confirm upcoming themes at each successive meeting and adapt (if necessary) based on emerging community needs and opportunities.		
7.	Future Meeting Dates - Meetings will continue quarterly on the second Tuesday of February, May, August, and November. - Scheduled for the second Tuesday morning of each quarter, from 9:30 AM to 11:30 AM. - Meetings will remain in-person, alternating between Springvale and Dandenong locations. - The next meeting is scheduled for Tuesday 11 November 2025.		
8.	Information Sharing Update from Monash Health - The Southern Region continues to be the highest settlement area for humanitarian entrants. - There is an increase in complexity among new arrivals, particularly in age and disability-related needs. - Monash Health received additional state government funding for nursing and medical EFT to support asylum seekers. - Mental health funding was discontinued due to the establishment of new hubs, including one in Dandenong. SSI update Community Support Program (CSP), a federal initiative designed to support humanitarian visa applicants through employment and settlement assistance, has been closed to new applications.		



	- While existing applications will still be processed, no new applications can be lodged due to the program reaching its intake cap. - SSI has received a small emergency relief grant for individuals experiencing financial hardship, and is also launching a national disability employment program, with recruitment underway in Victoria, Sydney, and Queensland. SECL update on Bring Your Bills Day event. - Upcoming event in Hampton Park on 2 September. - Previous event in Pakenham attracted over 400 attendees, many from Greater Dandenong. - Focus on financial hardship, legal rights, and access to concessions and grants. - Over 26,000 fines addressed through partnerships with legal and financial services. - Emphasis on language barriers and lack of awareness of legal rights. - Services include energy companies, banks, ombudsman representatives, and legal aid. Sisterworks shared Springvale and Dandenong Employment Programs: - High demand for training and placement programs, particularly among newly arrived women. - Local manufacturing partnerships have created employment opportunities. - Community members are actively seeking work, often through word-of-mouth.		
9.	Other Business Council Update – Housing and Homelessness Survey - Council Officer shared a survey being conducted in partnership with the Anti-Poverty Consortium to better “Understanding Housing and Support Needs” of people experiencing or at risk of homelessness. - Committee members were invited to assist in collecting responses, particularly from individuals or clients who may be affected. The survey is available online and in paper format. Link: https://yoursay.greaterdandenong.vic.gov.au/poverty-everyones-business	Officer to share the paper-based survey and the online link.	Officer (CGD)
10.	Close of Meeting 11.32am Next Meeting Tuesday 11 November 2025.		





4.2.5 LGBTIQA+ Advisory Committee Minutes

Responsible Officer: Executive Director Strategy & Corporate Services

Attachments: 1. LGBTIQA Advisory Committee Meeting Minutes 12 August 2025 [4.2.5.1 - 3 pages]

Officer Recommendation

That Council:

1. **NOTES** the Draft Minutes of the meeting for the LGBTIQA+ Advisory Committee as provided in Attachment 1 to this report; and
2. **ENDORSES** the Committee's recommendation that rainbow stickers are installed at primary entrances on the following public-facing Council buildings:
 - a) Dandenong Civic Centre and Library;
 - b) Springvale Hub and Springvale Library;
 - c) Keysborough Hub;
 - d) Walker Street Gallery; and
 - e) Drum Theatre.

Executive Summary

1. At the Council meeting held 23 April 2018, Council resolved in part to invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.
2. This report recommends that the Draft Minutes of the LGBTIQA+ Advisory Committee meeting held on 12 August 2025 as provided in Attachment 1 to this report be noted by Council and that the Committee's recommendation for installation of rainbow stickers on selected Council facilities be endorsed by Council.

Background

3. Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Meeting to elect the Mayor and Deputy Mayor and is available via Council's website.



4. The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees or Reference Groups to be submitted to Council for information purposes and for noting. To ensure they are provided to Council in a timely manner, Minutes of these Advisory Committees or Reference Groups are submitted to Council typically in a draft form (in that they have not yet been adopted by the relevant Committee). If significant material changes occur when they are adopted by the Advisory Committee or Reference Group, then those particular Minutes would then be resubmitted to Council for noting.
5. As such, Draft Minutes are provided as Attachment 1 to this report.
6. The financial implication associated with the installation of the rainbow stickers at selected Council buildings is a one-off cost of approximately \$200 with no ongoing costs. This amount can be absorbed within the Council's existing budget allocation.
7. Building Maintenance and applicable departmental officers have been consulted re proposed location and sticker type.

Links to Community Vision and Council Plan

8. This report is consistent with the following principles in the Community Vision 2040:
 - Safe and peaceful community.
 - Embrace diversity and multiculturalism.
 - Mind, body and spirit.
9. This report is consistent with the following strategic objectives from the Council Plan 2025-29:
 - A socially connected, safe and healthy city.
 - A city that respects and celebrates diversity, our history and the arts.
 - A city of accessible, vibrant centres and places.
 - A green city committed to a sustainable future.
 - A Council that demonstrates leadership, responsible use of public resources, and a commitment to investing in the community.

Legislative and Policy Obligations

10. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
 - *The Overarching Governance Principles of the Local Government Act 2020.*



LGBTIQA+ Advisory Committee Minutes			
Date	Tuesday 12 August 2025		
Time	6.15pm-8.15pm		
Venue	Dandenong Civic Centre – Formal Meeting Room, Level 2		
Chair	Brad Woodford (Community Member)		
Attendees	In-person: Scot Gay (Community Member), Phillip Lamaro (Community Member), Cr Rhonda Garad (Greater Dandenong Council), Brad Woodford (Community Member), Community Advocacy Officer, Julie Jones (Community Member), Community Safety Program Officer- Guest, Coordinator Community Advocacy – Minute Taker) Remote: Kye Aziz (Many Coloured Sky), Daniel Mersin (Community Member), Fiona Vuong (South East Monash Legal Service)		
Apologies	Vibol Hy (Community Member), Sam Kariotis (Community Member), Community Advocacy Business Support Officer.		
	AGENDA ITEM	Action	Lead
1.	Welcome - Acknowledgement of Country (5 mins) <i>We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respects to their Elders past and present.</i> <i>We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respects and acknowledge all Aboriginal and Torres Strait Islander peoples, and their Elders present here today, in acknowledging their journey.</i>		Chair
2.	Introductions and Welcome to New Committee Member New member Julie Jones was welcomed by the Chair. Members introduced themselves and shared their backgrounds and motivations for joining the committee.		
3.	Alcohol Harm Minimisation Action Plan Consult Presenter: CGD Officer – Community Safety Program Officer Key points included: - Increases in ambulance attendances and drug-related incidents. - A designated alcohol harm zone in central Dandenong. - Concerns about public drinking, shoplifting, and visible intoxication. Committee Discussion: - Questions about the rationale and fairness of the designated harm zone. - Noted changing demographics and cultural factors (e.g. juice bars replacing pubs). - Highlighted the intersection of substance use with mental health, housing insecurity, and systemic discrimination. - Emphasised the need for culturally safe and gender-affirming services. - Highlighted the importance of considering psychosocial factors and service accessibility. - Members discussed recreational drug use in LGBTIQA+ nightlife and the need for harm minimisation strategies that are non-judgmental and community-led.	To follow up with additional data re public intoxication response and consult further with the committee to incorporate LGBTIQA+ perspectives.	Community Safety Program Officer



4.	Rainbow Local Government presentation Guest presenter unable to attend due to scheduling conflicts, item deferred.	Item is deferred to next meeting.	Council Support Officer
5.	Previous actions outcomes from last minutes - Julie Jones Endorsement: Confirmed by Council on 4 August. - Julian Hill MP Invitation: Accepted; scheduled to attend the 11 November meeting. - WhatsApp Group: Committee agreed to maintain an informal WhatsApp group for communication. No formal group to be established. - Pride Flag Visibility – current options: - Options for banners along Lonsdale Street discussed (cost approx. \$6,500). - Opportunity to use Council's digital screens in Springvale and Harmony Square with content around significant events. - Lighting of the Drum Theatre – IDAHOBIT, Trans Day, Pride Month, Marriage Equality Days. - Pride Action Plan Working Group: Two meetings to be scheduled before the next Advisory Committee meeting on Tuesday 11 November.	Media and Comms Council Officer (Vivian) to be invited to the next meeting to discuss options for content creation.	Council Support Officer
6.	101 Advisory Committee Process – Cr Garad - Clarified the advisory nature of the committee and its influence through advice and recommendations to Council. - Discussed Council processes, statutory roles, and potential for increased Councillor formal involvement through adjustment to the Terms of Reference. - The appointed Councillor representative, Council officers and guests do not have voting rights. - Other Councillors may attend meetings if they choose but they will not have voting rights. - Encouraged strategic advocacy and visibility to influence Council decisions.	Noted by members – no further action at this stage.	
7.	Pride Action Plan - Working Group (WG) Update, Priorities & Actions A benchmark of three other councils' LGBTIQA+ Action plans was conducted by the Business Support Officer and major themes and common actions noted. In consultation with the WG three priority areas were identified: - Health and Wellbeing - Safety and Pride - Awareness and Representation Committee members commented that intersectionality to be embedded across all priority areas. Discussion on Gender-neutral toilets. - Members raised concerns about the lack of gender-neutral toilet facilities in Council buildings and public spaces. - Noted that some refurbished facilities (e.g. Dandenong Library) have incorporated gender-neutral designs, but this is not consistent across the municipality.	Consensus reached to proceed with these themes and develop actions for each within the draft Action Plan.	Council Support Officer & Working Group



	- Members expressed discomfort with using accessible toilets as substitutes. - Emphasised the importance of visibility, signage, and inclusive design for trans and gender-diverse people. - Suggested Council officers review Council's toilet audit and implementation plan. - Proposed inviting the responsible officer to a future meeting to present findings and future planning.	Invite responsible officer to present at next meeting.	Council Support Officer
8.	Rainbow Stickers Members discussed placing rainbow stickers on Council buildings to signal safe and inclusive spaces. Discussion Points: - Concerns about tokenism and the need for staff training. - Council already has inclusive policies and induction processes. Consensus reached by members to recommend to Council that installation of rainbow stickers are placed at primary entrances on the following public-facing Council buildings: - Dandenong Civic Center and Library. - Springvale Hub and Springvale Library. - Keysborough Hub. - Walker Street Gallery. - Drum Theatre.	Recommendation to be made for Council decision when minutes are noted by Council.	Council Support Officer
9.	Close of Meeting 8.23 p.m.		Chair



4.2.6 Draft Minutes of Advisory Committee Meetings

Responsible Officer:	Executive Director Community Strengthening
Attachments:	1. Draft Minutes of Springvale Community Hub Committee Meeting 30 April 2025 [4.2.6.1 - 3 pages] 2. Draft Minutes of Positive Ageing Advisory Committee Meeting 14 August 2025 [4.2.6.2 - 3 pages] 3. Draft Minutes of Disability Advisory Committee Meeting 18 August 2025 [4.2.6.3 - 4 pages] 4. Draft Arts Advisory Board Minutes 21 August 2025 [4.2.6.4 - 5 pages]

Officer Recommendation

That Council NOTES:

- 1) Draft Minutes of the meeting for Springvale Community Hub Committee held on 30 April 2025 (per Attachment 1);
- 2) Draft Minutes of the meeting for Positive Ageing Advisory Committee held on 14 August 2025 (per Attachment 2);
- 3) Draft Minutes of the meeting for Disability Advisory Committee held on 18 August 2025 (per Attachment 3); and
- 4) Draft Minutes of the meeting for Arts Advisory Board held on 21 August 2025 (per Attachment 4).

Executive Summary

1. At the Council meeting held 23 April 2018, Council resolved in part to *invite Advisory Committees and Reference Groups to submit meeting minutes for Council endorsement*. This resolution also allowed interested Councillors (and those that attend these Committees and Reference Groups) to speak to the meeting about items discussed at these meetings.
2. This report recommends that the Draft Minutes of the following Advisory Committee meetings be noted by Council:
 - a) Springvale Community Hub Committee held on 30 April 2025 (Attachment 1),
 - b) Positive Ageing Advisory Committee held on 14 August 2025 (Attachment 2),
 - c) Disability Advisory Committee held on 18 August 2025 (Attachment 3), and
 - d) Arts Advisory Board held on 21 August 2025 (Attachment 4).



Background

3. Greater Dandenong Council is represented on a wide range of Committees, Reference Groups and Advisory Groups which frequently reflect the interests of individual Councillors in serving the broader community in their role. A full listing of these appointments is confirmed each November at Council's Meeting to elect the Mayor and Deputy Mayor and is available via Council's website.
4. The resolution of Council made on 23 April 2018 provides for Minutes of meetings held by Advisory Committees or Reference Groups to be submitted to Council for information purposes and for noting. To ensure they are provided to Council in a timely manner, Minutes of these Advisory Committees or Reference Groups are submitted to Council typically in a draft form (in that they have not yet been adopted by the relevant Committee). If significant material changes occur when they are adopted by the Advisory Committee or Reference Group, then those particular Minutes would then be resubmitted to Council for noting.
5. As such, Draft Minutes are provided as attachments to this report.
6. There are no financial implications associated with the development and submission of this report.

Links to Community Vision and Council Plan

7. This report is consistent with the following principles in the Community Vision 2040:
 - Education, training, entrepreneurship and employment opportunities.
 - Embrace diversity and multiculturalism.
 - Mind, body and spirit.
 - Art and culture.
8. This report is consistent with the following strategic objectives from the Council Plan 2025-29:
 - A socially connected, safe and healthy city.
 - A city that respects and celebrates diversity, our history and the arts.
 - A city of accessible, vibrant centres and places.
 - A city that supports business, entrepreneurship, quality education and employment outcomes.

Legislative and Policy Obligations

9. This report has considered Council's legislative and policy obligations (where applicable) as outlined in the Report Considerations section detailed in the front of this Agenda. The applicable obligations considered and applied are:
 - The Overarching Governance Principles of the *Local Government Act 2020*.
 - *Victorian Charter of Human Rights and Responsibilities 2006*.
 - Related Council Policies, Strategies or Frameworks.



Springvale Community Hub Committee Meeting Minutes			
Date	Wednesday 30 April 2025		
Time	5.45pm (for a 6pm start) to 7.30pm		
Venue	Springvale Community Hub, Community Meeting Room 7 and online		
Chair	Louisa Willoughby (LW)		
Attendees	Gaye Guest (GG), Silvia Mastrogiovanni (SM), Vinh Luong (VL), Elena Sheldon (ES), Cr Sean O'Reilly (SO), Coordinator Experiences and Partnerships (CGD), Acting Coordinator Cultural and Community Hubs (CGD), Team Leader Programming and Cultural Development (CGD), Community Hub Development Officer (CGD), Arts and Cultural Development Lead (CGD)		
Apologies	Zoë Mohl (ZM), Matthew Kirwan (MK), Chris Keys (CK), Sarita Kulkarni (SK), Cr Alice Phuong Le (CGD)		
#	ITEM	Action	Action By
1.	Welcome - Acknowledgement of Country <i>"We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respects to their Elders past and present.</i> <i>We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respects and acknowledge all Aboriginal and Torres Strait Islander peoples, and their Elders present here today, in acknowledging their journey."</i>		
2.	Apologies Apologies noted.		
3.	Conflicts of Interest No conflicts of interest in relation to the agenda.		
4.	Minutes Minutes from 12 March 2025 were accepted as a true reflection of the meeting. Moved - GG Seconded – SM Council Officers consulted with the Governance team and were informed that in accordance with the Privacy Data and Protection Act 2014, Council is unable to disclose personal information of venue users, unless required or authorised by law, to third parties. Council can however support the Committee to make data-informed marketing decisions by providing the demographic information based on user group types/industries broken down by requested time periods. Committee members requested information on hirer groups, stating that this does not constitute personal information as defined by the above-mentioned privacy act. A Committee	Clarify with governance whether name of organisation can be disclosed, not the name of the person making the booking.	Council Officers



	member clarified that they are not asking for the names of individuals making the bookings, but rather the names of the organisations.		
5.	Process and timeframes for new Advisory Committee Council Officers updated the Committee on endorsing the combined Community Hubs Advisory Committee, expected in September/October, with the first meeting scheduled for the same period. A Committee member suggested scheduling a meeting if hub-related business arises between May and September. Council Officers will consult the Governance team to determine feasibility.	Consult with Governance about the possibility of scheduling an interim meeting if new Hub business arises.	Council Officers
6.	Seek Committee's feedback on items currently open for consultation – Advisory Committee Terms of Reference/Combined Hubs Framework Council Officers shared the "Have Your Say" page and directed the Committee to the draft Terms of Reference, initially shared via email on 14 April. Council Officers sought feedback on the current Committee. The feedback has been noted under point 10. Members expressed concerns about the future of new hubs in the strategic plan. They want all current and future hubs named in the strategy and terms of reference documents to facilitate sharing learnings. The Committee discussed community-led versus council-led activation and barriers preventing community use of Hub spaces, such as opening hours for the Hubs. They also discussed the need to define a Hub versus a community facility in the strategic plan. Members shared their feedback and were encouraged to enter their thoughts through the Hubs Terms of Reference and Framework survey.	Re-send the link to the Have Your Say page and soft copy of Draft Terms of Reference.	Council Officers
7.	Bookable Launch – Update Data migration is underway and nearly complete. The Civic Centre and Springvale Community Hub are open to the public, with other facilities being released after all standing bookings have been transferred. The Committee suggested uploading an incorporation number instead of a certificate. A Committee member explained that a certificate is required as public searches may not provide the necessary information.	Check whether Bookable can add a notifier at the beginning of the booking process to remind hirers to check they have all necessary documents.	Council Officers



8.	Community Facilities Access and Use Policy – Update Council Officers provided an update on the progress of the Community Facilities Access and Use Policy.		
9.	Springvale Community Hub Report Council Officers updated the Committee on the progress of the Makerspace. The project is on hold until the new library programmer starts.		
10.	Reflection on the Committee The Committee reviewed its key initiatives—namely, the free room hire trial and extended Hub hours. Members expressed a need for clearer guidance on their advisory role and transparency. Council Officers acknowledged this and are working on updated policies to support future decision-making and improve induction processes. Some members expressed frustration with the perceived limited outcomes and suggested reviewing the committee’s purpose and felt there was a disconnect between the outcomes the committee wanted and what Council was able to act upon in a timely manner. The Committee discussed the value and impact of the Committee’s work, to which Council Officers affirmed its impact in promoting access and inclusion. The complexity of the application process was also discussed, with suggestions to make it more inclusive and to simplify the process for application.		
11.	Café Tender Update Council received 12 applications, of which five were shortlisted. Three applicants were formally interviewed and agreed to comply with the sustainability requirements for crockery and keep cups. The lease agreement with the preferred provider is currently being reviewed by both parties.		
12.	Community Voice and Emerging Issues Nothing noted.		
13.	Thank you Council Officers thanked Committee members for their contributions and service.		
Meeting closed at 7.08pm			



Positive Ageing Advisory Committee Minutes			
Date	Thursday 14 August 2025		
Time	1.30pm–3pm		
Venue	Springvale Community Hub Community Room 1 and Microsoft Teams		
Chair	Jeanette Keane		
Attendees	Lauris Attard, Julie Klok, Vinh-Quang Luong, Erica Moulang, Carol Drummond, Manager Community Care (City of Greater Dandenong [CGD]), Coordinator Community Access (CGD), Positive Ageing Team Leader (CGD), Community Safety Program Officer (CGD)		
Apologies	Cr Sophie Tan (CGD), Cr Melinda Yim (CGD), Christine Green		
Minutes	Business Support (Relief) & Project Officer (CGD)		
	ITEM	ACTION	ACTION BY
1.	Welcome - Acknowledgement of Country <i>We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respects to their Elders past and present.</i> <i>We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respects and acknowledge all Aboriginal and Torres Strait Islander peoples, and their Elders present here today, in acknowledging their journey.</i>		
2.	Business arising from previous minutes The Committee sought further information related to community safety including a breakdown of age, suburb and cultural identity of the 78 people on the By Name Register for CGD area, statistics about safety after dark and if certain demographics (particularly older people) may be targeted. July 2025 minutes were accepted – moved Erica Moulang and seconded Julie Klok.	Information to be shared with the Committee.	Business Support Officer
3.	Alcohol Harm Minimisation Framework The Community Safety Program Officer provided an overview on the impacts of alcohol and drug-related harm in the community of Greater Dandenong including: • Strong feedback from the Community Safety Survey highlighted concerns about alcohol and drug-related safety issues • Council Plan and Community Safety Strategic Framework priorities harm prevention and community wellbeing • Increase in incidents with a rise in number of ambulance attendances and assaults • Slight decrease in family violence reports, however this may be due to underreporting Victoria Police and Council have identified four key hotspot locations where there are known high rates of public alcohol consumption and intoxication. As of June 2025, Greater Dandenong recorded 291 liquor licences, compared to 306 licences in June 2024, indicating a decrease over the year. In June 2025, Greater Dandenong also had fewer liquor licences than the neighbouring councils of City of Monash, City of Casey, City of Kingston, and Frankston City Council.		



	The Committee raised several key points during the discussion on alcohol and drug-related harm in Greater Dandenong: • Despite having fewer liquor licences than neighbouring councils, Greater Dandenong experiences significant harm due to the concentration of alcohol outlets, highlighting the need for targeted local strategies. • The importance to consider not just the number of licences, but also the impact and accessibility of alcohol when developing harm minimisation approaches. • Strong support for community-led, place-based prevention strategies tailored to the specific needs of Greater Dandenong. • Strategies must reflect the cultural diversity of the municipality, incorporate the perspectives and lived experiences of different communities to ensure programs are inclusive, culturally appropriate, and accessible. • The need to strengthen community awareness of available support programs and harm minimisation initiatives, using tailored communication approaches that resonate with diverse groups across the municipality. The Community Safety Program Officer advised that a Community Survey is currently in development. The survey aims to gather further insights into alcohol and drug-related concerns across Greater Dandenong and will support future planning and harm prevention strategies.	Share the Community Survey once finalised.	Community Safety Program Officer
4.	Update on Aged Care Reforms With the delay of the implementation of the new Aged Care Act until 1 November 2025, there are only minor changes to the back-end reporting and name changes so little impact on CHSP clients at this stage. The delay gives all providers much needed additional time to prepare for the additional requirements of the new Aged Care Act.	For noting	
5.	Discussion on the importance of a range of relevant transport options other than just their own car for older people to maintain their independence, health and social connections Discussion was held on the numerous challenges seniors encounter in accessing suitable and affordable transport including: • Public transport systems may be inaccessible due to long distances to stops, waiting times or lack of space for mobility aids • The cost of transportation can be a barrier for some seniors • Limited transport options reduce seniors' ability to travel freely, impacting social connection and access to services • Difficulty using digital platforms for planning, booking, and paying for transport may exclude seniors from services that rely on technology • Ongoing issues were noted with taxis refusing or deprioritising short trips, which limits transport options for seniors needing to travel short distances for essential services. The Committee highlighted the success of the previous Monash volunteer transport model, where community volunteers provided transport services for a \$5–\$10 donation. Community Care will investigate transport options and report back to the Committee.	Explore education and public transport orientation sessions.	Positive Ageing Team Leader



	The Committee emphasised the importance of raising public awareness about age-friendly transport and promoting respectful, inclusive travel environments for older residents.		
6.	Seniors Expo The Positive Ageing Team Leader provided an overview of the upcoming Living Well Expo, scheduled for Friday 10 October at Springvale Town Hall. This fun and free event aims to promote an active, healthy, and connected lifestyle for older residents in the community. The Expo will feature a range of activities, services, and information stalls tailored to support positive ageing. Guest speakers include Services Australia, Housing for The Aged Action Group, Live Up and Bolton Clark.	For noting	
7.	Other Business The Manager of Community Care advised the Committee of her upcoming retirement. The Committee wished Mandy well in her retirement and expressed appreciation for her dedication and impact on the community.		
Meeting Closed at 3.15pm			



Disability Advisory Committee Meeting Minutes			
Date	Monday 18 August 2025		
Time	4pm–5.30pm		
Venue	Dandenong Civic Centre - 225 Lonsdale St, Dandenong Meeting Room 2NE/NW and Microsoft Teams		
Chair	Frank Cutuli		
Attendees	Deborah Lee, Catherine Rampant, Norma Seip, Imran Maniar, Lisa Ashton, Manager Community Care (City of Greater Dandenong [CGD]), Coordinator Community Access (CGD), Disability Planning Officer (CGD), Kylie White - Disability Liaison Officer (Victoria Police), Community Safety Program Officer (CGD)		
Apologies	Sharon Harris, Tam Nguyen		
Minutes	Business Support Officer (CGD)		
	ITEM	ACTION	ACTION BY
1.	Welcome - Acknowledgement of Country <i>We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respects to their Elders past and present.</i> <i>We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respects and acknowledge all Aboriginal and Torres Strait Islander peoples and their Elders present here today, in acknowledging their journey.</i>		
2.	Business arising from previous minutes <i>Pedestrian Safety Concern – Dandenong/Frankston Rd Bypass</i> Advice was sought from Council's Transport and Civil Development Department. Greater Dandenong has a significant number of industrial roads without footpaths. Due to limited funding, new paths are prioritised in high-traffic areas, especially near schools and for vulnerable users. As a result, many industrial areas, including in Dandenong South, will remain without footpaths for some time. Developers in industrial areas aren't required to build paths unless there's an identified strong pedestrian need. Public transport upgrades may improve access but won't fully connect to broader path networks. <i>Palm Plaza Accessibility Hazards</i> The uneven paved surfaces at Palm Plaza are mainly due to root damage, which may create safety concerns for pedestrians. In response, Council has included \$239,800 in the 2025/26 draft budget and identified high-risk areas as a priority. Planned works could involve replacing bricks with reinforced concrete and installing root barriers. Additional funding will be considered in future years. Long-term upgrades are being reviewed as part of the Dandenong Market Precinct Plan, with community consultation anticipated in 2025. <i>Committee's Terms of Reference and advertise for new members</i> Council officers are currently reviewing and updating the Committee's Terms of Reference (TOR). <i>Dandenong Station Ramp Visibility</i> The ramp at Dandenong Station lacks sufficient visual contrast, particularly in wet conditions. Rain makes the steps difficult to distinguish, increasing the likelihood of slips, trips, and falls. These concerns have	For noting. Provide update when community consultation is scheduled. Share draft TOR once reviewed. For noting.	Coordinator Community Access Coordinator Community Access



	been raised with Metro Trains for further action.		
3.	Victoria Police - Disability Liaison Officer (DLO) Program Victoria Police's Disability Liaison Officer provided an overview on the program that supports people with disability in accessing police services more effectively, ensuring their human rights and individual needs are respected. The program reflects a commitment to inclusive policing and was recommended by the Royal Commission into Violence, Abuse, Neglect and Exploitation of People with Disability in 2023. DLOs are specially trained police officers who support people with disability in accessing police services more effectively including: • Reducing barriers to police services for people with disability • Engaging with the disability community in their local areas • Supporting police colleagues to better understand and respond to disability-related issues Voluntary disclosure helps Victoria Police better support individuals with disability or mental health conditions by improving communication, understanding specific support needs, and identifying appropriate contacts in case assistance is required. Victoria Police is currently developing its Disability Action Plan (DAP) 2025–27, which will outline its ongoing commitment to supporting people with disability. Several actions from the previous plan (2021–23) will continue to be a key focus.	Share contact details of Disability Liaison Officer with the Committee.	Business Support Officer
4.	Alcohol Harm Minimisation Framework The Community Safety Program Officer provided an overview on the impacts of alcohol and drug-related harm in the community of Greater Dandenong including: • Strong feedback from the Community Safety Survey highlighted concerns about alcohol and drug-related safety issues • Council Plan and Community Safety Strategic Framework priorities harm prevention and community wellbeing • Increase in incidents with a rise in number of ambulance attendances and assaults • Slight decrease in family violence reports, however this may be due to underreporting Victoria Police and Council have identified four key hotspot locations where there are known high rates of public alcohol consumption and intoxication. As of June 2025, Greater Dandenong recorded 291 liquor licences, compared to 306 licences in June 2024, indicating a decrease over the year. In June 2025, Greater Dandenong also had fewer liquor licences than the neighbouring councils of City of Monash, City of Casey, City of Kingston, and Frankston City Council. The Committee raised several key points during the discussion on alcohol and drug-related harm in Greater Dandenong: • Exploring opportunities for Victoria Police to deliver community talks on safety and engagement • Preventing vandalism of community facilities in particular changing places toilets by expanding access to MLAK keys for		



	registered individuals with disability Advocate for broader access to inclusive infrastructure and support services The Community Safety Program Officer advised that a Community Survey is currently in development. The survey aims to gather further insights into alcohol and drug-related concerns across Greater Dandenong and will support future planning and harm prevention strategies.	Share the Community Survey once finalised.	Community Safety Program Officer
5.	Disability Action Plan (DAP) The Coordinator Community Access advised Council's Media and Communications Team is still working on the community engagement plan and communication plan.	Provide further updates on the DAP.	Coordinator Community Access
6.	Disability matters/issues identified by the community Not discussed.		
7.	General Business Update on Aged Care Reforms With the delay of the implementation of the new Aged Care Act until 1 November 2025, there are only minor changes to the back-end reporting and name changes so little impact on Council's CHSP clients at this stage. The delay gives all providers much needed additional time to prepare for the additional requirements of the new Aged Care Act. Disability Discrimination Act 1992 (DDA) Review The Australian Government is reviewing the DDA to ensure it effectively protects people with disability. This review responds to recommendations from the Disability Royal Commission. Public consultation is open until 24 October 2025, and everyone is encouraged to participate, including people with disability, carers, service providers, employers, educators, and community members. Further information on how to provide feedback can be found on the Attorney-General's Department website. Try Before you Ride – 16 October at Southern Cross Station Travellers Aid and Melbourne's public transport operators are hosting a Try Before You Ride event to help people feel more confident using public transport. This inclusive event is designed to support people with disability, older adults, and anyone who may feel uncertain about navigating public transport. Further information will be updated on the PTV website. Update on Multicultural and People Seeking Asylum Advisory Committee and LGBTIQ+ Advisory Committee Council's Multicultural and People Seeking Asylum Advisory Committee was established in 2018 to provide advice on policies, plans and services that impact our multicultural communities in relation to people seeking asylum, refugees and the broader multicultural communities.	For noting. Provide feedback to the DDA Review Public Consultation. Share information with other relevant community members. For noting	Interested Committee Members Committee Members



	Council's LGBTIQA+ Advisory Committee was established in February 2025 to ensure LGBTIQA+ community members have a stronger voice in shaping local decisions. The committee provides advice to Council on the needs and aspirations of LGBTIQA+ residents and works to increase opportunities for meaningful engagement and influence in policy and planning. New Domestic Animal Management Plan (DAMP) 2025-29 Under the Domestic Animals Act 1994, Council is required to develop a new DAMP every four years to guide the management of dogs and cats in Greater Dandenong. In July, community consultation was held to gather feedback on key priorities. A review of the feedback is currently underway with the draft DAMP anticipated by September. The final draft will be presented to Council for endorsement in October. Manager Community Care The Manager of Community Care advised the Committee of her retirement. The Committee wished Mandy well in her retirement and expressed appreciation for her dedication and impact on the community.		
Meeting Closed at 5.30pm			



Arts Advisory Board Meeting Minutes			
Date	Thursday 21 August 2025		
Time	6pm–8pm		
Venue	4N1, Civic Centre, 225 Lonsdale Street		
Chair	Leng Te (LT)		
Attendees	Roh Singh (RS), Emily Siddons (ES), Sam Kariotis (SK), Councillor Isabella Do (ID) City of Greater Dandenong (CGD), Acting Manager Creative and Engaged City (CGD), Coordinator Experiences and Partnerships (CGD)		
Apologies	Team Leader Programming and Cultural Development (CGD), Mish Eisen (ME)		
Minutes	Projects and Partnerships Officer (CGD)		
Item No	Item	Action	Action By
1.	Welcome - Acknowledgement of Country <i>"We acknowledge the Traditional Custodians of this land, the Bunurong People, and pay respects to their Elders past and present. We recognise and respect their continuing connections to climate, Culture, Country and waters and we also pay our respects and acknowledge all Aboriginal and Torres Strait Islander peoples, and their Elders present here today, in acknowledging their journey."</i>		
2.	Inspiration - When you are feeling worn out or uninspired where do you go? Members shared the places and practices that help them recharge and reconnect.		
3.	Conflicts of Interest There are no conflicts of interest in relation to the agenda.		
4.	Apologies Apologies noted.		
5.	Review of Minutes Previous Arts Advisory Board Meeting held on Thursday 5 June 2025. Moved by ES, Seconded by RS. Follow up actions: - Dandenong New Art (DNA) Lab – Council completed a proposal to use the remaining project funding and sent to Creative Victoria for review. - Walker Street Gallery (WSG) Feasibility Report - is there a pool of volunteers to support the Gallery being open? Currently there are interns supporting WSG between Wednesday and Friday with the potential to cover Saturdays in future. - In collaboration with the Volunteer Team, Experience and Partnerships team is looking at recruiting Cultural Venue Volunteers to support the coverage at cultural venues including WSG.		
6.	Chair position appointment - Leng Te accepted the role of Chairperson. - Nomination Support: Seconded by ES and RS Chairperson of Working Groups Community Connection Working Group: Chairperson: Sam Kariotis (only nomination, accepted)		



	• Public Art Working Group: Chairperson: Mish Eisen (only nomination) • Creative Infrastructure Group: Chairperson: Emily Siddons (accepted)		
7.	Service Update and Discussion HOME 25 • In one month, Council has recorded 10,000 visits to the HOME 25 Exhibition and supporting Public Programs. There has been lots of interest expressed by peers regarding HOME 25. Along with program partnerships such as the Holiday Inn who are keen to stay involved and work collaboratively on future projects. • Market memoirs is one of the HOME 25 public programs, collaborating with Dandenong Marketing, which celebrates the diversity of the vendors at Dandenong market. • Every Saturday during the exhibition, one vendor with a migration background is spotlighted in a display cart installed in the food court area of the Dandenong Market. Wares from their shops are exhibited alongside an album that narrates their journey to Australia, and products that remind them of home. This has been popular with more people visiting their stalls. • HOME 25 has also been very popular on social media with an increased reach of 590% and 1000% more link clicks in its first month. • An external cultural organisation expressed interest in exploring future partnership opportunities related to HOME Upcoming programs • Arts in Greater Dandenong Season Two Brochure exhibits all programs of arts, theatre, workshops, and community events available. • HOME 25 Public Programs: ◦ Reworlding Dandenong – is an immerse adventure through a futuristic vision of Dandenong in 2050. The experience led by Troy Innocent and RMIT's Future Play Lab engages participants to explore reimaged cityscapes ◦ Reworlding might be included in future programs with other Council teams. • Heritage: <i>The Place to Be</i> - explore the rich history of Dandenong through the <i>Heritage Hill and Drum</i> exhibition. As part of the public program to be held on Thursday 13 November for a special talk by Virginia Ross, the original architect behind the iconic Drum Theatre. • Question about the HH tours and the costs: Walk-through tours during opening hours are free and monthly tours offering more in-depth insights are \$5.00 per person. • Polite Mammals showing on Thursday 25 September at the Drum focusses on the children and family sector of our audience. They are also supporting the opening of the Keysborough Community Hub with roving entertainers who will engage with audiences about their upcoming performance. • Ibrahims Exhibition is coming up; the first international artist that CGD has worked with and during his time in Australia, he will work with local creative industry. Community Partnership Expression of Interest (EOI)		



	- Internal discussions about EOI to be a part of the council grants process - New stream focused on in-kind support for creative communities. This initiative aims to foster partnerships with local artists and creative groups in working with us to enhance programming offers. - Council's priority is on collaborative planning, aligned with Council strategies and plans, and managed through SmartyGrants. Keysborough Community Hub Opening Event - To be held on Saturday 6 September, 10am–2pm, the community celebration includes exploring the playground, child-friendly activities and programs, food and entertainment for all.		
8.	Engagement with Children and Youth The Experiences and Partnerships team is keen to collaborate more closely with Youth Services and Children's Services team to enhance engagement with younger audiences at the gallery. Ideas to be explored include a Youth Curator role, co-planning with youth and children's advisory groups, accessible gallery spaces, and initiatives such as kids' labels and take-home art kits. Geelong Arts Centre's successful Young Ambassadors program was noted as an example to research. There were discussions surrounding further developing partnerships with other Council departments such as Maternal and Child Health and Library Services that may be able to provide access points for the sharing of information about programs or experiences that we are offering. Also creating and nurturing our links with schools in the area for program planning and delivery that aligns with curriculum and how we may be able to fill the creative gaps that schools may face. DNA– Ideas for activating the vacant space next to DNA were discussed, including the possibility of an outdoor, interactive art playable space and exploring potential grant opportunities.		
9.	Working Group Chair Reports Public Arts Working group updates: RMIT Cast – Fiona Hillery and Claire McCracken have been commissioned to re visit and re-imagine two of their public artworks well loved by community. Works are due to begin in late October. Commemorative Park Mosaic Mural - Libby McKinnon has been commissioned to work on the restoration of the Commemorative Park Mosaic Mural in Noble Park depicting the story of local residents who fled war-torn countries to make a safer home. Works begin in early October. Pillars of Freedom and Dandenong Memorial Cenotaph - heritage conservation report and plan, and physical restoration works are now completed with additional upgrades to lighting. Keysborough Community Hub - Carly Scoufos's internal handmade woven metal sculpture work representing plant cels, and the external playable sculpture Twiggy Wiggy by Alex Knox are now installed and well received by all. Railway Parade Shopping Street - Noble Park First Nations Artwork reflecting local flora and fauna ecology has been installed.		



	• Muderra Way - Muderra Way First Nations pillars artworks will be installed by end of November. • RMIT Future Play Lab - YomeciBand Band taking place in Springvale Multicultural Place September as part of the Springvale Revitalisation Project, Reworlding currently happening in Dandenong during August as part of HOME25. • Swinburne University of Technology – collaborating with LoopdeLoop, screening Animation Challenge Loops in October. • Digital Media Public Art: More Screens will be rolled out across the city in October No Community Connection Working Group or Creative Infrastructure Working Group updates.		
10.	Sector Updates The documentary <i>Unlocking the Potential</i> is a feature film by Amel Tresnjic about Emerson School, a specialist school in Dandenong. The film showcases the vital role of a specialist education and the life-changing impact of unlocking human potential. Swinburne's recent findings highlight ongoing skills shortages in the creative sector, especially in roles like graphics pre-press and light/sound technicians. A thought that a short course at The Drum could help address these gaps. Creatives still lack essential business tools, which remains a challenge. The end-of-year showcase has expanded to The Edge Venue, allowing for a larger event. Construction of Dandenong Tech at Chisholm Institute is set to begin mid-next year, marking the next phase of the Industrial Challenge initiative. This new facility will support innovation, skills development, and industry collaboration. The 2025 Bendigo Writers Festival faced significant backlash over its code of conduct. Discussions for us to reflect and learn from the experience to ensure our future programs are inclusive, respectful, and avoid similar issues. Creative Victoria has proposed cuts which may impact the sector.	Discuss with Swinburne University future partnerships and collaborative opportunities.	Council Officers
11.	Other Business Creative Consultation Evening with local schools to develop relationships for program planning that aligns with school curriculum. Discussions around the creation of an Ethics Framework to help with difficult choices around censorship and partnerships with the Community Advocacy Team that could be consulted. The importance of supporting the Drum Theatre and its performance was discussed, highlighting its role in the cultural landscape and potential opportunities for future engagement. Community Connections Working Group – The concept of legal street art was discussed. Meeting minutes covering this topic will be shared by the council officer. Call out for Working Groups EOI's. Progress on the Façade Public Art project at The Drum was discussed. Currently seeking external large grant opportunity.	Share Community Connections Working Group minutes with Committee.	Council Officers



	RS enquired about The Drum Theatre and its engagement. Discussions about schools, Encore and the audience feedback reports are being used to drive engagement and participation. Some discussions surrounding Writers Festival/ Emerging Writers Festival – Library does some work in this space however it is not usually overly popular in our municipality. Writers typically link in with neighbouring municipalities to access these programs.		
12.	Next Meeting: Thursday 20 November, 6pm–8pm Location: Keysborough Community Hub		



4.2.7 List of Registered Correspondence to Mayor and Councillors

Responsible Officer: Manager Governance, Legal & Risk

Attachments: 1. List of Registered Correspondence to Mayor and Councillors [4.2.7.1 - 2 pages]

Officer Recommendation

That the listed items for the period 15 September to 3 October 2025 provided in Attachment 1 to this report be received and noted.

Executive Summary

1. Subsequent to past Council resolutions in relation to the listing of registered incoming correspondence addressed to the Mayor and Councillors, Attachment 1 to this report provides a list of this correspondence for the period 15 September to 3 October 2025.

Objective

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 15/09/25 & 03/10/25 - for officer action - total = 8

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Currently Assigned
A letter of congratulations from Consulting Surveyors Victoria on the election as a Councillor of the Municipality.	15-Sep-25	15-Sep-25	A12396441	Mayor & Councillors Office
Invitation to an opening event for Walkinshaw flagship HQ at Salta's Nexus Dandenong South Industrial Precinct.	18-Sep-25	18-Sep-25	A12409310	Mayor & Councillors Office
Victoria's Economic Growth Statement - Unlocking Strategic Redevelopment Sites Sooner (Letter and Expression of Interest (EOI) Guidelines).	19-Sep-25	19-Sep-25	A12413280	Mayor & Councillors Office
Invitation to the National Police Remembrance End Of Day Service.	22-Sep-25	22-Sep-25	A12418358	Mayor & Councillors Office
Commemorative Dinner Invitation from the Royal Humane Society Australasia.	22-Sep-25	22-Sep-25	A12420720	Mayor & Councillors Office
Noise and behaviour complaint from a resident in Dandenong.	29-Sep-25	29-Sep-25	A12439830	Mayor & Councillors Office
Letter from Boroondara Mayor Cr Sophie Torney regarding an update on canopy retention around power lines advocacy.	3-Oct-25	3-Oct-25	A12464531	Mayor & Councillors Office
Invitation to the 2025 National Local Roads, Transport and Infrastructure Congress.	3-Oct-25	3-Oct-25	A12464665	Mayor & Councillors Office

NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.

Objective

CONNECTED. COLLABORATIVE. COMMUNITY.

Correspondences addressed to the Mayor and Councillors received between 15/09/25 & 03/10/25 - for information only - total = 0

Correspondence Name	Correspondence Dated	Date Record Created	Objective ID	User Currently Assigned
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NB: Users assigned may have changed by the time of the Council Meeting. Correct at time of report production only.



5 NOTICES OF MOTION

A Notice of Motion is a notice setting out the text of a motion proposed to be moved at the next relevant meeting. It must be in writing, signed by a Councillor, and be lodged with the Chief Executive Officer in sufficient time for them to give each Councillor at least 72-hours notice of such notice.

The guidelines for submitting a notice of motion to a Council meeting are included in the current Governance Rules.



6 REPORTS FROM COUNCILLORS/DELEGATED MEMBERS AND COUNCILLORS' QUESTIONS

The principal purpose of this item in the Council Meeting Agenda is for Councillors to report on their attendance, observations or important matters arising from their liaison or representation with groups for which the Councillor has been formally appointed by Council. In accordance with the documented 'protocol' that applies to either liaisons or representatives, Councillors should raise matters of importance during this item. Other matters may also be reported.

If a Councillor chooses to speak, the name of the conference/event and the Councillor will be noted in the Minutes for that meeting. If a Councillor requires additional information on the conference/event to be listed in the Minutes, they must submit it in writing to a Governance staff member by 12.00pm the day following this Council Meeting.

Question time is provided to enable Councillors to address questions to members of Council staff. The guidelines for asking questions at a Council meeting are included in the current Governance Rules.

Councillors have a total of 15 minutes each to report on their attendances at meetings, conferences or events and to ask questions of Council staff.



7 URGENT BUSINESS

No business may be admitted as urgent business unless it:

- a) relates to or arises out of a matter which has arisen since distribution of the Agenda; and
- b) cannot safely or conveniently be deferred until the next ordinary meeting and unless agreed to by a majority of those Councillors present at the meeting.



8 CLOSE OF BUSINESS